

# Public Document Pack



## CABINET

Date: Wednesday, 5 June 2024

Time: 2.00pm,

Location: Council Chamber, Daneshill House, Danestrete, Stevenage

Contact: Lisa Jerome (01438) 242203

committees@stevenage.gov.uk

Members: Councillors: R Henry (Chair), J Thomas (Vice-Chair), S Barr, L Briscoe, J Hollywell, C McGrath, L Rossati and S Speller

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## AGENDA

### PART 1

#### 1. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST

#### 2. MINUTES - 13 MARCH 2024

To approve as a correct record the Minutes of the meeting of the Executive held on 13 March 2024 for signature by the Chair.

Pages 3 – 12

#### 3. MINUTES OF OVERVIEW & SCRUTINY AND SELECT COMMITTEES

To note the following Minutes of meetings of the Overview & Scrutiny Committee and Select Committees –

Overview & Scrutiny Committee – 13 February 2024

Environment & Economy Select Committee – 27 February 2024

Community Select Committee – 29 February 2024

Environment & Economy Select Committee – 6 March 2024

Overview & Scrutiny Committee – 19 March 2024

Environment & Economy Select Committee – 27 March 2024

Community Select Committee – 3 April 2024

Pages 13 – 52

#### 4. LOCAL PLAN REVIEW AND REVISED LOCAL DEVELOPMENT SCHEME

To consider the first stage of the Stevenage Local Plan Review, and to highlight the next steps in the planning process with the Local Development Scheme and Statement of Community Involvement.

Pages 53 – 394

**5. CORPORATE PERFORMANCE - QUARTER 4 2023/24**

To consider the Council's Corporate Performance for Quarter 4 (January – March 2024) of 2023/24.

Pages 395 – 430

**6. URGENT PART I BUSINESS**

To consider any Part I business accepted by the Chair as urgent.

**7. EXCLUSION OF PRESS AND PUBLIC**

To consider the following motions –

1. That under Section 100A of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as described in Paragraphs 1 - 7 of Part 1 of Schedule 12A of the Act as amended by Local Government (Access to Information) (Variation) Order 2006.
2. That Members consider the reasons for the following reports being in Part II and determine whether or not maintaining the exemption from disclosure of the information contained therein outweighs the public interest in disclosure.

**8. IMPROVEMENT TO ACCESS LINKS BETWEEN OLD AND NEW TOWN**

To consider proposals for improvements to access links between the Old and New Town.

Pages 431 – 441

**9. COUNCIL TAX AND SUNDRY DEBT WRITE OFFS GREATER THAN £10,000**

To consider the writing off of Council Tax and Sundry Debts deemed irrecoverable over £10,000.

Pages 442 - 448

**10. URGENT PART II BUSINESS**

To consider any Part II business accepted by the Chair as urgent.

**NOTE: Links to Part 1 Background Documents are shown on the last page of the individual report, where this is not the case they may be viewed by using the following link to agendas for Executive meetings and then opening the agenda for Wednesday, 5 June 2024 –**

<http://www.stevenage.gov.uk/have-your-say/council-meetings/161153/>

## STEVENAGE BOROUGH COUNCIL

### EXECUTIVE MINUTES

**Date: Wednesday, 13 March 2024**

**Time: 3.00pm**

**Place: Council Chamber, Daneshill House, Danestrete, Stevenage**

**Present:** Councillors: Jeannette Thomas (Vice-Chair in the Chair), Lloyd Briscoe, Jackie Hollywell, Loraine Rossati and Simon Speller.

**Start / End** Start Time: 3.00pm  
**Time:** End Time: 4.27pm

#### **1 APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**

Apologies for absence were submitted on behalf of Councillors Richard Henry (Chair), Sandra Barr and Mrs Joan Lloyd.

There were no declarations of interest.

#### **2 MINUTES - 7 FEBRUARY 2024**

It was **RESOLVED** that the Minutes of the meeting of the Executive held on 7 February 2024 be approved as a correct record for signature by the Chair.

#### **3 MINUTES OF OVERVIEW & SCRUTINY COMMITTEE AND SELECT COMMITTEES**

The Portfolio Holder for Environment and Performance thanked the Chair and Members of the Environment & Economy Select Committee for their work and support throughout the 2023/24 Civic Year, particularly on Climate Change and Biodiversity issues.

It was **RESOLVED** that the following Minutes of meetings of the Overview & Scrutiny Committee and Select Committees be noted –

Overview & Scrutiny Committee – 23 January 2024

Environment & Economy Select Committee – 12 February 2024

#### **4 REGENERATION PROGRAMME DELIVERY UPDATE**

The Executive considered a report which provided an update on the projects within the Government's Towns Fund programme being delivered by Stevenage Borough Council and Stevenage Development Board partners.

In the absence of the Leader of the Council, the Chair (Deputy Leader) advised that the regeneration of the town centre was a key priority for the community, alongside

the Council's work to build more council homes. She reminded Members that, under the Town Deal reporting arrangements, the Council was required to provide regular reports back into central Government to highlight the progress which was being made.

The Chair stated that, as the report demonstrated, the regeneration programme continued to progress at good pace. Alongside the Deputy Mayor and Executive Member for Co-operative *Council* and Neighbourhood Communities, she had been delighted to have visited the new housing being delivered by Guinness Trust recently, for the 'topping out' ceremony. This was a vital project, not only to regenerate the town, but because the Council had nomination rights. 143 Stevenage households would be able to move into high quality affordable housing. The early works had commenced in Swingate, the first step of the Council's flagship SG1 scheme with Mace, with the main construction following shortly.

The Chair advised that the report highlighted recent successes and investments into Stevenage, including the new Autolus building; the plans to regenerate the Forum and the GSK site; the work to develop a first class swimming, leisure and wellbeing facility; and progress in delivering the Towns Fund projects.

The Chair read out the Leader of the Council's supportive comments on the report and on the continued work of the Regeneration Team and its partners.

The Assistant Director (Regeneration) gave a slide presentation providing some detail on the delivery of the Regeneration Programme, including updates on the Cycling and Pedestrian Connectivity (including Arts & Heritage Trail) project; the Diversification of Retail project; the proposed new Sports and Leisure Hub scheme; the New Towns Heritage Centre; the Station Gateway Enabling works; the Life Sciences potential and skills agenda; and the Stevenage Innovation and Technology Centre (SITEC), based at North Herts College.

In response to a Member's request, the Assistant Director (Regeneration) agreed to provide a map showing the locations of the 22 underpasses to be given makeovers, once these had been agreed with Hertfordshire County Council.

In reply to a Member question regarding retail in the Town Centre, the Assistant Director (Regeneration) stated that the retail units in the Queensway scheme were fully let, with a mixture of uses. He added that it was a difficult time for the retail sector nationally, but hoped that the additional 1,900+ jobs created by the Autolus development and the Forum redevelopment, together with the planned 3,000 new residential units in the Town Centre over the coming years, would naturally provide a demand and opportunities for new retail provision to serve those new employees and residents.

In response to a Member question regarding a spend comparison between SBC and other local authorities benefitting from Towns Fund monies, the Assistant Director (Regeneration) advised that the Council's spend profile compared well to that of other recipients. He commented that, at approximately halfway through the Towns Fund programme in terms of spend, SBC was amongst the higher performers (helped in part by a fully-resourced Regeneration Team which the Council had boldly



invested in a number of years ago). He stated that SBC's spend level was at 80% of where it expected to be, although some of the larger items in terms of spend would occur in later years. He was cautiously optimistic that SBC was achieving its ambitious Town Fund objectives when compared to other local authorities.

It was **RESOLVED**:

1. That the progress of the 'Transforming the Town Centre' regeneration programme, specifically the progress of projects which are being delivered using grant funded Towns Fund allocations provided by the Department for Levelling Up, Housing and Communities (DLUHC), be noted.
2. That the progression of the Cycling and Pedestrian Connectivity (inc. Arts and Heritage Trail) project be authorised, the high-level budgets attributed to the three workstreams be approved, and the future collaboration with Environment and Economy and the Community Select Committees to support the delivery of these interventions be acknowledged.
3. That the reprofiling of the Towns Fund expenditure profile, as shown in the 3<sup>rd</sup> Quarter 2023/24 capital update report to the Executive, and following endorsement from the Stevenage Development Board, be approved.

*Reason for Decision: As contained in report.*

*Other Options considered: As contained in report.*

## **5 HOUSING CONSUMER STANDARDS - SOCIAL HOUSING (REGULATION) ACT 2023**

The Executive considered a report in respect of the Social Housing (Regulation) Act 2023, which introduced wide ranging changes to the provision and management of social housing.

The Chair (Deputy Leader and Portfolio Holder for Housing & Housing Development) advised that she was sure that Executive Members would share her view that managing safe, secure, and quality homes was a top priority for the Council, which was why associated funds had been set aside to this end within the Housing Revenue Account (HRA) Business Plan.

The Chair commented that, following the Grenfell Tower tragedy in 2017, the Government published its Social Housing Green Paper. This signalled increased governance for social housing, with particular focuses on safety, along with providing transparency and empowering residents to engage in the management of their homes. The Social Housing (Regulation) Act 2023 laid the foundation for how social housing would be managed and regulated.

The Chair explained that the Council, as a Registered Social Landlord, would be subject to these developments and the report outlined the main changes, along with details of the Council's response and preparation following the introduction of the new legislation and the new Consumer Standards being introduced by the Regulator of Social Housing. The report also included how the Council continued to invest in

its social housing and how it was working to develop and strengthen the approach to the management of tenants' homes, as set out within Paragraphs 3.41 to 3.52.

The Chair drew attention to a proposal in the report regarding the introduction of a new Executive Housing Working Group, to help maintain clear strategic oversight of the Council's response to the Social Housing Regulation Act, and, equally of importance, to ensure the Council delivered the improvements that it committed to, with a particular focus on residents' safety and providing more opportunities for improved engagement, co-production of services and scrutiny.

The Strategic Director (RP) added that, since the report had been drafted, the Government and the Regulator had published a finalised set of Consumer Standards, to come into force on 1 April 2024, including the Safety and Quality Standard; the Transparency, Influence and Accountability Standard; the Neighbourhood and Community Standard; and the Tenancy Standard.

The Strategic Director (RP) advised that the Government was still consulting on the Competency and Conduct Standard. The consultation period was closing on 2 April 2024 and the Council would be providing a response to the consultation. Alongside the published standards, the Regulator had also published a Code of Practice, which highlighted the type of evidence that would be expected from Registered Social Housing Providers to demonstrate that the requirements for each of the standards were being met. Work was underway at SBC on the necessary evidence gathering, and some of this evidence would flow from the actions set out in the Action Plan.

The Strategic Director (RP) explained that, in addition to the standards, over 60 associated documents had been published since the end of February 2024, which included details as to how the framework was going to be regulated, provided information about the powers of the Regulator, and set out details of any necessary enforcement action. Officers were working through those documents with a view to enhancing the Action Plan where necessary. Progress against the Action Plan would be reported to the Executive Housing Working Group on a monthly basis.

The Strategic Director (RP) stated that the Regulator had started to notify Registered Social Housing Providers about when they were due to receive an inspection. Once SBC had been notified of an inspection date this would be shared with Executive Members.

It was **RESOLVED**:

1. That the work being undertaken by the Council to prepare for the adoption of the Social Housing (Regulation) Act 2023, and its implementation through the Regulator of Social Housing and the new Consumer Standards and the Housing Ombudsmen, be noted.
2. That the Housing Consumer Standards Action Plan, as set out in Appendix 1 to the report, be approved.
3. That a new Member-led Executive Housing Working Group be established, to oversee the delivery of the Housing Consumer Standards Action Plan.

*Reason for Decision: As contained in report.*

*Other Options considered: As contained in report.*

## **6 CORPORATE PERFORMANCE - QUARTER 3 2023/24**

The Executive considered a report in respect of Corporate Performance for Quarter 3 of 2023/24 (October to December 2023).

In the absence of the Leader of the Council, the Chair (Deputy Leader and Portfolio Holder for Housing & Housing Development) advised that the report provided Members with an update on delivery of the Future Town, Future Council Corporate Plan Programme (which remained in place until the end of March 2024), using both quantitative and qualitative information to provide a complete picture of how the Council was performing. As can be seen from the report, the range of areas covered and projects delivered was diverse.

The Chair stated that the new Making Stevenage Even Better Corporate Plan would commence from Quarter One 2024/25, and she looked forward to working with Executive Member colleagues, the wider Council and officers to drive its implementation.

The Chief Executive then gave a slide presentation regarding the report, and reminded the Executive that the Council had 35 performance measures, 17 of which were 2023/24 baseline measures. As at Quarter 2, 15 of the remaining measures were at Green status (meeting or exceeding target), 1 was Amber (within a manageable tolerance) and 1 was Red (urgent improvement action required). There was also 1 outstanding measure (percentage of household waste sent for reuse, recycling and composting), which would be available at Quarter 4.

The Chief Executive advised that the measure at Red status (number of voids returned by contractor) was a key area of focus. New performance measures were being introduced to provide insight into voids backlog performance; there had been a low rate of return from the contractor despite best efforts; in response to this, four new contractors had been trialled; the trial had been successful so all new voids were to be allocated to the new contractors; the current contractor would be clearing the remaining backlog; and the external voids review had been completed, and an Improvement Plan was being devised.

The Chief Executive referred to the Quarter 3 Future Town Future Council Programme Performance Highlights under the themes of Transforming Our Town; More Social and Good Quality Affordable Housing; Co-operative Neighbourhoods; Balancing the Budget; and A Clean, Green, Safe and Thriving Town.

The Chief Executive reported some of the community measures for Quarter 3, as follows:

- Anti-Social Behaviour (ASB) – there had been a 22.9% decrease in ASB cases in comparison to the same period in 2022/23;
- Fly tipping – 24 cases had been reported, in comparison with 99 cases in the

- same period in 2022/23. Deterrents included mobile CCTV cameras, improved signage, and asking perpetrators to remove fly tipped material;
- Housing Stock – 57% of the Council’s Housing Stock had an EPC rating of C or above;
  - Decent Homes – 84.77% of Council Homes met the national Decent Homes standard;
  - Affordable Housing – the Council had provided 401 new Council/Affordable homes since 2014;
  - Everyone Active-managed leisure facilities – 15,141 visits from children;
  - Customer Services Centre (CSC) – 91.9% of complaints were responded to within deadline and 91.6% of respondents were satisfied with the CSC; and
  - Residential Refuse bins – 99.67% of bins were collected.

In response to a Member’s comment about speeding up the turnaround on voids, the Chief Executive stated that the Senior Leadership Team was focussed on driving better performance in this area and that he welcomed any further suggestions from Members concerning potential improvements which could be made.

In reply to a Member question about lessons learnt from other stock-holding Councils regarding the turnaround on voids, the Chief Executive advised that conversations were held regularly with ARCH (Association of Retained Council Housing) and other Councils. The Portfolio Holder for Housing & Housing Development stated that resourcing in this area, both in relation to securing/retaining Trade staff and, in some instances, specific materials, was a national problem. The Chief Executive was hopeful that the multiple contractor approach would improve voids turnaround, but in any event officers would continue to investigate other opportunities too.

In response to a Member’s request, the Chief Executive agreed to arrange for figures to be provided showing how the number of right to buy properties sold by the Council in recent years compared with the 401 new properties built by the Council (ie. the net effect on the total housing stock).

It was **RESOLVED**:

1. That the service performance against 35 corporate performance measures and delivery of key milestones in Quarter 3 2023/24 through the Future Town Future Council Programme (as set out in Appendix A to the report) be noted.
2. That the Council’s performance, as demonstrated through the 13 Community Measures (set out in Appendix B to the report), be noted.
3. That the performance challenges in relation to voids (Section 4.4.2 of the report) be noted, and the planned measures to improve performance be endorsed.
4. That the strategic risk updates (Section 4.8 of the report) be noted.

*Reason for Decision: As contained in report.*

*Other Options considered: As contained in report.*

## 7 **THIRD QUARTER REVENUE AND CAPITAL BUDGET MONITORING 2023/24 - GENERAL FUND AND HOUSING REVENUE ACCOUNT**

The Executive considered a report in respect of the third quarter monitoring of the Revenue and Capital budgets 2023/24 (General Fund and Housing Revenue Account).

In the absence of the Portfolio Holder for Resources and Transformation, the Chair (Deputy Leader and Portfolio Holder for Housing & Housing Development) advised that the General Fund was showing an increase in expenditure for the year of £171,980. As set out in Section 4.1 of the report, this was made up of a number of variances, but predominately from the reduction in capitalisation of Property staff salaries of £200,000. This change was due to the focus of the team switching to work more on revenue activity, such as the garages and commercial stock. Going forward, this pressure had already been included within the 2024/25 General Fund budget approved by Council in February 2024. Members were also requested to approve a £162,897 transfer to reserves, as highlighted in Section 4.2 of the report.

In respect of the Housing Revenue Account (HRA), the Chair stated that this was showing a net increase in expenditure of £1,002,450, mainly due to challenges in dealing with the complexity and the conditions of void properties in the housing stock. This could be seen from the average unit price, which was forecast to be £3,300 at the beginning of the year, but was now projected at £5,000 per property, noting that a considerable volume of properties had become void over the year. A full breakdown could be found in Section 4.5 of the report.

In conclusion, the Chair explained that the report requested the Executive to approve re-phasing of £10.6Million of General Fund and £2.3Million of HRA capital budgets from 2023/24 into future years. The General Fund changes mainly related to Towns Fund projects, implementing the exciting SG1 joint venture to deliver the first phase, and garages refurbishment. For the HRA, this related to Housing investment and health and safety works. A full breakdown could be found in Section 4.7 of the report.

The Chair advised Members of a correction to the table contained in Paragraph 4.2.3 of the report. The figure in the "Less core resources at Budget Setting Report" row should read "(12,380)" instead of "(12,335)", and hence the figure in the "Transfer (to)/from General Fund balances" rows should read "1,363" instead of "£1,408".

It was **RESOLVED:**

### **General Fund**

1. That the 2023/24 3<sup>rd</sup> Quarter projected net increase in General Fund expenditure of £171,980 be approved.
2. That it be noted that the cumulative changes made to the General Fund net budget remains within the £400,000 increase variation limit delegated to the

Executive.

3. That note the proposed movement on reserves, as detailed in Paragraph 4.2.1 of the report, be noted.

### **Housing Revenue Account (HRA)**

4. That the 2023/24 3rd Quarter net increase in HRA expenditure of £1.002Million be approved.
5. That it be noted that the cumulative increases made to the HRA net budget remains within the £400,000 variation limit delegated to the Executive.

### **Capital Programme**

6. That the General Fund capital budget re-phasing of £10.6Million from 2023/24 to future years be approved.
7. That the Housing Revenue Account capital budget re-phasing of £2.3Million from 2023/24 to future years be approved.

*Reason for Decision: As contained in report.*

*Other Options considered: As contained in report.*

## **8 URGENT PART I BUSINESS**

None.

## **9 EXCLUSION OF PRESS AND PUBLIC**

It was **RESOLVED**:

1. That under Section 100A of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as described in Paragraphs 1 – 7 of Part 1 of Schedule 12A of the Act as amended by Local Government (Access to Information) (Variation) Order 2006.
2. That the reasons for the following reports being in Part II were accepted, and that the exemption from disclosure of the information contained therein outweighs the public interest in disclosure.

## **10 PART II MINUTES - EXECUTIVE - 7 FEBRUARY 2024**

It was **RESOLVED** that the Part II Minutes of the meeting of the Executive held on 7 February 2024 be approved as a correct record for signature by the Chair.

**11 URGENT PART II BUSINESS**

None.

**CHAIR**

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## STEVENAGE BOROUGH COUNCIL

### OVERVIEW AND SCRUTINY COMMITTEE MINUTES

Date: Tuesday, 13 February 2024

Time: 6.00pm

Place: Council Chamber, Daneshill House, Danestrete, Stevenage

**Present:** Councillors: Lin Martin-Haugh (Chair), Philip Bibby CC (Vice-Chair), Stephen Booth, Rob Broom, Jim Brown, Forhad Chowdhury, Michael Downing, Conor McGrath, Sarah Mead, Margaret Notley, Robin Parker CC, Carolina Veres and Anne Wells.

**Start / End Time:** Start Time: 6.00pm  
End Time: 7.04pm

#### 1 **APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**

Apologies were received from Councillor Bret Facey.

There were no declarations of interests.

#### 2 **MINUTES OF THE PREVIOUS MEETING - 23 JANUARY 2024**

The minutes from the previous meeting were **APPROVED** as a correct record.

#### 3 **PART I DECISIONS OF THE EXECUTIVE**

- Minutes
- Minutes of the Overview and Scrutiny Committee and Select Committees
- Select Committees
- Stevenage Works Skills Framework – Unlocking Jobs, Skills, and Opportunity for Local People
- Final General Fund and Council Tax Settings 2024/25
- Final Capital Strategy 2023/24 – 2028/29
- Annual Treasury Management Strategy Including Prudential Indicators 2024/25
- Stevenage Cycle Hire Scheme – Report and Public Consultation Feedback

#### **Stevenage Works Skills Framework – Unlocking Jobs, Skills, and Opportunity for Local People**

Officers provided a presentation on the ‘Stevenage Works Skills Framework’, and key points made by the Executive. Officers explained since Stevenage Works has been formed it has:

- Supported over 500 people to attend training courses.
- Put in place over 50 apprenticeships
- Secured over £50,000 in investment into the local community in

Stevenage.

- Members queried whether the Officers could clarify the ambition of the Stevenage Works. The Officer explained the skills framework, maximising resources, ongoing momentum, and activity to ensure Stevenage residents and given every opportunity to take advantage of the excellent opportunity. It also has benefits such as practical and experimental opportunities.
- A Member queried if there is a reason Stevenage Works is not partnered with sixth form centres of the town and questioned how many young people attended Generation Stevenage. It was explained the council has also been promoting apprenticeships through videos and case study's (HR led), Officers are also establishing the links and reaching out to secondary schools as part of the Skills Framework, and two secondary schools are directly engaged in two pilot projects. Officers confirmed over 800 people that attended Generation Stevenage.
- A Member stated the presentation emphasised STEM throughout the document, potentially creating a hierarchy in schools, as it could seem as more important than other subjects. Officers agreed STEM has been spoken about in greater detail given the initial partnership funding from Mission 44 prioritised opening opportunities in that sector, and as there is significant growth in opportunities in STEM sectors. Officers reiterated that STEM is not seen as more important than other sectors, with construction healthcare, public services, culture, and heritage and beyond.
- Members questioned whether the council are monitoring women in STEM going forward and what are the barriers within the area. It was explained Mission 44 is specifically focused on not just focusing on getting young people on board but people from ethnic minority backgrounds, and there would also be worked to help expand routes for women and girls. As set out in the Framework, a challenge is that there needs to be better connection between employers, providers, schools, and the community, to help overcome barriers, and to access current opportunities some local people do not know who to get in contact with, and via the Framework, Officers are looking to tailor information and access to a local level.
- Councillors believed there was a confidence issue with young people and believed the council should try encouraging confidence in Stevenage's younger generation. This could be due to not being confident enough to apply for jobs or routes. It was explained they believe mentoring from year 8 could give the confidence needed. The Officer explained the pilot project was aimed for year 9s which allows them to spend a Monday afternoon in the STEM centre, this would be beneficial as it would give them much needed experience and boost confidence to try new things.
- It was stated this is not a statutory service. Members asked how the Council could carry out this project if funding becomes unavailable. Officers stated the Stevenage Works project has a good level of certainty, as it is part funded from confirmed section 106 funding, alongside funding from Mission 44 and UK Shared Prosperity Funding but may require additional future bids.

### **Final General Fund and Council Tax Settings 2024/25**

The Committee received further information from Officers. It was stated that the Business Rates gains are greater than first calculated and it was recommended that

any surplus goes into a reserve. It was believed there could be a high number of Business Rate appeals. It was explained the Police-Commissioner and County have set their budgets. The Country will be setting Council Tax at 4.99% which equals a 5.4% increase which will be included in the report for Council.

Members raised queries on the agenda item:

- Councillors queried who are the key partners the Council consults with and do we need to take in consideration what they raise, and if it is a statutory requirement. It was explained it is general consultation, but also includes specific engagement with the Police and Crime Commissioner and Hertfordshire County Council which Stevenage Council must do. It is good practice to consult broadly to help ensure there is support for the budget package.
- Councillors queried how the consultation is undertaken, with Officers confirming the steps taken with the Police and Hertfordshire County Council, and the consultation with service users if changes are planned. Officers also gave the example in relation to Council Tax, that if a Council wishes to raise Council Tax over the Statutory limit of 2.99%, would require a referendum which would cost over £50,000, equivalent to 1% Council Tax increase.

#### **Final Capital Strategy 2023/24 – 2028/29:**

This remained unchanged and fixed but are planning on spending £88 million, a significant proportion of which relates to regeneration.

#### **Annual Treasury Management Strategy Including Prudential Indicators 2024/25:**

It was explained up to December 2023 there had been no breaches.

#### **Final General Fund and Council Tax Setting:**

A Member raised a query around the Equalities Impact Assessment for the report that the Council had taken a simplistic approach to grouping all 'White Other Groups' together. The Member stated that by doing this the Council integrated all possible categories into one statistical-group, and it should be separated out into smaller groups. The Strategic Director (Chief Finance Officer) stated that the Member had received a full written response to this issue before explaining the rationale for why the White Other Group was being used currently and a more nuanced category would be available in future reports. The Strategic Director (Chief Finance Officer) agreed to circulate the response to all the Committee.

#### **Stevenage Cycle Hire Scheme – Report and Public Consultation Feedback:**

The Assistant Director, Planning Policy briefly outlined what the scheme would provide:

- The first part of the report is the overview of the strategic approach towards

the cycle hire.

- The Officer explained they would like to bring it forward to another meeting of the Environment and Economy Select Committee to see how it is working once it is up and running.
- A Councillor queried whether there has been any thought of provision for cycle repair facilities, had Stevenage Council investigated this. An Officer stated that it is not directly part of the cycle hire scheme, but Officers had been looking into the approach of repairs and how cycling can be promoted and supported is part of the wider work with the scheme.

4 **URGENT PART I DECISIONS AUTHORISED BY THE CHAIR OF THE OVERVIEW AND SCRUTINY COMMITTEE**

There were none.

5 **URGENT PART I BUSINESS**

There were none.

6 **EXCLUSION OF PRESS AND PUBLIC**

It was **RESOLVED:**

(1) That under Section 100(A) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as described in Paragraphs 1- 7 of Part 1 of Schedule 12A of the Acts as amended by Local Government (Access to information) (Variation) Order 2006.

(2) That Members consider the reasons for the following reports (if any) being in Part II and determine whether maintaining the exemption from disclosure of the information contained therein outweighs the public interest in disclosure.

7 **PART II MINUTES - OVERVIEW AND SCRUTINY COMMITTEE - 23 JANUARY 2024**

The minutes of the previous meeting were **APPROVED** as a correct record.

8 **PART II DECISIONS OF THE EXECUTIVE**

The Part II decisions of the executive were noted.

9 **URGENT PART II DECISIONS AUTHORISED BY THE CHAIR OF THE OVERVIEW AND SCRUTINY COMMITTEE**

There were none.

10 **URGENT PART II BUSINESS**

There were none.

**CHAIR**

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# STEVENAGE BOROUGH COUNCIL

## ENVIRONMENT & ECONOMY SELECT COMMITTEE MINUTES

Date: Tuesday, 27<sup>th</sup> February 2024

Start Time: 6:00pm

End Time: 7:40pm

Place: Council Chamber, Daneshill House, Danestrete, Stevenage

**Present:** Members: Councillors; R Broom (Chair), A Mitchell CC (Vice-Chair), J Brown, B Facey, C McGrath, A McGuinness, S Mead, C Parris, E Plater and G Snell.

The following Members were also in attendance: Forhad Chowdhury, Nazmin Chowdhury, Michael Downing, Maureen McKay, Carolina Veres and Anne Wells.

**Start / End** Start Time: 6:00pm

**Time:** End Time: 7:40pm

### 1. APOLOGIES OF ABSENCE AND DECLARATIONS OF INTEREST

Apologies of absence were received by Councillors Baroness Taylor of Stevenage OBE CC and Chris Howells

There were no declarations of interest.

### 2. PRE-SCRUTINY POLICY DEVELOPMENT OF THE UPDATED BIODIVERSITY ACTION PLAN

The Environmental Policy and Development Manager provided a presentation to the committee around the topic of Biodiversity, including: biodiversity in Stevenage; chalk streams and approach to environmental strategies for Tree and Woodland Management and the Green Space Strategy.

#### **Biodiversity in Stevenage:**

The Environmental Policy and Development Manager, Julia Hill and the Conservation Manager for Herts and Middlesex Wildlife Trust, Tim Hill explained the timeline for biodiversity in the local area which included as context: the Hertfordshire Biodiversity Action plan was written by Herts and Middlesex Wildlife Trust (HMWT) in 1998. Stevenage Biodiversity Action Plan was created in 2005; Revision of Hertfordshire Biodiversity Action Plan in

2006; Biodiversity Action Plan for Stevenage was reviewed in 2010 and again in 2017.

It was explained in the last 50 years 76 species became extinct in Hertfordshire; more than three species every two years, 35 were invertebrates, 26 were plants, 13 were vertebrates and two were lichens. 1,446 species are currently threatened with extinction in Hertfordshire. This includes over 1,000 invertebrates and 260 plants.

The Environmental Policy and Development Manager, Julia Hill, explained that SBC was still the only district Council in Hertfordshire with a Biodiversity Action Plan; it is understood that Three Rivers District Council now have a draft plan, but Stevenage has led the way in this area for years.

In 2011 the Council secured a joint funding bid with HMWT for a Wild Stevenage fund to support Biodiversity. This led to work to engage with local community and kick started the local Green Space Volunteers in Stevenage. More recently there has been progress by Stevenage being the first local authority in Hertfordshire to secure funding via Biodiversity Net Gain (BNG) from planning permission granted for building developments in the area. In the last 13 years there has been a 1500% increase in meadow grassland with now up to 33 hectares in Stevenage. The change in grass cutting regimes has allowed wildflowers to grow up. The Council has created up to 2 hectares of new woodland at Memorial Wood and Fairlane Wood in Fairlands Valley Park. Shackledell Grassland is the only known site in Hertfordshire to find the Great Green Bush Cricket, the UK's largest insect. The Council has created 10 community orchards since 2011.

The Council doesn't have a specific identified budget to support the delivery of the Biodiversity Action Plan. Delivery is largely through Green Space Volunteers supported by SDS officers, and supported by national funding bids, and local Member support through their Local Community Budgets (LCBs).

### **Draft Biodiversity Action Plan:**

The HMWT Conservation Manager, Tim Hill explained the objectives of the action plan is to be realistic and achievable but remaining ambitious within the capacity of Stevenage Borough Council and partners, to be compatible with and complement the Hertfordshire Climate Change and Sustainability Partnership (HCCSP) Biodiversity Action Plan (BAP), to be accessible in language terms to the wider Stevenage community, to prioritise protecting those sites already important to wildlife and/or identifying sites that could lose potential for wildlife if works are not delivered within the next 2-8 years.



The HMWT Conservation Manager stated the natural resource of Stevenage is 130 ha woodland (5% of the borough), 448 ha grassland (17% of the borough), 10 ha wetlands (0.38% of the borough), 20 ponds 0.3 ha and 4.6km of rivers and streams. The next steps would be to receive approval via Executive Committee in July 2024, provide a ward breakdown of actions/estimated costs, establish a Nature Recovery Officer through BNG funding, further support Green Space Volunteers, look for opportunities for delivery, develop Partnerships. Potentially to consider development of a Nature Engagement Officer in future via BNG funding.

### **Chalk Streams:**

The HMWT Conservation Manager explained Hertfordshire holds 10% of chalk streams globally. Stevenage Brook is a tributary to the river Beane, which is a chalk stream. The biggest challenge within Stevenage is that the brook is overgrown with trees which limits light accessing the brook, which in turn lack of light does not allow plants to be able to grow which would encourage insects and fish to flourish creating rich biodiverse habitats.

### **Environmental Strategies:**

The Officer explained the timeline of the Tree and Woodland Strategy and the Green Space Strategy

- November – December 2023: Phase 1 Public Consultation
- February 2024: Focus Groups
- March – May 2024: Develop draft strategy documents
- June 2024: internal consultation on draft documents
- Phase 2 public consultation
- September 2024: finalise documents
- Autumn: draft document to Environment and Economy Select Committee
- Winter 2024/25: approval of documents by exec

It was explained the proposal for the Phase 2 consultation is to deliver 6-7 focus group sessions which will invite community participants to highlight strengths. Issues and opportunities within a range of green spaces within an area. Meetings will take place in community buildings located in each area. There will be a separate focus group for Fairlands Valley Park.

Members asked a series of questions:

A Councillor queried if it is solely based on the habitat in green spaces or are you looking at everything such as facilities and activities? It was explained the team are looking into everything such as organised team sports activity, , outdoor gym facilities or quiet spaces for relaxation.

A Councillor believed giving residents of Stevenage the opportunity to comment or give ideas at an early stage would be beneficial, instead of giving them finalised plans to comment on.

A Councillor asked if there will be a social media approach? In the original consultation it was promoted through social media and digital posters around the town centre, but officers will find a range of ways to inform people.

A Member asked about the way budgets for Biodiversity Net Gain would work. Officers stated that once a site has been identified within the S106 Agreement it is protected for 30 years and will require a management plan to deliver the works. Members asked how much control do we have of what comes our way, are we able to state we would like to use the biodiversity net gain for a specific reason or area? The Officer stated that Planning colleagues have already been stipulating that BNG be allocated within Stevenage to ensure that the local area benefits from the biodiversity gain rather than it being delivered elsewhere in the country.

A Councillor stated that they understood that losing 76 species is not good, but queried why it was not mentioned how many new species have been discovered in areas such as the return of the sparrowhawk, peregrine and red kites? Is there a natural turnaround with new species, how does the council deal with non-native invasive species? It was explained there were actually now 77 species which were extinct, but the area is gaining new species such as ravens and several species which are coming up from the south due to climate change but nonetheless losing 77 species should not be ignored due to change or loss of habitats. Through engagement with Green Space Volunteers work has been undertaken to tackle non-native species such as the Spanish Bluebell in Monks Wood and Himalayan Balsam along Stevenage Brook.

It was queried why the 1446 species were threatened? It was explained there were a combination of factors, including loss of habitat, human activity, fragmented habitats etc. HMWT were working with the Herts Natural History Society, who have records of all of the known species in the County. The HMWT were working with all of the experts to see what we can do to positively affect their habitats.

A Member asked were the Council making room for biodiversity within the local plan? The Officer explained they believe the council are.

A Member requested that thought be given to how young people could be engaged in the strategy consultation process and there was a suggestion that an approach be made to the Junior and Senior schools that are close to the Fairlands Valley site to see what their views were on the strategies. The Environmental Policy & Development Manager stated that the original consultation had been sent out via the Schools Educational Trust to provide an opportunity for young people to be heard. but they would consider this suggestion and also engaging with the Youth Council but cautioned that there

is a very small officer team delivering this work so there needed to be realistic expectations about what can be achieved.

The Chair thanked all of the contributors and stated that he was most encouraged to hear about the concept of Biodiversity Net Gain 'Green' banking.

It was **RESOLVED** that the Draft Biodiversity Action Plan and the timeline and approach for the Tree and Woodland and Green Space Strategies be noted.

**3. URGENT PART 1 BUSINESS**

None.

**4. EXCLUSION OF PUBLIC AND PRESS**

Not required.

**5. URGENT PART II BUSINESS**

None.

**CHAIR**

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## STEVENAGE BOROUGH COUNCIL

### COMMUNITY SELECT COMMITTEE MINUTES

Date: Thursday, 29 February 2024

Time: 6.00pm

Place: Council Chamber, Daneshill House, Danestrete, Stevenage

**Present:** Councillors: Julie Ashley-Wren, Forhad Chowdhury, John Duncan, Wendy Kerby, Conor McGrath, Ellie Plater and Carolina Veres.

**Start / End Time:** Start Time: 6.00pm  
End Time: 7.05pm

#### 1 APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST

##### Election of Chair for the meeting

In the absence of the Chair and Vice-Chair the Scrutiny Officer invited the Committee to nominate a Chair for the meeting. Cllr Conor McGrath proposed and Cllr Forhad Chowdhury duly seconded and it was **RESOLVED** that Cllr Ellie Plater be elected Chair for the meeting.

Apologies for absence were submitted on behalf of Councillors Sarah Mead (Chair), Alex Farquharson (Vice Chair) and Mason Humberstone.

There were no declarations of interest.

#### 2 MINUTES - 8 JANUARY 2024

It was **RESOLVED** that the minutes of the meeting of the Community Select Committee held on 8 January 2024 be approved as a correct record and signed by the Chair.

#### 3 COMMUNITY SELECT COMMITTEE WORK PROGRAMME FOR 2024-25

The Chair invited the Scrutiny Officer, Stephen Weaver, to provide some detail on the issues that Members had raised as potential scrutiny review items for the 2024-25 Municipal Year:

The Scrutiny Officer explained that the items suggested for inclusion in the work programme could be matters that would be suitable for a main review, a one-off update on past reviews or a one-off performance review at an individual meeting. In addition to this, the Committee would be invited to undertake a number of pre-scrutiny policy development items ahead of their consideration at the Executive. The Scrutiny Officer drew Members attention to a document that had been tabled at the meeting which detailed the Chair's comments regarding suggested work programme items and a few more suggestions that had been received since the original agenda

papers had been circulated, which were detailed in the report at paragraph 5.

The Committee reviewed the suggestions that Members had provided as follows:

(1) Housing Engagement

The Strategic Director, Richard Protheroe, informed Members that TPAS, an independent Tenant Engagement expert, were working with the Council on a new engagement strategy. There would be an opportunity for the Committee to provide some policy development pre-scrutiny for this area of work.

(2) Housing Investment

The Strategic Director advised Members that regarding the revised Housing Revenue Account (HRA) Business Plan & revised asset management strategy, that Officer would be happy to provide Members with an update on what are the key deliverables for these programmes. An update could be provided from the Summer onwards.

Members welcomed receiving an update on the various elements to Housing Investment including the decent homes programme, the major repairs contract and on one-off repairs.

(3) Independent Living (Sheltered Housing)

The Scrutiny Officer explained the background to the suggested scrutiny work programme item and briefly referred to the Chair's response to the suggestion.

The Strategic Director advised that this is now referred to as Independent Living and clarified that extra care provision is commissioned and funded by Hertfordshire County Council.

The Strategic Director agreed to provide a briefing note to Members outlining the various care elements provided, who supplies the service and what is available to residents.

(4) Review the impact of the new Housing Allocations Policy

The Strategic Director informed Members that the revised Housing Allocations Policy had not yet been implemented and is due to be launched in July 2024. The full impact of the new scheme would not be known until a 12-month cycle is completed.

A member suggested that the public don't fully understand the current allocations scheme and would need help to see how the new scheme would operate. The Strategic Director agreed that Officers could advise the Committee on the steps being taken to communicate the new scheme.

(5) Equalities & Diversity

The Strategic Director updated Members on equalities and diversity activity. The

Council had supported the Equalities Commission in recent times and was planning legacy actions.

The Equalities Commission identified the need for great support to the voluntary sector and people at a grass roots level to encourage greater community cohesion, including events. However, there was currently a Member task and finish group working specifically on events and how these are linked to Equalities & Diversity, so it would be best not to have a specific topic on the diversity of events to avoid the possibility of duplication.

Regarding how the Council can strengthen community cohesion, Members were informed that there was a Legacy Group following on from the Equalities Commission. It was suggested that it would be sensible to discuss this issue with the Legacy Group to find out what their aims and objectives were and to see how the Committee could work with them and the Social Inclusion Partnership to see what areas Members could develop and assist on.

A Member suggested that communications with some minorities in the town had recently slipped. The example given was with the local Bangladeshi Community who appeared to have stopped receiving invitations to various civic events. It was stated that it was good to keep encouraging representatives from ethnic minority groups to attend events as this helped maintain good community cohesion.

Members requested that the Council's Equalities Officer be invited to a future CSC meeting to provide a PowerPoint presentation to CSC Members regarding who does what in relation to promoting Equalities and Diversity and good community cohesion.

The Chair of the Committee, Cllr Sarah Mead had stated in her briefing note to Members that she was keen to consider this as a main review item.

#### (6) Neighbourhood Wardens

The Scrutiny Officer reminded Members of the presentation that the Committee received regarding the work of the Neighbourhood Wardens during the Covid Pandemic. It was suggested and agreed that Officers should bring a further one-off update on the work of the Neighbourhood Wardens to the Committee.

#### (7) Community Centres

The Strategic Director reminded Members that the current policy was to operate a 'fix on fail' strategy, this made sense financially within the resources available to the Council. However, this was not sustainable in the long run. The Strategic Director stated that the Council was devising a medium to long term plan for the Council's estate.

A Bedwell Ward Member suggested that Community Associations were perhaps reluctant to do things with the buildings they occupy due to uncertainty. The Strategic Director recommended that the Chair of the Committee meet up with the Strategic Director and Statutory Section 151 Officer with responsibility for the Council's Finances regarding how the Committee might engage on this issue. There

could be a possibility of some Policy Development Pre-Scrutiny but it would have to be conducted within a part II confidential meeting given the financial and commercially sensitive nature of the subject.

#### (8) Update on new Leisure Contract

The Strategic Director suggested that the new Leisure Provider, Everyone Active could certainly provide Members with a presentation. It was suggested that Everyone Active & the Council's Health and Wellbeing Officer be invited to attend a meeting and provide an update presentation to Members.

#### Statutory Crime & Disorder Committee and Standing item on Public Health

The Scrutiny Officer drew Member's attention to two extra items that were not included in the Members work programme suggestions. These included a Statutory item when the Committee sits as the Council's Crime and Disorder Committee and a standing item on Public Health. The Scrutiny Officer reminded Members of the benefits the Council has seen since meeting regularly with the County Council's Director of Public Health, leading to financial support for the Council's Healthy Hub initiative which has been replicated around the County.

Members were keen to keep the good relations with the new Director of Public Health, Sarah Perman. The Strategic Director suggested that a focus could be on the Integrated Care Network. There had been a lot of work done across the County from Public Health regarding links with Herts and West Essex Integrated Care Board, along with the North & East Hertfordshire NHS Trust.

The Strategic Director advised that a new Healthy Stevenage Strategy is to be developed in conjunction with the local Primary Care Networks and the Committee could help inform future priorities. It is still at a very early process, so officers would need to see when it would be a good time to timetable policy development work with the Committee.

The Strategic Director suggested to Members that they could take a more in-depth look at Community Safety matters as a main review item. The Committee has a statutory role to sit at least once a year to consider Crime and Disorder, and the Committee could focus in on areas of concern if it felt there was a need.

#### It was **RESOLVED**

1. that the Scrutiny Members' feedback on ideas for improving Scrutiny be noted;
2. (i) that having considered the ideas put forward by individual Scrutiny Members, the Committee determines the matters to be added to a work programme of potential Scrutiny review items for 2024-25 as follows:
  - Housing Engagement – provide some pre-scrutiny policy development prior to a report to the Executive in 2024-25
  - Housing Investment – Members to receive an update on the various



elements to Housing Investment including the decent homes programme, the major repairs contract and on one-off repairs.

- Independent Living (Sheltered Accommodation) - The Strategic Director agreed to provide a briefing note to Members outlining the various care elements provided, who supplies the service and what is available to residents.
- Review the impact of the new Housing Allocations Policy – The Strategic Director agreed to instruct Officers to provide a report on the overview of the communications plans with the public on the new Housing Allocations Policy before it is delivered in July 2024.
- Equalities & Diversity - The Council's Equalities Officer be invited to a future CSC meeting to provide a PowerPoint presentation to CSC Members regarding who does what in relation to promoting Equalities and Diversity and good community cohesion. Following the presentation and liaison with the Equalities Commission Legacy Group a scope for a review could be brought back to the Committee for consideration.
- Neighbourhood Warden - Officers should bring a one-off update on the work of the Neighbourhood Wardens to the Committee.
- Community Centres - The Chair of the Committee to meet up with the Strategic Director and Statutory Section 151 Officer with responsibility for the Council's Finances regarding how the Committee might engage on this issue.
- Update on the new Leisure Contract performance - Everyone Active & the Council's Health and Wellbeing Officer be invited to attend a meeting and provide an update presentation to Members.
- Statutory Crime & Disorder Committee and Standing item on Public Health – That these items be scheduled into the Committee's work programme for the year, with a view to work with HCC Public Health lead and partners in various NHS governance groups to develop a joint health strategy document for an Integrated Care Network for the area as a piece of pre-scrutiny policy development.

(ii) that the Chair will consider the above suggestions made by the Committee and devise a draft work programme schedule that will be shared with the Committee when it meets in the new Municipal Year in June 2024, comprising a main scrutiny review item(s), one-off focused meetings or individual committee item updates.

3. that the process to carry out pre-scrutiny policy development work be noted.

#### 4 **URGENT PART I BUSINESS**

None.

#### 5 **EXCLUSION OF PUBLIC AND PRESS**

It was **RESOLVED:**

1. That under Section 100A of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as described in Paragraphs 1 – 7 of Part 1 of Schedule 12A of the Act as amended by Local Government (Access to Information) (Variation) Order 2006.
2. That the reasons for the following reports being in Part II were accepted, and that the exemption from disclosure of the information contained therein outweighs the public interest in disclosure.

6 **PART II MINUTES - 8 JANUARY 2024**

It was **RESOLVED**:

That the Part II Minutes of the meeting of the Committee held on Monday 8 January 2024 were agreed as a correct record.

7 **URGENT PART II BUSINESS**

None.

**CHAIR**

# STEVENAGE BOROUGH COUNCIL

## ENVIRONMENT & ECONOMY SELECT COMMITTEE MINUTES

Date: Wednesday, 6 March 2024

Time: 6.00pm

Place: Council Chamber, Daneshill House, Danestrete, Stevenage

**Present:** Councillors: Rob Broom (Chair), Jim Brown, Bret Facey, Conor McGrath, Sarah Mead, Claire Parris and Graham Snell.

**Start / End Time:** Start Time: 6.00pm  
End Time: 7.20pm

### 1 APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST

Apologies for absence were received from Councillors Andy McGuinness, Adam Mitchell, Ellie Plater, and Baroness Taylor of Stevenage.

There were no declarations of interest.

### 2 MINUTES - 12 FEBRUARY 2024

It was **RESOLVED** that the Minutes of the Environment & Economy Select Committee held on 12 February 2024 be approved as a correct record and signed by the Chair.

### 3 UPDATE ON CLIMATE CHANGE ACTIONS

The Chair introduced the Assistant Director (Planning & Regulatory) Zayd Al-Jawad, Assistant Director (Direct Services) Steve Dupoy, Head of Climate Action Fabian Oyarzun, Climate Change Programme Lead Officer Jennifer Bratchell, and the Portfolio Holder for Environment and Performance Councillor Simon Speller.

The Head of Climate Action presented an update to the Committee. He advised that the Stevenage Climate Action Plan Tracker was officially launched on 27 February 2024 and the launch was supported by communications via the Councils communications channels including a press release issued to The Comet and they have included it on their website.

The Climate Action Plan Tracker had been produced through a partnership with Kausal, and created an interactive, web-based portal that highlighted the projects being undertaken by the council to reduce greenhouse gas emissions, improve climate change resilience, and promote environmental stewardship and sustainability. The tracker could be viewed by everyone in an easy-to-understand format, detailing data in charts, figures, and diagrams and could be accessed at <https://climate.stevenage.gov.uk/>.

The Action Plan contained relevant climate actions Stevenage Borough Council was undertaking, or planned to undertake, broken down into the following eight strategic themes:

- Businesses
- Homes
- Transport
- Construction and Regeneration
- Energy and Water
- People and Awareness
- Waste and Recycling
- Biodiversity

There were 46 actions included across the 8 strategic themes and each action included multiple tasks.

The Head of Climate Action advised that the Climate Action Plan website was the priority consultation site in terms of climate action for stakeholders. The website had been presented to voluntary groups for feedback and would be promoted through official SBC Communication channels, the Voluntary, Community and Social Enterprise sector and through the work of the Council's Communities and Neighbourhoods team.

A calendar had been collated of national and international sustainability key dates which would be linked to the Council's actions to share and promote proper communications in this regard.

The Head of Climate Action advised that the Climate Change Community Fund had been created to allow for the development of community-led environmental projects with social benefits. The aim of the Climate Change Community Fund was to foster and improve a sense of community around climate focused projects to increase community engagement surrounding the topic of climate change and deliver both environmental and social benefits.

The CCCF is funded through the Community Infrastructure Levy and had supported five projects that were detailed in the report. There was £7,500 annually allocated to each ward. The funded projects supported climate action through a variety of different aspects which included avoiding waste, improving air quality, improving soil health and biodiversity, producing local food, creating habitats for wildlife and supported the physical and mental wellbeing of residents.

A Member asked a question relating to sustainability of the funding of the Climate Change Community Fund. The Assistant Director (Planning & Regulatory) advised that the funding was coming from the Community Infrastructure Levy and was ringfenced from developer contributions. There was funding committed for the next few years.

A Member asked a question regarding Biodiversity. The Portfolio Holder for Environment and Performance responded that 4000 trees were an initial target based on the availability of suitable land and funding that was available to support

this planting. He added that the periphery of Stevenage offered an opportunity to develop a form of green belt and that he hoped to maximise the number of trees planted and welcomed pressure from the Committee to push for more tree planting utilising some of the future CIL monies. The Assistant Director (Planning & Regulatory) clarified that money received for development in the Borough in relation to biodiversity net gain would be located in the Borough where appropriate. The Impact of Development would be tested against the Council's Biodiversity Supplementary Planning Document, as such, the Council had to demonstrate that it could deliver the agreed percentage net gain planted on the ground and it would be legally bound to provide that.

A Member asked a question relating to the cost of decarbonisation of the social housing stock. The Assistant Director (Planning & Regulatory) responded that the cost was approximately £30,000 per property but that all properties were different. This provided an indication that the total cost for the Council would exceed £200m. He added that the Council targeted pots of funding from central government which the Council strategically predicted had the most likelihood of success but that most of the available funding was for small amounts relative to the total cost. In addition, it was noted that this approach was very time consuming for each local authority to bid against each other, with no guarantee of success. The Head of Climate Action added that a decision needs to be made regarding what we will understand and accept as net zero housing, distinguishing between onsite emissions reduction and some emissions difficult to abate that we will consider able to offset. Offsetting is an option that can be contentious so care would be needed when defining what a net zero house is. This is currently being worked in the context of the partial update of the Local Plan.

A Member asked a question relating to legal documentation and the wider responsibility of the Council with regards planning and housing developments. The Assistant Director (Planning & Regulatory) responded that officers were working on a revision to the Local Plan which was the best document to capture how the Council can control planning with regard to climate change measures. He advised that the Council would promote measures relating to climate change as far as was possible within the current legislation but it could be difficult to go beyond what central government was trying to promote. He added that the Local Plan included two potential development sites that were already allocated and for which the Council would be pushing for net zero. He advised that the Town and Country Planning Association principles of a 15-minute town were embedded in a lot of the Council's planning policies.

A Member asked if the Council's Climate Action Plan went far enough and whether the Head of Climate Action had been able to have as big of an impact as he hoped since taking up the position. The Head of Climate Action responded that there had been considerable positive engagement and understanding among officers regarding the Council's initiatives. However, he highlighted challenges related to working in silos and addressing sustainability comprehensively which are common in most large organisations. He stated that the focus on carbon reduction was just one aspect of the broader sustainability agenda and that the potential of utilising the new Climate Action Plan Tracker platform to showcase progress and foster engagement among officers would be beneficial. He added that the Council were looking to

establish an 'Climate Champions' group that consisted of officers from across a wide range of departments to improve cross departmental communication. The Portfolio Holder for Environment and Performance added that climate change was a very technical topic and that the 2030 net zero target makes sense for the Council as an organisation, the big challenge was around what the Council did within the community where it needs to be an exemplary organisation.

A Member asked a question relating to solar power. The Head of Climate Action responded that the installation of solar power in homes across Stevenage had been promoted through the Solar Together scheme. He added that there had been some solar installations on Council owned buildings through the Social Housing Decarbonisation Fund (in Council houses), and that solar was a technology that continued to be explored but that the upfront cost was a barrier. The Assistant Director (Planning & Regulatory) added that the majority of the Council's commercial building stock had a net zero electricity supply and that whilst solar power did have a sustainability benefit it did not always necessarily mean a reduction in carbon emissions.

A Member asked a question relating to cycle recycling schemes and stated that nationally over 15 million cycles were thrown away each year. The Head of Climate Action advised that the Council supported a bicycle recycle scheme but was unsure of any police involvement in a Member suggestion that the Police should donate stolen cycles if the owners did not come forward once they were recovered, which could help address transport poverty.

A Member asked a question relating the data included in the Stevenage Territorial GHG Emissions graph contained within the presentation. The Head of Climate Action advised that the graph was the latest version available at a territorial level. He added that the 2022 data would be available in July 2024 and that an updated graph would be circulated at that time.

The Portfolio Holder for Environment and Performance presented an update to the Committee. Strategic partnerships were in a good place. The Council worked actively within the Herts Waste Partnership, Herts Infrastructure and Planning Partnership and Herts Climate Change Strategy Partnership. The partnerships all had aspects of biodiversity and climate change however only the Herts Climate Change Strategy Partnership was focussed solely on climate change, and it worked as an information exchange.

The everyday work within future planning and planning development was supporting the Council's climate change and sustainability agendas and Members were urged to engage with officers, when they had any concerns or suggestions, at any time and not to save it for Committee meetings. Traditional communication methods should still be used alongside digital communication channels.

The Climate Change Community Fund had been a success and the work of community groups that had received funding was praised. By next year, there was hope all wards would have participated in climate change funding applications.

Waste Not Want Not were praised for their work which had recently seen them

awarded the King's Voluntary Service Award. Local litter picking groups were also praised and litter picks had continued to be well supported.

The Portfolio Holder for Environment and Performance presented an example from another authority in the form of a chart that could be used to provide a simple demonstration of the Council's current position in its move towards the net zero carbon objective. Members agreed that it would be useful to have a similar chart for Stevenage that could be shared with the public to show the Council's path to net zero.

A Member asked a question relating to community capacity. The Portfolio Holder for Environment and Performance responded that engagement was strongest in neighbourhoods with strong community centres. Some primary schools had shown interest. He added that the officer support was available, but community capacity continued to face obstacles as residents would need to be part of a group, with a bank account.

A Member asked a question relating to Scope 3 emissions. The Head of Climate Action responded that the focus had been on procurement and that the Council had been taking part in a sustainable procurement project led by the regional climate change forum. He added that 90% of emissions for a local authority come from their supply chain. Whilst this was a well-known fact, it was still difficult to address as most organisations can only see back one step in their supply chain. The project had a diagnostic a regional level and preliminary results suggested that the Council had scored relatively well in terms of how officers are engaged with the subject. There was an upcoming workshop to work on an action plan for regional priorities. The Council had recently conducted a staff travel survey and officers were analysing the responses. There were known challenges in this area and work was needed with issues like the Council's Grey Fleet (employee's own vehicles). The Portfolio Holder for Environment and Performance added that big business often process mapped their supply chains rigorously to control costs. This contrasted with the public sector which has a more diffused set of stakeholders and open-ended processes making it inherently more difficult to identify, control and manage. A comparison of business supply chains and public service supply chains could be considered at a future meeting of the Committee.

The Portfolio Holder for Environment and Performance suggested that the Council could promote its corporate social responsibility to release employees for a day or two a year to work in the community focusing on environmental projects.

The Chair thanked all those who had contributed to the meeting.

It was **RESOLVED** that the Officer and Executive Portfolio Holder Presentations were noted.

#### 4 **URGENT PART 1 BUSINESS**

None.

5 **EXCLUSION OF PUBLIC AND PRESS**

Not required.

6 **URGENT PART II BUSINESS**

None.

**CHAIR**



**STEVENAGE BOROUGH COUNCIL**  
**OVERVIEW AND SCRUTINY COMMITTEE**  
**MINUTES**

Date: Tuesday, 19 March 2024

Time: 6.00pm

Place: Council Chamber, Daneshill House, Danestrete, Stevenage

**Present:** Councillors: Lin Martin-Haugh (Chair) (Chair), Philip Bibby CC (Vice-Chair) (Vice Chair), Stephen Booth, Rob Broom, Jim Brown, Forhad Chowdhury, Michael Downing, Bret Facey, Conor McGrath, Sarah Mead, Margaret Notley, Robin Parker CC and Carolina Veres

**Start / End Time:** Start Time: 6.00pm  
End Time: 8.08pm

**1 APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**

Apologies for absence were submitted on behalf of Councillor Anne Wells.

**2 MINUTES - 13 FEBRUARY 2024**

It was **RESOLVED** that the minutes of the meeting of the Overview and Scrutiny Committee held on 13 February be approved as a correct record subject to the following changes:

- Item 3 (4) in relation to STEM, a Member commented that the minutes should reflect the concern that other subjects had been missed and potentially blurred academic subjects with employment routes.
- Item 5 EQIA – a Member asked that in relation to ethnicity and diversity, the minute reference to ‘other groups’ to be removed.

**3 PART I DECISIONS OF THE EXECUTIVE**

The Committee considered the following Part I Decisions of the Executive taken on 13 March 2024.

• **Minutes – 7 February 2024**

The Minutes of the Executive on 7 February 2024 were **NOTED**.

• **Minutes of Overview and Scrutiny Committee & Select Committees**

The Minutes of the Overview and Scrutiny Committee & Select Committees were **NOTED**.

• **Regeneration Programme delivery update**

The Committee received the update and raised the following queries:

- Concern was expressed regarding artist impressions of new developments that could create the wrong impression. The Officer stated they would take this concern into consideration for future developments.
- Councillors accepted the need for flats in the town centre but a Member raised concerns about the perceived lack of car parking in the area. The Officer stated there was parking capacity in the town centre, the new multi storey car park at the station, the existing multi storey car park in the town centre and other car parks which always had spaces available.
- A Member commented about importance of quality and engaging public realm, underpasses artwork, public art and planting. The Officer agreed the need to create something that the people wanted to live and work in and would be working with developers to ensure this.
- It was stated that the Executive Portfolio Holder has committed that the Gordon Craig Theatre would stay in its current location unless there was a better new theatre offer in the Town. The Strategic Director suggested that the Community Select Committee could be engaged in discussions regarding what future uses there could be for the current Sports and Leisure Centre building.
- Following a request from a Member, Officers agreed that the deadline for the photography competition could be extended.
- Councillors were concerned regarding the significant dip in Stevenage pupils' attainment at Key Stage 2. This along with the Skills Strategy was a subject to be considered by the Environment and Economy Select Committee.

• **Housing Consumer Standards – Social Housing (Regulation) Act 2023:**

The Committee received the report from Officers and raised the following queries:

- Councillors were concerned regarding the number of complaints that had been raised by residents.
- Members suggested that a new Housing Working Group should be established including representatives from the minority groups, which was supported by the Committee.
- Councillors queried how the Council would capture the experience of tenants. It was explained that a range of methods would be in place to listen to tenants and a summary report would be taken to the Executive on a quarterly basis and then onto Overview and Scrutiny for consideration.

- The Officer explained the new inspection regime. Once the Regulator had completed their analysis, a grade would be given to each Council or Registered Social Landlord. The inspection would be carried out including early scoping and guidance such as access to existing reports and data, a desk top exercise, risk-based inspection, and the anticipation for 2 to 3 days working with Officers and Members as the Regulator develops their report and conclusion.
- Councillors queried if the grading process will be similar to Ofsted and if it would be investigated on a regular basis. The Strategic Director stated that the introduction of the new regulations does have positive elements, aiming to ensure multiple needs were being addressed, but that there will be a time of transition to the new regime.
- The Officer explained that the first round of results would be received in July or August and officers would consult those authorities in first tranche to learn from them and this would be shared with Councillors.

• **Corporate Performance – Quarter 3 2023/24:**

The Committee received the report and raised the following queries:

- Members were informed that a review of voids had been undertaken by the Community Select Committee resulting in an improvement plan, and several steps have been taken with specialist contractors.
- It was noted that performance clinics had been held, including the Portfolio Holder for Housing, to consider complaints and challenges around repairs. Officers believed there had been improvement. Members advised that repairs were of real importance for the public, but through the work programme they would also like to look at improving complaints handling overall. Officers stated that a new complaints policy and a reasonable adjustment policy would be in place in due course.
- Officers also explained that taken in context, the number of complaints on repairs was a low number and that a new Assistant Director had been appointed to get services working together efficiently; Member feedback was always welcome.
- Councillors questioned why SBC had the lowest numbers in the area in terms of prosecutions towards fly tipping. The Officer explained that SBC worked with the perpetrators to educate and inform to try to avoid prosecution and the Strategic Director agreed to circulate a position statement regarding fly tipping. The Chair asked if it was possible to receive this update with the Minutes for the meeting.
- In relation to the percentage of success SBC had with the way fly tipping was dealt with, it was explained that repeat offenders are prosecuted but generally the approach was successful. It was stated fly tipping was a high priority and could be looked at as part of the Environment and Economy Select Committee's work programme.
- The Committee questioned whether they could see the list of void properties. The Officer stated that SBC did not publish the list as they did not want

squatters, but details of void properties were available through the choice based letting system.

- The Officer agreed to supply Members with the details of properties that were included in the Major Refurbishment Programme.
- In response to a question, officers advised that although SBC were still struggling to recruit trade persons, this was a national issue. Apprenticeships were a way forward, but consideration was needed to ensure there was continuity following the apprenticeship. The Council was also considering establishing in house workforce.

#### 4 **OVERVIEW AND SCRUTINY WORK PROGRAMME FOR 2024-25**

The Scrutiny Officer presented the proposed Scrutiny Work Programme for the Committee for the new Municipal Year from a list of suggested possible work programme items by Members.

Following consideration of the replies received to a survey gauging views of Members, the following areas were identified to be included in the work programme for the Committee:

Customer Service Centre:

- The Committee supported the idea as there had been some complaints from the public following the relocation of the CSC to the Reception Area in Daneshill House.

YourSay:

- Councillors stated they were not happy with the YourSay system as the responses were quite standardised; Officers explained that a new system was being considered to deal with Member enquiries/complaints as the current system did not work as it should do.
- The new system would allow improved tracking and reporting for enquiries.

SBC Website:

- Councillors were of the view that the website was not an effective vehicle to communicate with residents.
- Members stated that the current website was not easy to navigate.
- The Committee agreed they would like this on the work programme and the Chair suggested that before the Committee considers this that Members put together a list of the issues they have with the website.

ICT:

- The Chair had suggested that ICT be included into the work programme to address problems such as upgrades to capital hardware, systems and personnel levels with a focus on value for money on ICT upgrades and how to avoid systems failures as well as cyber security. The Strategic Director stated that the details of reports that are shared with the Joint ICT Committee can be brought to the Overview and Scrutiny Committee.

It was **RESOLVED** that the Chair of the Overview & Scrutiny Committee will agree a schedule of meetings with the Scrutiny Officer to include the following work programme items for 2024-25:

- Customer Services Centre – how well has the move to one reception area gone?
- YourSay Councillors Complaints System – What will the new system provide?
- SBC Website – How user friendly is the website and is it fit for purpose?
- ICT – consider the upgrades to hardware, systems failures, personnel levels and cyber security.

5 **URGENT PART I DECISIONS AUTHORISED BY THE CHAIR OF THE OVERVIEW AND SCRUTINY COMMITTEE**

There was none.

6 **URGENT PART I BUSINESS**

There was none.

7 **EXCLUSION OF PRESS AND PUBLIC**

8 **PART II DECISIONS OF THE EXECUTIVE**

There was none.

9 **URGENT PART II DECISIONS AUTHORISED BY THE CHAIR OF THE OVERVIEW AND SCRUTINY COMMITTEE**

There was none.

10 **URGENT PART II BUSINESS**

There was none.

**CHAIR**

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# STEVENAGE BOROUGH COUNCIL

## ENVIRONMENT & ECONOMY SELECT COMMITTEE MINUTES

Date: Wednesday, 27 March 2024

Time: 6.00pm

Place: Council Chamber, Daneshill House, Danestrete, Stevenage

**Present:** Councillors: Rob Broom (Chair), Adam Mitchell CC (Vice-Chair), Jim Brown, Bret Facey, Conor McGrath, Sarah Mead, Claire Parris, Ellie Plater and Baroness Taylor.

**Start / End Time:** Start Time: 6.00pm  
End Time: 7.45pm

### 1 APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST

Apologies for absence were received from Councillor Andy McGuinness.

### 2 MINUTES - 27 FEBRUARY & 6 MARCH 2024

- a) It was **RESOLVED** that the Minutes of the Environment & Economy Select Committee held on 27 February 2024 be approved as a correct record and signed by the Chair subject to the following addition under Item 2:

Some Members suggested that the use of bee bricks in walls, and leaving holes in fences for Hedgehogs, would assist local biodiversity.

- b) It was **RESOLVED** that the Minutes of the Environment & Economy Select Committee held on 6 March 2024 be approved as a correct record and signed by the Chair subject to an amendment on Page 4, Paragraph 3, where the Member was not suggesting the Police should be instructed to do anything but was making a comment on the number of unclaimed bikes that could be utilised were there avenues available.

### 3 STEVENAGE SKILLS FRAMEWORK

The Chair introduced the committee's work on the Stevenage skills framework. He highlighted the significant developments in Stevenage concerning the skills agenda, including advancements in STEM fields and the presence of leading companies such as GSK, Airbus, Autolus and MBDA. He emphasised the pressing need to address the skills gap, particularly in life sciences, to create more opportunities for the residents of Stevenage.

The Chair introduced the members of the presentation panel. Operations Director of Hertfordshire Local Enterprise Partnership Norman Jennings, Principal and CEO of North Herts College Kit Davies, Strategic Director Tom Pike, and Cooperative Neighbourhoods Programme Manager Daryl Jedowski.

The Strategic Director expressed gratitude to the committee for allocating time in their work programme for the presentation. He acknowledged the busy schedule of the Environment & Economy Select Committee and recognised the significance of the policy and strategy under discussion and emphasised its priority in maximising benefits for the people of Stevenage.

The Strategic Director highlighted the collaborative effort involved in developing the Stevenage Work Skills Framework, involving various stakeholders such as businesses, education providers, and sector specialists and thanked the Principal and CEO of North Herts College and the Operations Director of Hertfordshire Local Enterprise Partnership for their contributions to the project. He underscored the project's aim to address the needs of local people, including young individuals, those facing barriers, and individuals seeking career progression or stable employment.

The Strategic Director highlighted that although focusing on skills was not a traditional or statutory duty of a district or borough council, it had become a priority in Stevenage's new Making Stevenage Even Better Corporate Plan. He emphasised the importance of aligning the local skills framework with existing policies and initiatives to maximise impact.

The Strategic Director outlined the assets in Stevenage's economy and local infrastructure, including the STEM Discovery Centre, the SITEC Innovation Centre at North Herts College, and opportunities in the life science and engineering sectors. He also acknowledged the challenges in navigating the complex skills environment and addressing issues such as unemployment and gender pay gaps.

The Strategic Director thanked the Cooperative Neighbourhoods Programme Manager for his work in securing funding and driving initiatives to benefit the community.

The Cooperative Neighbourhoods Programme Manager provided an overview of the funding secured over the past few years to support various initiatives related to community wealth building and improving outcomes for Stevenage residents.

He highlighted funding received from three areas:

- The Community Renewal Fund, through which £750k was secured to support community wealth-building initiatives. He explained that this funding aimed to create a more inclusive economy focused on positive outcomes for residents.
- The UK Shared Prosperity Fund through which £1m was secured focused on improving outcomes, life chances for communities and was focussed on three priority areas. People and Skills, Supporting Local Business and Communities and Places.
- Mission 44 – Pioneering Young STEM Futures which was aimed at providing opportunities for young people from underrepresented backgrounds. He highlighted the program's focus on increasing access to opportunities and providing support tailored to the needs of individuals. Phase One of the



programme is currently being delivered, with Phase Two set to begin in the new academic year.

The Cooperative Neighbourhoods Programme Manager mentioned ongoing initiatives, such as the Workwell project with North and East Herts Integrated Care System, aimed at helping individuals with long-term health issues or disabilities overcome barriers to employment. He emphasised that all these efforts were based on conversations with stakeholders and aimed to address key themes identified, such as providing tangible job opportunities, access to industry, and clear communication pathways.

The Cooperative Neighbourhoods Programme Manager stressed the importance of recognising the diversity of sectors beyond STEM, including culture and creative industries, public services, construction and retail, in enriching opportunities for job seekers in Stevenage.

A Member asked a question related to the career pathways in STEM for young people in the next five years. The Cooperative Neighbourhoods Programme Manager highlighted diverse opportunities within STEM which included Autolus as an example where various types qualifications could lead to growth opportunities, with organisations not just looking for PHD candidates from top universities, particularly as smaller organisations begin to grow.

A Member raised concerns about the underrepresentation of women in STEM fields. The Cooperative Neighbourhoods Programme Manager acknowledged the generational challenges but expressed optimism about engaging young women in STEM subjects. The importance of early engagement in primary schools was emphasised, with initiatives like the Primary Science Quality Mark and the Pioneering Young STEM Futures program.

A Member sought specific examples of projects supported by the Community Wealth Building strategy. The Cooperative Neighbourhoods Programme Manager provided examples, which included apprenticeships and training support for local businesses and initiatives to enhance their visibility and presence in the community. Another example was work with the Social Inclusion Partnership which looked at how the Council supported its local voluntary sector and provided support around alternative governance methods for business including co-operatives & mutual societies.

A Member asked a question related to the inclusivity and capacity of the Mission 44 program to accommodate targeted groups. The Cooperative Neighbourhoods Programme Manager explained the finite nature of the program due to funding constraints but highlighted plans to scale up initiatives in the future phases to cater to a broader audience.

A Member asked a question regarding future prospects for current year seven students. The Cooperative Neighbourhoods Programme Manager acknowledged the complexity of predicting future outcomes but emphasised the importance of tracking cohorts through their education journey to assess the impact of initiatives.

A Member commented that unemployment figures shown in the presentation did not

include those who were employed on zero-hour contracts who were in effect underemployed nor did it show those employed in the shadow economy.

The Chair reiterated the importance of rigorous evaluation and quality assurance in ongoing and future initiatives. The Chair invited the Principal and CEO of North Herts College, Kit Davies, to proceed with the next presentation.

The Principal and CEO of North Herts College provided an overview of the work of the college. He highlighted its role as a general further education institution with multiple campuses and specialist centres. The college boasted a large staff and served a diverse student population, including full-time students, apprentices, and adult learners. It also operated as a schools trust and managed the STEM Discovery Centre.

The Principal and CEO of North Herts College discussed recent changes in the skills sector driven by national policies such as the Skills White Paper and the Skills Bill. These changes emphasised the importance of meeting local and regional skills needs, expanding higher technical education, and promoting lifelong learning.

The Principal and CEO of North Herts College explained the significance of Local Skills Improvement Plans (LSIPs) in identifying and addressing specific skills needs within communities. The LSIP process involved collaboration with local stakeholders to develop strategies for skills development tailored to regional priorities.

The Principal and CEO of North Herts College outlined various initiatives and partnerships undertaken by the college to address local skills gaps and support economic growth. These initiatives included training programmes in collaboration with industry partners, the establishment of specialized training academies such as the NHS Healthcare Academy, which has real-life medical equipment and wards for students to work on during their fast track to degree apprenticeships, and the development of sustainable technologies and engineering campuses.

The Principal and CEO of North Herts College acknowledged the challenges faced by the further education sector, including funding disparities compared to schools, bureaucratic obstacles, and uncertainties surrounding curriculum reforms.

The Principal and CEO of North Herts College emphasised the college's commitment to delivering high-quality education and skills training that aligned with local needs and aspirations. He showcased the college's achievements and ongoing efforts to overcome challenges and drive positive change in the community. The Chair then invited the Operations Director of Hertfordshire Local Enterprise Partnership to present to the Committee.

The Operations Director at Hertfordshire Local Enterprise Partnership (LEP) presented the LEP's perspective on the skills agenda. He advised that The LEP was a business-led organisation focused on growing the economy of Hertfordshire, which included job creation, and raising workforce skills.

The LEP had three main areas of focus: business support and enterprise, growing key sectors, and skills and employment, and collaborated with Hertfordshire County

Council and the Department for Work and Pensions to develop skills and employment strategies. The skills strategy focused on themes like supporting the future workforce, achieving full employment, supporting small and medium-sized enterprises (SMEs), sector development, and place-making.

The Operations Director at Hertfordshire LEP advised the Committee that LEP saw its role as a conduit, bringing together key partners to facilitate action in areas such as funding and business engagement.

The Operations Director at Hertfordshire LEP explained how the LEP operated the Hertfordshire Careers Hub in partnership with the Careers and Enterprise Company. This initiative aimed to align businesses with education and provide balanced careers advice to young people. In addition to this the LEP funded the development of Hertfordshire Opportunities Portal, which served as a centralised platform for young people to access information on careers, jobs, apprenticeships, and training opportunities.

The LEP had invested significantly in Stevenage's regeneration, including funding for initiatives like the Stevenage Bioscience Catalyst and SITEC. They also supported the STEM Discovery Centre, that aimed to inspire young people in STEM fields.

The LEP worked closely with schools and colleges in Stevenage. The LEP facilitated partnerships between education and local businesses to ensure that young people had access to relevant career pathways and opportunities. This included Generation Events that brought together young people and businesses, facilitated connections, and provided career advice and opportunities. The LEP had held several of these events across Hertfordshire, including in Stevenage.

A Member asked a question regarding the influence of employers in determining content of courses to ensure they were sector specific and relevant to the local economy. The Operations Director of Hertfordshire LEP and the Principal and CEO of North Herts College highlighted how the LEP and the College were responsive to the needs of local employers and developed course content accordingly.

A Member asked a question related to sustainable and green jobs. The Principal and CEO of North Herts College responded that the College was focussed on integrating sustainability into its curriculum and provided examples of initiatives that included hybrid and electric vehicle courses.

A Member asked a question related to the complexity of funding streams for education. The Operations Director of Hertfordshire LEP and the Principal and CEO of North Herts College elaborated on the challenges of navigating various funding sources and the administrative burden it created.

A Member inquired about English and Maths resits and the challenges associated with them. The Principal and CEO of North Herts College explained the funding obligations for providing these courses and highlighted the need for flexibility in delivering qualifications to meet students' needs.

A Member expressed concerns about equity in education, particularly regarding opportunities for students pursuing level three or apprenticeship courses. The Principal and CEO of North Herts College assured that students at all levels had access to industry-standard resources and facilities, including virtual reality technology.

A Member highlighted the importance of collaboration between educational institutions and the community to provide comprehensive support for students. The Principal and CEO of North Herts College advised of the College's efforts to collaborate with schools where they provided impartial advice and guidance to students.

The Chair thanked the presentation panel for their contributions.

4 **URGENT PART 1 BUSINESS**

None.

5 **EXCLUSION OF PUBLIC AND PRESS**

Not required.

6 **URGENT PART II BUSINESS**

None.

**CHAIR**

# STEVENAGE BOROUGH COUNCIL

## COMMUNITY SELECT COMMITTEE MINUTES

Date: Wednesday, 3 April 2024

Time: 6.00pm

Place: Council Chamber, Daneshill House, Danestrete, Stevenage

**Present:** Councillors: Sarah Mead (Chair), Alex Farquharson (Vice-Chair), Julie Ashley-Wren, Forhad Chowdhury, Mason Humberstone, Wendy Kerby, Conor McGrath, Ellie Plater and Carolina Veres.

**Start / End Time:** Start Time: 6.00pm  
End Time: 6.56pm

### 1 APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST

There were no apologies for absence.

There were no declarations of interest.

### 2 MINUTES OF THE PREVIOUS MEETING

It was **RESOLVED** that the Minutes of the meeting of the Community Select Committee held on Thursday 29 February 2024 be approved as a correct record and signed by the Chair.

### 3 EXECUTIVE MEMBER RESPONSE TO THE CSC REPAIRS SCRUTINY REVIEW

The Chair introduced the Executive Member response to the Review of Housing Repairs.

The Committee acknowledged that all recommendations had been agreed. The Chair thanked the Assistant Director (Building Safety and Housing Property Services) and requested that, rather than wait for a review, they provide an update as and when they find appropriate.

The Assistant Director (Building Safety and Housing Property Services) thanked the Committee for their recommendations.

It was **RESOLVED** that the Executive Member response to the Review of Housing Repairs is noted.

## **CRIME & DISORDER DISCUSSION ITEM**

The Chair introduced the Head of Community Advice and Support Sarah Pateman, the Chief Executive Matthew Partridge, and the Portfolio Holder for Community Safety and Equalities Cllr Jackie Hollywell.

The Portfolio Holder for Community Safety and Equalities introduced a presentation provided by Hertfordshire Constabulary. She acknowledged the ongoing efforts to address various issues within the community, particularly focused on the reduction of antisocial behaviour. She highlighted the challenges faced due to limited resources but emphasised the commitment to making effective use of available resources.

The Portfolio Holder for Community Safety and Equalities reminded the Committee of the frequent Police Priorities Meetings that helped focus efforts on particular issues within the district and encouraged Councillors to engage in local street meets and work collaboratively with the Police and Council Communities and Neighbourhood Team.

The Portfolio Holder for Community Safety and Equalities praised the recently launched 'Build a Better Bedwell' together with the Safer Street funding that aims to regenerate the area, reduce crime, and tackle anti-social behaviour. She advised that the project had already shown some benefits and that similar projects would be welcomed should there be the necessary funding and resources available.

Head of Community Advice and Support then talked the Committee through the presentation and advised the Committee that there had been a 28% reduction in theft from person incidents across Stevenage, with 70 incidents compared to 97 in the previous year. The Town Centre remained a hotspot for such incidents, although the situation had improved. This was in part due to plain clothes police operations and regular crime prevention events within the Town Centre.

The Head of Community Advice and Support highlighted efforts to address youth involvement in crime, including intervention briefings and collaboration with the Youth Justice Team. Initiatives like "Youth No More" aimed to prevent antisocial behaviour and crime among young people by working with schools and families.

There had been a 50% reduction in incidents initially classified as drugs-related antisocial behaviour, with 241 incidents compared to 478 in the previous year. Hot spot mapping showed very few incidents in Stevenage parks except for the Town Centre Gardens and King George V Playing Fields. The mapping identified areas with higher incidents, leading to targeted patrols and problem-solving plans.

The Head of Community Advice and Support advised the Committee that fly-tipping was often logged by the Police as a crime but not as an indicator of a full investigation as they were often dealt with by the Councils Community Safety Officers and Wardens, with a focus on finding cost-effective solutions. Strategies included encouraging perpetrators to remove waste themselves.

Members praised the work of Officers.

The Chair asked a question related to the reference on the second slide to sending letters with the intent to cause distress or anxiety. The Head of Community Advice and Support confirmed advised that such letters referred to scams or fraudulent correspondence designed to intimidate or defraud recipients.

A Member asked a question related to crime trends in the Roaring Meg Retail Park area. The Head of Community Advice and Support responded that crime numbers in the Roaring Meg area had not increased and highlighted overall reductions in crime and antisocial behaviour across the board.

A Member expressed concern about antisocial behaviour in the Marymead area and raised issues related to drug problems and malfunctioning CCTV cameras. The Head of Community Advice and Support assured that the concerns would be addressed. She mentioned ongoing efforts to tackle youth nuisance issues and promised to follow up on the status of CCTV cameras. The Chair advised caution in labelling all youth presence as antisocial behaviour. She emphasised the importance of understanding the context and impact before categorising incidents and advised Councillors to work with the Neighbourhood Warden team to develop a presence in such areas.

Some Members asked questions related to resources. The Head of Community Advice and Support acknowledged the ongoing need for more resources but indicated that, to her knowledge, police staffing levels had not been significantly impacted recently. She stated that she hadn't been made aware of any major PCSO vacancies in Stevenage and indicated that the police would inform her if there were staffing issues. She emphasised the importance of continual assessment of resource needs. The Chief Executive added that that the Council had had several helpful discussions with the police over the years regarding resourcing and highlighted the opportunity for a conversation to take place with the new Police and Crime Commissioner in due course regarding resource allocation should this be deemed to be necessary. The Portfolio Holder for Community Safety and Equalities highlighted the unique challenges faced by Stevenage due to factors including the presence of a major hospital, railway station and large police station and custody suite.

A Member asked a question related to work undertaken with schools and raised concerns regarding children who were not attending school. The Head of Community Advice and Support provided an overview of the various topics covered in school sessions, including knife crime and gang violence courses that were funded through the Police Crime Commissioner. The Council had worked closely with schools, and police, regarding graffiti which led to two arrests. Other initiatives included working with the No More Service to talk to students about drugs and alcohol, and relationships. They also provided training for teachers related to spotting the signs of domestic abuse and had given out food parcels. She added that efforts are made to reach out to children who were not in education, through various programs, which work to get them back into education.

The Chair directed a question to the Chief Executive, inquiring about a positive and a negative aspect of the current situation compared to five years ago. The Chief

Executive acknowledged the positive trend in crime figures over the past five years, attributing it to the focused priorities within the Community Safety Strategy which had been implemented in partnership with the police and other SoSafe Partnership stakeholders. He highlighted challenges related to maintaining internal resourcing within the Council but also mentioned successes in securing significant external funding for initiatives like SADA.

The Chair expressed appreciation for the Head of Community Advice and Support, the Chief Executive, and the Portfolio Holder for Community Safety and Equalities for keeping everyone informed about town issues, and working closely with stakeholders, actively seeking resolutions, which contributed to a sense of safety within the community.

5 **URGENT PART 1 BUSINESS**

None.

6 **EXCLUSION OF PUBLIC AND PRESS**

It was **RESOLVED**:

1. That under Section 100A of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as described in Paragraphs 1 – 7 of Part 1 of Schedule 12A of the Act as amended by Local Government (Access to Information) (Variation) Order 2006.
2. That the reasons for the following reports being in Part II were accepted, and that the exemption from disclosure of the information contained therein outweighs the public interest in disclosure.

7 **SURVIVORS AGAINST DOMESTIC VIOLENCE (SADA) PRESENTATION**

The Committee viewed a Part II presentation from Survivors against Domestic Abuse (SADA).

Members asked a number of questions, which were responded to by officers.

8 **URGENT PART II BUSINESS**

None.

**CHAIR**



**Meeting** Cabinet  
**Portfolio Area** Environment and Regeneration  
**Date** 5 June 2024



## LOCAL PLAN REVIEW AND REVISED LOCAL DEVELOPMENT SCHEME

### KEY DECISION

**Author** Lewis Claridge | 2158  
**Lead Officer** Zayd Al-Jawad | 2257  
**Contact Officer** Lewis Claridge | 2158

### 1 PURPOSE

- 1.1 To highlight to Members the next steps in the planning process with the Local Plan Review (Appendix A and B), Local Development Scheme (Appendix C) and Statement of Community Involvement (Appendix D).
- 1.2 It is important to note that the Local Plan Review, at this stage, consists of a Partial Review and Update of the Stevenage Borough Local Plan, adopted May 2019.
- 1.3 As such, the scope of the review to policies and supporting text is limited to factual and necessary changes only, related to key drivers of change since the Plan was adopted in 2019. Other wider changes will be considered for the next stage of the Local Plan Review, a Full Review of the Plan, from 2025.

## **2 RECOMMENDATIONS**

That Cabinet:

- 2.1 Note the progress with and content of the Stevenage Borough Local Plan – Partial Review and Update.
- 2.2 Approve the Stevenage Borough Local Plan – Partial Review and Update for public consultation in June 2024, for not less than 6 weeks.
- 2.3 Approve a revised Local Development Scheme and note the timescales for a Local Plan Review.
- 2.4 Approve a revised Statement of Community Involvement.
- 2.5 Note that the comments of the Planning & Development Committee and the Environment & Economy Select Committee will be sought and considered on the content of this Cabinet Report.
- 2.6 Note that delegated authority will be given to the Assistant Director: Planning & Regulation in conjunction with the Portfolio Holder, to make changes to the Stevenage Borough Local Plan – Partial Review and Update, prior to going out to public consultation.
- 2.7 Note that informal engagement with key stakeholders will continue, ahead of and during public consultation on the Stevenage Borough Local Plan – Partial Review and Update.

## **3 BACKGROUND**

### *Stevenage Borough Local Plan*

- 3.1 The Stevenage Borough Local Plan [BD1] was adopted on 22 May 2019. The Plan sets out a spatial vision for the town to 2031 and contains detailed land use policies for the Borough. The Plan superseded the District Plan Second Review (adopted 2004) as the statutory Local Plan for the Borough and is used to determine applications for planning permission.
- 3.2 The preparation of Local Plans is subject to an extensive legal framework, as set out in relevant acts and regulations and interpreted through case law. This is supplemented by national planning policies and guidance which set out the clear principles and expectations of the planning system.
- 3.3 The Plan was adopted following a lengthy Holding Direction process, following Examination in Public of the Plan by the Secretary of State which concluded in October 2017.
- 3.4 The Secretary of State for Ministry of Housing, Communities and Local Government (MHCLG, now the Department for Levelling Up, Housing and Communities or DLUHC) issued a temporary Holding Direction to prevent the Council from adopting the Plan, so that he could consider representations from the local MP largely relating to town centre regeneration and green belt issues.
- 3.5 The Holding Direction was lifted on 25 March 2019 by the Secretary of State, providing a resolution to the issue. The letter from the Secretary of State [BD2] withdrew the direction on the understanding that the Council commit to the following actions:
  - Update the Local Development Scheme (to be adopted before or at the same time as the Local Plan is adopted) to include the preparation of an Area Action

Plan (AAP) for the Stevenage 'Station Gateway' area (Site TC4 in the Local Plan). The AAP should be timetabled for adoption in December 2020 or sooner.

- Provide monthly updates to MHCLG on preparation of the Area Action Plan;
- Publish for public consultation a Master Plan for the regeneration of the Stevenage Town Centre sites identified in the Local Plan as TC5 and TC2.
- Designate a lead Councillor and lead official to be responsible for progressing the preparation and implementation of the Area Action Plan, and for the implementation of the Local Plan itself.
- Remove references in the Local Plan to a new train station before adoption.

3.6 At the Cabinet (as Executive) meeting on 30 April 2019 [BD3], it was resolved:

- That the outcomes of the Main Modifications (and associated Sustainability Appraisal) consultation be noted;
- That the content of the Inspector's Report be noted;
- That the Overview and Scrutiny Committee be informed that the Cabinet (as Executive)'s initial proposal is to recommend to Council to accept the Inspector's recommendation to adopt the Stevenage Borough Local Plan, incorporating main and minor modifications, and associated Proposals Map, and also to revoke the District Plan Second Review 2004.

3.7 The Stevenage Borough Local Plan was subsequently adopted on 22 May 2019, subject to a 6-week legal challenge period.

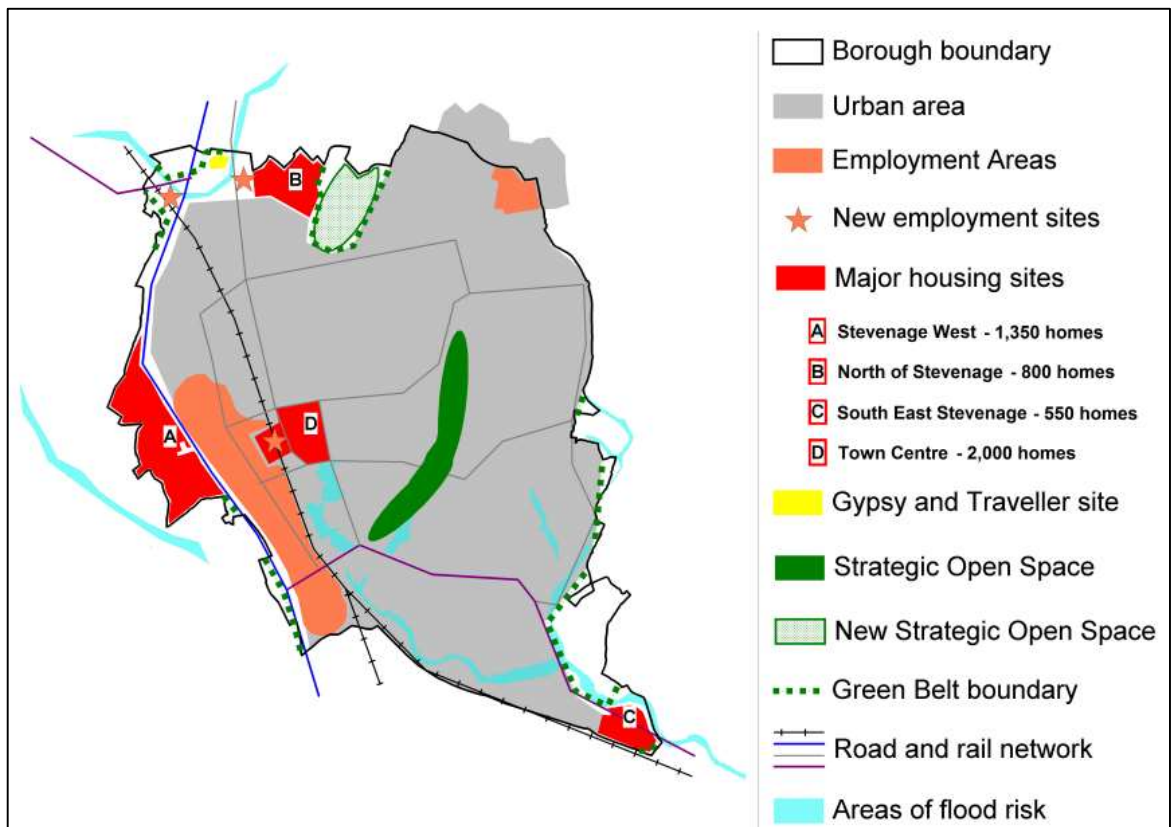
3.8 The plan contains three main sections:

- Part I: Introduction and context – This section explains how the planning system works and why the Local Plan is important. It provides background information about Stevenage and the wider area. It sets a vision for the future of the town.
- Part II: Strategic policies – These provide guidance on the main issues that the plan addresses. It sets out our overall approach to topics such as housing and employment. It sets the key targets that the plan will meet. These are the policies that any neighbourhood plans will need to follow.
- Part III: Detailed policies and delivery – These are the detailed requirements that we will apply to individual planning applications to make sure that our vision and strategic policies can be achieved.

3.9 The 2019 Local Plan contains 13 Strategic Policies, covering the areas of sustainable development, economy, a vital Town Centre, infrastructure and transport, high quality homes, good design, healthy communities, Green Belt, climate change, flooding and pollution, and the natural and historic environment. Policies are as follows:

SP1: *Presumption in favour of sustainable development*  
 SP2: *Sustainable development in Stevenage*  
 SP3: *A strong, competitive economy*  
 SP4: *A vital Town Centre*  
 SP5: *Infrastructure*  
 SP6: *Sustainable transport*  
 SP7: *High quality homes*  
 SP8: *Good design*  
 SP9: *Healthy communities*  
 SP10: *Green Belt*  
 SP11: *Climate change, flooding and pollution*  
 SP12: *Green infrastructure and the natural environment*  
 SP13: *The historic environment*

- 3.10 The “Detailed Policies” section of the 2019 Local Plan then contains 10 chapters, broadly expanding on the themes within the 13 strategic policies in Part 2 of the Local Plan and a total of 73 policies on a wide range of planning policy topics, relevant to Stevenage.
- 3.11 The Local Plan Policies Map [BD4] complements the detailed policies in the Local Plan and is the spatial representation of our spatial development strategy.
- 3.12 This is supplemented by the Local Plan Key Diagram, which summarises our strategic approach to planning the town to 2031:



3.13 Through previous evidence gathering, monitoring and environmental assessments a series of key challenges were identified, that the 2019 Local Plan should address. These included:

- Geography and population: Stevenage Borough is 'under bounded' and surrounded by Green Belt. The urban area already extends beyond the local authority boundary. There are not the types or amount of brownfield land to build on that you might find in other areas. This is because most of the town was built in the last 50 years. Stevenage is the most deprived local authority area in Hertfordshire. There are some areas of serious deprivation, particularly in the Bedwell neighbourhood.
- Housing: There is a lack of affordable homes. Entry-level housing costs seven times more than salaries. Affordable housing completions barely keep pace with sales through Right to Buy. The Development Corporation mainly built homes for 'blue collar' working families. More than half of our housing stock is terraced homes. Only one in every eight homes are detached. There is a lack of more expensive homes to attract higher earners.
- Employment and retail: People living in Stevenage earn less than people living elsewhere in Hertfordshire and are employed in lower grade jobs. There is a lack of high-quality office space in or around the town centre while our employment areas face competition from other land uses. The town centre needs investment. It struggles to compete with surrounding towns and must adapt to meet the needs of the 21<sup>st</sup> Century. The amount of shopping floorspace outside of the town centre is larger than the amount inside. There is pressure to allow traditional 'high street' retailers to move out of centre. Many neighbourhood centres require regeneration and renewal.
- Design: Some development designs and layouts that were innovative and exciting in the 1950s are now criticised for encouraging crime, anti-social behaviour and other problems. Many people opposed the creation of a New Town at Stevenage. This negative perception of the town still persists among parts of the population today. Most of the buildings in the town were built between the 1950s and 1970s and are coming to the end of their useful life.
- Health, education and skills: Life expectancy is lower than the Hertfordshire average. There are higher than average levels of smoking, obesity, physical inactivity and premature deaths from heart disease and cancer. Stevenage residents have fewer qualifications than the Hertfordshire average. Less than one in every four Stevenage residents is qualified to NVQ Level 4 or above. This compares to one in three across the rest of Hertfordshire. There is a mismatch between skills and jobs. Residents earn less than people who work in the town. Higher paid jobs are held by people who commute in from elsewhere. Aspirations are low. Many pupils leave school at 16. There are low levels of progression into higher education or higher earning jobs.
- Environment and transport: There are many open spaces in the town but some urban spaces are of poor quality and are not well used by the public. Many of our designated parks are in fact recreation or sports grounds. There is a Site of Special Scientific Interest immediately adjacent to the Borough boundary at Knebworth Woods. The A1(M) narrows to two lanes between junctions 6 and 8. There are frequent peak hour tailbacks. Trains are full at peak times while the cycle and pedestrian network is underused.

## 4 REASONS FOR RECOMMENDED COURSE OF ACTION AND OTHER OPTIONS

### Recommendation 2.1: That Cabinet note the progress with and content of the Stevenage Borough Local Plan – Partial Review and Update.

- 4.1 The Stevenage Borough Local Plan [BD1] was adopted in May 2019. As referred to earlier in this Report (paragraph 3.5), adoption of the Local Plan was realised after a long process in which the Plan was placed under a Holding Direction from the Secretary of State at the time. One of the conditions for lifting this Holding Direction, and therefore releasing the Local Plan for adoption, was that an Area Action Plan for the Station area be developed.

#### *Developments since Local Plan Adoption in 2019 – National*

- 4.2 Steps are being taken to maximise the number of authorities who can make use of policy changes around plan-making, intended to be introduced by the Government's suggested National Planning Policy Framework (NPPF) revisions in Spring 2023, before the revised plan-making system set out in the Government's Levelling Up Bill is introduced in late 2024 [BD5].
- 4.3 The Government's Levelling Up and Regeneration Act (LURA) was passed and became law on 26 October 2023 [BD6].
- 4.4 The LURA is designed to speed up the planning system, hold developers to account, cut bureaucracy, and encourage more councils to put in place plans to enable the building of new homes.
- 4.5 The measures in the Government's LURA will:
- Put local people at the heart of development – making it easier to put local plans in place and requiring design codes that set out where homes will be built and how they will look. These plans will deliver more homes in a way that works for communities.
  - Boost local services – requiring developers to deliver vital infrastructure. This will put an end to lifeless edge-of-town developments with no community assets and ensure developers deliver the schools, doctors' surgeries and public services communities need and expect.
  - Rebalance the housing and land markets – giving local councils the power to increase council tax on empty homes and reforming compensation for compulsory purchase orders by removing 'hope value' where justified.
  - Encourage developers to get building – giving communities updates on the progress of development and giving councils the chance to consider slow build-out rates when approving planning.
  - Bring high streets back to life – giving councils the powers to work directly with landlords to bring empty buildings back in to use by local businesses and community groups through high street rental auctions. It will also make it faster for local authorities to give hospitality businesses permission to use outdoor seating.
- 4.6 The NPPF was last updated on 20 December 2023 [BD7]. Key suggestions by Government for plan-making in the future for Stevenage Borough Council to consider, include:
- Plan-makers will have until 30 June 2025 to submit their local plans, neighbourhood plans, minerals and waste plans, and spatial development strategies for independent examination under the existing legal framework. The government is also proposing that, to be examined under existing legislation, all independent examinations of local plans, minerals and waste plans and spatial

development strategies must be concluded, with plans adopted by 31 December 2026.

- Authorities that do not meet the 30 June 2025 submission deadline for 'old-style' plans will need to prepare plans under the new plan-making system.
- Authorities will be required to start work on new plans by, at the latest, five years after adoption of their previous plan, and to adopt that new plan within 30 months. Plans that will become more than five years old during the first 30 months of the new system will continue to be considered 'up-to-date' for decision-making purposes for 30 months after the new system starts.
- Authorities will no longer be able to prepare supplementary planning documents (SPDs) in the revised planning system. Instead, they will be able to prepare Supplementary Plans, which will be afforded the same weight as a local plan or minerals and waste plan. The government proposes that, when the new system comes into force (expected late 2024), existing SPDs will remain in force for a time-bound period; until the local planning authority is required to adopt a new-style plan. Current SPDs will automatically cease to have effect at the point at which authorities are required to have a new-style plan in place.
- The Government ran a consultation in 2023 [BD5] on how National Development Management Policies (NDMPs) will be implemented. This covered planning considerations to apply regularly in decision-making across England, such as general policies for conserving heritage assets, and preventing inappropriate development in the Green Belt and areas of high flood risk. Before any NDMP was designated by the Secretary of State, there would be a public consultation.

4.7 The wide-ranging changes to the Use Classes Order (1 September 2020) will have a large impact on our Town Centre and retail policies as well as other policies in the current Local Plan [BD8].

4.8 There are a wide range of emerging national level policies and guidance that will have a potential bearing on revised policies in the Stevenage Local Plan Review. These include:

- Government's Environmental Improvement Plan – contains goals regarding water, waste, pesticides etc.
- Natural England have launched their Green Infrastructure (GI) Framework – this has GI principles, advisory standards, planning and design guide and a process journey. Digital data is available to all.
- National Design Code supporting the climate change agenda.
- Further guidance on energy production, distribution and use.

#### *Developments since Local Plan Adoption in 2019 – Regional and Sub-Regional*

4.9 Stevenage Borough Council is one of ten local authorities within the county of Hertfordshire. A strong governance structure exists for planning in the county and as such a number of regional and sub-regional strategies exist which will have a bearing on a Local Plan Review for Stevenage. These include:

- Hertfordshire County Council strategies including Local Transport Plan 4, Local Transport Plan 5 (emerging), Electric Vehicle Strategy, Health Impact Assessments
- Emerging North East Hertfordshire Joint Strategic Plan – for five authorities in Hertfordshire (Stevenage, North Hertfordshire, East Hertfordshire, Welwyn Hatfield and Broxbourne) – planning a sub-regional strategy to 2050.
- Hertfordshire Climate Change and Sustainability Partnership (HCCSP) – relates to climate change adaptation and resilience action plans and projects.

<https://www.hccsp.org.uk/hertfordshire-climate-change-and-sustainability-partnership.aspx>

- Hertfordshire Minerals & Waste Plan – authorities liaise with Hertfordshire County Council under the Duty to Co-Operate and have a Statement of Common Ground in place with Hertfordshire County Council on Minerals and Waste matters. <https://www.hertfordshire.gov.uk/services/recycling-waste-and-environment/planning-in-hertfordshire/minerals-and-waste-planning/local-plan.aspx>
- Education planning – extensive dialogue with Hertfordshire County Council as the education authority.

#### *Developments since Local Plan Adoption in 2019 – Local*

4.10 The key challenges identified in the Local Plan in 2019 (paragraph 3.13 of this Report) still remain; officers in the Planning Policy team, in their work since adoption of the Local Plan in 2019, have experienced a series of developments in development practice, policy application and general changes that are relevant to an initial review of the Local Plan. These include, but are not limited to:

- Climate Change agenda.
- 5-Year Housing Land Supply.
- Economic and employment changes.
- Town Centre Regeneration.
- Viability of Local Plan sites and wider viability testing of planning policies.
- Stevenage Station Gateway Area Action Plan.
- Sustainable and Active Travel.
- Health and Wellbeing.
- Progress with Local Plan Strategic Site Allocations.
- Changes to Use Classes Order.
- General application of planning policies when determining planning applications.
- Recent work and forthcoming evidence updates, including Article 4 Directions, Strategic Housing Market Assessment (SHMA), Sports & Playing Pitch Strategy Refresh, wide range of other potential evidence updates that are being considered.

4.11 Since the adoption of the Local Plan in 2019, a number of positive and substantial developments have been achieved or are in progress, that have helped to raise the profile of the town. These include, but are not limited to:

- Major strategic developments including SG1, North Stevenage, employment sites.
- GSK and Sycamore House schemes on Gunnels Wood Road.
- Series of Regeneration-led projects including Stevenage Interchange, Autolus building, underpass murals and new Multi-Storey Car Park on Lytton Way.
- Series of Housing-led neighbourhood renewal projects including Kenilworth Close and the Oval.
- Cycle Hire Scheme.



- 4.12 Since the adoption of the Local Plan, a series of plans and strategies have been produced that have built upon and developed core Local Plan objectives and principles. These include, but are not limited to:
- Supplementary Planning Documents regarding Developer Contributions, Biodiversity, Parking and Sustainable Transport and Design.
  - Stevenage is among the first wave of Sustainable Travel Towns, seeking to promote active travel solutions and implement behaviour change across the town.
  - Future Town Future Transport Strategy, including short, medium and long term projects to improve connectivity and mobility.
  - Working protocol between Planning Policy and Stevenage Works to promote local construction skills in development schemes.

#### *Stevenage Station Gateway Area Action Plan*

- 4.13 In the time that has passed since the adoption of the Local Plan in May 2019, two productive stages of public consultation have been held on the Stevenage Station Gateway Area Action Plan. This has formed a comprehensive and robust evidence base that supports Policy TC4 of the Local Plan.
- 4.14 After reviewing Stevenage's Local Plan during the Hold Direction, the Secretary of State for Housing, Communities and Local Government (MHCLG) asked Stevenage Borough Council to prepare an Area Action Plan (AAP) for Stevenage Station Gateway Area to support Policy TC4: Station Gateway Major Opportunity Area. This is a limited area within the wider Stevenage Central area.
- 4.15 An Area Action Plan (AAP) is an optional development plan document which provides specific planning policy and guidance for a particular location or area of significant change. The key stages of the AAP are summarised below: The key stages of the AAP follow a similar process to that of a Local Plan:
- Publication of Issues and Options, which seek the views of stakeholders on Issues and Options for the future development of the area. (*Stevenage Connection Area Action Plan: Issues and Options Report, produced for Stevenage Borough Council by David Lock Associates. Consultation: July to September 2021*) [BD9]
  - Publication of Preferred Options, to set out the Council's preferred way forward for the area. (*Stevenage Station Gateway Area Action Plan: Preferred Options Report. Consultation: January to March 2023*) [BD10]
  - Submission Document to be prepared and submitted to the Secretary of State.
  - Independent Examination of the submitted document. The purpose of this is to consider the soundness of the AAP and representations.
  - The Planning Inspector will produce a binding report that sets out the final version of the AAP. This will then be adopted by the Council and incorporated into the wider development plan.
- 4.16 There are a range of high-level policy objectives which align with the Local Plan and national policy direction for the AAP to respond to. These include:
- A new gateway and arrival experience;
  - Creating an exemplar, low carbon "urban village";
  - Sustainable travel considered throughout;
  - Mixed-use development to unlock economic opportunity;
  - Green infrastructure in the public realm;

- Climate change consideration in all development decisions;
  - Design of the highest architectural standards;
  - Celebrating the heritage of the town;
  - Making the most of digital connectivity and high-speed broadband.
- 4.17 To build on the AAP objectives, key design principles and core enhancements, the AAP set out 4 “high-level” options or scenarios for the area adjacent to Stevenage Railway Station incorporating the section of Lytton Way, between Swinggate and Danesgate:
- Option 0 – Do nothing.
  - Option 1 – All traffic modes: reduces the central area of Lytton Way between Swinggate and Danesgate to a single carriageway suitable for all modes of traffic.
  - Option 2 – Bus and Taxi only: reduces the central area of Lytton Way between Swinggate and Danesgate to a single carriageway and restricts movement to buses and taxis only.
  - Option 3 – Pedestrianised Plaza: removes regular vehicle movement from the front of the station and Lytton Way ceases to be a through-route. An access through-route is retained for emergency vehicles needing to access and egress the station and immediate environs.
- 4.18 There were two cycle path options proposed as well as a range of other potential core enhancements for the area, including development parcels, temporary uses and phasing developments.
- 4.19 The high level, strategic options proposed for the area included within the AAP will be strongly influenced by the masterplan for the SG1 development which lies to the east and within the town centre. Connections to this development and connections through into the town square and central area will form the emerging physical context within which the AAP sits.
- 4.20 Alongside the high-level objectives, a series of key design principles have been developed for the emerging framework of the AAP. These principles include providing people-friendly spaces, improving links from the rail station to the bus station, improving step-free and disabled access, future-proofing the area for a rail station upgrade, consolidating surface car parking to enable development and to ensure good access for all travel modes, and including high quality cycling facilities.
- 4.21 The Preferred Options AAP presented the preferred approach to take Option 2 forward, but with flexibility to progress to Option 1 or Option 3 as an when circumstances developed. Potential Layout 1 for the cycle path option (an additional cycle lane alongside Lytton Way) was taken forward in the Preferred Options AAP, as the preferred cycle layout. Ultimately, any proposed scenarios and policy approach would need to conform to the objectives, key design principles and core enhancements as detailed in the Preferred Options AAP.
- 4.22 Officers have considered their options to progress the AAP, in light of the need to review the Local Plan:
- Continue (as per the current Local Development Scheme but with revised timescales) to produce the final version of the AAP, consult and then submit to the Planning Inspectorate ahead of Examination in Public and anticipated adoption of the AAP, separate to the Local Plan Review.

- Combine the work already undertaken on the AAP with the emerging Local Plan Review and incorporate into one combined process up to Examination in Public and anticipated adoption of the revised Local Plan (including an updated Policy TC4 and / or new section on Opportunity Areas / Station Gateway Area).

4.23 It is important to note that the policy wording in TC4, as a result of the two rounds of public consultation, will not change significantly. It is proposed to be strengthened to highlight the potential the Station Gateway area has in creating an exemplar low carbon development, as well as flexibility in land uses while providing a vibrant environment and active public realm opportunities.

4.24 There is a strong degree of fluidity within the policy TC4, to allow the area to be triggered by major infrastructure and development in the medium to long term. The policy does not suggest immediate changes in this area of opportunity for Stevenage.

*Options for a Local Plan Review*

4.25 Since early 2023, the Planning Policy team have been scoping out a review of the Local Plan. Officers sought legal advice on the scope of a potential review. The current Local Plan period runs to 2031. The strategic housing and employment sites designated in the current Local Plan are still to be fully realised. The Council maintains a healthy housing land supply.

4.26 In February 2023, officers met with Simon Bird KC (Head of Chambers, Francis Taylor Building, specialising in Planning, Environment, Compulsory Purchase and Compensation and Major Infrastructure Projects) to:

- Provide professional legal advice on the scope of the Stevenage Borough Local Plan Review;
- Advise on a preferred option for the scope of the Local Plan Review;
- Agree a framework and timescales to provide ongoing legal advice and guidance for the duration of a Local Plan Review, from inception through to Examination in Public and eventual adoption.

4.27 The advice sought aimed to consider the detail of current Local Plan and associated documents, national, regional and local level policy environment and including the two stages of consultation on the Stevenage Station Gateway Area Action Plan.

4.28 Normal practice for the review of a Local Plan is to commence a partial review and update of a Local Plan, 5 years post adoption. It would be appropriate to incorporate the emerging Area Action Plan into this partial review. This approach would also provide opportunity for the review to bring the Local Plan up to date with wider drivers for change such as climate change, sustainable travel, health and wellbeing and digital engagement.

4.29 This would save significant time and costs in combining an Examination in Public for the AAP and Local Plan.

4.30 This approach to review of the Stevenage Local Plan would be beneficial in meeting Government requirements to undertake a review by 2025, updating strategic elements.

- 4.31 Following adoption of a revised Stevenage Local Plan, the Council would be in a good position to consider continuing emerging and early-stage work with county partners to look at long term needs out to 2050, through work on a North East Central Hertfordshire Joint Spatial Plan / Spatial Development Strategy. It must be noted that this work has not yet been formally agreed.
- 4.32 It was agreed with Simon Bird KC that there should be a two-stage process to reviewing the Stevenage Borough Local Plan, given the position the local authority finds itself regarding the age of the current Local Plan being 5 years since adoption:

**Stage 1: Local Plan – Partial Review and Update**

**Stage 2: Local Plan – Full Review**

- 4.33 This approach was presented to the Cabinet (as Executive) on 14 July 2023 [BD11].
- 4.34 The Cabinet (as Executive) agreed in July 2023 that officers could progress with undertaking a partial review and update of the Local Plan, which will incorporate the evidence gathered from the two rounds of consultation on the AAP. This will allow the evidence base already gathered through the two rounds of consultation to form an updated and much clearer policy direction for Policy TC4 of the Local Plan as well as potential other policies of the plan, in accordance with wider strategic updates and objectives, including the continued requirement to tackle the Climate Change agenda and promoting sustainable and active travel across the Borough.
- 4.35 Officers sought confirmation from the Department of Levelling Up, Housing and Communities (DLUHC) that this approach was acceptable as it is proposing a revised approach to that agreed when the Holding Direction was lifted in 2019, allowing adoption of the current Local Plan. This approach was broadly accepted by DLUHC [BD12].

*Local Plan Review – Partial Review and Update*

- 4.36 The initial tasks in approaching the Local Plan – Partial Review and Update were undertaken from Autumn 2023 and ran to March 2024. This involved applying a Red–Amber–Green or “RAG” review of the current Local Plan, whereby:

**Red** = proposed changes, only to be considered for the Full Review of the Local Plan.

**Amber** = proposed changes, still under discussion whether to include in Partial Review and Update or Full Review.

**Green** = proposed changes and proposed new policies, to be applied to the Local Plan Review – Partial Review and Update.

- 4.37 A series of internal consultation discussions on the RAG version of the Local Plan – Partial Review and Update were then held with officers from the Development Management and Climate Change teams.

- 4.38 Following this initial categorisation of which policies to change at the appropriate stages, a track changes version of the Local Plan Review – Partial Review and Update (Appendix A) was developed. This was accompanied by a table of justifications (Appendix B) which provides robust reasons for any changes made.
- 4.39 Officers met with Simon Bird KC (Francis Taylor Building) again in April 2024, to:
- Seek agreement on the general approach to the Local Plan Review, the suite of documents proposed and proposed timescales ahead;
  - Discuss the revised draft policies and supporting text in detail to ensure robust revisions and justifications for those revisions and proposed new policies, only where deemed necessary.
- 4.40 Once the first draft of the track changes Local Plan – Partial Review and Update was prepared, it was shared for internal consultation with colleagues from Development Management, Climate Change, Housing, Stevenage Direct Services, Engineers, Regeneration, Economic Development, Environmental Policy and Development, Environmental Health and Culture, Estates, Wellbeing and Leisure teams. A series of comments and suggestions were incorporated into the final version to be presented to, and approved by, the Cabinet.
- 4.41 The key amendments to the 2019 Local Plan, as reflected in the draft Local Plan Review – Partial Review and Update, can be summarised below:
- **Climate Change policies will be placed at the top of our Strategic Planning Policies. We are seeking to get the right balance of new low carbon homes and investment in retrofitting existing homes, alongside new jobs, infrastructure while protecting our green and cultural assets, echoing the TCPA Garden City principles that the original new town was founded on.**
  - Deletion of existing *Policy SP1: Presumption in favour of sustainable development* and replacement with new *Policy SP1: Climate change* to reflect the changed priority for the Local Plan to address climate change issues and challenges.
  - *Policy SP11: Climate change, flooding and pollution* revised to consider flooding and pollution only i.e. *Policy SP11: Flooding and pollution*.
  - New chapter of detailed Climate Change policies, including:
    - *Policy CC1: Energy efficiency* to set CO<sub>2</sub> emissions targets for new development and contributions to a Carbon Offset Fund where these cannot be met on-site;
    - *Policy CC2: Heating and cooling* to prevent overheating and limit the use of energy-dependent cooling systems;
    - *Policy CC3: Water efficiency* to set water use targets for new development;
    - *Policy CC4: Energy infrastructure* to encourage new ultra-low and zero carbon energy infrastructure;
    - *Policy CC5: Carbon sinks* to protect existing carbon sinks and encourage net gains in carbon sequestration;
    - *Policy CC6: Green roofs and walls* to encourage new green roofs and green walls;

- *Policy CC7: Digital connectivity* to encourage the installation to high-speed digital infrastructure; and
  - *Policy CC8: The green economy* to support of the principles of a circular economy and encourage the creation of local green jobs.
- Deletion of existing *Policy FP1: Climate Change* and replacement with new *Policy FP1: Sustainable Drainage* to reflect change in Plan structure and to ensure that:
  - major and minor developments utilise sustainable drainage systems (SuDS) wherever possible;
  - surface water run-off is not increased;
  - developments incorporate green, surface-level features (e.g. ponds and swales) wherever possible; and
  - underground attenuation features and impervious hard surfaces are only used where unavoidable.
- Deletion of existing *Policy FP2: Flood risk in Flood Zone 1* and *Policy FP3: Flood risk in Flood Zones 2 and 3* and replacement with new comprehensive *Policy FP2: Flood risk management* to emphasise:
  - the protection and re-naturalisation of watercourses;
  - the protection and potential future enhancement of flood defences; and
  - the presence of other potential sources of flooding e.g. surface water and groundwater.
- Revision of existing *Policy NH5: Trees and woodland* to provide:
  - a strong presumption against the loss or deterioration of trees and woodland;
  - a new tree replacement standard to apply to all losses of individual trees regardless of their health, ranging from 2 to 21 replacement trees for each tree felled;
  - woodland replacement in accordance with statutory biodiversity net gain (BNG);
  - long-term management of any replacement woodland; and
  - financial contributions where tree or woodland replacement cannot be provided on-site.
- New *Policy NH5b: Tree-lined streets* to reflect national planning policy emphasis on new streets being lined with trees.
- Borough-wide Climate change retrofit contribution.
- Amended Policy for TC4: Station Gateway Major Opportunity Area – changing allocation from zero carbon / low carbon Employment office space and public realm improvements and to reflect the two rounds of public consultation held on the Area Action Plan.
- Potential new Policy to explore the possible facilitation of Fairlands Valley Farmhouse.
- New *Policy HO14: Houses in multiple occupation* to clarify that proposals for new Houses in Multiple Occupation (HMOs) must have regard to relevant SPDs e.g. the *Parking Provision and Sustainable Transport SPD 2020*.

- Policies and supporting text revised throughout to reflect the amended Use Classes Order.
- A new glossary to define various terms for the purposes of the Plan.
- Few other minor changes including change of textual references to Use Class Orders since 2020 and updates based on practice with application of planning policies in determining planning applications since 2019.

4.42 The key amendments to the accompanying Policies Map include:

- Possible amendments to the boundaries of the Town Centre and High Street Shopping Areas;
- Possible amendments to the boundaries of district, local and neighbourhood centres;
- Correction of various errors in the existing Policies Map, such as the southern boundary of the Old Town High Street Conservation Area and the Town Centre Primary and Secondary Shopping Frontages.
- Possible improvements to Station Gateway boundary for Policy TC4.
- Producing higher quality maps compared to the current Policies Map. Work on this is ongoing as part of steps to make the Local Plan live and digitally accessible in the future. This will be a smarter, leaner way to work and help the public find out which planning policies affect them.

4.43 The amendments will be supported by an updated evidence base, which is being developed at different stages up to submission and will include:

- a whole-plan viability study, to ensure that development proposals within the Borough remain financially viable with the proposed planning policy changes;
- an employment technical paper, to ensure that we retain sufficient land to accommodate changes in office, industrial and warehouse demand;
- a retail study, to ensure that our retail policies remain effective in delivering a vibrant town centre and protecting the lower order centres; and
- a housing technical paper, to ensure that we retain sufficient land to meet housing need and deliver choice in terms of housing tenures, types and sizes, including affordable housing.

4.44 It is important to remember that the Local Plan Review, at this stage, consists of a Partial Review and Update of the Stevenage Borough Local Plan, adopted May 2019. As such, the scope of the review to policies and supporting text is limited to necessary changes only, related to key drivers of change since the Plan was adopted in 2019. Other wider changes will be considered for the next stage of the Local Plan Review, a Full Review of the Plan, from 2025 onwards.

**Recommendation 2.2: That Cabinet approve the Stevenage Borough Local Plan – Partial Review and Update for public consultation in June 2024, for not less than 6 weeks.**

*Consultation Process*

- 4.45 The Town and Country Planning (Local Planning) (England) Regulations 2012 stipulate that for a development plan, public consultation must be held for a minimum of 6 weeks [BD13].
- 4.46 Consultation on the Local Plan – Partial Review and Update is proposed to be held between 17 June 2024 and 28 July 2024, meeting the requirements stipulated for DPD consultations in the Town and Country Planning (Local Planning) (England) Regulations 2012.
- 4.47 Consultation methods will include:
- Notification, via e-mail and post where necessary, to all statutory consultees and those on our consultation database.
  - A series of dedicated meetings with a range of key stakeholders.
  - Publicity via the Stevenage Borough Council website and social media platforms (including the Council’s Facebook, Twitter, Instagram and LinkedIn pages).
  - A link to the Council’s consultation interface, where the public will be able to download the Local Plan – Partial Review and Update, Local Development Scheme, Statement of Community Involvement, Sustainability Appraisal Scoping and Strategic Environmental Assessment Screening document, and be able to submit their observations and representations.
  - The consultation interface could include a series of “consultation questions”, designed to cover the different aspects of the Local Plan – Partial Review and Update and to generate comments on certain sections of the document.
  - A press release and articles in the Comet newspaper relating to the Local Plan – Partial Review and Update public consultation.
  - Notification of the consultation in neighbourhood newsletters, and similar local journals or circulars.
  - Distribution of material publicising the public consultation. This includes distribution at Stevenage Central Library, Daneshill House Reception and other locations if necessary.
  - Frequently asked questions or “FAQs”.
- 4.48 This list is certainly not exhaustive; officers are open to further methods of consultation, if preferred and suggested by the Cabinet.
- 4.49 Officers are preparing a set of documents, termed as “Memoranda of Understanding” or “MoU” in order for the Council to present its position and work programme regarding the Local Plan – Partial Review and Update.
- 4.50 As part of each MoU, agreement will be sought on the proposed scope of our Local Plan – Partial Review and Update as well as highlighting any areas of discussion or possibly contention, to be recorded and discussed prior to eventual Submission of the Local Plan to the Secretary of State (DLUHC).
- 4.51 Officers will be working with a series of stakeholders, to develop these MoUs. Stakeholders will include:
- North Hertfordshire District Council.
  - East Herts Council.

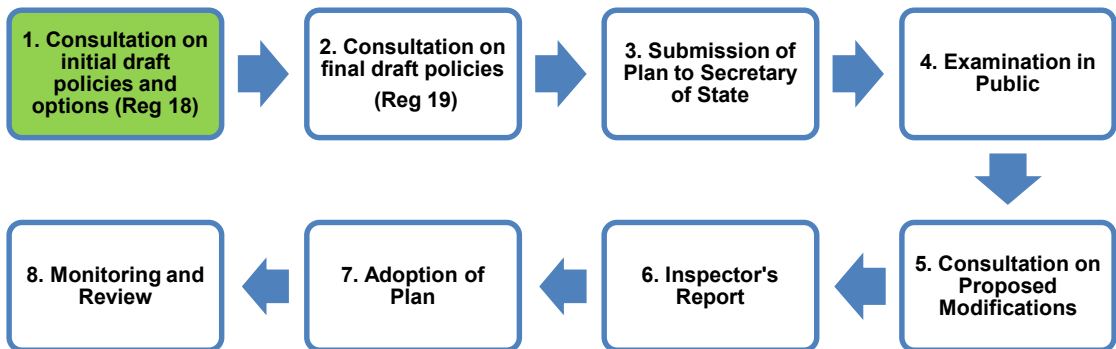


- Other neighbouring local authorities in Hertfordshire that share strategic interests (including St. Albans & City District Council, Welwyn Hatfield Borough Council).
  - Other neighbouring local authorities outside Hertfordshire that share strategic interests (including Central Bedfordshire Council, Luton Borough Council).
  - National Health Service (Hertfordshire and West Essex Integrated Care Board or ICB).
  - Hertfordshire County Council (Growth & Infrastructure Unit, Spatial Planning Unit, Highways Department, Minerals & Waste team, other relevant units).
  - Other stakeholders as identified.
- 4.52 Discussions to develop the MoUs will be ongoing with the various parties before, during and after the upcoming public consultation through the stages of Local Plan preparation, up to Submission.
- 4.53 Officers will take all comments and views into account, in a conscientious manner. This will help to inform and shape the future position being reported to Cabinet.

*Strategic Environmental Assessment Screening and Sustainability Appraisal Scoping*

- 4.54 Sustainability appraisal and strategic environmental assessment are tools used at the plan-making stage to assess the likely effects of the plan when judged against reasonable alternatives. A sustainability appraisal should be prepared for any of the documents that can form part of a local plan, including core strategies, site allocation documents and area action plans.
- 4.55 For the public consultation on the Local Plan – Partial Review and Update, planned for June 2024, Strategic Environmental Assessment Screening (SEA) Screening Report, including Sustainability Appraisal (SA) Scoping, will be necessary. This is because we are making amendments to the current adopted Stevenage Borough Local Plan that will have environmental impacts.
- 4.56 The SEA Screening Report will be consulted upon alongside the Local Plan – Partial Review and Update. This will include contacting the statutory consultees to a SEA (Natural England, Historic England and the Environment Agency).

**Recommendation 2.3: That the Cabinet approve a revised Local Development Scheme and note the timescales for a Local Plan Review.**



4.57 We are at the first stage of development of the Local Plan – Partial Review and Update. This forms the “consultation on initial draft policies and options” stage under Regulation 18 of the Town and Country Planning (Local Planning) (England) Regulations 2012 [BD13].

4.58 The next stage “consultation on final draft policies” forms the second stage of the Local Plan – Partial Review and Update, under Regulation 19 of the Town and Country Planning (Local Planning) (England) Regulations 2012.

4.59 Following the Regulation 18 and Regulation 19 rounds of consultation, both to be scheduled for a minimum of 6 weeks, the Local Plan – Partial Review and Update will then be submitted to the Secretary of State (DLUHC), ahead of an independent Examination in Public by an appointed Planning Inspector.

4.60 A final consultation on any modifications proposed by the Inspector to the Plan is then held prior to the Inspector’s Report, which would confirm whether the Plan can proceed to formal adoption. Monitoring and review of the Plan would then be required for a period of time after the Plan has been adopted.

4.61 It is important to note that following the proposed June 2024 public consultation on the Local Plan – Partial Review and Update, there will be multiple further opportunities for the public to comment on proposed changes and updates to policies and supporting text, which will be duly considered by the Planning Policy team.

4.62 We will report back to Cabinet at each stage of the process, these being:

- Regulation 18 consultation – approval to go out to consultation on first stage consultation.
- Regulation 19 consultation – first stage consultation feedback and approval to go out to consultation on second stage.
- Submission version prior to going to the Secretary of State – second stage consultation feedback and approval of the final version of the Local Plan – Partial Review and Update to be submitted.
- Adoption, incorporating outcomes of the Examination in Public, consultation on proposed final modifications and the final Inspector’s Report.

### *Local Development Scheme*

- 4.63 The Local Development Scheme (LDS) [BD14] was last approved by the Council's Cabinet (as Executive) on 6 October 2020; it sets out a clear and timetabled programme for the production of the local development plan. The LDS sets out timescales to completion for the following Development Plan Documents:
- Stevenage Borough Local Plan (including Policies Map): Adoption May 2019 (achieved)
  - Stevenage Station Gateway Area Action Plan: Adoption January 2022 (has undergone two rounds of consultation by March 2023)
  - Stevenage Community Infrastructure Levy (CIL) Charging Schedule: Adoption April 2020 (achieved)
  - Stevenage Statement of Community Involvement (SCI): Adoption November 2018 (achieved)
  - Parking Provision and Sustainable Transport SPD: Adoption October 2020 (achieved)
  - Biodiversity SPD: Adoption March 2021 (achieved)
  - Developer Contributions SPD: Adoption March 2021 (achieved)
  - Design Guidance SPD: Adoption December 2021 (adopted January 2023)
- 4.64 A draft revised skeleton Local Development Scheme [BD15] was presented to the Cabinet (as Executive) at their meeting of 14 July 2023 and was approved in principle, subject to likely changes to timescales ahead.
- 4.65 The Ishikawa diagram (Appendix E) explains the two broad stages to the review of the Local Plan. Essentially this is in two stages:
- Local Plan – Partial Review and Update (green section)
  - Local Plan – Full Review (orange section)
- 4.66 The revised draft LDS (Appendix C) has since been updated to reflect the latest timescales relating to the Local Plan – Partial Review and Update and can be summarised below:

<b>Local Development Document</b>	<b>Timescale for Review</b>	<b>Comments</b>
North East Central Hertfordshire Joint Spatial Plan (JSP)	Likely completion 2025/26.	Will form the basis for a wider Local Plan Review from Summer / Autumn 2025.
Local Plan	Commence review September / October 2023 First Consultation June – July 2024 Second Consultation Autumn 2024, subject to change Submission to Secretary of State Spring 2025, subject to change	Based on the option to undertake a Partial Review of the Local Plan which will also incorporate the Stevenage Station Gateway Area Action Plan. Each stage will be subject to Cabinet approval.
Stevenage Station Gateway Area Action Plan	Incorporation of AAP into Local Plan (see timescales above)	May be scope for a wider evidence document based on information gathered during two rounds of consultation.
Community Infrastructure Levy (CIL)	Commenced review Early 2024	Viability Study work Spring / Summer 2024 will need to consider Local Plan viability aswell, so important this work is carried out at the early stages. Completion of this July 2024. Annual update on Infrastructure Delivery Plan (IDP) will also feed into CIL Review Summer 2024. Consultation on CIL Review Autumn 2024, subject to Cabinet approval.
Statement of Community Involvement (SCI)	Commence review Spring 2024	Will run alongside Local Plan – Partial Review and Update consultation in June 2024.
Parking Provision and Sustainable Transport SPD	Minor revisions Summer / Autumn 2024	Consultation planned early Autumn 2024. Adoption early 2025, before Submission of Local Plan – Partial Review and Update. Possible change of status to Supplementary Plans or wider incorporation into Local Plan Policies; to be determined after Partial Review and Update.

The Impact of Development on Biodiversity SPD	Initial revision of SPD with assistance from Herts & Middlesex Wildlife Trust in Autumn 2023.	Consultation planned early Autumn 2024. Adoption early 2025, before Submission of Local Plan – Partial Review and Update.  Possible change of status to Supplementary Plans or wider incorporation into Local Plan Policies; to be determined after Partial Review and Update.
Developer Contributions SPD	Minor revisions Summer / Autumn 2024	Consultation planned early Autumn 2024. Adoption early 2025, before Submission of Local Plan – Partial Review and Update.  Possible change of status to Supplementary Plans or wider incorporation into Local Plan Policies; to be determined after Partial Review and Update.
Design Guidance SPD	Minor revisions Summer / Autumn 2024	Consultation planned early Autumn 2024. Adoption early 2025, before Submission of Local Plan – Partial Review and Update.  Possible change of status to Supplementary Plans or wider incorporation into Local Plan Policies; to be determined after Partial Review and Update.
Other SPDs	As required	As identified and required but no more anticipated at the present time.

- 4.67 All four Supplementary Planning Documents (SPDs) require differing levels of revision, based on the interpretation of policies and SPDs in determining applications since their respective adoption; as well as evolving national guidance, in particular biodiversity net gain and development design.
- 4.68 All four SPDs when revised, will be reported back to Cabinet for approval to go out to public consultation for 4 to 6 weeks, with a further Cabinet Report feeding back on consultation outcomes and seeking approval for the adoption of the four revised SPDs.
- 4.69 The revised SPDs will need to be adopted prior to Submission of the Local Plan – Partial Review and Update, currently scheduled for Spring 2025. The Local Plan – Partial Review and Update must be submitted to the Secretary of State prior to 30 June 2025 in order to avoid falling under the new regulations suggested by the Government in the revised NPPF, as explained in paragraph 4.6 of this Report.

- 4.70 It is these revised regulations under the latest NPPF that a Full Review of the Local Plan will then operate within. Officers are working in the background on the Full Review of the Local Plan, which will look to a much wider time horizon than 2031 and be influenced in part by future national policy and guidance changes, local circumstances and the emerging North East Central Hertfordshire Joint Spatial Plan.
- 4.71 The work already progressed on the “Red–Amber–Green” Review of the current Local Plan, as well as anticipated public consultation responses on the Local Plan – Partial Review and Update, will also influence the work that goes into the Full Review of the Local Plan. The Cabinet will be updated at all stages of the process of the Local Plan Full Review in due course.
- 4.72 At this stage, the Cabinet are recommended to approve the draft Local Plan – Partial Review and Update and if so, the draft timescales that would operate for the associated new proposed Local Development Scheme.

**Recommendation 2.4: That the Cabinet approve a revised Statement of Community Involvement.**

- 4.73 The Statement of Community Involvement (SCI) is a statutory document and sets out how Stevenage Borough Council will involve the community and other stakeholders in the preparation, alteration and review of local planning policy and decisions on planning applications. The Council recognises the importance of community engagement in the planning process and to make the best-informed decisions, we need to hear from those in the communities who will feel the impact of development.
- 4.74 Whilst some requirements for consultation and engagement are set out in national legislation, the Council is committed to going beyond these statutory requirements and aims to get as many people involved in the plan preparation process as possible. The SCI aims to frontload this process by ensuring that the community is involved at an early stage. The document sets out:
- Why consultation is important;
  - What will be consulted on;
  - Who will be consulted;
  - When consultation and engagement will take place;
  - How your views will be considered.
- 4.75 The Council's last SCI was adopted on 21 November 2018 [BD16]. Regularly reviewing the SCI allows for its effectiveness to be monitored and for amendments to be made to incorporate any policy changes, and to increase levels of public involvement, where possible.
- 4.76 Since the 2018 SCI, the way we interact with communities has changed. New technologies have emerged, such as online engagement tools and social media channels, which can help us reach out to more people. During and after the Covid-19 pandemic we implemented new digital ways of involving people in the planning process, which we want to build on for future engagement with our communities, in addition to traditional consultation methods.
- 4.77 It is important that we hear directly from our communities so that they can tell us the best way to engage with them. Feedback during recent consultations highlighted

that planning documents can be too technical with an overwhelming amount of information. Some feedback included:

- they heard things too late in the process, often when the scheme is already in the planning application stage.
- sometimes planning is not visible and could be promoted wider using newsletters and printed media beyond email notifications.
- the planning system is very complex, and it can be hard to understand without providing visuals and presenting the information in the correct way.
- young people do not hear about planning.

4.78 The updated draft SCI (Appendix D), if approved by Cabinet, will highlight the use of technology in consultation and consider the need to improve the way we engage with our communities in the planning process.

**Recommendation 2.5: That the Cabinet note that the comments of the Planning & Development Committee and the Environment & Economy Select Committee will be sought and considered on the content of this Cabinet Report.**

4.79 The Planning & Development Committee were presented an update on the Local Plan Review – Partial Review and Update, Local Development Scheme and Statement of Community Involvement at their meeting on 23 May 2024. Prior to this, all new Planning & Development Committee Members were given an introductory briefing on the same day, 23 May 2024.

4.80 The Portfolio Holder for Environment & Regeneration, Portfolio Holder for Economy & Transport, Planning & Development Committee and Vice Chairs were all briefed on 23 May 2024.

4.81 The Environment & Economy Select Committee Chair was briefed on 30 May 2024. This Committee will be presented an update on the Local Plan Review – Partial Review an Update at their meeting in July 2024, during the public consultation period. Their views and comments will be incorporated into any consultation responses made during the public consultation.

4.82 This Report went to print in advance of the Cabinet meeting before the meetings of 23 May 2024; therefore, comments and suggestions made at the various meetings highlighted above, will be reported orally to the Cabinet on 5 June 2024.

4.83 The views of the Planning & Development Committee and Environment & Economy Select Committee Members are of significant value in shaping the future direction the Local Plan Review takes, as future Committee decisions will be based on revised and possibly new Local Plan policies.

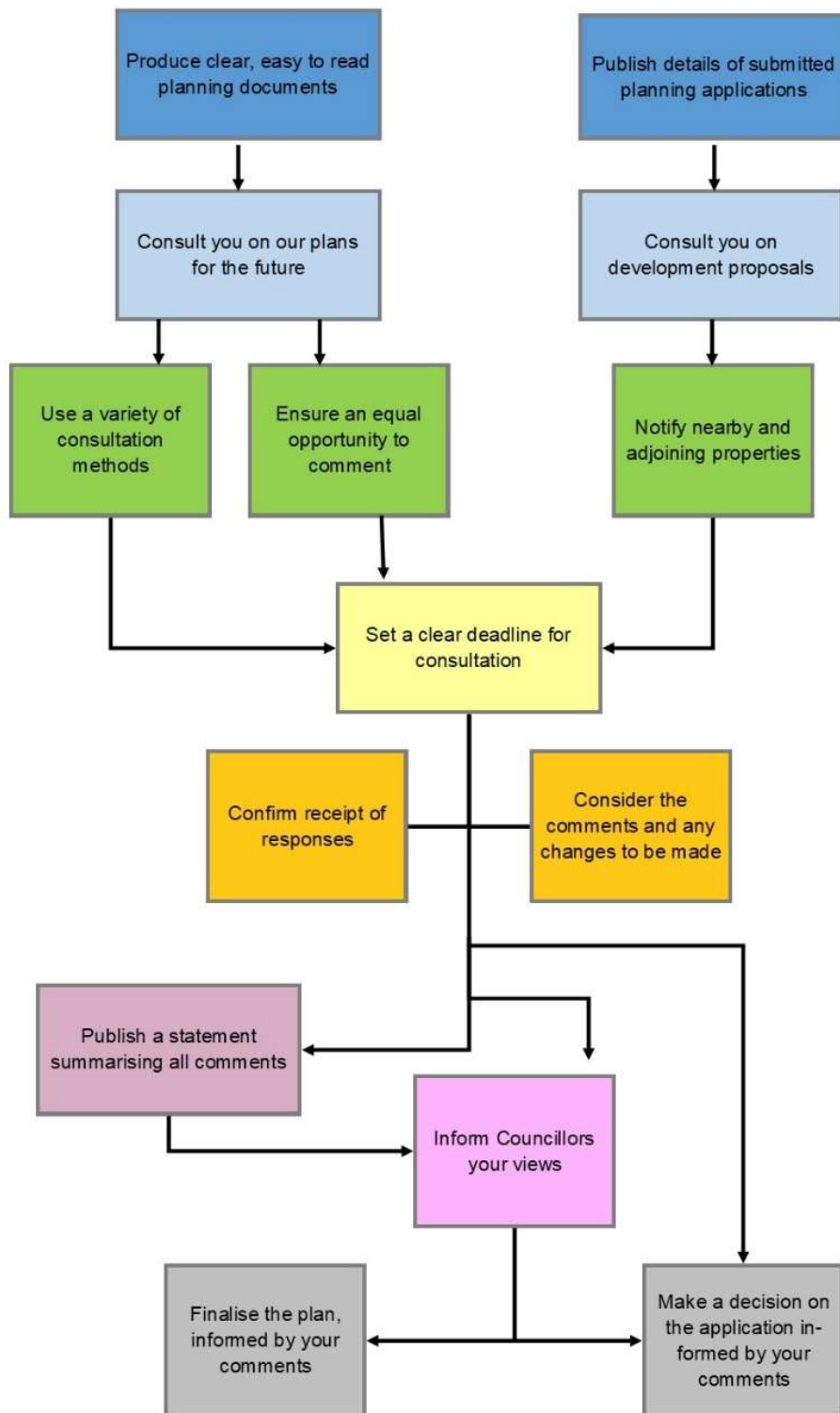
**Recommendation 2.6: That the Cabinet note that delegated authority will be given to the Assistant Director: Planning & Regulation in conjunction with the Portfolio Holder, to make changes to the Stevenage Borough Local Plan – Partial Review and Update, prior to going out to public consultation.**

- 4.84 The draft Stevenage Borough Local Plan – Partial Review and Update (track changes version) is appended to this report (Appendix A) with a supporting table of justifications (Appendix B).
- 4.85 If the Cabinet approve the Local Plan – Partial Review and Update to be released for public consultation on 17 June 2024 (Recommendation 2.2), it will be necessary to prepare the Local Plan – Partial Review and Update following this Cabinet meeting. This will include potential rewording of policies, supporting text, ordering of sections, imagery, graphics and any factual changes.

**Recommendation 2.7: That the Cabinet note that informal engagement with key stakeholders will continue, ahead of and during public consultation on the Stevenage Borough Local Plan – Partial Review and Update.**

- 4.86 There may be scope for further engagement, with other key stakeholders to inform them of progress on the Local Plan – Partial Review and Update and listen to any comments they may wish to make.
- 4.87 Engagement with wider stakeholders, as identified in the Statement of Community Involvement (SCI) in the diagram overleaf, has already begun and will be a fluid process throughout the consultation stages of the Local Plan – Partial Review and Update, up to the time of Submission to the Secretary of State.





## **5 IMPLICATIONS**

### **Financial Implications**

- 5.1 The costs associated with producing and consulting on the draft Local Plan – Partial Review and Update were met from the agreed departmental budget. Funding was made available for producing the Local Plan – Partial Review and Update and work is being produced within the limitations of the Medium Term Financial Strategy and relevant associated budgets.
- 5.2 Officers have sought and will continue to seek legal advice regarding the potential scope of the Local Plan Review.
- 5.3 Depending on the extent of public consultation methods to be utilised for a Local Plan Review, there could be further cost / budget implications and resourcing impacts on the Planning Policy team.
- 5.4 Any potential future schemes or plans that are referenced in the Local Plan – Partial Review and Update and subsequently developed would need to be subject to a business case and / or will require developer or potentially Council funding.

### **Legal Implications**

- 5.5 Officers have sought legal advice regarding the scope of a Local Plan Review and will seek further advice once the Local Development Scheme has been agreed and produced, through the Local Plan’s statutory rounds of public consultation and up to submission of the Local Plan to the Secretary of State.

### **Risk Implications**

- 5.6 There is the potential risk arising from changes to Government power in the near future. A different Government may decide to amend or even revoke sections of the NPPF, resulting in significant changes to planning policies and their interpretation.
- 5.7 Officers are fully aware of the changing nature of Government and the implications that this may have on the Local Plan – Partial Review and Update.

### **Policy Implications**

- 5.8 The Local Plan – Partial Review and Update is proposed to revise, develop and update policies in the adopted Stevenage Borough Local Plan (2019).
- 5.9 The Local Plan – Partial Review and Update will align with other corporate Council documents such as the Climate Change Strategy (adopted September 2020), Action Plan and Charter as well as Stevenage’s Future Town Future Transport Strategy.
- 5.10 The Local Plan – Partial Review and Update will ensure that the Council’s Future Town, Future Council Corporate Plan key policies and objectives are reflected as far as possible. Officers will work with the Corporate Policy team to ensure the relevant links and references are made.

### **Planning Implications**

- 5.11 The Local Plan – Partial Review and Update is proposed to revise and update the adopted Stevenage Local Plan (2019).
- 5.12 The document will therefore develop the Development Plan for Stevenage. It will be a material consideration for planning applications.
- 5.13 The Local Plan – Partial Review and Update and wider Local Development Scheme will provide revised, updated and, in some cases, new policies in the Local Plan for

Stevenage. Future proposals will need to be in accordance with revised and new policies in the Local Plan as it progresses through the process to adoption.

### **Environmental Implications**

- 5.14 The Local Plan – Partial Review and Update includes updates to policies relating to environmental protection and management in the borough. This has been informed by internal consultation by officers with officers in the Green Spaces and Environmental Policy and Development team, to ensure the relevant updates have been incorporated.
- 5.15 A Strategic Environmental Assessment Screening Report has been prepared, relating to the Local Plan – Partial Review and Update. This is because the proposed amendments to policies and proposed new policies in the Plan are likely to have environmental impacts.

### **Climate Change Implications**

- 5.16 The Local Plan – Partial Review and Update includes a comprehensive update to policies relating to Climate Change in the borough. Policies will be significantly strengthened. This supports the aims and objectives of the Stevenage Climate Change Strategy (September 2020) [BD17] and contribute to the overall climate change aspirations of the Council.

### **Equalities and Diversity Implications**

- 5.17 There are no significant equalities and diversity risks associated with producing the draft Local Plan – Partial Review and Update, Local Development Scheme and Statement of Community Involvement.

### **Community Safety Implications**

- 5.18 There are no significant community safety implications associated with producing the draft Local Plan – Partial Review and Update, Local Development Scheme and Statement of Community Involvement.

### **Other Implications**

- 5.19 There could be economic implications from future work arising from the draft Local Plan – Partial Review and Update.
- 5.20 The incorporation of the work produced from public consultation on the Stevenage Station Gateway Area Action Plan (AAP) into the partial review and update of the Local Plan will mean that the evidence gathered from two rounds of consultation on the AAP will not just provide an update to Policy TC4 of the Local Plan; it is highly likely that a wide range of other policies in the Local Plan will require an update from the evidence gathered on the AAP.

## BACKGROUND DOCUMENTS

- BD1 Stevenage Borough Local Plan 2011–2031 (May 2019)  
<https://www.stevenage.gov.uk/documents/planning-policy/stevenage-borough-local-plan/stevenage-borough-local-plan.pdf>
- BD2 Letter from Rt. Hon. James Brokenshire MP, Secretary of State for Housing, Communities and Local Government, to Stevenage Borough Council: Stevenage Borough Council's Local Plan (March 2019)  
<https://www.stevenage.gov.uk/documents/planning-policy/holding-direction/the-secretary-of-states-letter.pdf>
- BD3 Meeting of the Stevenage Borough Council Executive, Item 5: Stevenage Connection Area Action Plan: Preferred Options Report for Public Consultation (30 April 2019)  
<https://democracy.stevenage.gov.uk/documents/s19497/Item%204%20-%20SB%20Local%20Plan%20Exec%20Report%20-%20adoption.pdf>
- BD4 Stevenage Local Plan: Policies Map (May 2019)  
<https://www.stevenage.gov.uk/documents/planning-policy/stevenage-borough-local-plan/policies-map.pdf>
- BD5 Government Consultation: Levelling Up and Regeneration Bill – Reforms to National Planning Policy (March 2023)  
<https://www.gov.uk/government/consultations/levelling-up-and-regeneration-bill-reforms-to-national-planning-policy/levelling-up-and-regeneration-bill-reforms-to-national-planning-policy>
- BD6 Levelling Up and Regeneration Act 2023  
<https://www.gov.uk/government/news/new-laws-to-speed-up-planning-build-homes-and-level-up>
- BD7 National Planning Policy Framework (December 2023)  
<https://www.gov.uk/government/publications/national-planning-policy-framework--2>
- BD8 Changes to Use Classes Order (September 2020)  
<https://www.planningportal.co.uk/permission/common-projects/change-of-use/use-classes>
- BD9 Stevenage Station Gateway Area Action Plan: Issues and Options Report (July 2021)
- BD10 Stevenage Station Gateway Area Action Plan: Preferred Options Report – Executive Summary (January 2023)
- BD11 Meeting of the Stevenage Borough Council Executive, Item 4: Stevenage Connection Area Action Plan: Preferred Options Report Public Consultation Feedback (July 2023)  
<https://democracy.stevenage.gov.uk/documents/s34718/Stevenage%20Gateway%20AAP%20report.pdf>
- BD12 E-mail dialogue between Stevenage Borough Council and PINS / DLUHC (2023 / 2024)
- BD13 Town and Country Planning (Local Planning) (England) Regulations 2012  
[https://www.legislation.gov.uk/uksi/2012/767/pdfs/uksi\\_20120767\\_en.pdf](https://www.legislation.gov.uk/uksi/2012/767/pdfs/uksi_20120767_en.pdf)
- BD14 Stevenage Borough Local Development Scheme (October 2020)  
<https://www.stevenage.gov.uk/documents/planning-policy/local-development-scheme/local-development-scheme-october-2020.pdf>

- BD15 Draft Revised Stevenage Local Development Scheme (July 2023)  
<https://democracy.stevenage.gov.uk/documents/s34719/SG%20AAP%20-%20Appendix%20D%20-%20Draft%20Local%20Development%20Scheme%202023.pdf>
- BD16 Stevenage Statement of Community Involvement (November 2018)  
<https://www.stevenage.gov.uk/documents/planning-policy/draft-statement-of-community-involvement/statement-of-community-involvement-2018.pdf>
- BD17 Stevenage Climate Change Strategy (September 2020)  
<https://www.stevenage.gov.uk/documents/about-the-council/climate-change-strategy/climate-change-strategy-september-2020.pdf>

## **APPENDICES**

- A Stevenage Draft Local Plan – Partial Review and Update (Track Changes Version) (May 2024)
- B Stevenage Draft Local Plan – Partial Review and Update (Table of Justifications) (May 2024)
- C Stevenage Draft Local Development Scheme (May 2024)
- D Stevenage Draft Statement of Community Involvement (May 2024)
- E Local Plan Review Ishikawa Diagram (May 2024)

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# Introduction

## What is planning and the local plan?

Planning is about making sure that development happens in the right place at the right time.

Most new development in Britain needs planning permission before it can be built. We use planning policies to help us decide if we should grant planning permission for new development. Policies might say which sites can be built on and which sites should be protected. They can also say what types of uses developments must contain, or what they should look like.

The Local Plan identifies the main issues that are likely to affect Stevenage and sets policies to deal with them. It provides the answers to some important questions:

How much housing and employment will be needed in the future and where will this be built? Is any new land needed for important services like schools and hospitals? How will we protect the environment and make sure that everyone can use open spaces near their home? How do we reduce our impact on climate change and make people think about the way in which they travel?

By considering all of these issues at the same time, we have produced a plan to meet the future needs of Stevenage. We have also set out who is responsible for making sure that the ideas in the plan actually happen and how we will measure if our policies are working.

This plan contains three main sections:

- **Part I: Introduction and context** ~ This section explains how the planning system works and why the Local Plan is important. It provides background information about Stevenage and the wider area. It sets a vision for the future of the town.
- **Part II: Strategic policies** ~ These provide guidance on the main issues that the plan addresses. It sets out our overall approach to topics such as housing and employment. It sets the key targets that the plan will meet. These are the policies that any neighbourhood plans will need to follow.
- **Part III: Detailed policies and delivery** ~ These are the detailed requirements that we will apply to individual planning applications to make sure that our vision and strategic policies can be achieved.

## Why have we prepared a new plan?

Our last Local Plan was adopted in 2004<sup>1</sup>. Since this time, there have been a lot of important changes. This includes:

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<sup>1</sup> Stevenage District Plan Second Review (Stevenage Borough Council (SBC), 2004)

- **Legislation:** This refers to Acts (or laws) that are passed by Parliament and regulations that are written by the Government and tell us the things that we legally have to do. The 2004 Planning and Compulsory Purchase Act changed the way we have to prepare and adopt our plans. The 2011 Localism Act introduced more new requirements. Our last Local Plan was written before these came fully into force. The Government has recently stated that all authorities must produce a local plan by early 2017.
- **National planning advice:** A new National Planning Policy Framework (NPPF) was published in March 2012. This replaced all previous advice into one, much shorter, document. We have to take the NPPF into account when we write our new Plan. Detailed National Planning Practice Guidance (NPPG) was released in March 2014. This provides more information on how we should achieve the aims of the NPPF.
- **Neighbourhood Planning:** The 2011 Localism Act introduced Neighbourhood Plans. This is a new type of plan that has to be taken into account when we decide planning applications.
- **Local evidence:** We have carried out a large number of evidence studies. These have provided us with important and up-to-date information. This includes things like the type of homes that should be built in the future, what facilities are provided in the town's neighbourhood centres and the likely effect of our policies on the environment.

The legislation and national planning advice above say that all local authorities should have an up-to-date local plan. This new Plan takes these matters into account and will help us make the best decisions when we are deciding planning applications.

### **What is the National Planning Policy Framework and why is it important?**

The NPPF sets out the Government's planning policies for England and must be taken into account when we prepare this plan or decide if we should grant planning permission for new developments. It says that we should try to meet the development needs of our area. We should identify future housing, business and other requirements and then use our plan to say where and when these will be met.

The NPPF provides advice on a wide range of matters. It says we should:

- Do everything we can to support sustainable economic growth; Recognise the importance of our town centres and other shopping areas;
- Minimise the need to travel, support reductions in greenhouse gases and reduce congestion; Build enough market and affordable housing to meet identified needs;
- Plan positively for high-quality and inclusive design;
- Deliver the social, recreational and cultural facilities needed by the community; Protect Green Belts and only alter them in exceptional circumstances;
- Say how we will meet the challenges of climate change. We should consider issues such as flood risk and water supply and demand;

- Contribute to and enhance the natural and local environment; Make sure we can conserve and enjoy the historic environment; Base our plans on up-to-date and relevant evidence; and
- Work together on planning issues that go beyond our administrative boundaries. This includes deciding whether we should work with other authorities to meet development needs across a wider area. This is known as the Duty to Co-operate.

NPPG provides more detailed information and says how we can meet the requirements of the NPPF. NPPG sets out how we should work out how much new development is required and explains how the Duty to Co-operate works.

We have considered all of these matters in writing this plan. Throughout this document we have highlighted relevant guidance in the NPPF and NPPG and shown how this has been taken into account.

### **What is neighbourhood planning?**

This Local Plan covers the whole of Stevenage Borough. But local groups can now also draw up Neighbourhood Plans for smaller areas in which they have an interest. Any adopted Neighbourhood Plans would have the same legal status as the Local Plan. Both would be used to determine planning applications.

Any Neighbourhood Plan must be in conformity with the strategic policies of the Local Plan (see Part II). But beyond this requirement, the Neighbourhood Plan can set the policies that it thinks are appropriate. A Neighbourhood Plan takes priority if it says something different to the detailed policies of the Local Plan (see Part III of this document).

There are currently no Neighbourhood Plans in Stevenage, but this may change over the lifetime of this Local Plan.

### **What is environmental assessment?**

The Local Plan must go through two different processes while it is being written. The first of these is called Strategic Environmental Assessment (SEA). This is required by European Law. It makes us consider the likely effect of our plan on the environment.

The second process is called Sustainability Appraisal (SA). This is required by UK law. This makes us think about how our policies might affect our society and economy as well as the environment.

We have carried out both of these assessments when writing this plan. When we talk about SA, we are referring to both processes and all of the documents we have written. This is to avoid any confusion. A SA report accompanies this plan. This has helped us to understand the most important issues facing Stevenage and the likely effects of our different policies and allocations<sup>2</sup>.

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<sup>2</sup> Stevenage Local Plan Sustainability Appraisal Scoping Report (Stevenage Borough Council (SBC), 2013); Sustainability Appraisal Report (SBC, 2015)

We tell you about the most important findings of the SA report in this plan.

A third process, called Appropriate Assessment (AA), says if our plan will harm certain types of wildlife habitat known as European Sites. We have carried out an AA screening exercise. This concludes that, with the measures and safeguards included in this draft plan, the scale and type of development being proposed is unlikely to have a significant effect upon any European sites<sup>3</sup>.

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<sup>3</sup> Appropriate Assessment Screening Opinion (SBC, 2015)

# A picture of Stevenage

## History

The history of Stevenage goes back to prehistoric times. Stevenage grew around what is now the Old Town High Street because of its position on the Great North Road. Small villages developed at Shephall, Letchmore Green, Fishers Green and Symonds Green. Stevenage became an important coaching stop on the road to London.

The railway arrived in 1850. By the time the Second World War started in 1939, Stevenage had a population of about 6,000. Most people lived in what is now called the Old Town.

Stevenage was designated as England's first New Town in 1946. It was followed by a series of New Towns across the country so that people could move out from damaged or deprived cities<sup>4</sup>. Lewis Silkin, the Minister for Town and Country Planning, said that:

*“Stevenage will in a short time become world famous. People from all over the world will come to see how we in this country are building for the new way of life.”*

[HISTORIC IMAGES OF OLD TOWN AND NEW TOWN CENTRE]

### Old Town High Street; New town centre

From 1946 until 1980, the planning and growth of Stevenage was overseen by a Development Corporation. The first masterplan was for a town of 60,000 people. The first new homes were built in 1951. Major residential development followed throughout the 1950s and 1960s. The first new factory opened in 1953. The new town centre, to the south of the original High Street, was opened by Queen Elizabeth II in 1959.

The Lister Hospital opened in the north-west of the town in 1972. The new town centre railway station opened a year later. Residential development during this decade was focused to the north of the town.

In more recent times, the town has continued to grow, mainly to the east and north-east. This has seen the town expand into the neighbouring district of North Hertfordshire.

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<sup>4</sup> As well as Stevenage, the first wave of New Towns around London included Basildon, Bracknell, Crawley, Harlow, Hatfield and Hemel Hempstead.

**Stevenage today**

[BOROUGH MAP]

Stevenage is divided into distinct land use areas. The town centre, Old Town and railway station are the core of the town. They are surrounded by individual residential neighbourhoods containing around 38,000 homes. 4,500 of these have been built in, or on the edge of, the town since the turn of the century<sup>5</sup>.

Local neighbourhood centres provide shops and community facilities for residents. There are two main employment areas, one to the west of the town centre at Gunnels Wood and one to the north-east at Pin Green.

There are a range of leisure facilities, retail parks and supermarkets. Open spaces and play areas are well spread throughout the town. Wide roads and a cycle and pedestrian network link all parts of the town. Stevenage's railway station is on the East Coast Main Line. There are long distance rail links between London and the north. Commuter services connect the town to Kings Cross, Cambridge and Peterborough as well as nearby towns including Hitchin, Letchworth and Welwyn Garden City. There are also trains to London Moorgate and Hertford via a branch line.

The town is connected to Junctions 7 and 8 of the A1(M) which links London, the midlands and the north. The A602 connects Stevenage to Hitchin and Ware while the nearby A505 provides connections between Luton Airport and Cambridgeshire. The urban road network of Stevenage comprises three main north-south routes and four main east-west routes.

There is an extensive commercial bus network. Most homes are within 400 metres of a bus stop. It is a short walk from the bus station to the train station.

Stevenage is surrounded by the districts of North Hertfordshire and East Hertfordshire. Beyond the edge of the town is open countryside and villages such as Aston, Codicote, Datchworth, Graveley, Knebworth, Walkern, Weston and Wymondley.

## **Main challenges**

Stevenage does many things well. Gunnels Wood is the largest employment area in Hertfordshire. All of our neighbourhoods have local shopping and community facilities. There are large areas of open space while the cycle network is as good as anything you might find in a European town. However, there are also areas where the Borough could do better. Through our evidence gathering, monitoring and environmental assessments we have identified the key challenges that this plan should address:

### Geography and population

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<sup>5</sup> These figures include homes in North Hertfordshire District at Great Ashby. These form part of the urban area but they are outside of the Borough Council's administrative control.

- Stevenage Borough is 'underbounded' and surrounded by Green Belt. The urban area already extends beyond the local authority boundary.
- There are not the types or amount of brownfield land to build on that you might find in other areas. This is because most of the town was built in the last 50 years.
- Stevenage is the most deprived local authority area in Hertfordshire. There are some areas of serious deprivation, particularly in the Bedwell neighbourhood.

### Housing

- There is a lack of affordable homes. Entry-level housing costs seven times more than salaries. Affordable housing completions barely keep pace with sales through Right to Buy.
- The Development Corporation mainly built homes for 'blue collar' working families. More than half of our housing stock is terraced homes.
- Only one in every eight homes are detached. There is a lack of more expensive homes to attract higher earners.

### Employment and retail

- People living in Stevenage earn less than people living elsewhere in Hertfordshire and are employed in lower grade jobs.
- There is a lack of high-quality office space in or around the town centre while our employment areas face competition from other land uses.
- The town centre badly needs investment. It struggles to compete with surrounding towns and must adapt to meet the needs of the 21st Century.
- The amount of shopping floorspace outside of the town centre is larger than the amount inside. There is pressure to allow traditional 'high street' retailers to move out of centre.
- Many neighbourhood centres require regeneration and renewal.

[IMAGES OF CHELLS AND CANTERBURY PARK]

**Uniform housing in Chells; Canterbury Park is mainly laid out for sports and recreation**

### Design

- Some development designs and layouts that were innovative and exciting in the 1950s are now criticised for encouraging crime, anti-social behaviour and other problems.
- Many people opposed the creation of a New Town at Stevenage. This negative perception of the town still persists among parts of the population today.
- Most of the buildings in the town were built between the 1950s and 1970s and are coming to the end of their useful life.

### Health, education and skills



- Life expectancy is lower than the Hertfordshire average. There are higher than average levels of smoking, obesity, physical inactivity and premature deaths from heart disease and cancer. Stevenage residents have fewer qualifications than the Hertfordshire average. Less than one
- in every four Stevenage residents is qualified to NVQ Level 4 or above<sup>6</sup>. This compares to
- one in three across the rest of Hertfordshire.
- There is a mismatch between skills and jobs. Residents earn less than people who work in the town. Higher paid jobs are held by people who commute in from elsewhere.
- Aspirations are low. Many pupils leave school at 16. There are low levels of progression into higher education or higher earning jobs.

### Environment and transport

- There are many open spaces in the town but some urban spaces are of poor quality and are not well used by the public. Many of our designated parks are in fact recreation or sports grounds.
- There is a Site of Special Scientific Interest immediately adjacent to the Borough boundary at Knebworth Woods.
- The A1(M) narrows to two lanes between junctions 6 and 8. There are frequent peak hour tailbacks.
- Trains are full at peak times while the cycle and pedestrian network is underused.

Overall Stevenage is less prosperous, less successful and is regarded as less desirable than other Hertfordshire towns.

### **Drivers of change**

As well as local issues, the plan needs to respond to the things happening in the wider world that influence how we solve our problems. It is difficult to predict all future drivers of change. For example, 20 years ago fewer people had personal computers or the internet. 10 years ago it was much easier to buy a house. The best we can do is to make sure that our plans respond to the things that we know about and are flexible enough to deal with any unexpected changes.

Some of the drivers of change that we need to think about are identified below.

### Population

- The population is getting older because people are living longer.
- The average household size has been falling as more people live alone.
- More houses would be needed even if the population stayed the same.

### Housing

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<sup>6</sup> NVQ Level 4 is equivalent to a HNC qualification.

- The Government sees the provision of new homes as a key priority.
- Access to mortgages has become increasingly difficult. More people are now renting homes instead of buying. The average age of people buying their first house is rising.

### Employment and retail

- The type of work we do and the way we work is changing. Manufacturing is being replaced by technology and services. Working hours are more flexible.
- We are close to London. Changes in the City affect commuters that live in this area.
- The number of people shopping through the internet is growing while a number of high street chains and stores have disappeared over the last decade.

### Health, education and skills

- The health system is subject to frequent change. Recently, doctors have become more responsible for commissioning the services they need.
- Emergency strategic health services for north and east Hertfordshire have been centralised onto the Lister Hospital site in north Stevenage.
- The Government has been making changes to school curricula to equip children with the skills they say are needed in the 21st century.

[IMAGES OF TOWN CENTRE AND LISTER HOSPITAL]

**Our town centre has changed; Major investment at Lister Hospital**

### Environment and transport

- People are becoming more aware of the threat of climate change. We will need to find ways of addressing this. One option is to use renewable energy such as the sun or wind.
- The number of people who own a car is much higher than it was twenty years ago.
- Congestion on the roads, rising fuel costs or schemes such as road charging may change how people make their journeys.

### Political

- Political change may result in new planning policies or priorities. This could be at the national, county or local level because of elections.

# Strategic context

## Strategic context

This is a Local Plan for Stevenage Borough. But we also need to consider how it relates to, and affects, the wider area and the plans of other local authorities and agencies.

Stevenage is around 30 miles to the north of central London in the county of Hertfordshire. It lies in an area which is one of the major drivers of the national economy.

Nearly six million people live within 25 miles of the Borough. This area covers the northern boroughs of London and all of Hertfordshire. It also includes parts of Bedfordshire, Buckinghamshire, Cambridgeshire, and Essex. The map on the following page shows Stevenage in this strategic context.

Hertfordshire itself does not have one, dominant population centre. Instead, there are a number of historic market towns, garden cities and new towns. Larger urban areas such as Milton Keynes, Luton and Cambridge lie outside of the county but within this area of influence.

This area shares a number of common characteristics:

- Average house prices are high. People generally move from the south of the area to the north in a 'ripple effect' that starts in the centre of London.
- House prices are high but get lower further away from the capital.
- Homes cost many times more than average wages. Most authorities have a significant demand for affordable housing.
- The amount of money that people earn, along with the levels of qualification they have, is higher than the national average.
- There is an emphasis on service industries along with clusters of 'high-end' sectors. These include pharmaceuticals and advanced manufacturing.
- Commuting patterns generally run in the opposite direction to home moves. People live further north and travel south. All areas see significant commuting flows to central London. Certain towns and cities, such as Cambridge and Milton Keynes, provide a strong local 'pull' from their surrounding area.
- Transport connections from north to south are strong. This is because the main road and rail routes radiate out from the capital. Links from east to west are generally less well developed.
- There are good connections to mainland Europe and beyond. There are two major airports at London Stansted and London Luton. Continental train services run from St Pancras International in central London.
- Transport connections, particularly by road, to international entry and exit points outside of this area are reasonable. This includes links to Heathrow Airport and the major east coast ports at Felixstowe and Harwich.
- The supply of easily developable land is constrained. This is due in part to the Metropolitan Green Belt around London. This extends from the northern

suburbs of the capital beyond Luton, Stevenage and Harlow. There is a smaller Green Belt around Cambridge.

- Although this picture is generally affluent, there are areas of deprivation and under-performance. This is particularly the case in centres such as Harlow, Luton and Milton Keynes. Areas of suburban London are among the most deprived in the country.

## [MAP OF STRATEGIC CONTEXT]

### Stevenage's strategic context

#### **Strategic planning**

Strategic planning refers to some of the most important decisions that need to be made through the planning system. This includes saying how many new homes must be built in a given area. It is setting out which towns or cities should take the greatest share of development in the future. To make these decisions, we should look across a wide area and decide on the best solutions.

Historically, strategic planning for Stevenage was not carried out by the Borough Council. However, changes to the planning system mean that this Local Plan now makes the decisions about these issues.

The plan has been developed in consultation with nearby councils and other bodies to discharge the Duty to Co-operate. This is the legal requirement that ensures strategic matters are properly considered. Many important matters cross administrative boundaries. People may live in one authority but work in another. They may go to school in one place but spend their leisure time somewhere else. The Duty to Co-operate means working together to consider how best to meet the needs that this creates.

We have long-established and important relationships with the nine other local planning authorities in Hertfordshire as well as the County Council. This plan also looks beyond traditional county groupings to other areas and organisations with whom we have links such as authorities in Bedfordshire and Essex.

#### **What does this mean for Stevenage?**

In preparing this plan, the following issues have proved particularly important:

- Ensuring our plan helps to meet development requirements in markets areas that cross authority boundaries;
- Balancing these needs against guidance in the NPPF that seeks to maintain the Green Belt and ensuring co-ordinated boundaries that will endure in the long term;
- Providing sufficient capacity on key transport routes. This includes the A1(M) and the East Coast Main Line; and
- Considering how new development will impact on water infrastructure including both supply and waste water.

National policy is clear that development should be co-ordinated across wider 'market areas' for both housing and employment. These are zones that share similar characteristics in terms of house prices, commuting patterns or the costs of business premises. They will not necessarily follow administrative boundaries and authorities should work together to try and meet development needs across these areas<sup>7</sup>.

The evidence work that supports this Local Plan has defined both the Housing Market Area and Functional Economic Market Area in which Stevenage sits.

[MAP OF HMA]

**Stevenage is within a functional Housing Market Area stretching from Welwyn Garden City to Sandy and shares a 'best fit' area with North Hertfordshire District. Source: ORS**

We have worked co-operatively with a number of authorities to define Housing Market Areas across northern Hertfordshire and Bedfordshire<sup>8</sup>. This work is consistent with studies carried out for other areas around Stevenage<sup>9</sup>. These studies make the distinction between two different types of Housing Market Area:

- **Functional housing market areas (HMAs)** are the geographical areas in which a substantial majority of the employed population both live and work, and where those moving home without changing employment choose to stay. These areas should not be constrained by local authority boundaries in order that their full extent can be understood; while
- **'Best fit' HMAs** are a pragmatic solution that constrain functional areas to local planning authority boundaries for the purposes of collecting evidence or drafting policy.

Our evidence shows that the whole of Stevenage is located within a single functional HMA. This stretches from Welwyn Garden City in the south to Sandy in the north and broadly follows the A1(M) / A1 corridor. It ranges from the edges of Luton in the west to Royston in the east. The HMA covers the significant majority of North Hertfordshire's administrative area, smaller parts of Welwyn Hatfield, Central Bedfordshire and East Hertfordshire and a ~~miminal~~ minimal area within South Cambridgeshire. This functional HMA has a population of around 350,000. This area is shown green in the map on the previous page.

However, it is recognised that boundaries straddling local authorities can be impractical. Planning policy is mostly made at the local authority level while data can be limited at lower levels. Our evidence identifies a best fit HMA covering the administrative areas of Stevenage and North Hertfordshire. This analysis complements best fit groupings suggested for surrounding authorities including Central Bedfordshire and East Hertfordshire. Housing needs have been assessed, in the first instance, for these best fit groupings.

The Functional Economic Market Area (FEMA) covers a similar area. Our evidence shows that Stevenage, North Hertfordshire and the eastern half of Central

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<sup>7</sup> NPPF paragraphs 47, 159 and 160

<sup>8</sup> Housing Market Areas in Bedfordshire and surrounding areas (ORS, 2015)

<sup>9</sup> West Essex and East Hertfordshire Strategic Housing Market Assessment (ORS, 2015)

Bedfordshire form a clearly defined FEMA. 70% of people that work in this area, also live here. The economic profiles of the three areas are complementary while commercial property market data does not suggest that nearby commercial property markets, such as Luton, Bedford or Watford, extend this far<sup>10</sup>. The FEMA is shown in the map on the following page.

Both functional market areas are broadly consistent with the Office for National Statistics' Travel to Work Areas.

Stevenage Borough is small. It is completely surrounded by North Hertfordshire and East Hertfordshire. This means that the decisions we make and the decisions our immediate neighbours make are particularly closely related. Our three authorities will have to ensure that our respective Local Plans complement one another and provide a coherent vision for the future of the town.

Any development proposed by North Hertfordshire or East Hertfordshire around, or close to, Stevenage will provide benefits to the town. These includes new homes for people that want to work and spend time (and money) in Stevenage. It will support schemes within the town, growth and regeneration. However, it will also lead to more pressure for facilities and infrastructure within the Borough. This includes schools, open spaces and roads.

The tight administrative boundaries have required us to work together to consider the future of the Green Belt and apply a consistent approach.

[MAP OF FEMA]

**Stevenage is part of a 'FEMA' which stretches along the A1 corridor (source: NLP)**

It is important to be clear that we cannot make plans for any areas outside of our own boundary. Any decisions that affect land immediately to the north, south and west of the Borough will be made by North Hertfordshire District Council. Any decisions that affect land immediately to the east of the Borough will be made by East Hertfordshire District Council.

We have also identified the issues that extend beyond our immediate neighbours and market areas that need to be taken into account. Both our functional HMA and our FEMA include a substantial part of Central Bedfordshire.

Within Hertfordshire we have a strong relationship with our near neighbours of Welwyn Hatfield District Council due to shared transport and utilities infrastructure. The way in which water and wastewater treatment are provided mean our Local Plan also interacts with other authorities outside of Hertfordshire, such as Harlow.

We have worked closely to make sure all these matters have been addressed. We have worked with other bodies including Highways England and the Hertfordshire Local Economic Partnership (LEP). We have considered how our existing and future

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<sup>10</sup> Functional Economic Market Area Study (Nathaniel Lichfield & Partners (NLP), 2015)

plans might work together to provide the homes, jobs, facilities and infrastructure that are required.

More information on the elements of our strategy that could be affected by our neighbours or other organisations, or require their co-operation, is included throughout the Local Plan. Our evidence base will include a statement setting out who we have talked to, and what we have agreed<sup>11</sup>. We will continue to talk with our neighbours and other relevant bodies as the proposals in this plan are implemented.

### **Other relevant plans and programmes**

The Local Plan does not stand alone. It is influenced by, and reflects the priorities of, a range of other plans, programmes and strategies. The Local Plan sets out the land use implications of these, identifying the sites or areas within Stevenage Borough that are necessary for them to succeed. These strategies are produced at a range of spatial levels, ranging from documents produced by the Borough Council to directives issued at the European level.

A range of these key documents and their aims is set out below. This list is not exhaustive. The SA of this plan provides a more comprehensive overview.

Stevenage's **Community Strategy** is one of the key influences on the plan. This document is produced by SoStevenage, a partnership between the Borough Council and a wide range of public, private, voluntary and community organisations. The third community strategy for Stevenage was produced in 2013 and identifies nine priorities arranged under three themes.

The Local Plan can impact, directly or indirectly on a number of these. Those key priorities with which the Local Plan is most able to assist are highlighted in the following table. The Community Strategy identifies a number of key aspirations and actions which are directly relevant:

- Maximise opportunities for economic growth within the town by supporting businesses, as well as working with partners to deliver housing growth;
- Explore opportunities to increase footfall in the town centre;
- Provide new and affordable housing and thereby increase the supply of decent social housing; Tackle any negative misconceptions of Stevenage;
- Promote active lifestyles;
- Maintain the high-quality spaces we have, and promote their use for a variety of activities, including exercise; and
- Raise the profile of the climate change agenda and the impact of climate change on the town

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<sup>11</sup> Case Law establishes that the Duty to Co-operate runs until the point a plan is submitted. Paragraph 181 of the NPPF expects local authorities to demonstrate evidence of effective co-operation when the Local Plan is submitted for examination. A Duty to Co-operate statement will be prepared following the completion of this consultation and prior to submission of the plan to reflect these requirements, the outcomes and any relevant agreements. The submission version of the plan will suggest a minor amendment to this paragraph and footnote to reflect this.

Healthy Economy	Healthy Communities	Healthy People
Improve the local economy and housing	Encourage healthy lifestyle choices	Ensure clean and green spaces
Increase skills and employability	Support good mental health	Help people feel safe
Help residents manage their money		Support and encourage volunteering
Understand and address child <del>proverty</del> poverty		

A number of these objectives are expanded upon in the Council's **Corporate Plan** which sets out a rolling five-year programme of priorities. These include laying the foundations for the regeneration of the town and neighbourhood centres and a reiterated commitment to the delivery of affordable homes and housing growth in general. Actions include the preparation of this Local Plan to guide development and change.

A key step towards the provision of a revitalised and regenerated town centre lies in the production of the Council's **Town Centre Framework**. This provides an overarching vision for 'Stevenage Central' and was adopted as a basis for the development of planning policy and as a blueprint for regeneration in 2015.

Other subsidiary plans which flow from the Community Strategy and Corporate Plan include the Council's **Housing Revenue Account Business Plan** and **Green Space Strategy**. The first of these sets out this Council's ambition to build up to 1,900 new homes over a thirty-year period. The latter sets out how the Council will maintain and enhance key recreational spaces across the Borough. It has a close relationship with the open space policies of this plan while future iterations of the strategy will reflect the updated evidence work which has been carried out to support this plan.

A number of key plans and strategies are produced at a county-level. Key amongst these is the **Strategic Economic Plan** and **Growth Deal** of the Hertfordshire Local Enterprise Partnership (LEP). This sets out an ambitious programme to deliver economic growth and reinforce Hertfordshire's position as one of the key drivers of the national economy outside of London.

The plan focuses on three key growth corridors. Stevenage lies within the A1(M) corridor and a range of projects and funding are identified to accelerate housing delivery and jobs growth. These include support for:

- Future phases of the Bioscience Catalyst at the southern end of Gunnels Wood; Accelerated delivery of town centre regeneration;
- Additional capacity on the A1(M); and
- Infrastructure that unlocks reinvestment in the County's New Towns.

As a two-tier authority, Hertfordshire County Council retain responsibility for producing the **Waste Local Plan** and the **Minerals Local Plan**. Key proposals from these documents are reflected in the Local Plan and / or on the policies map to ensure conformity between the documents.



The County Council are also the highway authority with responsibility for transport matters. Although work on the public highway, and other operational development by the County Council and other statutory transport providers, does not require planning permission, this plan supports key priorities and proposals from the **Local Transport Plan** and its subsidiary plans including those relating to rail, walking and cycling.

As set out above, the **North Hertfordshire Local Plan** and **East Hertfordshire District Plan** will be of particular relevance due ~~theto~~ the 'underbounded' nature of the Borough and the potential for these authorities to include proposals around the edge of the existing town.

At the national level, the Local Plan needs to take account of Government priorities. The **NPPF** sets out overarching requirements for, and expectations of, the planning system. Alongside this, the Government has sought to simplify and deregulate parts of the planning system and it is important that the Local Plan reflects this context. Extended **permitted development rights** and the recent **Standards Review**, which streamlines the range of design and sustainability measures that Councils might seek to include in local plans, are of particular importance.

The investment plans of key infrastructure and utilities providers including **Network Rail**, **Highways England** and **Thames Water** have also been taken into account.

Finally, relevant European directives and requirements need to be incorporated. Of particular relevance to this Plan is the **Water Framework Directive**, which seeks to improve the quality of all water bodies as well as those directives relating ~~theto~~ the protection of key species and the environmental assessment of relevant plans and strategies.

## Vision and objectives

### A vision for the future

The spatial strategy explains the most important elements of our plan for Stevenage. It sets out our overall approach to the delivery of homes, infrastructure, jobs, services and the natural and historic environment.

The period to 2031 will be the next step in the evolution of the New Town. Our spatial strategy recognises the importance of three key elements that are needed to deliver this: regeneration, housing provision, and employment growth. These are linked to the extent that no single element can succeed without the other two.

Our plan will guide the future regeneration, development, and growth of Stevenage. We will take advantage of our position between, and good links to, London and Cambridge.

The strategy is to deliver a new vision for Stevenage: a vision that has been evolved with our partners, particularly the Hertfordshire LEP. We plan to deliver transformational physical, social and economic regeneration of the original new town. This will be twinned with housing and employment growth, necessarily rolling back the inner Green Belt boundary. Regeneration and growth will bring benefits to all. Together, these will help to break the cycle of low aspirations, low skills and deprivation that characterise parts of the town.

Achieving this strategy will create a virtuous circle. Regeneration will address concerns about lack of investment. Significant housing growth will drive the demand for jobs and new employment. In turn, this will create a demand for new facilities which will support our ambitious regeneration programme.

Our strategy sets out how 7,600 homes will be built in and around Stevenage between 2011 and 2031. This will mean that we can meet our objectively assessed housing needs within our own administrative boundaries, although we maintain an on-going dialogue with our neighbours on this topic.

Our primary focus is on regeneration, inward investment and renewal. We will maximise the use of previously developed sites in the Town Centre, the Old Town and the New Town neighbourhoods.

Our top priority is the regeneration of the Town Centre – or Stevenage Central as it is now badged. This will be a flagship scheme to address negative perceptions of the town by providing a vibrant centre fit for the 21st Century. This major public-private sector regeneration programme will deliver in the region of 3,000 new homes, making a significant contribution to meeting our housing target.

This development will help stimulate interest in Stevenage as an attractive place to live, work, visit and invest. It will drive new residential developments. Six Major Opportunity Areas will be designated to deliver specific high-calibre, mixed-use schemes of homes, offices, retailing, sporting, cultural, civic and leisure uses. These

high-density schemes will deliver a step-change in the perception of our Town Centre.

But regeneration and the use of brownfield sites within the urban area will not be enough to meet our objectively assessed housing needs. We need to meet those needs not only for their own sake, but also because they will underpin our economic growth ambitions and our regeneration aims.

Our strategy identifies three new neighbourhoods to be provided on greenfield sites: to the west, north and south-east of the existing town.

We have reviewed the Green Belt and found it necessary to roll-back the inner Green Belt boundary. This will mean new boundaries will be set, often in conjunction with our neighbours in East and North Hertfordshire District Councils.

Within the space afforded by the gap between the new inner Green Belt boundary and the edge of the existing urban area, new neighbourhoods are planned. These are designed to establish a strong sense of community and ensure that these developments meet their own locally-generated needs. This will include provision of shopping, health, community, leisure and education facilities. Strategic green space provision will be an integral part of the new neighbourhoods.

To meet the housing needs of the whole community, we will aim to deliver up to 40% of all new housing development as affordable housing, by encouraging higher levels of provision, where possible. We will also deliver 'aspirational' homes to encourage higher earners to live in the town. We will meet the needs of other groups such as older people and Gypsies and Travellers. Together, these approaches will address the Development Corporation's legacy and deliver a more balanced housing stock.

Within the urban area, the High Street provides a range of uses that complement the centre of the New Town. It is characterised by the highest concentration of listed buildings in the Borough and a range of independent retailers, cafes and pubs. Our strategy seeks to protect the role and character of the High Street, and the Old Town more generally.

Local facilities in the New Town neighbourhoods are protected and will be regenerated. A rolling programme of investment in the town's existing neighbourhood centres will provide modern services for the residents of the New Town. It will deliver a substantial improvement to the image and quality of the built fabric and public realm.

These schemes will allow us to provide hundreds of new homes on previously developed sites in the New Town neighbourhoods. All new developments will be required to provide high standards of design and sustainability.

Raising the town's economic prospects is fundamental to our vision. Many employment opportunities within the Borough are provided in our two main employment areas, at Gunnels Wood and Pin Green.

Gunnels Wood is the largest employment area in the county. It is the home of both very large inter-continental businesses and small local companies. We plan for the remodelling of this area to make it a destination fit for modern business. The Bio-Science Catalyst and the Cell Therapy Catapult, now under construction, evidence the considerable potential that the business community sees in Stevenage: we aim to tap into that potential and support it. The importance of our second employment area at Pin Green, and other locations which provide significant employment, are also recognised.

We have exercised the Duty to Co-operate constructively and worked with our neighbours along the A1(M) corridor (Central Bedfordshire and North Hertfordshire to the north; Welwyn Hatfield to the south) to ensure that there is adequate employment land to meet the needs of all.

Our ambition for new employment growth will be matched by a drive to increase the skill base of our workforce. Today, Stevenage is characterised by relatively low educational attainment and aspirations. Residents are under-represented in executive, management and professional positions. We aim to improve the life-chances of our children by working with the County Council and other education providers to increase the capacity of the town's schools and their educational attainments.

As well as education, we recognise the importance, and land-use implications, of other key social and community uses.

The Lister Hospital is the largest employer in the town. Acute (emergency) services for north and east Hertfordshire have been consolidated here. A programme of further consolidation and growth will follow, through to the end of the plan period. We will facilitate this growth.

We will require the provision of local leisure and community facilities to support new development. Some of these facilities will be delivered within the Town Centre (to serve the large new residential community there) and the three new neighbourhoods, whilst others will be delivered through the regeneration of existing neighbourhood centres.

Alongside these ambitious plans for development, we will also make sure that people retain access to green spaces close to their homes. Open space was a key element identified by the New Town master-planners. We will ensure that 21st Century Stevenage will uphold their vision and values.

We will add new spaces and new typologies into the supply and we will further develop the network of Green Links within the town. This plan significantly increases the number of protected Principal Open Spaces in the town and it designates two new Green Links to afford people the opportunity to walk from their local neighbourhood, along a green route, out into the open countryside beyond the town.

We will require developers to contribute towards Water Framework Directive (WFD) actions on sites adjacent to watercourses and improve the quality of water that enters groundwater aquifers across the Borough.

Although Stevenage is a New Town, there is some history which pre-dates its designation. We have a number of Listed Buildings and Conservation Areas. The Conservation Area status of part of the North Stevenage site will maintain the historic setting of Rooks Nest ~ the childhood home of author E.M. Forster ~ and the landscapes which inspired his novels. It will also help to provide a continuous green link from the Old Town to the open countryside. Our strategy affords protection to other important spaces, connections and historic sites across the town.

We recognise that we cannot meet our homes target without investment in infrastructure. We will work within the environmental and infrastructural limits to development. We will work to commit to protect and enhance the natural environment and landscape of the Borough by:

- protecting existing open space and areas designated for environmental purposes;
- requiring new developments to include open space to meet locally defined targets;
- requiring developments to make links to the surrounding countryside;
- seeking to create an ecological network; and
- protecting and enhancing our heritage assets.

Capacity in the waste water system to Rye Meads Sewage Treatment Works is constrained in the long-term but is currently adequate to meet our needs to 2026. New works are planned to deliver a sustainable long-term solution. The electricity and gas suppliers have not identified any issues that need us to place any constraints on development.

There are capacity issues on the A1(M), especially between Junctions 6 and 8 around Stevenage. However, following a successful lobbying campaign, Highways England are currently designing a SMART motorway scheme to be in place and operational during the early 2020s.

Links to a new neighbourhood west of Stevenage will be created by upgrading existing routes to this site, through Gunnels Wood. Across the town, other small-scale highways improvements have been identified as necessary to support the level of regeneration, change and growth proposed in the plan.

Bus station facilities will be relocated as part of the Town Centre regeneration scheme. The opportunity will be taken to improve bus - train transfer. Pedestrian and cycle links from the town centre to Gunnels Wood and the Old Town will be improved.

Our plans for Stevenage are challenging and ambitious. Because of this, it is vital that our strategy includes a clear programme for its planning and delivery.

Our strategy sets out clear pathways and mechanisms for delivery.

The key projects, stakeholders, agencies and partnerships are identified in the Infrastructure Delivery Plan and progress will be monitored against targets set in the

Monitoring and Delivery chapter. This sets out what we expect to happen, who we expect to deliver change and how we will monitor progress to make sure that our policies are being correctly implemented.

Our plan is necessarily ambitious: we have both the Government's aspirations and our own to meet. By 2031, if all of the proposals in this plan are implemented, Stevenage will demonstrably be a different – and better - place than it is today. It will be better linked, better served and its people will enjoy better life-choices. This is an exciting time to be in Stevenage, whether as a resident or as a business. This plan aims to drive and deliver beneficial changes that will make good on the original promise of Stevenage as a New Town.

[HIGH LEVEL ALLOCATIONS/CONSTRAINTS MAP]

**Picture 1 Key Diagram**

# Strategic Policies

## Climate Change

### ~~Sustainable development~~

Policy SP1: ~~Presumption in favour of sustainable development~~ Climate Change

We will require development to contribute to both mitigating and adapting to climate change. The extent to which developments reduce greenhouse gas emissions, sequester carbon, prevent overheating, use water and other resources efficiently, generate clean energy, and contribute to a green local economy will be considered in the assessment of each planning application. Developments which demonstrate positive consideration of these issues will be supported.

We will:

- a. apply emission reduction targets to developments according to their scale, supporting developments that achieve these targets by reducing overall energy demand, supplying energy efficiently, and generating ultra-low and zero carbon energy;
- b. ensure that any on-site shortfall against emission reduction targets is offset by an alternative off-site proposal or through the operation of the Council's Carbon Offset Fund;
- c. apply water usage targets to developments and encourage rainwater harvesting, grey water recycling, and water neutrality;
- d. encourage the sustainable use of all other resources throughout the development life-cycle;
- e. support the use of decentralised energy networks, district heat networks, and intelligent energy systems in developments;
- f. support the use of ultra-low and zero carbon combined heat and power systems in developments;
- g. strongly support development proposals whose primary purpose is to generate a surplus of ultra-low and zero carbon energy to the national grid;
- h. protect the Borough's existing carbon sinks, support the creation of new carbon sinks, and encourage developments to deliver net gains in carbon sequestration;
- i. encourage urban greening, particularly through the use of green roofs and walls;
- j. reduce the need to travel by ensuring that developments provide for the installation of high-speed network infrastructure;
- k. promote a green economy through the provision of local green jobs, local food production, and supporting the principles of a circular economy; and  
ensure site waste is disposed of as sustainably as possible.

## Sustainable development

~~When considering development proposals, we will take a positive approach that reflects a presumption in favour of sustainable development.~~

~~We will work proactively with applicants to find solutions that will allow proposals to be approved where possible. We will secure development that improves social, environmental and economic conditions in the area.~~

~~We will permit planning applications that accord with the policies in this Local Plan and, where relevant, any Neighbourhood Plans unless material considerations indicate otherwise.~~

~~Where there are no policies relevant to the application or relevant policies are out of date at the time of making the decision, we will grant permission unless material considerations indicate otherwise. In these cases we will take into account whether:~~

- ~~a. Any adverse impacts of granting permission would significantly and demonstrably outweigh the benefits when assessed against the policies in the NPPF, or any other relevant planning guidance issued by the Government, taken as a whole; or~~
- ~~b. Specific policies in that guidance indicate that permission should be refused or development should be restricted.~~

~~'Sustainable Development' is a phrase that has been widely used since the 1980s. It means making economic progress while also looking after our social and environmental needs. It also means not using, or permanently removing, too many of the resources that future generations may need.~~

~~The Government wants to make sure that the planning system helps the country as a whole to achieve sustainable development. Planning has a vital role to play. It determines how many homes will be built, the types of employment opportunities that are provided and which open spaces and habitats are protected from development.~~

~~We have a legal duty to contribute towards sustainable development through our plans<sup>12</sup>. This means getting the balance right between:~~

- ~~• Our economic role in supporting a strong economy;~~
- ~~• Our social role in providing necessary housing and services; and~~
- ~~• Our environmental role in protecting and enhancing the natural, built and historic environment.~~

~~The Borough Council fully supports the concept of Sustainable Development. Policy SP1 is a 'model policy' previously published by The Planning Inspectorate that is included as standard in all Local Plans. It shows how we will work to meet the requirements of Government policy. We will take a positive approach that ensures~~

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<sup>12</sup> Section 39(2) of the Planning and Compulsory Act 2004



~~we continue to permit the significant majority of planning applications for new development.~~

## **Policy SP2: Sustainable development in Stevenage**

We will work within the principles of sustainable development and reduce the impact of development on climate change. We will support the New Town ideal of a balanced community.

Planning permission will be granted where proposals demonstrate (as applicable), how they will:

- a. Deliver homes or jobs that make a positive contribution towards the targets in this plan. In particular, developments that can demonstrate the promotion or provision of local green jobs during its construction or operation will be particularly supported;
- b. Supply a mix of uses, make good use of land and maximise opportunities for brownfield redevelopment within the town;
- c. Regenerate areas of the town that are under-performing;
- d. Reduce deprivation, improve quality of life and make sure that residents share in the benefits of regeneration and growth;
- e. Raise the aspirations, earnings, education level or life expectancy of residents;
- f. Provide a mix of homes and jobs for all sectors of the community;
- g. Promote journeys by bus, train, bike and foot and reduce the need to travel;
- h. Work within the limits of infrastructure and increase capacity where this is necessary to support development;
- i. Make high-quality buildings and spaces that respect and improve their surroundings, reduce crime and the fear of crime;
- j. Support facilities and services that encourage people to live, work and spend leisure time in Stevenage;
- k. Produce places and spaces that enable people to live a healthy lifestyle;
- l. Take a proactive approach towards energy use, including renewable energy and energy efficiency measures where practicable and appropriate;
- m. Avoid or prevent harm from flood risk, contamination and pollution;
- n. Protect and improve important open spaces, wildlife sites and habitats;
- o. Preserve or enhance areas and buildings of historical and archaeological interest; and
- p. Increase community awareness and involvement so that residents are involved in, and proud of, their town.

Policy SP2 contains our set of guiding principles for all new development in the Borough. All applications for development should achieve as many of its aims as practicable.

Many of the issues associated with sustainable development, such as housing and climate change, are important at national and international levels. We must take local action to help meet the challenges that they bring. The location and distribution of

development, the choice of transport modes which are made available and ensuring development is resilient to future change are all important responses.

New homes will help to tackle a national shortage and meet local needs. We will place development in areas that do not increase flood risk or pollution and give people choices about the way they travel. Providing high-quality new buildings, open spaces and local facilities will improve quality of life.

Examples of our principles can already be seen in many parts of Stevenage. The majority of the town has been planned and developed in the last ~~sixty~~<sup>70</sup> years. The original masterplanners actively sought to deliver a sustainable town by linking the provision of homes and jobs and connecting different areas with cycleways and public transport. This means that many of the issues in Policy SP2 have been closely considered as Stevenage has developed. This contrasts with other towns which have grown organically over a period of many hundreds of years when there were no planning controls.

We will continue to apply our guiding principles over the period to 2031. We want to provide a better choice of homes and support a broad range of jobs. New housing along with significant changes to areas such as the Town Centre will change how people outside of the town think about Stevenage. More people and businesses will be encouraged to move here.

However, it is important to provide benefits for all residents of the town; those that already live here as well as those who may arrive in the future. We will regenerate existing facilities in the town's neighbourhoods. We will work to improve skills and education and ensure that local facilities and services respond to local needs.

This approach will allow people of all ages, backgrounds and skills to live, work and prosper in Stevenage.

Our SA says that our policy is favourable in all aspects of environmental, social and economic indicators. Development that results in positive outcomes in all these areas can only benefit Stevenage and the people who live here.

## A strong, competitive economy

### Policy SP3: A strong, competitive economy

This Plan provides sites and land that will allow employment growth and contribute to a balanced planning strategy across the market area. We will:

- a. Provide at least 140,000 m<sup>2</sup> of new ~~B-class~~ employment floorspace over the plan period from Allocated Sites for Employment Development;
- b. Permit high intensity ~~B-class~~ employment uses in the most accessible locations. This includes high-density offices to the west of the railway station as part of a comprehensive and co-ordinated mixed-use development.
- c. Continue to remodel Gunnels Wood to meet modern requirements and provide a high-quality and attractive business destination. This will include the continued development of the Stevenage GSK and Bioscience Catalyst Campus at the south of the employment area.
- d. Protect an employment area at Pin Green and retain a range of ~~B-class~~ employment ~~accommodation premises~~ in suitable locations elsewhere in the town.
- e. Work with Central Bedfordshire Council and North Hertfordshire District Council to ensure an appropriate level of employment provision within the wider A1(M) / A1 corridor over the plan period. The Borough Council will support, as required:
  - i. A new, strategic employment allocation at Baldock to be delivered through North Hertfordshire's local plan; and/or
  - ii. The continued development of the Stratton Business Park at Biggleswade through Central Bedfordshire's local plan.
- f. Recognise the important role played by the town's retail, health and other ~~non-B-Class~~ land uses in providing employment.

Stevenage is an important place for doing business with the ~~2011~~2021 Census showing around 45,000 people working in the Borough. There are currently two main employment areas within the town:

- Gunnels Wood, which is located to the west of the railway line. It is the largest employment area in Hertfordshire, and is home to a number of international companies and UK headquarters.
- Pin Green, a smaller employment area, which is located in the north-east of the Borough, and provides several thousand jobs.

~~In planning, For the purposes of this Plan, 'employment land usually refers uses' refer to 'B-class' uses<sup>13</sup> and include the following classes<sup>14</sup>:~~

~~<sup>13</sup> Different land uses are categorised into classes by Government. These are defined by the Town and Country Planning (Use Classes) Order (1987) (as amended).~~

~~<sup>14</sup> Different land uses are categorised into classes by Government. These are defined by the Town and Country Planning (Use Classes) Order (1987) (as amended).~~

- ~~B2 - general industry;~~ B1(a)
- B8 - storage and distribution;
- E(g)(i) - offices;
- ~~B1(b)~~ E(g)(ii) - research and development; and
- ~~B1(c)~~ E(g)(iii) - light industry
- ~~B2 - general industry; and~~
- ~~B8 - storage and distribution.~~

The NPPF requires local authorities to plan proactively to meet the needs of businesses and support a successful economy. It is estimated that just under half of all jobs in the town are ~~in B-class~~ provided by typical employment uses. Employment projections for Stevenage have varied significantly over time and are sensitive to changes in the wider economy. Through our evidence base, we recognise that it would be prudent to plan for at least 30 hectares of new employment land to meet locally derived needs over the plan period. In doing so, it is acknowledged that higher levels of provision could be required:

- In the event that future economic growth, or future projections of growth, out-perform current forecasts;
- If higher targets for employment growth are pursued by the Hertfordshire LEP;
- If a greater proportion of future jobs are to be contained within the local area rather than commuting elsewhere; and / or
- To facilitate schemes that sit outside of forecasts based on past local performance. This includes developments that:
  - Service national or international demand such as the Government-backed ~~Bioscience Catalyst~~ Bioscience Catalyst at the south of the town; or
  - Address new, or currently underperforming, markets such as high-intensity town centre office provision<sup>15</sup>.

This Plan recognises that there are a range of opportunities for new employment ~~provision~~ within the Borough. New and new land is made available for employment use. this purpose. This includes opportunities to the north of the town; beyond the Lister Hospital; and also to the west; within the proposed development beyond the A1(M).

Making better use of existing land in and around the town centre is another element of this Plan's employment strategy. This accords with Government national planning ~~guidance which directs intensive, trip-generating uses to~~ policy on realising the most accessible locations ~~opportunities provided by existing transport infrastructure~~<sup>16</sup>. The demand for office space in central Stevenage is currently weak. This is because of the poor image of the town centre ~~and, a~~ lack of suitable premises and the change in working patterns resulting from the COVID-19 pandemic<sup>17</sup>. Our evidence base demonstrated that much of the office stock in the town centre was not fit for modern

<sup>15</sup> Stevenage Employment & Economy Baseline Study (NLP, 2013); Functional Economic Market Area Study (NLP, 2015); Employment Technical Paper (SBC, 2015)

<sup>16</sup> NPPF paragraph 34.108

<sup>17</sup> Opinions and Lifestyle Survey (Office for National Statistics, 2022)

business<sup>18</sup>. These areas were deliberately excluded from our successful application for an exemption from office to residential permitted development rights in 2013. A number of large office blocks in and around the town centre have ~~now since~~ secured 'prior ~~approvals~~approval' and are delivering much-needed residential units.

Providing replacement, new town centre office space forms part of our regeneration proposals for Stevenage Central<sup>19</sup>. It will be fit-for-purpose and capable of attracting new investment to the town. We will deliver new floorspace both within the current Leisure Park site and in the 'gateway' areas to the Town Centre adjacent to the remodelled train station.

Beyond the Leisure Park, Gunnels Wood is the town's largest employment area and a key driver of the local economy. Large parts of the employment area have been remodelled over the last twenty years as large-scale occupiers have downsized premises and regenerated their sites. However, the relatively relaxed policy approach taken in the 2004 District Plan means there is no clear distribution of land-uses and few high-quality or landmark buildings. A number of ~~non-B-class uses have been introduced in~~ prominent ~~locations~~sites are now not in typical employment uses.

This plan introduces a 'light touch' zonal approach which channels uses to particular parts of the employment area. Additional office floorspace will be directed to a new 'edge of centre' zone surrounding the central core. There are substantial opportunities to redevelop and intensify sites in this area towards the end of the plan period as regeneration benefits ripple out from the Town Centre.

At the southern end of the employment area, the first phases of the Bioscience Catalyst - an international facility for research and development - have been delivered. Land for future phases will continue to be safeguarded.

At the same time, it is essential to ensure that the town's employment offer continues to provide opportunities for industries and employees of all types and skills. Certain areas of Gunnels Wood will be reserved for smaller units in traditional manufacturing and small-scale distribution uses. This approach will also be followed in the town's second employment area at Pin Green, which provides a range of employment uses. Several of the town's retail centres contain smaller office or workshop units. These sites can help to reduce travel distances by providing jobs close to homes.

These responses will deliver a significant amount of new employment in Stevenage by 2031 but will not meet all of the identified needs. A shortfall of around 11.5ha has been identified by the most up-to-date evidence on employment needs<sup>20</sup>.

However, economic activity is not contained by the Borough boundary and Stevenage needs to be viewed within its wider FEMA<sup>21</sup>. Joint work has identified a FEMA along the A1(M) corridor. This area broadly covers Stevenage, North

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<sup>18</sup> Employment and Economy Baseline Study (NLP, 2013)

<sup>19</sup> Stevenage Central Town Centre Framework (DLA, 2015)

<sup>20</sup> Employment Technical Paper (SBC, ~~2016~~2015)

<sup>21</sup> ~~NPPF Paragraph 160, PPG: Housing and economic development needs assessments: Scope of assessments, paragraphs 008 and 012 (assessment: Economic need (Paragraph: 025~~ Reference ID: ~~2a-008-20140306 and 2a-012-20140306~~025-20190220)

Hertfordshire and the eastern half of Central Bedfordshire (see Chapter 3). The FEMA contains several distinct sub-areas, while links can also be seen between Stevenage and other areas such as Welwyn Garden City<sup>22</sup>.

The Hertfordshire LEP has set out challenging targets for new job provision in the county. Their Growth Deal focuses on three growth areas that have been defined along the main transport corridors. Stevenage lies within the A1(M) corridor which stretches from Hatfield to Letchworth and broadly supports the findings of our FEMA work.

Emerging plans and evidence show sufficient employment potential in this wider area to be capable of meeting demand. We will continue to support relevant proposals in the plans of Central Bedfordshire and North Hertfordshire councils while recognising that they will make the final decision on the amount and type of employment provision in their own areas.

In particular, the following schemes will be supported where they help to 'make good' shortfalls arising from Stevenage and ensure an appropriate level of provision across the FEMA and other areas with strong connections to Stevenage:

- A new strategic allocation at **Royston Road, Baldock** in North Hertfordshire. This is a key opportunity to provide new employment land close to the Borough. This site falls within the Stevenage and Letchworth sub-area where it would be appropriate to make provide a full range of B-class provision employment uses to meet any unmet needs; and
- The continued development of **Stratton Business Park, Biggleswade**. This lies beyond Stevenage's immediate sub-market but within the wider FEMA in both commercial property and labour market terms. This is considered suitable to assist in accommodating unmet industrial and distribution (B1(e)(g)(iii), B2 and B8) requirements.

These measures will ensure an appropriate level of employment provision throughout the A1 / A1(M) corridor. They will support sustainable economic growth, creating jobs and prosperity. They will support the aspirations of the Hertfordshire LEP while providing flexibility and choice for employers over the period to 2031.

There are also many jobs provided outside of our main employment areas and B-class typical employment uses in general. The town's biggest single employer is the Lister Hospital. Thousands of people are employed in retail, leisure and other services. This plan recognises the importance of these sectors to jobs and growth and contains appropriate policies to protect and enhance their contribution in this regard.

Our SA says that this policy performs very well in economic terms by supporting the development and growth of business and industry in the town. There may be some longer term, impacts to the environment due to development on Green Belt sites. However, these impacts can be reduced and mitigated through their development and delivery.

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<sup>22</sup> Functional Economic Market Area Study (NLP, 2015)



## A vital Town Centre

### Policy SP4: A vital Town Centre

We will make provision for the type and range of retail facilities that are required to support Stevenage's role, following the sequential test and the Borough's retail hierarchy. We will:

- a. Maintain the current retail hierarchy:
  - i. Stevenage Town Centre;
  - ii. High Street, Major Centre;
  - iii. Poplars, District Centre;
  - iv. Seven Local Centres; and
  - v. Seven Neighbourhood Centres
- b. Promote the comprehensive and co-ordinated regeneration of Stevenage Central (Town Centre plus adjoining sites). This will provide for in the order of 4,700m<sup>2</sup> of additional comparison retail floorspace, 3,000 new homes and an improved range of shopping, bars, restaurants, leisure, community, civic and cultural facilities. An extended and regenerated train station will be the focus of an enlarged Stevenage Central area, within which six Major Opportunity Areas will be designated to promote distinct mixed-use redevelopment schemes.
- c. Retain the primary retail frontages in both the Town Centre Shopping Area and the High Street Shopping Area as the focus of major comparison shopping.
- d. Support the provision of up to 7,600 m<sup>2</sup> net of additional convenience floorspace within the Borough boundary by 2031 to meet the needs of the expanded town. This will include:
  - i. 1,500m<sup>2</sup> for extensions to existing centres in the retail hierarchy, then other stores in accordance with the sequential test;
  - ii. A Local Centre in the west of Stevenage development in the order of 500m<sup>2</sup> to meet the day-to-day needs of the residents of the new neighbourhood;
  - iii. A Local Centre in the north of Stevenage development in the order of 500m<sup>2</sup> to meet the day-to-day needs of the residents of the new neighbourhood;
  - iv. A Neighbourhood Centre in the south-east of Stevenage development of no more than 500m<sup>2</sup> with a convenience store and other related small-scale Use Class A1 shops sufficient to meet the day-to-day needs of the residents of the new neighbourhood;
  - v. A new allocation for a large new store, in the order of 4,600m<sup>2</sup> net convenience goods floorspace and 920m<sup>2</sup> net comparison goods floorspace, at Graveley Road to meet identified needs post-2023.



- e. ~~Tightly regulate~~Regulate new out-of-centre comparison goods floorspace and refuse the relaxation or removal of conditions on the type of goods that can be sold from existing out-of-centre comparison retail units.

Maintaining and enhancing the existing retail hierarchy in the Borough will be the focus of our retail strategy. Major comparison and convenience proposals will be directed, via the sequential test, to existing centres of an appropriate size and scale capable of best accommodating them. The existing hierarchy will be supplemented by new local centres within the new West of Stevenage and North Stevenage urban extensions and a new neighbourhood centre in the south of Stevenage development.

Our Town Centre shopping streets, once the pride of the Borough and capable of attracting people from a wide catchment, are today tired and not fit-for-purpose. They are in need of both basic maintenance in the building fabric and major investment to adapt the centre to meet modern tastes and needs. The retail world has moved on since the principal shopping streets were completed in the late 1960s; but Stevenage has not moved with the times.

This plan outlines proposals for a major regeneration of Stevenage Central, an area larger than the shopping streets, taking in the current Stevenage Leisure Park to the west of the train station. This regeneration programme has the potential to markedly change both the perception and the reality of Stevenage quite significantly, capitalising on the Borough's excellent rail links to London and Cambridge; and the planned level of housing growth across the Borough as a whole.

Across six Major Opportunity Areas, mixed-use schemes will be promoted to deliver 3,000 new homes and an improved range of shopping, bars, restaurants, leisure, community, civic and cultural facilities with a regenerated train station at its heart.

Our evidence studies show that there is a projected need for 4,700m<sup>2</sup> of additional comparison retail floorspace during the lifetime of this plan. In accordance with the retail hierarchy, and to support the regeneration of the Town Centre, this floorspace will be directed to the Town Centre. The projected significant increase in the resident population in and around the Town Centre may support some further growth in comparison floorspace: in which case, this will be directed towards the creation of additional floorspace in appropriate locations within the Stevenage Central area.

In order to protect the Town Centre from adverse competition from the extensive amount of out-of-centre comparison floorspace in the Borough, it is our intention not to permit any additional comparison floorspace in out-of-centre locations nor to permit existing out-of-centre retail units to benefit from any relaxation or removal of existing conditions on the type and nature of the goods that can be sold (i.e. that might permit them to compete more directly with the Town Centre).

There will be demand for new convenience floorspace in the latter half of the plan period. At least 20% of this longer-term need is reserved to allow for extensions to existing convenience stores in locations within the retail hierarchy. The development of this floorspace will be expected to be of an appropriate scale and in an appropriate location, following the sequential test and the Borough's retail hierarchy.

New Local Centres within the two major new urban extensions north and west of the existing urban area will be permitted and they will join the Borough's retail hierarchy. A smaller-scale Neighbourhood Centre will be permitted in the south of Stevenage development; this will also join the Borough's retail hierarchy.

Provision is made for a major new convenience store on Graveley Road in the north of the Borough ~~(on the existing garden centre site)~~ to help to meet identified needs towards the middle of the plan period. ~~This store should not be trading until 2023, in order to avoid potential adverse impacts upon the existing retail hierarchy.~~

Our SA concludes that there will be significant positive impacts for the economy through the regeneration of the Town Centre. The redevelopment will also provide longer term benefits socially and environmentally.

## Infrastructure and transport

### Policy SP5: Infrastructure

This plan will ensure the infrastructure required to support its targets and proposals is provided. New development will be required to contribute fairly towards the demands it creates. We will:

- a. **PermitGrant** permission where new development
  - i. Makes reasonable on-site provision, off-site provision or contributions towards (but not limited to) the following where relevant:

affordable housing; biodiversity; childcare and youth facilities; community facilities; community safety and crime prevention; cultural facilities; cycling and walking; education; flood prevention measures; Gypsy and Traveller accommodation; health care facilities; leisure facilities; open spaces; passenger transport; play areas; policing; public realm enhancement; road and rail transport; sheltered housing; skills and lifelong learning; sports; supported housing; travel plans; utilities and waste and recycling.
  - ii. Includes measures to mitigate against any adverse impact on amenity or the local environment where this is appropriate and necessary; or
  - iii. Meets any specific requirements relating to individual sites or schemes set out elsewhere in this plan;
- b. Use developer contributions, legal agreements, levies or other relevant mechanisms to make sure that the criteria in (a) are met;
- c. Deliver a major reconfiguration of the road network in and around the Town Centre to catalyse regeneration;
- d. Work with Hertfordshire County Council, Highways England, the NHS, the Local Enterprise Partnership and other relevant service providers and agencies to deliver additional highway, education and health capacity as well as new and enhanced open spaces and community and leisure facilities; ~~and~~
- e. Co-operate with other utilities and service providers to ensure that appropriate capacity is available to serve new development-; ~~and~~
- f. Ensure new development does not have an adverse effect on the Lee Valley Special Protection Area (SPA). New development post 2026 will only be permitted if the required capacity is available at Rye Meads STW, including any associated sewer connections.

New development places extra demand on services. New homes will be occupied by families that need school places and open spaces. A new employment site might require a bus route to be changed or created so that employees have choices over how to reach work. It is also essential to make sure that new development is

supported by suitable infrastructure. This includes providing access to key utilities such as water and electricity and ensuring that the major schemes needed to support development are delivered in a timely fashion.

Our evidence demonstrates that a growing Stevenage will need a range of new services and facilities<sup>23</sup>. Growth will also help us to tackle our identified housing needs by requiring new developments to provide affordable housing.

Government guidance lets us ask for developer contributions to make sure these things are provided. These can be secured in a number of ways:

- A Community Infrastructure Levy (CIL) is charged on certain types of development and is used to fund projects across the Borough;
- On large sites, a developer may be required to build or provide land for new facilities such as schools;
- A legal agreement can be used to secure affordable homes or (contributions towards) specific improvements that are related to the development; while
- ~~We may set standard charges that will be collected from certain types of development and used to fund projects across the Borough through a Community Infrastructure Levy (CIL).~~

Policy SP5 sets out a number of items for which developer contributions might be necessary. ~~Although Since 2020, the Council has charged CIL on certain types of development and in the way in which contributions are collected may change over the lifetime majority of this plan, our list cases where it is charged, it is sufficient to mitigate the infrastructure impacts arising from those developments. In cases where CIL alone is not sufficient or where a development is of requirements is less likely to change. As part of the preparation of this plan, we have collected evidence which shows that a CIL could work in Stevenage<sup>24</sup>. CIL will be developed alongside the Local Plan, though it will be type not subject to its own process and Examination.~~

the levy, the Council will secure appropriate bespoke contributions by legal agreement. Schemes which fail to make reasonable contributions cannot adequately mitigate impacts on infrastructure will not be granted planning permission.

The Duty to Co-operate places a legal obligation on the Council to work with key service providers. We have engaged with these bodies, and other relevant service providers, on a regular basis to prepare this Plan and will continue to do so as it is implemented.

The regeneration of Stevenage Town Centre is a key priority. This will require major infrastructure interventions, including the closure and removal of Lytton Way as a through route for traffic. This is critical to opening up the east-west axis between the Town Centre Gardens and the Leisure Park and releasing land for development.

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<sup>23</sup> Infrastructure Delivery Plan (SBC, 2016/2022)

<sup>24</sup> ~~Whole Plan Viability Study including Community Infrastructure Levy (HDH Planning & Development, 2015)~~

Further road schemes have been identified to mitigate other effects of the development proposed in this plan<sup>25</sup>. These will provide additional capacity on local roads which are predicted to come under stress as a result of future development. This includes improvements to a number of key junctions in the town as well as on the approaches to, and at, the motorway junctions at the south-west and north-west of the Borough.

~~Between Junctions 6 and 8, the A1(M) narrows from three lanes to two. This places considerable pressure on this section of the motorway, particularly at peak hours. A SMART motorway scheme for the A1(M) was announced in the 2014 Autumn Statement and will provide an additional lane of capacity in each direction through hard-shoulder running. This scheme is expected to become operational in the early 2020s.~~

The targets and sites in this Plan will require new schools and GP premises to be provided. It will require existing facilities to be enhanced, extended or re-provided. In particular, the new neighbourhoods built to the west and north of the town will need to provide appropriate levels of on-site facilities and ensure these integrate with any future phases of development outside of the Borough boundary. Close working with the county council and various arms of the NHS will be required to ensure these projects proceed.

Stevenage is located in one of the driest regions of the country. Water provision and wastewater treatment will be important issues. All wastewater and sewage from Stevenage is treated at Rye Meads on the Hertfordshire / Essex border. This treatment works also serves a number of other growing towns including Harlow, Welwyn Garden City and Hertford. It is located within the Lee Valley Special Protection Area (SPA) - a wildlife site of European importance. It is also a RSPB-managed nature reserve providing public access.

Our evidence base has assessed the capacity of Rye Meads to cope with development across its wider catchment area. It concludes that the works should have capacity to accommodate development from across the catchment until at least 2026 with a reasonable prospect of accommodating development until 2031<sup>26</sup>. New infrastructure will deliver additional capacity, both at the works themselves and in the connections from Stevenage. The Council will continue to engage with Thames Water, local authorities within the Rye Meads catchment, the Environment Agency and Natural England to ensure the need for additional capacity is reflected in appropriate plans and strategies and delivered without causing harm to the SPA.

Rye Meads is located some distance from Stevenage. However, in combination with the plans of other authorities, it is recognised that the rise in population resulting from the construction of new homes<sup>25</sup> could increase recreational pressures on the SPA. A precautionary approach is necessary. We will encourage dialogue between developers, Natural England, the RSPB and local authorities within a reasonable distance of the SPA to ensure appropriate site management strategies and measures are implemented. Where appropriate, we will consider using contributions

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<sup>25</sup> Stevenage Borough Council Preferred Option Housing Assessment - Transport Modelling Report (AECOM, 2015)

<sup>26</sup> Rye Meads Water Cycle Strategy Review (SBC, 2015)

towards biodiversity that have been secured under Policy SP5 to assist in their delivery.

New developments will need to demonstrate that these issues have been taken into account in their proposals. Where appropriate and necessary, planning conditions will be used to phase the delivery of development in line with the provision of new or improved infrastructure.

With these measures, it is considered that Stevenage's Local Plan will deliver the infrastructure necessary to support its proposals and can proceed without causing significant harm to the Lee Valley SPA<sup>27</sup>.

Our SA concludes that there are significant longer term social benefits arising from improvements to existing and additional infrastructure. It does conclude that there may be environmental impacts due to loss of greenfield/Green Belt land and consequences of an absolute increase in private car use arising from the plan. However, these impacts can be reduced and mitigated.

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<sup>27</sup> Appropriate Assessment Screening Opinion (SBC, 2015).

## Policy SP6: Sustainable transport

We will create the conditions for a significant increase in passenger transport, walking and cycling. We will require new development to provide an appropriate level of car parking. We will:

- a. Support the provision of new town centre sustainable transport facilities, including:
  - i. New bus termini and waiting facilities;
  - ii. New pedestrian and cycle links, with particular emphasis on connections between the Town Centre and the Gunnels Wood employment area and Old Town; and
  - iii. A remodelled railway station that reflects Stevenage's position on the network and wider regeneration ambitions;
- b. Direct high density residential and commercial uses, and other developments that generate significant demand for travel, to the most accessible locations;
- c. Support the provision of sustainable transport schemes as identified in local transport plans and other relevant plans and strategies;
- d. Refuse permission where development proposals fail to provide any relevant plans or assessments relating to transport;
- e. Assess proposals against the car and cycle parking standards set out in the Supplementary
- f. Planning Documents; and
- g. Require new development to make reasonable on-site, off-site or financial contributions in accordance with Policy SP5 including (but not limited to):
  - i. The creation or improvement of routes to, from or in the vicinity of the site;
  - ii. The provision of crossings, underpasses, bridges or other appropriate means of traversing significant barriers for pedestrians and cyclists;
  - iii. The implementation of parking control measures within or in the vicinity of the development site; and / or
  - iv. The implementation of other transport schemes identified in our delivery plans.

All developments should aim to be located where travel can be minimised, and the use of sustainable transport modes maximised. Consideration of travel planning, car clubs, walking and cycling links, and public transport is encouraged to minimise additional travel demand. This is especially the case for development on strategic sites, which should support current and future sustainable travel initiatives led by the Council, such as the cycle hire scheme, and promote pedestrian and cyclist priority.

The Government ~~encourage~~encourages us to plan positively for cycling, walking and passenger transport. It recognises that the transport system needs to be balanced in favour of sustainable transport modes, giving people a real choice about how they



travel<sup>28</sup>. Stevenage is well placed to meet these requirements. There are a large number of bus routes serving the town with most homes within walking distance of a bus stop. There is a comprehensive cycle and footpath network, fully segregated along key routes. Stevenage station is on the East Coast Main Line providing regular and fast services to London, Cambridge and towns and cities in the north of England.

This Plan sets out our ambitious proposals to regenerate, rebrand and reimagine the central area of Stevenage. There are significant opportunities to improve the experiences of pedestrians and cyclists, residents and visitors and employees and business travellers through good urban design that helps create a sense of place.

As part of the regeneration of the Town Centre we ~~will close~~have closed the existing bus station and ~~replaced~~replaced it with new bus termini ~~and waiting provision~~. ~~We will take this opportunity to improve~~, which has improved bus-train transfers. ~~We~~Work will ~~also require~~continue on significantly improved connections into and through this area. ~~This will let~~, allowing more employees in Gunnel Wood to easily access their place of work. ~~It will enable~~ and enabling better access through the Town Centre and to and from the Old Town.

Pedestrians and cyclists can reach the Town Centre perimeter using existing facilities along key routes. However, in many places, this provision breaks down when it hits the ring road, requiring users to cross large car parks or use underpasses or exposed bridges. The first impressions of Stevenage when arriving through the train station are poor ~~while~~and it is difficult to move east-west from the town centre to the main employment area at Gunnel Wood. The existing layout of the leisure park is dominated by surface car parking.

Our evidence recognises the need to deliver major interventions in and immediately around the railway station<sup>29</sup>. As well as creating a sense of arrival in the town, these will also provide practical linkages across the railway line. Any operational works on land that is controlled by Network Rail and the train companies will not require planning permission from the Council. However, we will work together to ensure that any such schemes integrate with our wider proposals for the Town Centre.

We~~To~~ reduce car travel needs from new developments, we advocate for a model of 'smart growth', involving high-density, diverse development in existing built-up areas, centred around high-quality public transport. Accordingly, we will support high density uses in the Town Centre and in other locations with good access to passenger transport ~~that will help~~, helping to reduce the number and length of journeys that people need to make, reducing congestion, greenhouse gas emissions, and improving air quality and public health.

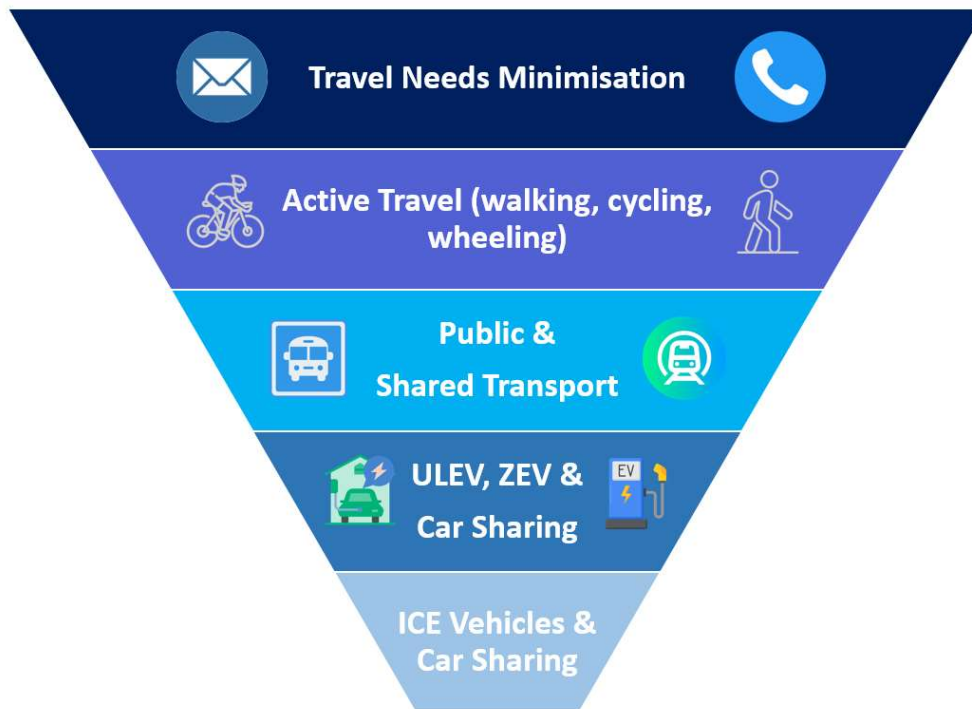
In ~~all~~ cases, new development should be designed and assessed in accordance with the following sustainable travel hierarchy.

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<sup>28</sup> NPPF Paragraph [29109](#)

<sup>29</sup> Town Centre Framework (David Lock Associates (DLA), 2015)





Developments will be required to make appropriate on-site provision for cyclists and pedestrians. This, which might include cycle parking spaces and ancillary facilities such as lockers and showers, and contributions to cycle hire schemes. Cycle hire schemes aim to provide affordable and accessible ways for people to hire bikes for short durations, contributing to the sustainable transport network in Stevenage. Cycle hire schemes can help alleviate traffic-related challenges by providing an alternative to driving.

Where appropriate, we will require new developments to provide or contribute towards transport improvements. This might include funding towards a new or improved bus route or a relevant scheme identified in our delivery plans. We may also require Transport Assessments and Travel Plans to demonstrate that the proposed development will not have an unacceptable impact.

However, although we need to encourage people to use cleaner and greener modes of transport, we also need to recognise the important role played by the car in modern life. People may be able to cycle or catch the train to work during the week, but will still have a car to visit friends and relatives at weekends. Early parts of the New Town were built on the assumption that only one in every eight homes would need a parking space. Some of these areas now suffer from significant traffic problems as cars park on the street. Small, but important, green spaces and verges are being lost to make additional parking provision. We need to make sure that our approach is not too restrictive or unrealistic. Repeating the mistakes of the past would yet again create problems for future generations.

We will use parking standards to assess development proposals. These will require less parking to be provided in locations near passenger transport and local facilities. However, these will also reflect the levels of car ownership that we expect from new development.

~~Where appropriate we will require new developments to contribute towards, or provide, transport improvements. This might include funding towards a new or improved bus route or a relevant scheme identified in our delivery plans.~~

Our SA says that provision of sustainable transport has positive benefits across the board. Environmental and social aspects benefit the most due to reductions in, for example, pollution from the use of private cars, but also through improving the health and wellbeing of the residents of Stevenage by encouraging the use of bicycles and walking.

## High-quality homes

### Policy SP7: High-quality homes

This Local Plan supports significant growth in and around Stevenage to help meet needs across the market area. We will:

- a. Provide at least 7,600 new homes within Stevenage Borough between 2011 and 2031.
- b. Deliver these through the sites and broad locations identified in this plan that allow for at least:
  - i. 2,950 new homes in and around the Town Centre;
  - ii. 1,350 new homes in a new neighbourhood on undeveloped land to the west of the town within the Borough boundary;
  - iii. 1,350 new homes to the north and south-east of the town on land removed from the Green Belt;
  - iv. 1,950 new homes elsewhere in the Borough; and
  - v. 11 new, permanent Gypsy and Traveller pitches on a new site close to Junction 8 of the A1(M).
- c. Ensure at least 60% of new homes completed within the Borough boundary between 2011 and 2031 are on previously developed land.
- d. Make sure there is always enough land to build homes for the next five years.
- e. Support applications for housing development on unallocated sites where they are in suitable locations and will not exceed our environmental capacity.
- f. Build a full range of homes in terms of tenure, type and size. This plan positively addresses housing needs and existing imbalances in the housing stock by setting targets for:
  - i. At least 20% of all new homes over the plan period to be Affordable Housing with an aspiration to deliver up to 40% affordable housing where viability permits;
  - ii. An appropriate mix of housing sizes, in line with the most up-to-date evidence of need; and
  - iii. At least 3% of new homes over the plan period to be 'aspirational' to deliver a more balanced housing stock; and
  - iv. At least 1% of new homes on the urban extensions to be self-build.
- g. Supplement these homes through the provision of up to 200 bed spaces in supported accommodation subject to up-to-date evidence of need
- h. Work with North Hertfordshire District Council and, if necessary, East Hertfordshire District Council to ensure any homes provided on the edge of Stevenage but outside the Borough boundary are successfully integrated into the urban fabric of the town.

Providing new homes is a key outcome of the plan-making process. Stevenage currently has a population of around 86,000<sup>30</sup>. This will continue to grow and change over the plan period driving demand for places to live within the Borough.

The NPPF says that plans should normally meet the full, objectively assessed needs (OAN) for market and affordable housing in the housing market area. Our evidence identifies a requirement for Stevenage of 7,300 homes over the period 2011-2031. This takes into account migration trends over a 10-year period and also includes adjustments in response to market signals in line with Government guidance<sup>31</sup>.

This plan sets a target slightly above the identified level of OAN. This variously takes into account:

- The acute need for affordable housing in the town. A modest increase in the target allows more homes in response to this pressure and particularly reflects the Council's emerging housebuilding programme which will deliver up to 100% affordable homes on sites in the Borough<sup>32</sup>;
- The fact that as people live for longer, and live in their own homes for longer, it may be appropriate to assume that more of their needs will be met in the normal housing stock;
- Official Government household projections for the Borough<sup>33</sup>;
- The need to ensure development viability and set a challenging target that provides a clear signal that we are serious about delivering regeneration and change in the Borough; and
- What we consider to be a reasonable and achievable rate of housing delivery.

Between them, these factors justify the housing target for the Borough. This target meets the future needs of Stevenage within the Borough boundary and does not rely on other authorities to make good any shortfall. Simultaneously, the small size of the Borough and the challenging target we have set means there are not additional sites or land which might be used to meet unmet needs from other areas.

Notwithstanding this point, we have worked with other authorities to define the functional HMA in which Stevenage lies (see Chapter 3)<sup>34</sup>. We will continue to have regard to emerging proposals across the HMA and work with relevant authorities to ensure the requirements of national guidance are met<sup>35</sup>.

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<sup>30</sup> Population Estimates for UK, England and Wales, Scotland and Northern Ireland, Mid-2014 (Office for National Statistics, 2015)

<sup>31</sup> Stevenage and North Hertfordshire Strategic Housing Market Assessment Update 2015 (ORS, 2015)

<sup>32</sup> Our previous SHMA (DCA, 2013) said 575 affordable homes were required each year. The latest SHMA suggests that our Objectively Assessed Needs should contain a 10% uplift in response to market signals and affordable housing needs. These extra homes would equate to a 14% uplift.

<sup>33</sup> The 2012-based household projections (DCLG, 2015) suggest 7,700 households will form over the plan period. Although the evidence suggests our housing requirements should be calculated in a slightly different way, we think it is also important to aim towards this higher number.

<sup>34</sup> Housing Market Areas in Bedfordshire and surrounding areas (ORS, 2015)

<sup>35</sup> Paragraph 47 of the NPPF requires local plans to ensure that the full, objectively assessed needs for market and affordable housing in the housing market area are met, insofar as this would be consistent with the policies of the Framework. The Housing Technical Paper (SBC, 2015) considers provision across this wider area.

Taking into account completions and permissions since 2011, this target will require development to accelerate to a rate of around 450 homes per year over the remainder of the plan period. This is above long-term development rates since the Development Corporation was wound up. However, the development industry supports our belief that this level of delivery can be achieved<sup>36</sup>.

In order to deliver the housing target, this plan sets out an ambitious development strategy for the Borough.

Our most recent housing land study<sup>37</sup> identifies sufficient sites within the Borough to meet our housing requirement to 2031. In trying to meet these needs, whilst ensuring sustainable development, we have chosen sites for development in the order shown below:

- Previously developed sites
- Greenfield sites within the existing urban area
- Greenfield sites outside of the existing urban area
- Green Belt sites

A technical paper<sup>38</sup> has been produced to explain how we have decided which sites from the land availability assessment to take forward and allocate within this plan.

Since 2011, 593 homes have been completed, and a further 1,758<sup>39</sup> are already in the planning process. This means that land for a further 5,249 homes needs to be identified.

Locations	Minimum target 2011-2031	Already completed or permitted	Minimum still to be planned for to 2031
In and around the town centre	2,950	950	2,000
New neighbourhood to the west of the town	1,350	0	1,350
New neighbourhoods to the north and south-east on land removed from the Green Belt	1,350	0	1,350
Elsewhere within the Borough	1,950	1,401	549

National guidance encourages the reuse of land that has been previously developed (brownfield land). Since the start of the plan period around 85% of new homes and planning permissions (including prior approvals) have been on previously developed land (PDL). We also plan to redevelop a number of large PDL sites in the future, including the Town Centre and some of the Neighbourhood Centres. However, Stevenage has a limited supply of these sites, so we will also require a number of

<sup>36</sup> Housing completions in the 20- and 30-year periods to 2011 averaged 300 per year. The required rate represents an uplift of around 50%

<sup>37</sup> Strategic Land Availability Assessment: Housing. Update 2015

<sup>38</sup> Housing Technical Paper (SBC, 2015)

<sup>39</sup> Excludes some schemes that we know are unlikely to come forward in their current form, to avoid double-counting.

greenfield sites to be developed. Our evidence<sup>40</sup> suggests that just over 45% of future housing could be built on PDL. Overall, we expect that approximately 60% of all housing completions over the period 2011-2031 will be on PDL.

The largest potential for delivering these homes comes from the Town Centre. The regeneration of the Town Centre area is the highest priority of the Borough Council. The Council recently commissioned work to produce a regeneration plan for the central area of the town. The Town Centre Framework draws together a range of evidence and ideas to provide a strategic, but flexible, plan for the area. The Framework aims to deliver large-scale housing growth. It estimates just under 3,000 new homes could be provided.

Stevenage was developed around the concept of individual neighbourhoods, each having their own centre for facilities and services. However, many of these centres are now ageing and in need of regeneration. The nature of shopping and the way in which community facilities are used has also now changed, resulting in many of the commercial units being left vacant. Redevelopment is required in order to ensure these centres meet the needs of the community for the future. The neighbourhood centres are generally low density, under-occupied sites, which offer significant potential for intensification, as mixed-use development sites. Increased residential use of these sites will help to meet our housing targets, whilst retaining the community use and functions of these sites.

The redevelopment of Archer Road is currently underway, and the Borough Council aims to regenerate a further seven neighbourhood centres within the plan period.

Development around the edge of the town, within the Borough boundary, accounts for another large proportion of the housing numbers. The West of Stevenage housing allocation from the District Plan has been carried forward and work is currently underway to try and progress this scheme. This plan releases land from the Green Belt to allocate two more large schemes to the north and south-east of the town.

As well as ensuring we meet the overall housing target, national guidance also requires us to maintain a rolling five-year housing land supply. As we are reliant on a number of large schemes, and relatively few small sites, many of our new homes are likely to be delivered towards the end of the plan period. As such, we will not phase development, so that sites can be delivered whenever the market decides. We will actively encourage development to come forward towards the front end of the plan period.

The homes that are delivered from the sites identified in this plan, and through other permissive regimes, will be supplemented by windfalls. These are the sites that are brought forward which have not been specifically identified for development. Applications on windfall sites will be assessed against the detailed policies of this plan. They will be supported in principle where they help maintain our supply of deliverable sites and will not have an adverse impact.

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<sup>40</sup> Housing Technical Paper (SBC, 2015)

As part of the housing strategy, this plan also makes provision to meet the future needs of the Gypsy and Traveller community<sup>41</sup>. There is currently one Gypsy and Traveller Site in Stevenage. This is to the west of the A1(M) at Dyes Lane and provides 17 pitches.

Our evidence suggests a requirement for between 11 and 16 new pitches by 2031<sup>42</sup>. There is some uncertainty around the precise level of future requirements because of the small size of the existing community and the difficulties of projecting their needs over a long time period. We will ensure that the minimum requirement identified is met and will keep our evidence under regular review to ensure that appropriate levels of provision are made over the period to 2031. Our existing site at Dyes Lane has been developed to the limits of the existing land ownership and this plan identifies a new site at the north-west of the Borough to meet future requirements.

As well as setting targets for the overall amounts of housing it is vital that the plan sets clear expectations as to the types of home that will be built.

The provision of affordable homes is a key priority for the Council. Over the plan period, at least 1 in 5 of the new homes provided should be affordable homes. This target should be viewed in the context of the Council's aspiration to harness increasing values and viability and deliver up to 40% of all homes as affordable in later years of the plan. This will be pursued through targeted reviews of relevant policies and evidence. The provision of affordable units on private developments, in line with our policy requirements, will be supplemented by the Council's own housebuilding programme. This will deliver schemes containing up to 100% affordable housing on public land.

Diversifying the Borough's housing stock in terms of housing types and sizes is another key priority. We need to ensure the provision of homes is in line with the most up-to-date assessment of need, including large / family homes, referred to in this plan as aspirational homes.

Similarly, we need to ensure the right sorts of provision are made for older residents. Much of this can be accommodated within the housing stock though the data suggests up to 200 bed spaces of specialist accommodation is likely to be required<sup>43</sup>. However, it is important to be flexible in this regard. The ways in which older people choose to live, and in which providers seek to deliver services is changing. This is reflected in the housing target we have set (see Paragraph 5.67). We will continue to support proposals for care homes, and other appropriate forms of provision, that respond to future demands.

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<sup>41</sup> In accordance with Government advice in Planning policy for traveller sites (DCLG, 2015)

<sup>42</sup> Stevenage Borough Council Gypsy and Traveller Accommodation Study (David Couttie Associates (DCA), 2013); Housing Technical Paper (SBC, 2015)

<sup>43</sup> Stevenage and North Hertfordshire Strategic Housing Market Assessment Update 2015 (ORS, 2015). This suggests a requirement for almost 200 additional institutional bedspaces over the period to 2031. These would normally be classified as a class C2 use, compared to dwellings which are C3 and are excluded from the OAN. It is standard statistical practise to assume that the proportion of older persons requiring this form of accommodation will remain constant.

The Government recognises the aspirations of many people to build their own homes. Although we are not aware of an identified need in the Borough currently, we want to ensure that these opportunities exist if things change in the future. The larger urban extensions provide a suitable location to meet this need, as putting aside plots for self-build use can be combined with the need to provide larger, aspirational homes, if necessary.

5.90 Stevenage is already built up to and, in places, across the administrative boundary (see Chapter 2). This plan cannot set policies for land outside the Borough boundary. However, we are committed to working closely with our neighbours to ensure that our plans interact positively with one another. North Hertfordshire District Council have set out proposals to allocate land on the edge of Stevenage for development. These could deliver almost 2,000 additional homes around the town by 2031. Further land on the eastern edge of Stevenage has been promoted to East Hertfordshire District Council for consideration.

The final decisions on whether to pursue these schemes rests with our neighbours. We will continue to support these proposals, recognising the benefits they bring in terms of:

- Ensuring an appropriate level of housing is built across the wider area;
- Providing opportunities for people living in and around Stevenage to have a home of their own; and
- Supporting our wider ambitions to grow and regenerate the town by encouraging investment and providing a greater population for the town centre and other facilities to draw upon.

Our SA says that the amount of housing we are planning for will have significant social benefits. However, there will also be environmental impacts from the development of greenfield sites. The detailed allocations in this plan assess the implications for each site. Mitigation measures have been identified.



## Good design

### Policy SP8: Good design

We will require new development to achieve the highest standards of design and sustainability. We will:

- a. Preserve and enhance the most important areas and characteristics of Stevenage whilst delivering substantial improvement to the image and quality of the town's built fabric;
- b. Require significant developments to be masterplanned to ensure the delivery of high-quality schemes;
- c. Set out detailed design criteria and require applicants to have regard to Supplementary Planning Documents and other relevant guidance; ~~and~~
- d. Implement the Government's nationally described space standard and Building Regulations optional ~~Technical Standards~~ requirements to ensure schemes deliver the space, accessibility and water efficiency expected of modern developments-; ~~and~~
- e. Support developments that are designed to achieve high levels of certification against nationally and internationally recognised sustainability standards.

Good design is a key aspect of sustainable development. The NPPF is clear that development of a poor design which does not improve the character and quality of an area and the way it functions should be refused<sup>44</sup>. This applies to all forms of development, including individual properties, building extensions, public and private spaces and wider area development schemes. It is essential that new development proposals promote character in the townscape and landscape by conforming to locally distinctive patterns of development, culture and landscape.

Stevenage was the UK's first designated 'New Town', which incorporated the pre-existing settlement (see Chapter 2). There are examples of high-quality design and layout, both historic and modern, which should be preserved whilst also influencing the future. The high-quality design of transport infrastructure, for example, positively contributes to sustainability and quality of life objectives. New development proposals should continue to ensure that movement on foot or bicycle is as easy and convenient as travelling by car.

However, the New Town also resulted in large homogeneous areas built over a short period of time. As a result, designs that were considered innovative and exciting at the time are now ~~overlooked and not considered good examples taken for granted~~. Parts of the New Town have suffered from urban decay with some areas being simultaneously in decline. New designs should raise the overall tone of design whilst respecting those parts of its history and general principles that still work.

Our policies require masterplans for the largest schemes to ensure that developments which will be developed over an extended period of time, or by different developers, contribute to a holistic vision.

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<sup>44</sup> [NPPF Paragraph 139](#)

Detailed policies relating to design are set out in Part III of this plan. The Stevenage Design Guide Supplementary Planning Document (SPD) provides detailed standards and advice. The Council may wish to review this and / or provide additional guidance over the lifetime of the plan.

The Government has significantly streamlined the type and ~~amount~~number of requirements we can place upon new development. Having reviewed these, and relevant evidence for the Borough, we have concluded that it would be appropriate to introduce these within Stevenage.

## Healthy communities

### Policy SP9: Healthy communities

We will provide community facilities that meet the needs of local residents and those living in the area around Stevenage. We will:

- a. Identify a hierarchy of district, local and neighbourhood centres;
- b. Permit applications within identified centres where they support its role and function, deliver the proposed distribution of retail floorspace and preserve the vitality and viability of the hierarchy as a whole;
- c. Require centres to be provided in significant new developments. Where development is planned to cross administrative boundaries, these will be masterplanned to form a part of the larger scheme, working with neighbouring authorities where necessary.
- d. Protect and enhance healthcare provision by:
  - i. Working with the NHS Trust to support the roles of the Lister Hospital as the main provider of acute healthcare in north and east Hertfordshire and as a major employer of local people. The future of the site is safeguarded through a specific site allocation.
  - ii. Helping to deliver new facilities that provide a wide range of public health services in the following locations:
    - North of Stevenage
    - Stevenage West
    - The town centre.
- e. Work with Hertfordshire County Council and other education providers to raise educational achievement and aspirations. We will support the provision of new education or training facilities where they meet a demonstrated need and are in an accessible location.
- f. Support the provision of leisure and cultural facilities to reflect the distribution of the existing and future population, by protecting and enhancing existing facilities and helping to deliver new facilities, particularly:
  - i. A new wet and dry leisure facility to replace the Arts and Leisure Centre and Stevenage Swimming Centre within the town centre
  - ii. Additional skate parks/youth facilities within the urban extensions to the north, west and south-east
  - iii. A new cricket ground within Stevenage West
  - iv. New sports hall provision at The Barclay School and the new secondary school (former Barnwell East site)
- g. Consolidate existing social and community facilities in Stevenage to provide a network that is sustainable in the long term.
- h. Require new development to make appropriate contributions towards community facilities.

- i. Support the provision of other, appropriate new facilities and only allow the redevelopment of existing facilities where it can be proven that they are no longer required or viable for community uses.

Government guidance requires local planning authorities to ensure that communities have access to a range of social, recreational and cultural facilities and services. Providing the right facilities, in the right locations, can play an important role in facilitating social interaction and creating healthy, inclusive communities.

Policy SP9 mainly ~~relate~~relates to A1, E(a), (d), (e) and (f), C2, D1F.1 and D2F.2 Use Classes ~~and include. This includes~~ facilities such as local shops, meeting places, sports venues, cultural buildings, healthcare facilities, public houses and places of worship.

Stevenage performs worse than the national average, and significantly worse than the surrounding area (Hertfordshire) in many areas of healthy living, with particularly low levels of educational attainment and physical activity, and higher levels of smoking related deaths and obesity<sup>45</sup>.

Creating a healthy living environment is, therefore, a key priority of the Borough Council. This plan aims to ensure that adequate provision is made for community facilities in future developments and that existing facilities are protected.

The idea of community neighbourhoods was central to the development of Stevenage as a New Town. Locally important facilities are provided by a network of large and small centres across the town. These have traditionally been known as 'neighbourhood centres'. These centres are a key feature of Stevenage's built heritage and an important part of the town's character. Because of their successes, similar facilities have continued to be provided in neighbourhoods built since the 1980s. These include Chells Manor and Great Ashby.

The provision of local facilities within a designated centre is still supported as a concept. We will require large-scale housing developments to provide community facilities and services according to an up-to-date assessed need.

Despite their successes, a number of the original centres are now in need of investment and repair. Many of the buildings require replacement or significant improvements, and the design and layout of some centres encourages anti-social behaviour and leads to a fear of crime, thus discouraging visitors.

The Council is committed to improving and regenerating these centres throughout the plan period, and beyond. Some of these redevelopment programmes will also provide additional housing to help us meet the targets in Policy HO1. It will be important to retain and improve the centre's role in providing services for the local community, as required.

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<sup>45</sup> Stevenage Health Profile (Public Health England, 2015); Hertfordshire Health Profile (Public Health England, 2015)

In order to be consistent with national guidance, the plan identifies a network of district, local and neighbourhood centres. This will guide future development on these sites.

The Lister Hospital is one of the largest hospitals in Hertfordshire, providing a wide range of services including; accident and emergency, maternity, acute elderly and acute mental health units. It also provides specialist sub-regional services in urology and renal dialysis. The hospital is the largest employer in the town providing more than 2,700 jobs.

We recognise the importance of the Lister Hospital, both as a healthcare facility and as a major source of employment for the town. The site will be protected for this use. The East and North Hertfordshire NHS Trust is responsible for hospital services.

As well as the hospital, healthcare is provided at GP surgeries and a number of other secondary care facilities across the town. These are mostly managed by NHS England. Existing sites will be protected.

It is recognised that some of these facilities are already working at, or above capacity. To help address this, planning permission was granted in June 2014 for a replacement doctor's surgery in Shephall. This will be built at the western end of the Ridlins Playing Fields. We will continue to safeguard this site for healthcare uses. Provision for new healthcare facilities will also be required within our larger housing sites at North Stevenage, West of Stevenage and the Town Centre. Options for the reconfiguration of healthcare sites within the Town Centre area are currently being explored.

Hertfordshire County Council (HCC), as Local Education Authority, is responsible for determining future requirements for education. The most up-to-date evidence on need will be followed in relation to education provision.

In terms of secondary school provision, additional capacity resulting from development within the Borough will be accommodated through the reuse of a currently unoccupied secondary school site at Barnwell East. Our plan safeguards the Barnwell East site for education use.

The County Council generally request new primary schools to be provided on sites of over 500 new homes. For the larger development sites of Stevenage West, North of Stevenage and the town centre, new primary school provision will be required. Individual policies relating to each of these sites will set out their specific requirements in terms of education. The remaining need will be accommodated through the expansion of existing schools. Developer contributions will be required in order to deliver this additional capacity.

The Borough Council will continue to work with HCC to assess the future requirements arising from development in the Borough.

Limited land availability within the Borough means that a proactive approach to planning for sport and recreation is essential. Our evidence<sup>46</sup> identifies a number of key priorities for the town. The highest priority being the replacement of the currently ageing facilities within the Arts and Leisure Centre and Swimming Centre to a new wet and dry leisure centre. Other requirements include increased sports hall provision, skate parks or other youth facilities, a new cricket ground and securing Community Use Agreements at schools.

The Leisure Park provides the focus for more intensive leisure facilities within the Town Centre, with facilities including a cinema, ten-pin bowling, a soft play facility for children, and a gym. This provides a strategic facility, attracting people from nearby towns and villages. This site forms a part of the wider Stevenage Central regeneration area, with proposals to intensify the site and add residential use. Policy TC3 seeks to retain the leisure focus of this area.

National guidance classes many leisure and cultural facilities as 'town centre uses'. Policy TC13 defines the retail hierarchy for Stevenage, which development proposals for main town centre uses will be assessed against.

Our SA recommends that the plan should examine the site-specific impacts of any new allocations and set out any necessary mitigation measures. These may include (but not necessarily be limited to) travel plans or other sustainable transport measures. We will make sure the new pattern of provision means that all residents can continue to access these services. The policy provides long term social benefits through the improvement of health and wellbeing of residents of the town. This has a secondary economic benefit in ensuring that the town has a happy, healthy workforce.

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<sup>46</sup> Sports Facility Assessment and Strategy 2014-2031 (SBC, 2015)

## Green Belt

### Policy SP10: Green Belt

We will support the principles of the Green Belt and provide long-term certainty over the limits of development. We:

- a. Have carried out a Green Belt Review. This plan establishes defensible long-term Green Belt boundaries within the Borough which allow scope for the continued growth of Stevenage to at least 2031. This includes new boundaries around the Borough to accommodate:
  - i. Land released for development within the plan period; and
  - ii. Land added back into the Green Belt.
- b. Will continue to work with North Hertfordshire and East Hertfordshire District Councils to create a coherent and connected Green Belt boundary around the town, including the safeguarding of land in North Hertfordshire to meet our needs beyond the plan period.
- c. Will decide applications for development in the Green Belt in accordance with national guidance and any other relevant policies.

Green Belts are one of the best known and oldest planning policies. Their main purpose is to prevent urban sprawl by ensuring land is kept permanently open.

The NPPF sets out the five purposes of the Green Belt:

- To check the unrestricted sprawl of large built-up areas; To prevent neighbouring towns merging into one another;
- To assist in safeguarding the countryside from encroachment;
- To preserve the setting and special character of historic towns; and
- To assist in urban regeneration, by encouraging the recycling of derelict and other urban land.

The Green Belt boundary around the town, previously identified by the District Plan<sup>47</sup>, was very close to the existing urban area. In conjunction with this, the town's urban nature means that limited opportunities are available for development. In the past the Green Belt has been reviewed and land has been released to allow for development to the north east of the town at Great Ashby, and to the west of the town. Development to the west has been the subject of various planning applications, but is yet to proceed.

The NPPF allows for Green Belt boundaries to be altered if there are 'exceptional circumstances'. Where it is considered necessary to alter Green Belt boundaries, this should be undertaken through the preparation or review of the Local Plan. It is also a requirement that any revised boundary should have permanence enduring beyond the plan period of 2031.

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<sup>47</sup> Stevenage District Plan Second Review, 1991-2011 (As amended 2004)

This plan is informed by a Green Belt Review<sup>48</sup>.

The results of this review recommend a number of sites, both within and outside of the Borough boundary, which could be released for development in the plan period and beyond without damage to the overall purpose of the Green Belt in this location.

The parcels of land recommended for release are characterised by the following:

- Being of sufficient scale to make a meaningful contribution to housing or other development needs;
- Being of a sufficient scale to offer opportunities for the incorporation of green infrastructure in combination with their relationship with the wider Green Belt;
- Concentrating growth in a small number of locations which are well related to the existing urban area and can be integrated accordingly;
- Offering opportunities for strategic masterplanning to allow for the phased release of land, creation of a sense of place and the provision of sustainable development.

There is no definition of 'exceptional circumstances' within the NPPF. However, it has been considered by the Courts. The recent Calverton judgement<sup>49</sup> identifies criteria that should be taken into account when considering whether these circumstances exist. Our overarching approach to Green Belt review and consideration of these criteria is set out in a technical paper<sup>50</sup>. We consider that the future development and regeneration needs of the Borough do provide the 'exceptional circumstances' that are required to alter Green Belt boundaries.

Our evidence<sup>51</sup> demonstrates that the sites recommended for release will not harm the overall purposes of the Green Belt in this area.

To meet our development needs, we have taken just under 90 hectares of land out of the Green Belt. This includes land to the north and south-east of the town. Policy GB1 defines the extent of the revised Green Belt boundary within the Borough.

The Local Plan releases the following parcels of land:

- Land at North Stevenage (Housing - 800 new homes)
- Land to the South of Stevenage (Housing - 550 new homes) Garden Centre site (Convenience retail)
- Land adjacent to Graveley Road (Gypsy and Traveller provision) Land west of Junction 8 (Employment)

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<sup>48</sup> Review of the Green Belt around Stevenage: Part 1 - Survey against Green Belt Purpose (AMEC, 2013); Review of the Green Belt around Stevenage: Part 2 - Site Assessment and Capacity Testing (AMEC, 2015)

<sup>49</sup> Calverton Parish Council v Nottingham City Council & Ors [2015] EWHC 1078 (Admin) (21 April 2015)

<sup>50</sup> Green Belt Technical Paper (SBC, 2015)

<sup>51</sup> Review of the Green Belt around Stevenage: Part 2 - Site Assessment and Capacity Testing (AMEC, 2015)



As we do not wish to encroach on the Green Belt boundary unnecessarily, all of the other sites within the Borough identified in the Green Belt Review for potential release or safeguarding for future development will remain within the Green Belt. We do not consider these sites to be suitable for development.

Our evidence also recommends adding land into the Green Belt, to complement release of other land, thus strengthening the overall purpose. Two of these areas lie outside of the Borough Boundary. The parcel of land in Norton Green has been included within the Green Belt boundary. It is a small settlement, with a rural village-like character. Renewing the Green Belt designation on this site will help to protect it as such and will address the anomaly relating to its previous removal.

The Green Belt Review included consideration of land outside of the Borough Boundary in neighbouring East Hertfordshire and North Hertfordshire districts. This helps to ensure a strategic view is taken rather than allowing the boundary to become a physical barrier and potentially distorting the conclusions of the study. Clearly this plan cannot determine the future of land outside of the Borough boundary, however, we will continue to work with our neighbours to ensure a coherent and connected Green Belt boundary around the town, encouraging them to take on board the recommendations of our evidence.

We will consider proposals for development within the Green Belt using national guidance. Where the proposed use is proved to be acceptable, we will use our detailed policies to decide whether to grant planning permission.

Our SA appraisal recognises that some loss of the Green Belt will have negative environmental impacts. However, we will concentrate on reducing and mitigating these impacts through specific policy measures.

## ~~Climate change, flooding~~ Flooding and pollution

Policy SP11: ~~Climate change, flooding~~ Flooding and pollution

We will work to ~~limit, mitigate and adapt to the negative impacts of climate change,~~ minimise flood risk and all forms of pollution. We will:

- ~~a. ensure new development minimises and mitigates its impact on the environment and climate change by considering matters relating (but not necessarily limited) to the provision of green space, renewable energy, energy efficiency, water consumption, drainage, waste, pollution, contamination and sustainable construction techniques;~~
  - ~~b. ensure new development reduces or mitigates against flood risk and pollution;~~
  - ~~c. take a sequential approach to development in all areas of flood risk; and~~
- a. direct development to areas at the lowest risk of flooding through the application of a sequential approach;
  - b. determine planning applications in accordance with national flood risk planning policies;
  - c. ensure development utilises sustainable drainage systems wherever possible, with a preference for the most sustainable, surface SuDS features;
  - d. recognise the multifunctional benefits of SuDS;
  - d.e. protect existing flood storage reservoirs and require new flood storage reservoirs to be provided where appropriate;
  - f. protect existing watercourses, including requiring their re-naturalisation, where appropriate; and
  - g. ensure that development does not result in unacceptable harm to human health or the natural environment as a result of pollution.

Climate change continues to be a subject that features prominently on the World Stage. As part of our commitment to limiting the Borough's negative impacts on the environment, we will ensure that all new developments

- are energy efficient;
- have low water consumption;
- incorporate appropriate drainage (SuDS);
- incorporate waste recycling;
- minimise pollution;
- remediate contamination; and
- seek to adopt sustainable construction techniques.

Some small areas of the Borough are at risk from flooding<sup>52</sup>. Land has been allocated for development using the sequential approach and conforms to Government guidance on flood risk. We will require development proposals to

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<sup>52</sup> Strategic Flood Risk Assessment (SFRA) (Faber Maunsell, 2009); SFRA Update (SBC, 2013)

assess risks from all types of flooding and mitigate or reduce risk through the provision of Sustainable Urban Drainage Systems (SuDS) and other measures.

The development of the New Town on a previously greenfield site posed significant challenges in terms of surface water drainage. Although most of the town falls within the catchment of the Stevenage Brook, this watercourse has limited capacity. The solution was to create a series of flood meadows ~ or Flood Storage Reservoirs (FSRs). These helped to regulate the discharge of water in times of storm. There are now 12 FSRs in and around Stevenage. These will be protected from development to help prevent any increase in flood risk.

### Add something here about water management

SuDS are a drainage solution that provide an alternative to the direct channelling of surface water through networks of pipes and sewers to nearby watercourses. SuDS include methods for draining and storing surface water in a sustainable way, designed to mimic natural drainage processes as far as possible, providing multiple environmental benefits.

Where it is considered that the use of SuDS will not be sufficient to cope with additional run-off water created by new development, new flood storage reservoirs will be required to meet demand and ease the flood risks from surface water run-off. Where there is an identified need, we will require FSRs to be accommodated as part of a planning application.

Government guidance requires us to ensure new development is appropriate for its location<sup>53</sup>. High levels of light and noise pollution can have a negative impact on the amenity of surrounding land uses. It can also have an adverse effect on wildlife where existing (diurnal and nocturnal) patterns are disturbed.

However, there are certain activities and industrial practises which cannot occur without some emission of pollutants (including light and noise) or use of hazardous substances. In Stevenage, the zonal approach used to plan the New Town meant that these uses are generally located in our two main employment areas: Gunnels Wood and Pin Green. These areas are well away from residential and other sensitive land uses. This approach will be continued by only permitting hazardous and polluting developments where the risks or impacts are acceptable.

Stevenage lies under flight paths in and out of London Luton Airport. Airport passenger numbers have grown significantly since the turn of the Millennium and will continue to do so. We will make sure that new development, particularly to the west of the town, conforms with advice on acceptable levels of exposure to aircraft noise.

Our SA says that this policy will have positive effects for the Borough as it takes responsibility for controlling pollution and flood risk. However, it does identify potentially negative effects due to permitting potentially contaminating land uses within the Borough. However, these can be controlled by environmental regulations in order to control the effects.

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<sup>53</sup> Para 120 (NPPF 2012)



## The natural and historic environments

### Policy SP12: Green infrastructure and the natural environment

The green infrastructure, natural environment and landscape of Stevenage will be protected, enhanced and managed, and we will positively acknowledge its influence on Knebworth Woods SSSI and Lea Valley SPA. We will:

- a. Create, protect and enhance key areas of open space and biodiversity value including:
  - i. parks, recreation grounds, amenity spaces and woodlands which are integral to the open space structure of Stevenage as Principal Open Spaces. This will include Fairlands Valley Park;
  - ii. locally important wildlife sites; and
  - iii. a series of ten green links around the town. These will be collections of spaces that are worthy of protection for their connectivity and their recreation, amenity or wildlife value.
- b. Preserve, create, protect and enhance locally important linear features including:
  - i. the historic lanes and hedgerows which pre-date the New Town; and
  - ii. structural green spaces along major routes within the town.
- c. Create and protect multi-functional green space and sports facilities as an integral part of new developments in accordance with the latest standards and permit the creation of other new open spaces where they will meet an identified deficit;
- d. Mitigate or, as a last resort, compensate for the loss of green infrastructure or assets of biodiversity importance resulting from development; and
- e. Only grant planning permission if an adequate assessment of priority habitats and species has been undertaken. Any identified impact on these habitats and/or species will need to be avoided, mitigated or compensated.

Green and open spaces are an important part of Stevenage. Around a quarter of the town is taken up by parks, playing fields, woodlands and other amenity spaces. Local people value open spaces in the town. They provide places to relax, exercise and enjoy nature. These areas also include sites that are important for wildlife.

Identifying and conserving a network of green spaces is a vital part of the planning process. Government guidance recognises the importance of providing access to high-quality open spaces. It recognises that the planning system should contribute to and enhance the natural and local environment. We should plan positively for the

creation, protection, enhancement and management of networks of biodiversity and green infrastructure<sup>54</sup>.

Green infrastructure includes many types of land that we think should remain (largely) undeveloped including parks, important open spaces, wildlife sites and rights of way. Providing green spaces was an important part of the original New Town structure. However, the small size of the Borough, and the shortage of readily re-usable brownfield sites, can create pressure to develop these spaces for other uses. We want to keep the most important spaces for future generations to provide a green urban area and to link the town to the countryside.

Generally speaking, there is good provision of open spaces within the town. Looking across the Borough as a whole, the amount of green space is considered suitable for the size of the population. However, there are local areas where people do not always have access to the full range of open space typologies. The growth of the town will increase this pressure as a larger population fuels demand for places to relax and play.

The majority of Stevenage residents make regular use of the town's parks and open spaces. In addition to the town's largest park at Fairlands Valley, there are a number of other parks providing recreational and open spaces. These include areas such as Hampson Park and St Nicholas Park. This plan protects a series of Principal Open Spaces. These include the sites mentioned above and other areas that provide significant opportunities for recreation or play.

As well as sites specifically designed for public use, we will preserve important natural habitats. The plan recognises 45 sites in Stevenage for their wildlife value and local importance. There are no European or nationally designated sites in the Borough, however, there are a number outside of the Borough boundary including Knebworth Woods SSSI, Rye Meads SSSI, Chilterns AONB and the Lea Valley SPA.

The elements of Policy SP12 described above will allow us to protect individual sites that are important in their own right. However, it is also important to safeguard the connections between these sites and other green areas. Stevenage New Town was designed to provide corridors of open spaces which connect the neighbourhoods of the town and the surrounding countryside. The plan identifies a series of green links and corridors.

New developments will be required to make reasonable provision of open space to cater for the additional demand they will create. The balance between on-site and off-site provision and contributions will be assessed on a site-by-site basis and will be commensurate with the size of the proposed development. Opportunities for biodiversity offsetting should be considered in determining the most appropriate green infrastructure strategy.

The provision of new open spaces and associated facilities will be supported where they would support a space's existing function or meet an identified deficit. However, we also recognise that some areas of open space in the town are not valued. They

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<sup>54</sup> Policies 73, 109 and 114 of the NPPF

are not used by members of the public or are of particularly poor quality. In some instances, it may be acceptable for these sites to be developed for alternate uses. Our approach to these areas is set out in our detailed Part III policies.

Our SA says that this policy performs well in its provision of positive environmental impacts. This is achieved through the protection of existing green and open space and the requirement for additional space through new development. It also contributes towards social aspects in ensuring that there is space for residents to relax and contribute towards health and wellbeing.

## Policy SP13: The historic environment

We will preserve and enhance the most important areas and characteristics of Stevenage. We:

- a. Have carried out Heritage Impact Assessments for development sites within, or adjacent to, conservation areas. Site specific mitigation measures have been incorporated to minimise the impacts of development.
- b. Will use national guidance and legislation to review, designate and determine planning applications affecting heritage assets.
- c. Will protect areas of archaeological importance and other relevant heritage assets by applying the detailed policies set in this plan.

Heritage assets often add distinctive character and interest to a place. These irreplaceable assets should be conserved and protected. Listed buildings and conservation areas are two types of designations which aim to protect buildings, structures and historic areas.

Listed buildings are those that are of particular historic or architectural interest at the national level. There are over 100 listed buildings in Stevenage. This includes two Grade I listed buildings; St. Nicholas Church, Rectory Lane and Rooks Nest House, Weston Road, and ten Grade II\* listed buildings. Listed buildings are subject to strict planning controls, and require additional listed building consent.

Listing aims to prevent development that would have a negative impact on the special character of the building or structure (including the interior), and its setting. Applicants proposing the alteration, extension or change of use of a listed building will be required to demonstrate how the proposal would contribute to the building's conservation, whilst preserving or enhancing its architectural or historic significance. Demolition, in part or in full, will be refused.

Conservation areas are defined in law as 'areas of special architectural or historic interest the character and appearance of which it is desirable to preserve or enhance'<sup>55</sup>. There are seven conservation areas in Stevenage, listed below along with the key features of these areas:

Conservation Area	Reasons for designation
Broadwater (Marymead)	It is the best surviving example of a 1950s New Town neighbourhood.
Orchard Road	To preserve the relatively unaltered Victorian and Edwardian buildings and layout.
Old Town High Street	To preserve the core of the Old Town along the route of the former Great North Road.
St Nicholas / Rectory Lane	To preserve historic buildings at St Nicholas Church, Rooks Nest and Rectory Lane, along with fields to the north that provide their setting.
Shephall Green	To preserve the medieval village around Shephall Green.

<sup>55</sup> The Planning (Listed Buildings and Conservation Areas) (Amendment No.2) (England) Regulations 2009



Symonds green	To protect historic buildings and their setting which were a small rural hamlet before the development of the New Town.
Town Square	It was the first pedestrianised town centre in the country.

**Table 1 Stevenage conservation areas**

Listed buildings and conservation areas are protected by National laws and guidance. We will continue to use these to help us decide applications within affected areas. We will also use them to decide whether we need to review our conservation areas.

Our housing allocations (policies HO1 to HO4) designate some sites within or adjacent to conservation areas for development. Heritage Impact Assessments for all of these sites were carried out, to determine whether the site allocation would be appropriate and what might be done to minimise the impacts of development on the heritage asset(s). Mitigation measures for all sites have been identified and incorporated into the site-specific considerations or policies, as part of the allocations.

There are also a number of other areas within the town where it is likely that historic artifacts might be found. The most important of these are designated as Areas of Archaeological Significance. Development within these areas will require archaeological assessment.

Our SA concludes that this policy impacts positively on environmental and social aspects. It is considered, also, that the preservation of the historic environment will benefit the economic aspect through the preservation of conservation areas, both built and natural.

## Climate change

### Efficiency

#### Policy CC1: Energy efficiency

Development proposals must demonstrate how they will maximise reductions in greenhouse gas emissions, with consideration for the following:

- a. The provision of demand-side energy efficiency measures, which aim to reduce the overall energy consumption required for the development;
- b. The provision of supply-side energy efficiency measures, which aim to generate, distribute and recover energy as efficiently as possible; and
- c. The adoption of ultra-low and zero carbon energy generation.

#### Minor development

Minor development proposals must achieve a 35% improvement upon the relevant emissions rate<sup>56</sup> required by Part L of the Building Regulations.

At the application stage, an energy statement must be submitted to demonstrate how the proposal will meet this target.

Post-permission, conditions will be used to ensure that the target is met in practice.

#### Major development

Major development proposals must achieve net zero regulated operational emissions.

At the application stage, an energy statement must be submitted to demonstrate how the proposal will meet the net zero target.

Post-permission, planning conditions or a legal agreement will be used to:

- a. Ensure that the net zero target is met in practice; and
- b. Ensure that building fabric performance has been optimised.

#### Large scale major development

Large scale major development proposals<sup>57</sup> must be whole-life carbon net zero<sup>58</sup>.

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<sup>56</sup> Dwelling emissions rate (DER) or building emissions rate (BER), as applicable.

<sup>57</sup> Defined as proposals involving the creation of more than 150 dwellings or 15,000m<sup>2</sup> of non-residential floor space.

<sup>58</sup> Defined as the total greenhouse gas emissions resulting from the construction and use of a building over its entire life.

At the application stage, a whole life-cycle carbon (WLC) assessment must be submitted to demonstrate how the target will be met.

Post-permission, planning conditions or a legal agreement will be used to:

- a. Secure an updated WLC assessment, using actual emissions figures; and
- b. Ensure that building fabric performance has been optimised.

Carbon offsetting

Where it is clearly demonstrated that a development proposal cannot fully meet the relevant target on-site, any shortfall must be offset by either:

- a. A cash in lieu contribution to the Council's Carbon Offset Fund (COF); or
- b. An alternative off-site proposal, where this has already been identified and delivery is certain.

The acceptability of option (b) will be subject to agreement with the Council and will be considered on a case-by-case basis.

Demand-side energy efficiency measures aim to reduce the overall energy consumption required for the development operation and maintenance, and to provide demand side response if required. This can be achieved via energy conservation, sensing and monitoring, efficient design principles (including buildings orientation, form, and fabric), and retrofitting.

Supply-side energy efficiency measures include combined energy production (e.g., combined heat and power), efficient energy distribution (e.g., heat networks) and energy waste recovery.

In practice, ensuring that building fabric performance has been optimised will require major and large-scale major developments to measure and report their energy consumption for heating and the resultant greenhouse emissions.

### **Policy CC2: Heating and cooling**

Development proposals should optimise solar gain to limit overheating and minimise demand for energy dependent cooling systems, through the application of the following cooling hierarchy:

- a. Reduce the amount of heat entering a building through orientation, shading, high albedo materials, fenestration, insulation and the provision of green infrastructure
- b. Minimise internal heat generation through energy efficient design
- c. Manage the heat within the building through exposed internal thermal mass and high ceilings
- d. Provide passive ventilation

- e. Provide mechanical ventilation
- f. Provide active cooling systems

Major development proposals must demonstrate how this will be achieved through an energy statement. Permission will be refused for proposals which rely on energy dependent cooling systems unless it is demonstrated that their use is essential.

### **Policy CC3: Water efficiency**

Development proposals involving the creation of new dwellings must ensure that water consumption does not exceed 110 litres per person per day, including external water use. Development proposals which exceed this standard will be strongly supported.

Development proposals involving the creation of new dwellings must additionally incorporate rainwater harvesting schemes unless there are clear and convincing reasons for not doing so.

All non-residential development must provide for the recycling of grey water unless there are clear and convincing reasons for not doing so.

Development proposals which demonstrate water neutrality will be strongly supported.

### **Water Usage**

The Environment Agency have identified that Stevenage lies within an area of 'Water Stress'. Therefore, the more stringent target of 110 litres per person per day has been adopted for all new developments in Stevenage in line with NPPG. All new development should ensure that stringent water management systems are incorporated into their design. Reductions beyond this limit aim to promote water conservation and sustainable usage, ensuring that water resources are safeguarded for the future, and are highly encouraged.

Water neutrality refers to a concept where the water footprint of a community remains the same after a new development or structure is built: the impact of the new project on existing water resources should be neutral, neither depleting nor significantly affecting the overall water availability. Water neutrality minimises water treatment and distribution, reducing energy consumption and the associated greenhouse gas emissions. Furthermore, the reduction in water extraction and wastewater discharge reduces the negative impacts to UK ecosystems while better preparing for water scarcity, contributing towards better climate adaptation.

## **Sustainable infrastructure**

### **Policy CC4: Energy infrastructure**

Development proposals which create, utilise, or facilitate connection to decentralised energy networks (DENs) or district heat networks (DHNs) will be strongly supported.

The use of ultra-low and zero carbon combined heat and power (CHP) systems will also be strongly supported.

Developments that produce local ultra-low and zero carbon renewable energy with surplus injected into the grid will be strongly supported.

The implementation of Intelligent Energy Systems (IES), which are combinations of technologies designed to enhance energy efficiency, monitoring, and management, will be strongly encouraged.

### **Policy CC5: Carbon sinks**

Development proposals should not result in the loss or deterioration of existing carbon sinks. Development proposals which deliver net gains in carbon sequestration through the enhancement of existing carbon sinks or the provision of new carbon sinks will be strongly supported.

### **Policy CC6: Green roofs and walls**

Development proposals should incorporate green roofs and green walls unless there are clear and convincing reasons for not doing so. Where appropriate, development proposals which incorporate biosolar roofs will be strongly supported.

### **Policy CC7: Digital connectivity**

Development proposals should ensure that sufficient ducting space for full fibre connectivity infrastructure is provided to all end users unless an affordable alternative 1Gb/s capable connection is made available.

## A green economy

### Policy CC8: The green economy

Development proposals which demonstrate consistency with the principles of a circular economy will be strongly supported.

Development proposals involving the provision of new local green jobs during the construction or operational phases will be strongly supported.

Development proposals involving the loss of existing allotments, orchards, gardens and food markets will be refused unless there is clear and convincing justification. Where appropriate, development proposals involving their provision or enhancement will be strongly supported.

Adhering to the principles of a circular economy means ensuring that materials are used for their maximum value for as long as possible and then re-used or recycled, with minimal residual waste. In practice, this means creating buildings that are designed to be adapted, reconstructed and deconstructed in order to extend their useful life.

## A strong, competitive economy

### New employment land

#### Policy EC1: Allocated sites for employment development

The following sites and areas, as defined on the Policies Map, are allocated for employment development. Planning permission will be granted where proposals fall within the specified use classes and, individually or cumulatively, meet or exceed the target floorspace provision.

Reference	Site	Use Classes	Target floorspace provision
EC1/1	Stevenage GSK and Bioscience Catalyst Campus	<del>B1(b)</del> , <del>B1(c)</del> <u>E(g)(ii)</u> , <u>E(g)(iii)</u> with ancillary uses	50,000m <sup>2</sup>
EC1/2	South of Bessemer Drive, Gunnels Wood	<del>B1(a)</del> , <del>B1(b)</del> <u>E(g)(i)</u> , <u>E(g)(ii)</u>	12,000m <sup>2</sup>
EC1/3	West of Gunnels Wood Road	<del>B1(b)</del> , <del>B1(c)</del> <u>E(g)(ii)</u> , <u>E(g)(iii)</u>	4,000m <sup>2</sup>
EC1/4	Land west of North Road	<del>B1(c)</del> <u>E(g)(iii)</u> , B2 and / or B8	20,000m <sup>2</sup>
EC1/5	Stevenage Central	<del>B1(a)</del> <u>E(g)(i)</u>	35,000m <sup>2</sup>
EC1/6	West of Stevenage	<del>B1(a)*</del> , <del>B1(b)</del> , <del>B1(c)</del> <u>E(g)(i)*</u> , <u>E(g)(ii)</u> , <u>E(g)(iii)</u>	10,000m <sup>2</sup>
EC1/7	Land west of Junction 8	B8 and ancillary uses	12,500m <sup>2</sup>

\*Small business use only

The NPPF requires local authorities to identify specific employment sites to match the strategy and to meet anticipated needs over the plan period. The seven sites identified in Policy EC1 will make a significant contribution towards future employment needs and provide a range of opportunities.

In relation to the Stevenage GSK and Bioscience Catalyst Campus, initial master planning undertaken by GSK suggests that this site may have capacity for a significantly greater level of B1(b) and B1(c) floorspace than has previously been consented on the site. Any floorspace beyond the previously consented floorspace would need to be the subject of a fresh planning application. Other uses will be allowed where they are ancillary to these uses and help to nurture the continued growth of this international facility.

Two smaller, undeveloped sites in Gunnels Wood are also allocated. Site EC1/2 occupies a prominent position on Gunnels Wood Road, and at the gateway of the proposed access to development west of Stevenage. Any proposals will need to address the requirements of Policy EC5 to ensure a high-quality scheme is delivered. EC1/3 is the last plot within the former British Aerospace premises that is yet to secure a permission.

Alongside the intensification of the existing employment area, new land is identified to the west of North Road. This will provide a range of non-office employment uses and should be brought forward early in the plan period. Development proposals will need to have regard to the constraints on this site and, in particular, ensure appropriate clearances from the overhead lines<sup>59</sup>.

6.5 Further sites are identified for the period after 2021. The Allocated Site for Employment Development for Stevenage Central consists of two areas either side of the railway line. It is envisaged that high-intensity office development will contribute to a significantly enhanced gateway to the town. This allocation should be viewed alongside policies for the relevant Major Opportunity Areas (see Chapter 7). It may be appropriate to view the boundary of this allocation pragmatically. Future masterplanning work or detailed proposals may determine that it is more appropriate to provide some of the allocated floorspace outside of, but in close proximity to, the identified sites.

To the west of the A1(M), a small employment site should be provided as part of a comprehensive scheme. An indicative location is shown on the policies map. This allocation should be read alongside the policy for Stevenage West (see Policy H2)

Finally, around four hectares of land is identified west of Junction 8 of the A1(M) on land released from Green Belt as part of the review conducted for this plan. Access to this site is constrained and only lower-intensity uses will be permitted here to ensure the traffic generated can be accommodated in terms of both access to the site itself and dispersal onto the wider highway network.

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<sup>59</sup> <http://www2.nationalgrid.com/UK/Services/Land-and-Development/A-sense-of-place/> provides advice



## Gunnels Wood

### Policy EC2a: Gunnels Wood Employment Area

The spatial extent of the Gunnels Wood Employment Area is defined on the Policies map.

### Policy EC2b: Gunnels Wood Edge-of-Centre Zone

Within the Edge-of-Centre Zone, as shown on the policies map, planning permission will be granted where:

- a. Development (including changes of use) is for use classes **B1(aE(g)(i))** offices or **B1(bE(g)(ii))** research and development;
- b. The scheme makes efficient use of the site in terms of floorspace and job provision; and
- c. Proposals interact positively with the 'Stevenage Central' area.

Planning permission will only be granted as an exception to these criteria where the proposed development is ancillary to **B1(aE(g)(i))** or **B1(bE(g)(ii))** uses or essential to the continued operation of an established B-class use.

Gunnels Wood is the main employment area in Stevenage. It is home to a range of international companies such as MBDA, GlaxoSmithKline, Airbus and Fujitsu Services. It also provides a hub for smaller businesses. This includes start-up companies and new premises such as the Business & Technology Centre, as well as more established companies in workshops and older buildings across the employment area. The employment area contains several of the sites identified in Policy EC1, including the Bioscience Catalyst.

Gunnels Wood is well located in transport terms. It has excellent access to the A1(M) at Junction 7. The railway station is just to the east between the Leisure Park and the Town Centre. The central part of Gunnels Wood, in particular, is a highly sustainable location. It is within easy walking distance of passenger transport connections and other services.

Our evidence recognises that parts of Gunnels Wood perform differently. Some areas have modern premises and are well occupied. Others lack a coherent identity, have high levels of vacancy or are characterised by older buildings. Some sites are only developed to low density. However, the lack of new sites limits opportunities for companies to relocate to alternate premises within the town. This prevents under-used sites from being redeveloped<sup>60</sup>. The proposed new employment sites in this plan will positively address this issue.

Within Gunnels Wood, high intensity uses should be located in the most accessible locations. This is in line with sustainability objectives and national guidance. The area immediately adjacent to 'Stevenage Central' is designated as the Edge-of-Centre Zone. It provides easy access to passenger transport facilities and the services of the town centre for employees.

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<sup>60</sup> Stevenage Employment and Economy Baseline Study (NLP, 2013)

This area contains a number of low density or underutilised sites. It has significant potential to deliver additional employment floorspace and jobs. Our evidence base identifies the Edge-of-Centre Zone as an area which we should expect to deliver windfall schemes in the second half of the plan period<sup>61</sup>.

Where sites come forward for change of use or redevelopment, office and research uses will be permitted. To maximise delivery of floorspace and jobs, low-density schemes will be resisted<sup>62</sup>. By 2031, the Edge-of-Centre zone should provide a transition from the redeveloped Leisure Park to the remainder of the employment area, including the provision of improved connecting routes for pedestrians and cyclists.

In the long-term, this area may provide opportunities for other uses that complement both the operation of the employment area and the wider regeneration proposals in this area. This includes proposals for arts, culture and tourism development<sup>63</sup>. However, it is important to prevent an over-dominance of these uses and to protect the primacy of the employment area. Any such proposals will continue to be treated as an exception to policy. They will need to meet any requirements relating to sequential testing and / or impact assessments set out in the NPPF and other relevant policies of this plan.

### **Policy EC3: Gunnels Wood Industrial Zones**

The areas around Leyden Road and Crompton Road, as shown on the policies map, are designated as Industrial Zones. In these areas, planning permission will be granted where:

- a. Development (including changes of use) is for use classes **B1(eE(g)(iii))** light industry, B2 general industry and / or B8 storage and distribution; and
- b. Any new, individual unit or building is of an appropriate size and generally does not exceed 300m<sup>2</sup> within Leyden Road Industrial Zone or 500m<sup>2</sup> within Crompton Road Industrial Zone.

Planning permission will only be granted as an exception to these criteria where the development is ancillary, or essential to the continued operation of, an established **B-class employment** use.

The Edge-of-Centre Zone, and many of the allocated sites for employment development, make provision for high-skill, high-value sectors. However, Stevenage has traditionally had a strong base in small-scale manufacturing and distribution. These uses can provide supply-chain and support services to larger businesses and ensure the provision of job opportunities for all skill levels. The areas around Leyden Road and Crompton Road, in particular, contain a concentration of smaller units in these use classes.

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<sup>61</sup> Employment Technical Paper (SBC, 2015)

<sup>62</sup> As a guide, plot ratios (the relationship between site area and floorspace) of 50-100% will normally be expected.

<sup>63</sup> As set out in the definition of Main Town Centre uses in Annex 2 of the NPPF

Industrial and warehousing premises generally have lower land values than other employment uses. Without some form of protection, it is possible that they could be replaced by higher value uses over time. Within the identified Industrial Zones, only smaller scale industrial and distribution uses will generally be permitted.

Within the Leyden Road Industrial Zone, the majority of premises are between 150m<sup>2</sup> and 250m<sup>2</sup>. The Crompton Road Industrial Zone also contains a number of smaller and mid-sized units of up to 500m<sup>2</sup>, interspersed with larger buildings. It will be our general expectation that any new buildings or redevelopment schemes would fall within these parameters. In both cases there may be exceptions where larger new units can be supported, particularly where (prospective) businesses that fall within the specified use classes demonstrate they have been unable to secure appropriate land or premises elsewhere in the Borough.

#### **Policy EC4: Remainder of Gunnels Wood**

Outside of the Edge-of-Centre and Industrial Zones and allocated sites for employment development, planning permission will be granted within the Gunnels Wood Employment Area where:

- a. Development (including changes of use) is for use classes ~~B1(b)~~E(g)(ii) research and development, ~~B1(e)~~E(g)(iii) light industry, B2 general industry and / or B8 storage and distribution;
- b. (Re-)Development of the site would not prejudice the provision of an appropriate number and range of jobs across the Employment Area as a whole; and
- c. On sites over two hectares in size, any proposals for B8 development are either part of a mixed-use scheme providing a range of acceptable uses or essential to the continued operation of an existing use.

Planning permission for ~~B1(a)~~E(g)(i) offices will only be granted as an exception to criterion a where:

- i. it is ancillary to a ~~B1(b)~~, ~~B1(e)~~E(g)(ii), E(g)(iii), B2 or B8 use;
- ii. essential to the continued operation of an established ~~B1(a)~~E(g)(i) use; or
- iii. a sequential test clearly demonstrates that no suitable sites are available in more accessible locations.

Beyond the allocated sites and zones, we will support a broad range of uses and unit sizes within Gunnels Wood. The large size of this remaining area, and the size of plots within it, makes it particularly suitable for larger scale development proposals. Major schemes ~ those of 1,000m<sup>2</sup> or more ~ will generally be supported here. This will help to ensure that, when taken as a whole, Gunnels Wood is capable of meeting the needs of all businesses.

In setting these requirements and expectations, it is important to ensure that land in Gunnels Wood is used efficiently and effectively. Our strategic policies identify that Stevenage is unlikely to be able to meet all future employment needs within the

Borough boundary. It is important to ensure that this issue is not exacerbated. Proposals which are likely to result in a net loss of jobs, or are proposing schemes with low job densities will be subject to particular scrutiny to ensure they will not jeopardise the overall employment strategy of this plan. Large format warehousing, in particular, will be resisted.

### **Policy EC5: Active frontages and gateways**

The following roads, insofar as they lie within the Gunnels Wood Employment Area, are subject to this policy:

- Broadhall Way;
- Bessemer Drive;
- Gunnels Wood Road;
- Fairlands Way; and
- Six Hills Way.

Planning permission for the (re-)development of sites with a frontage along one or more these roads will be granted where:

- a. Proposals face directly onto the identified road(s) and provide active frontages and natural surveillance;
- b. Buildings are not set back significantly from the identified road(s);
- c. Car parking and service areas are located away from the street frontage of the identified road(s); and
- d. On corner plots, where these roads intersect, schemes incorporate landmark architecture and gateway features wherever this would be compatible with the proposed use(s).

Gunnels Wood currently contains very few businesses that face directly onto the street. Some existing developments have large parking areas located at their frontage. Buildings are set back from the road giving a lack of definition and activity.

Broadhall Way, from its connection with Junction 7 of the A1(M), is a key vehicular gateway. It not only provides an entrance to Gunnels Wood area, but also to Stevenage as a whole. There is generally a poor sense of arrival into the area. The same problem is evident along many of the key routes within the employment area. Blank facades and buildings set back from the street provide a passive and uninviting street scene.

Making frontages more active creates interest and adds vitality at ground level. It increases natural surveillance of the segregated footpaths and cycleways. Long frontages with a (perceived) lack of overlooking may be a factor which deters trips by foot and by bike.

Good design will, over time, create a more active impression of the employment area. Active frontages will be achieved by:

- Avoiding unnecessary setbacks;
- Ensuring buildings face and overlook the street;

- Providing design details which add visual interest, such as windows, doors and evident internal uses;
- Ensuring buildings adhere to a common and uniform building line; and
- Screening parking and service areas.

Landmark buildings, particularly on corner plots, improve legibility by providing recognisable points for navigation. With the exception of Bessemer Drive, all of the roads identified under this policy intersect at roundabouts<sup>64</sup>. These corner sites provide ideal locations for more intensive and visually striking development as they have multiple frontages. Bessemer Drive will form the principal access to development west of the motorway (see Policy IT1). Any proposals on the corners of this road, and along its length, should help provide an appropriate and coherent streetscene and a 'gateway' to the new neighbourhood.

In some instances, ~~set backs~~setbacks and / or less active frontages will be required for operational or other reasons. Where required, privacy can be maintained through the use of obscured or mirrored glazing. Where setbacks are required, strong definition can still be achieved through the use of high-quality boundaries and/or landscaping as well as clear signage at the entrance point.

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<sup>64</sup> The slip roads to the roundabout between Gunnels Wood Road and Six Hills Way fall within the definition of this policy

## Pin Green

### Policy EC6: Pin Green Employment Area

The spatial extent of the Pin Green Employment Area is shown on the policies map. Planning permission within this area will be granted where:

- a. Development (including changes of use) is for use classes:
  - ~~B1(b)~~E(g)(ii) research and development; ~~B1(c)~~E(g)(iii) light industry;
  - B2 general industry; and / or
  - B8 storage and distribution; and
- b. Any individual, new unit(s) maintain an appropriate range of premises across the employment area and do not exceed 3,000m<sup>2</sup> in size.

Planning permission for ~~B1(a)~~E(g)(i) offices will only be granted where ~~i. it is ancillary to an acceptable B1(b), B1(c), B2 or B8 use;~~

- ~~i.~~ i. it is ancillary to an acceptable E(g)(ii), E(g)(iii), B2 or B8 use;
- ~~ii.~~ ii. essential to the continued operation of an established B1(a)E(g)(i) use; or
- ~~iii.~~ iii. a sequential test clearly demonstrates that no suitable sites are available in more accessible locations.

Pin Green is in the north-east of Stevenage. It was developed as an employment area through the late 1960s and early 1970s to provide additional jobs for a growing population. Today, Pin Green is the second largest employment area in Stevenage. It is of fairly low density with a mix of uses including small warehousing, light industrial and some offices. Since the adoption of the last Local Plan in 2004, approximately nine hectares of Pin Green have been redeveloped for housing, or have a resolution to do so. The employment area boundary has been redrawn to reflect this.

There are limited opportunities for new development in Pin Green. There are no undeveloped plots and reasonable levels of occupancy. However, there may be windfall opportunities for sites to change their use or be redeveloped.

New development at Pin Green must be for B-class uses. A range of B-class uses will be allowed. However, office uses are better located near to the Town Centre and main transport hub and will not normally be permitted<sup>65</sup>. Notwithstanding this point, established office premises will continue to be supported.

With the exception of some larger premises fronting Wedgwood Way and Cartwright Road, the units at Pin Green are generally aimed at small to medium sized businesses, with an active market in this sector. Areas such as the Parsons Green

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<sup>65</sup> The National Planning Policy Framework defines offices as a main town centre use and requires a sequential test for proposals outside of designated centres and not in accordance with an up-to-date plan.

Estate and Wedgewood Gate provide predominantly small business uses. Intermediate units of up to 1,000m<sup>2</sup> are available across much of the employment area. These are complemented by developments such as the Stevenage Business and Industrial Park providing larger unit sizes of up to 3,000m<sup>2</sup>. This is the model we wish to see continue at Pin Green. Where sites become available for (re)development, new units will be expected to maintain a broad balance of provision.

We will encourage any development to improve upon the fabric of the existing buildings. The introduction of modernised facilities for employees and the improvement of energy efficiency in the building stock will be supported where they do not adversely impact the amenities of neighbouring residents.

## Employment development on unallocated sites

### Policy EC7: Employment development on unallocated sites

New major employment development will not be permitted outside of allocated areas and centres. Planning permission for ~~B-class use~~employment uses on sites not allocated for any specific purpose will be granted where proposals:

- a. Are on previously developed land; and
- b. For offices, are accompanied by a sequential test;
- ~~c. Are of an appropriate size and scale; and~~
- ~~d. Do, and will, not have an unacceptable adverse impact on the local environment and residential amenity~~

Planning permission for the loss of employment land on sites not allocated for any specific purpose will be granted where;

- i. There is sufficient suitable and employment land available elsewhere;
- ii. The proposals provide overriding benefits against other objectives or policies in the plan; or
- iii. It can be demonstrated that a unit has been unsuccessfully marketed for its existing use, or has remained vacant, ~~over a considerable period of time~~for at least six months.

The significant majority of existing and future employment supply lies within the sites, areas and centres allocated in this plan. These areas rightly provide the focus for the provision of B-class uses in Stevenage. As a planned new town, major new employment proposals should be sited here.

However, employment uses outside of these areas also play an important role in the local economy. They can help to create mixed-use localities that provide jobs for, and services to, residents in line with sustainability objectives. The Old Town area in particular contains an additional supply of small workshops and office buildings.

New, or replacement, small premises that meet the criteria above will be granted planning permission.

At the same time, this plan recognises that future opportunities in the Borough are likely to be insufficient to meet identified requirements. These requirements already incorporate some allowance for the loss of existing premises. However, it is important to ensure that this situation is not unnecessarily exacerbated. The loss of existing premises outside of designated areas will be permitted where this has been taken into account. The Council will normally expect a site to have remained vacant and been actively marketed for a period of at least six months to satisfy criterion iii.



# **A vital Town Centre**

## **Stevenage Town Centre**

Retailing is an important part of the national and local economy. In line with national policy, the intention of this plan is to retain, protect and - where possible - enhance retailing and the retail hierarchy within the Borough.

The retailing sector has been particularly badly hit by the recession that has affected the national economy since 2008. The sector has experienced the outright closure of many household names, many retailers have restructured and, temporarily at least, rethought their business models. Town centres have experienced higher shop vacancy rates and longer void periods.

Generally, Stevenage Town Centre has experienced a lower rate of vacancies than many other centres. The recent closure of the large Marks and Spencer unit in Queensway North is atypical in that regard.

As the focal point of the Borough, the Town Centre is crucial to the overall image and perception of Stevenage.

### Town Centre

Stevenage Town Centre was the UK's first wholly pedestrianised shopping centre and this unique heritage has shaped a distinctive town centre. It continues to influence the character and sense of place today. It has retained the majority of its overall character: the original Phase I of the Town Centre development now forms the core of the Town Square Conservation Area. But in many respects the centre has not aged well. The wholly non-vehicular concept now appears dated and the overall impression is of a centre that is tired and in need of rejuvenation. The architectural style is out of tune with modern tastes, being modern but not of today. The buildings generally require investment in basic maintenance and this is evident in many places. A programme of investment in the public realm across the shopping streets was begun in 2015, but this needs to be matched by private sector investment in the buildings.

Many of the shop units are now considered too small for national retail chain stores but are too large for independent retailers. There is a limited stock of shop units, many are not well located and there is a lack of quality retailing. The mix of uses and the lack of traffic in the pedestrian precinct mean that, after the shops close, there is no activity and no impetus to the delivery of a night-time economy. The Town Centre provides a value retail offer that serves the needs of its core catchment well. But it fails to appeal to a broader, and more prosperous, catchment which is, today, highly mobile and travels to rival centres including St Albans, Milton Keynes and Luton. The retail parks in Stevenage also provide significant competition for the Town Centre.

Our evidence suggests that, thus, the Town Centre is under-performing, uses land inefficiently and by creating a poor first impression of Stevenage, is suppressing investor interest in Stevenage more broadly. There have been a number of attempts

to regenerate the Town Centre in the last twenty years; the most recent being a retail-led scheme that collapsed, due to the recession, in 2012.

In 2015, the Stevenage First partnership (primarily the Borough and County Councils in collaboration with the Hertfordshire LEP) commissioned a new vision for the Town Centre from master-planning consultants David Lock Associates.

Securing the buy-in of stakeholders, a new framework has been created that will steer and direct the regeneration of the Town Centre for the next thirty years. The framework covers an area larger than what is traditionally thought of as being the Town Centre - the area within the ring road - it stretches westwards to encompass the train station and the Stevenage Leisure Park. This area is now collectively known as Stevenage Central.

The Borough Council is seeking to attract major public and private sector investment in Stevenage Central. This will secure the transformation of the central area, making it fit for purpose in the 21st Century and enabling it to regain its former role within northern Hertfordshire and the surrounding area.

Three of the Major Opportunity Areas (MOAs) (Central Core, Marshgate and Southgate Park) border the Town Square Conservation Area. Development here will need to be carefully considered. The Conservation Area and its setting will be protected and enhanced, whilst recognising that carefully managed change will make a positive contribution.

Our evidence<sup>66</sup> identifies that the Town Centre is in need of investment, both in a physical and an economic sense. There is a need for it to evolve and change, keeping up with market demands if it is to survive. Retaining the town centre exactly as it is today and limiting opportunities for change, will result in damage or even the loss of the heritage assets in the long term. A lack of investment will limit its economic function and reduce its importance as a retail area. In this regard, it should be noted that, in recent years (but not currently), the Town Square Conservation Area appeared on Historic England's "at risk" register.

Our evidence identifies<sup>67</sup> means whereby key features that provide the setting of the Conservation Area will be protected. In particular, the Town Square Conservation Area Management Plan SPD recognises that the replication of existing architectural styles is not necessarily appropriate and that opportunities for innovative design should not be closed off.

Schemes within the MOAs are encouraged to incorporate taller, higher-density buildings, with innovative, modern design. A carefully managed transition between old and new will be required in order to ensure the proposals are appropriate. The Heritage Plan identifies the need for further heritage assessment and design work to be completed prior to any specific development scheme being approved; this is

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<sup>66</sup> Stevenage Retail and Leisure Capacity Study (CACI, March 2013)

<sup>67</sup> Stevenage Central Town Centre Framework (David Lock Associates - July 2015): which includes a Heritage Delivery Plan, which considers development within all of the MOAs.

reflected in the policies for the three affected MOAs. Developers should seek advice from the Borough Council at an early stage in the evolution of their proposals.

### **Policy TC1: Town Centre**

The extent of the Town Centre is defined on the policies map.

The extent of the Town Centre for the purposes of paragraph 23 of the NPPF is defined as being:

- The Town Centre Shopping Area (TCSA);
- The Southgate Park, Central Core and Station Gateway MOAs in their entirety; and
- That part of the Northgate MOA south of Fairlands Way and that part of the Marshgate and Gardens MOA west of St George's Way.

### The Major Opportunity Areas

Six Major Opportunity Areas have been identified within the Stevenage Central area. These, for the most part, sit outside the shopping streets (now designated as the TCSA). Individual policies have been created for each of these areas. Mixed-use developments will be encouraged in each area, to deliver significant new high-density flatted housing; new office accommodation; retail floorspace; hotel and conference accommodation; an extended and regenerated train station; leisure, cultural and civic uses; new multi-storey car parking; an improved public realm and a new green park. These MOAs are based on a number of key design principles and strategic components. Development proposals will be assessed against the contribution that they make to the delivery of those principles.

Stevenage will again become a destination town centre with an 'extended day offer' that meets the needs and aspirations of its catchment. The retail base will focus on meeting modern and emerging demands; new leisure uses will be supported by a growing central residential community; and new office sites will be created to exploit the enhanced accessibility of Stevenage Central to Central London and Cambridge by train.

A new central library and NHS clinic will be accessibly located in an integrated public sector hub, which may also include the Borough Council's own Customer Service Centre.

The ring road collar around the Town Centre will be broken by radically altering the function of Lytton Way between Fairlands Way and Six Hills Way. This will enable a significantly regenerated and enlarged train station to be developed in close proximity to a replacement bus station; new office buildings to be provided, new multi-storey car parks to be built and new surface-level pedestrian connections to be made between the station and Town Square. This change will allow better connectivity for pedestrians within Stevenage Central and to the Gunnel's Wood Employment Area.

Legible public transport, walking and cycling links will be created between the retail streets of the Town Centre and the complementary retail and leisure offers available in the High Street and the retail warehouse parks, principally Roaring Meg.

New high-quality public spaces - including green spaces - will be created at junctions and arrival points. A new linear park parallel to Southgate will be created. Existing routes and public spaces will be refurbished, high-quality street furniture will be installed and new architectural lighting will be introduced to revitalise the quality of the original New Town buildings.

High design standards will be expected throughout. The design of new development must respect and respond to the Town Square Conservation Area. When not in immediate proximity to the Town Square Conservation Area, tall buildings are likely to be acceptable. Exceptionally tall buildings may be affected by the eastern flight path to London Luton Airport, which passes directly over Stevenage Town Centre; developers are advised to make contact with the London Luton Airport Consultative Committee at the earliest opportunity.

### **Policy TC2: Southgate Park Major Opportunity Area**

Within the Southgate Park Major Opportunity Area, as defined on the Policies Map, planning permission will be granted for:

- a. High-density Use Class C3 residential units;
- b. New multi-storey or basement car parking;
- c. New Use ~~Class D1F.1~~ civic hub;
- d. A linear park running east-west parallel to Six Hills Way; and e. A new primary school on the Eastgate car park

Applications should address the following design and land use principles:

- i. Landmark buildings should be created in prominent locations;
- ii. New residential development on the south side of Southgate Park should have habitable rooms orientated to face southwards over the new linear park
- iii. Pedestrian linkages southwards to North Hertfordshire College should be improved;
- iv. Southgate should be re-opened as a trafficked street in the form of a shared surface;
- v. Danesgate should be widened along its length from Lytton Way to Danestrete, and the corner with Danestrete eased to allow buses to negotiate the corner more easily;
- vi. Tower Road should be removed;
- vii. The Plaza site should be redeveloped into the new public sector hub, fronting onto Town Square; and
- viii. Heritage assessment and design work to preserve and enhance the significance of the Town Square Conservation Area and the contribution made by its setting.

Stevenage's original police station, The Towers residential block and its associated car parking, the Southgate Health Centre, NHS Southgate West, the central library, the Borough Council's Southgate surface car park, Matalan and The Plaza are the current principal uses in this area.

The NHS and the central library are expected to be relocated into a new public sector hub within the redeveloped Plaza site. This clustering of public sector services in a modern, fit-for-purpose building will improve the quality of service that can be offered. The removal of the NHS and the central library from their current buildings will release them for residential redevelopment.

The new residential opportunity should aim to create a high-density residential community with a southward facing aspect, overlooking the new linear Southgate Park. A new development site will be created by the removal of the Lytton Way/Six Hills Way roundabout, as a part of the reconfiguration of Lytton Way. This would be south of the current McCarthy and Stone scheme. We anticipate that this would be a suitable site for a high-density development of either residential or offices. Car parking for these developments may be in multi-storey and/or basement format. Alternatively, the Borough Council is open to proposals for car-free provision.

A new primary school, in a suitable urban (as opposed to edge-of-town) form, will be located on the Borough Council's current Southgate car park to serve the needs not only of the new Southgate Park residents but also of the larger new residential community proposed in and around Stevenage Central.

There is a 2015 resolution to grant outline planning permission for a major redevelopment of the Matalan site and adjacent land, comprising over 500 high-density residential units, ground floor retail and leisure uses, supporting semi-basement car parking and a landscaped central area. When detailed planning permission is being negotiated, the Borough Council will seek the transfer to it of sufficient land on the Danesgate boundary to allow for two-way traffic along the whole of this section of road, and the easing of the Danesgate/Danestrete junction to allow buses to negotiate this corner in both directions more easily.

The Southgate Park MOA lies adjacent to the Town Square Conservation Area. Developments in the vicinity of the conservation area will need to preserve and enhance the surroundings and the setting of the conservation area.

The key to delivering this site successfully will be the successful re-provision of the central library and NHS clinics onto a redeveloped Plaza site.

### **Policy TC3: Centre West Major Opportunity Area**

Within the Centre West Major Opportunity Area, as defined on the Policies Map, planning permission will be granted for:

- a. High-density Use Class C3 residential units;
- b. Replacement Use Class ~~D1, D2F.1, E(d)~~ leisure and Use Class ~~A3E(b)~~ and ~~A4sui generis~~ bar, restaurant and cafe uses;
- c. New multi-storey or basement car parking;

- d. New Use Class B4E(g)(i) office premises;
- e. New de minimis (by volume) Use Class A4E(a) shop units sufficient to serve the day-to-day convenience retail needs of the residents of Centre West;
- f. A new Use Class C1 hotel, with ancillary conference facilities, close to the train station;
- g. A taxi rank; and
- h. A series of interlinked public squares and open spaces;

Applications should address the following design and land use principles:

- i. Redevelopment of the large surface-level car park and the creation in its place of a new urban street form;
- ii. High-quality place-defining buildings should be located in appropriate, prominent locations;
- iii. The creation of an attractive new east-west pedestrian link from a significant new public square in the heart of the site through the train station precinct towards Town Square;
- iv. Commercial and leisure uses to be focused to the east of the site, close to the train station;
- v. Residential uses to the east of the site will only be permitted above first floor level and will require appropriate noise mitigation due to its proximity to the East Coast Main Line;
- vi. Provision for a taxi rank in proximity to the train station;
- vii. Traffic calmed car/pedestrian shared surfaces; and
- viii. Reservation for additional pedestrian/cycle routes in the longer term to allow greater, and more direct, access through to Gunnels Wood Road and the wider Gunnels Wood Employment Area.

Centre West is currently the site of the Stevenage Leisure Park, which comprises a large surface car park and a mixture of Use Class D1, D2 assembly and leisure; Use Class A3 restaurants and cafes; and Use Class A4 bar units. To ensure that such facilities continue to meet local shopping needs we will consider removing Permitted Development rights and / or using legal agreements under Policy SP4 to retain any new units in A1 use.

Initial discussions have already been held with the current owners of the Leisure Park, Legal and General Property. The redevelopment of the existing, dated, out-of-centre style, large-format units into a much more mixed-use, high-density scheme will create an altogether more appropriate urban form for such a central site. This means that its high-profile location alongside the railway line will form an important part of the first impression that visitors arriving by train will get of Stevenage. Consequently, high urban design standards, including new streets and public squares, will be expected.

It is anticipated that the replacement commercial and leisure uses will be focused to the east of the site, close to the train station, along with the new hotel and office buildings. The residential uses are best focused to the west and south of the site,

away from the noise of the East Coast Main Line. Any residential use to the east will require noise mitigation.

A part of the eastern edge of the Centre West site is likely to be needed for the planned new fifth, terminating, platform at the train station. This will bring the western face of the station further into the development site than at present and should provide an opportunity to put a better facade onto the station that can be well integrated with the new mixed-use development. As a part of the intention to create a train station that genuinely has two faces, it is intended to provide a taxi rank on the Centre West site.

New shops will be limited to a de minimis scale, meeting the day-to-day convenience retail needs of the residents of Centre West. No larger-scale facilities will be permitted in order to protect the important role of the adjacent Town Centre shopping streets in the retail hierarchy.

The keys to delivering this site successfully will be its integration with the adjacent Station Gateway Major Opportunity Area, creating a new westward facing frontage to the train station and establishing a more urban built-form.

#### **Policy TC4: Station Gateway Major Opportunity Area**

Within the Station Gateway Major Opportunity Area, as defined on the Policies Map, planning permission will be granted for:

- a. ~~An extended and~~A regenerated train station;
- ~~b. New bus station;~~
- ~~e.b.~~ \_\_\_\_\_ High-density Use Class C3 residential units;
- ~~d.a. New multi-storey or basement car parking;~~
- ~~e.c.~~ \_\_\_\_\_ New Use Class B1E(g)(i) office premises;
- ~~f.d.~~ A new Use Class C1 hotel; and
- ~~g.e.~~ \_\_\_\_\_ New Use Class A1E(a) and Use Class A3E(b) restaurant and cafe uses.

\_\_\_\_\_ Applications should address the following design and land use principles:

- i. Major reconfiguration of Lytton Way between Fairlands Way and Six Hills Way to incorporate sustainable travel and improved connectivity in all forms of travel;
- ii. Creating an exemplar, low carbon “urban village” with climate change consideration in all developments;
- iii.iii. \_\_\_\_\_ Demolition of the Arts & Leisure Centre to facilitate better east-west integration and create new development sites in the environs of the train station;
- iii.iv. \_\_\_\_\_ The provision of replacement sports and theatre facilities elsewhere within Stevenage Central;
- iv.v. \_\_\_\_\_ A significantly regenerated and enlarged dual-frontage train station of high-quality, with associated facilities;



- v.vi. New public squares and the inclusion of green infrastructure on the eastern and western frontages of the train station;
- vi.vii. High-quality office buildings mixed-use developments within a short walking distance of the train station to unlock economic and employment opportunities;
- vii.viii. At least one multi-storey car park and Improved cycle connectivity and parking plus drop-off space to specifically serve train customers;
- ix. Celebrate the heritage of the town in the fabric, layout and design of the Station Gateway;
- viii.x. Establishment of an attractive east - west pedestrian route across the East Coast Main Line; and
- ix.xi. High-quality landmark gateway environment and arrival experience to create a positive image of Stevenage for all rail visitors.

The Station Gateway area currently comprises the 1970s train station, the Arts and Leisure Centre (including the Gordon Craig Theatre), a series of surface level car parks and the southern section of Lytton Way. The train station is one of the top three busiest stations in Hertfordshire, alongside St Albans and Watford Junction. To ensure that such facilities continue to meet local shopping needs we will consider removing Permitted Development rights and / or using legal agreements under Policy SP4 to retain any new units in A1 use.

The redevelopment of this area offers the opportunity for a step change in the perception of Stevenage, whether people are getting on or off trains whilst visiting Stevenage, transitioning between trains or merely passing at speed by train through the station. This is a high-profile area, a major re-shaping of which will have far-reaching implications for this key gateway to the town.

Stevenage train station, whilst relatively modern (1973), is struggling to cope with the volumes of users that it experiences. There are issues over the width of the concourse, the gate line, the platform capacity and the stairs. The booking hall is cramped and waiting facilities are quite basic. The small-scale nature of the retail offer makes the station a relatively unattractive place to wait. ~~Car~~ Connectivity to the station from all forms of travel needs to comply with modern standards and ~~cycle parking are inadequate,~~ drop-off and taxi facilities are ~~cramped and bus interchange is sub-optimal~~ not designed for the current capacity.

A Redevelopment in the Opportunity Area since the adoption of the 2019 Local Plan has included; the opening of a fifth platform at the railway station in 2020, a new bus interchange located opposite the Station on Lytton Way and a multi storey car park located north of the train station with secure cycle parking.

Since 2019, ongoing work has been commissioned to review the needs of the area. The Stevenage Station Gateway Area Action Plan (AAP) resulted from a holding direction placed on the Stevenage Borough Local Plan in 2017. This led to two



rounds of consultation in 2021 and 2023 to review the vision and proposals for the area.

Within this policy context, this led to high-level policy objectives which align with the Local Plan and national policy direction for the AAP to respond to. These include:

- A new gateway and arrival experience;
- Creating an exemplar, low carbon “urban village”;
- Sustainable travel considered throughout;
- Mixed-use development to unlock economic opportunity;
- Green infrastructure in the public realm;
- Climate change consideration in all development decisions;
- Design of the highest architectural standards;
- Celebrating the heritage of the town;
- Making the most of digital connectivity and high-speed broadband.

Climate change is one of the most important objectives for the AAP to respond to. The Council declared a climate emergency in June 2019 and reconfirmed a commitment to tackling climate change and its impacts by setting a target to ensure that Stevenage has net zero carbon emissions by 2030. Added to this, the Government has strategic targets to have net zero emissions by 2050.

The high level, strategic options proposed for the area included within the AAP will be strongly influenced by the masterplan for the SG1 development which lies to the east and within the town centre. Connections to this development and connections through into the town square and central area will form the emerging physical context within which the AAP sits.

The Station Gateway area of Stevenage is a key location for economic competitiveness. Other locations which are a similar time distance away from London terminals are seeing considerable commercial growth, for example Reading, Slough, Milton Keynes and Croydon. Stevenage is perfectly placed in terms of mobility, and already hosts major international companies in the Gunnel Wood Industrial Area as well as GlaxoSmithKline (GSK) to the south, a major pharmaceutical company.

High-quality major-mixed-use redevelopment of around the train station that addresses these concerns is necessary to meet the growing expectations of a rising population and the international business community located in the Borough. Such a schemeschemes will enable the station to have betteran improved concourse and booking facilities, build a new fifth platform on the west side of the station, free the pedestrian over-bridge from cluttereasy and other usesimproved accessibility for all pedestrians, introduce a customer-focused retail offer of an appropriate scale, create two passenger-friendly faces (to the Central Core and to Centre West MOAs) and to have active ground floor frontages. Taxi and drop-off facilities should move to be designed with the west of proposals set out in the station; a relocated AAP and provide connectivity with the bus station will allow easy inter-modal transfer and be

~~located to the east of the station. Multi and multi-storey car parking facilities can be provided to the east and/or west of the train station park to meet the growing needs of train passengers.~~

The AAP, through two rounds of consultation, has set out 4 “high-level” options or scenarios for the area adjacent to Stevenage Railway Station incorporating the section of Lytton Way, between Swingate and Danesgate:

- Option 0 – Do nothing.
- Option 1 – All traffic modes: reduces the central area of Lytton Way between Swingate and Danesgate to a single carriageway suitable for all modes of traffic.
- Option 2 – Bus and Taxi only: reduces the central area of Lytton Way between Swingate and Danesgate to a single carriageway and restricts movement to buses and taxis only.
- Option 3 – Pedestrianised Plaza: removes regular vehicle movement from the front of the station and Lytton Way ceases to be a through-route. An access through-route is retained for emergency vehicles needing to access and egress the station and immediate environs.

There were two proposed cycle path options in the AAP. Potential Layout 1 retains the existing cycle route, running alongside the railway line and at the extreme western edge of the AAP site boundary and adds a cycle route alongside Lytton Way. Potential Layout 2 removes the existing cycle route and replaces it with a cycle route alongside Lytton Way.

The proposed reconfiguration of Lytton Way is a bold idea but the options look to flexibility. The Preferred Options AAP presented the preferred approach as Option 2 , but with flexibility to progress to Option 1 or Option 3 as an when circumstances developed. Potential Layout 1 for the cycle path option was taken forward in the Preferred Options AAP, as the preferred cycle layout.

<diagram of option 2 required>> and Potential Layout 1 for cycle path  
<diagram of option 1>>  
<diagram of option 3>>

All proposed options for the reconfiguration of Lytton Way have a set of core enhancements, primarily in the northern and southern zones of the AAP area, north of Swingate and south of Danesgate. These are detailed within the Stevenage Station Gateway Area Action Plan: Preferred Options Report (2023). (FOOTNOTE: LINK TO DOCUMENT)

The Station Gateway is the key area necessary to stimulate market demand for new office space in Stevenage. The office market outside London remains weak. Stevenage must provide both sites and a general environment that can compare with competing locations, such as Reading and Milton Keynes. Fortunately, Stevenage offers a competitive advantage over both these locations, with quicker journey times

~~into Central London. The fastest services take only 18 minutes to Kings Cross, where Google's new European headquarters are located.~~

~~The proposed reconfiguration of Lytton Way is a bold and irreversible step. Traffic will be re-directed onto the nearby parallel routes of Gunnels Wood Road and St George's Way. Only through the reconfiguration of Lytton Way will sufficient land be created to allow a new frontage to be inserted onto the eastern side of the train station. This step will also create new office and residential development sites close to the train station. The removal of the Arts and Leisure Centre will enable easy ground-level access from the train station to Town Square and the retail streets. Detailed studies are currently underway to confirm the best locations for the sports and theatrical facilities elsewhere within Stevenage Central~~

Creating an attractive, healthy, memorable and enjoyable place in the Station Gateway area will provide the seeds for high-quality mixed-use development to come forward and make the most of the station area and contribute widely across the town.

~~The three keys to unlocking this site are the regeneration of the train station, the reconfiguration of Lytton Way and the removal of the Arts and Leisure Centre.~~

### **Policy TC5: Central Core Major Opportunity Area**

Within the Central Core Major Opportunity Area, as defined on the Policies Map, planning permission will be granted for:

- a. High-density Use Class C3 residential units;
- b. New Use Class A1, A3E(a), E(b) and A4sui generis shop, bar, restaurant and cafe uses;
- c. New multi-storey or basement car parking;  
~~c. New multi-storey or basement car parking;~~
- d. New Use Class B1E(g)(i) office premises;
- e. New Use Class D1F.1 and D2E(d) leisure, cultural and civic uses, including a replacement theatre and museum; and
- f. Signature public spaces

Applications should address the following design and land use principles:

- i. A replacement bus station, closer to the train station;
- ii. A southern extension to the Westgate Centre, containing in the order of 4,700m<sup>2</sup> additional comparison floorspace, facing onto an enlarged Town Square;
- iii. A continuation of the east - west pedestrian route linking Town Square with the train station;
- iv. Continuing preservation and enhancement of the Town Square Conservation Area;
- v. Provision will be made for new green space within an enlarged Town Square;

- vi. A new municipal theatre and art gallery on the north-eastern edge of the enlarged Town Square;
- vii. New development should include active ground floor frontages to principal streets;
- viii. The layout of new streets and squares should facilitate east-west pedestrian access and create sequential views and vistas between the train station and Town Square;
- ix. High-quality development with landmark buildings in appropriate locations, including fronting onto Town Square;
- x. High-rise buildings; and
- xi. Heritage assessment and design work to preserve and enhance the significance of ~~the Town~~ the Town Square Conservation Area and the contribution made by its setting.

The Central Core currently comprises the buildings surrounding Town Square, the Borough Council's Danestrete and Swingate offices, Mecca bingo, the ~~magistrates~~ magistrates' courts, surface car parking and Use Class A1 shops and A2 financial and professional services uses. To ensure that such facilities continue to meet local shopping needs we will consider removing Permitted Development rights and / or using legal agreements under Policy SP4 to retain any new units in A1 use.

It is proposed to create a replacement bus station at the western end of a widened Danesgate, served by a one-way circulatory bus route from Six Hills Way. Through this relocation, the bus facilities will move closer to the train station. The intention is to both facilitate better public transport integration and create the opportunity to extend Town Square into a radically enlarged space with a strong green element. This will allow a better physical transition from the pedestrianised retail streets and the Town Square Conservation Area into the new developments in Station Gateway and at Centre West.

The Central Core offers the opportunity to deliver one or more major green public spaces at the heart of Stevenage Central. It forms the eastern end of the new surface-level pedestrian route to the train station. The layout of new streets and squares should create sequential views and vistas between the train station and Town Square. Retail frontages should be used to maintain active ground floors along this route.

A potential southern extension to the Westgate Centre offers the opportunity for the creation of large new shop units that will be attractive to multiple retailers. A larger extension, or additional floorspace elsewhere within the Central Core MOA, may be justified by the enlarged local resident population being planned for across Stevenage Central. Our evidence also identifies a need for a qualitative improvement to town centre retailing in Stevenage. New floorspace, or alterations to the size and/or layout of existing units, may provide opportunities to address these qualitative issues.

This area also offers significant opportunities for high density residential uses (with shops and restaurants underneath), replacement council offices and replacement theatre, museum and art gallery facilities. These latter, cultural elements (subject to the out-turn of detailed studies now underway) will be co-located with cafes,

restaurant and bars to hopefully bring some much needed nightlife into the heart of the town.

Whilst only a small part of the Central Core lies within the Town Square Conservation Area, developments within, and in the vicinity of the conservation area will need to preserve and enhance the surroundings and the setting of the conservation area.

The keys to the successful delivery of this area are moving the bus station; and creating a high-quality ground-level pedestrian route between Town Square and the train station.

### **Policy TC6: Northgate Major Opportunity Area**

Within the Northgate Major Opportunity Area, as defined on the Policies Map, planning permission will be granted for:

- a. High-density Use Class C3 residential units;
- b. New Use Class B1(a) office premises;
- c. New Use Class ~~A1, A3E(a), E(b)~~ and ~~A4sui generis~~ shop, bar, restaurant and cafe uses;
- d. Replacement Use Class ~~A1E(a)~~ major ~~foodstore~~food store;
- e. New multi-storey or basement car parking;
- f. Replacement cycle and pedestrian footbridge between Ditchmore Lane and Swingate; and
- g. Signature public spaces.

Applications should address the following design and land use principles:

- i. A continuation of the north - south pedestrian route linking old North Road with Ditchmore Lane;
- ii. New development should include active ground floor frontages;
- iii. New landmark buildings on the Lytton Way/Fairlands Way junction;
- iv. The layout of new streets and squares should facilitate both north-south and east-west pedestrian access and create sequential views and vistas between the old North Road and Swingate; and
- v. Pedestrian priority at an at-grade crossing on Swingate-.

Northgate currently includes the Tesco Extra store and its associated large surface car park, servicing and filling station, together with the Saffron Ground office building. To ensure that such facilities continue to meet local shopping needs we will consider removing Permitted Development rights and / or using legal agreements under Policy SP4 to retain any new units in A1 use.

The Tesco Extra store is now quite dated in terms of its external appearance and does not best meet the operator's current format expectations. Redevelopment, perhaps towards the end of the plan period, into a smaller store with other uses above is a possibility. The redevelopment of this land-hungry site into a more mixed-use, intensive, high-density style would transform this north-western quarter of the

Town Centre. It would also allow for a better quality townscape transition between the Old Town and the principal retail streets of the Town Centre. Any redevelopment would be likely to require the repositioning of the Tesco unit through 90o from its current east-west orientation into a north-south orientation, with multi-storey parking and/or residential uses above.

The site is sufficiently large as to permit a variety of additional uses, including one or more of shop, bar, cafe, restaurant and office uses in a more high-density urban format. Consequently, high urban design standards, including new streets and public squares, will be expected. A new pedestrian route incorporating a 'green bridge' northwards to Ditchmore Lane and southwards to a pedestrian-priority crossing of Swingate is a must in order to create a new spine for this quarter of the Town Centre.

Initial 'in principle' discussions with Tesco suggest that this site is unlikely to come forward until the end of the plan period, transitioning into the post-2031 period. Notwithstanding, it is important that the plan should provide certainty and encouragement to investors whilst also setting out a framework for the determination of planning applications. It is important that other elements of the Stevenage Central regeneration programme come forward, perhaps particularly the creation of a sizeable new residential community providing additional walk-in trade, before there is sufficient confidence for investors to believe that investment in the Northgate area is a desirable and deliverable prospect. The key to unlocking this site is the reconfiguration of the Tesco Extra store.

### **Policy TC7: Marshgate Major Opportunity Area**

Within the Marshgate Major Opportunity Area, as defined on the Policies Map, planning permission will be granted for:

- a. High-density Use Class C3 residential units;
- b. New Use Class ~~D1F.1~~ and ~~D2E(d)~~ leisure, cultural and civic uses;
- c. New Use Class ~~A1, A3E(a), E(b)~~ and ~~A4sui generis~~ shop, bar, restaurant and cafe uses; and ~~d.~~
- e-d. \_\_\_\_\_ New multi-storey or basement car parking.

Applications should address the following design and land use principles:

- i. Rejuvenation through new retail units and public realm improvements, including the northern underpass to Town Centre Gardens;
- ii. Replacement retail units at the eastern end of The Forum connecting to a new surface-level pedestrian crossing of St George's Way to link with the new leisure complex and Town Centre Gardens;
- iii. Active retail frontages along St George's Way to redefine the eastern edge of the Town Centre;
- iv. Centre;
- v. New high-density residential development along St George's Way, orientated to have views over Town Centre Gardens;



- vi. A new sports/swimming complex with an interactive frontage onto Town Centre Gardens;
- vii. Creation of a critical mass of uses and activities to stimulate greater day-to-day and event use of Town Centre Gardens; and
- viii. Heritage assessment and design work to preserve and enhance the significance of the Town Square Conservation Area and the contribution made by its setting.

This Major Opportunity Area currently includes the parkland of Town Centre Gardens, the Borough Council's Marshgate car park, Park Place shop units, Hertfordshire County Council's Bowes-Lyon House youth centre and the Borough Council's Swimming Centre. To ensure that such facilities continue to meet local shopping needs we will consider removing Permitted Development rights and / or using legal agreements under Policy SP4 to retain any new units in A1 use.

The demolition of the Arts and Leisure Centre necessitates the relocation of the sports facilities. The co-location of these facilities with the existing Swimming Centre makes excellent sense for the users of both facilities and allows the creation of a sizeable municipal sports facility. (The Gordon Craig Theatre is to be re-located within the Central Core Major Opportunity Area). Any enhanced youth facilities at Bowes-Lyon House should allow for the creation of a multi-purpose community and arts facility with a large hall overlooking the lake in Town Centre Gardens.

There is significant untapped potential in the Marshgate and Park Place area for new high density residential development above ground floor shops, bars and restaurants. Providing new residential units with an eastwards facing aspect, overlooking the park, should make these units an attractive commercial prospect. Breaking the ring road collar in this area, by the improvement of subway crossings and the creation of a new surface-level crossing, is important to making better use of Town Centre Gardens. This major Green Flag award-winning public space represents a significant asset for the Town Centre.

A part of the Marshgate MOA lies adjacent to the Town Square Conservation Area. Developments in the vicinity of the conservation area will need to preserve or enhance the surrounding and the setting of the conservation area

The keys to delivering this site are two-fold: the relocation of the sports facilities from the Arts and Leisure Centre; and opening up Town Centre Gardens to make it a more widely used, accessible and appreciated space.

### **Policy TC8: Town Centre Shopping Area**

The spatial extent of the Town Centre Shopping Area (TCSA) is defined on the policies map. Within the TCSA, uses appropriate to a town centre will be permitted at ground floor level, including Use Classes **A1, A2, A3, A4, C1, D1 and/or D2E and C1, as well as some other sui generis uses.**

Within the TCSA, the following premises and areas are identified as Primary Frontages at ground floor level:

27 - 29 (odd) Town Square;  
40 - 50 and 66 - 96 (even) Queensway;  
41 - 73 and 79 - 101 (odd) Queensway;  
6 - 22 (even) The Forum;  
1 - 11 (odd) The Forum; and  
The Westgate Centre.

Within the Primary Frontages, planning permission will be granted only for Use Class A1E(a) (shops). Planning permission will be granted for other uses within the Primary Frontages where:

- a. The proposal is for use class A3E(b) (restaurants & cafes) at the following locations:
  - 50 - 56, 60 - 64 & 75 Queensway
  - 2 - 6 & 20 - 22 The Forum and 98 & 103 Queensway;
- b. In other locations, the benefits to the overall vitality and viability of the town centre would equal or outweigh those that would be provided by an A1E(a) or A2E(c) use in the equivalent location. This will be considered having regard to whether:
  - The proposal will retain an active frontage;
  - The proposal will generate footfall equivalent to, or greater than, an A1E(a) or A2E(c) use in the equivalent location; and
  - The unit has been unsuccessfully marketed for A1E(a) or A2E(c) use, or has remained vacant, for at least six months.

~~Subject to the above criteria, the redevelopment of existing premises will be permitted within the TCSEA where this would not cause harm to the Town Square Conservation Area.~~

The Major Opportunity Areas and the Town Centre Shopping Area are largely mutually exclusive, with the exception of a small area on the north side of the bus station (which lies within the Central Core MOA), Park Place (which lies in the Marshgate MOA) and the Tesco Extra store (which lies in the Northgate MOA). Within the existing shopping streets, the Council intends to protect the principal comparison shopping areas, whilst allowing greater freedom and flexibility in secondary and tertiary areas. Consequently, the retail streets are broadly protected by the Town Centre Shopping Area designation, whilst the best ground floor retail frontages are given extra protection through the Primary Frontages designation. The Council is keen to offer the opportunity for the Town Centre to become an all-day destination - by permitting cafes, bars, restaurants and public houses in appropriate locations.

Shopping is now a leisure activity and Stevenage needs to respond to that change. Consumers have a choice of shopping destinations and experiences available to them and are often prepared to travel considerable distances to enjoy a new or distinctive experience. Our evidence suggests that people from within Stevenage's catchment are travelling to enjoy centres such as St Albans, Milton Keynes and



Luton. The retail parks in Stevenage also provide significant competition for the Town Centre. Stevenage Town Centre once again - as it did in the 1960s - needs to become a centre of choice for people from a wide catchment.

It is hoped that the significant numbers of people living in the new residential community proposed in the Major Opportunity Areas will stimulate a change in the retail offer available in the Town Centre. This is what happened at the southern end of the High Street when a number of new medium to high density residential schemes were permitted in that vicinity. Private-sector investment in new restaurants, bars and shops - responding to the presence of significant numbers of people living locally - led to a significant regeneration of the southern part of the High Street without the need for public-sector investment. The Borough Council intends to create a set of circumstances in the Town Centre whereby a similar market-led regeneration of the retail offer can occur. A more open and permissive attitude will generally be taken to stimulate positive change, whilst retaining sufficient control within a planned framework to regulate negative changes.

## Old Town High Street

### Policy TC9: High Street Shopping Area

The spatial extent of the High Street Shopping Area (HSSA) is defined on the policies map.

Within the HSSA, planning permission for development of a scale appropriate to the High Street's location in the retail hierarchy and which falls into Use Classes ~~A1, A2, A3, A4E~~, C1, C3, ~~D1F.1~~ or ~~D2F.2~~ will be granted where it:

- a. Would not take land or premises allocated or identified for other, specific uses; and
- ~~b. Would not cause harm to the significance of any designated heritage asset(s) including through harm to their setting;~~
- ~~c.b.~~ Does not propose Class-~~AE~~ uses outside of the High Street Primary Shopping Area and Secondary Frontages.

The High Street is the former A1/Roman road linking London to the North of England. From medieval times onwards, it became a focus for both farmers taking their livestock to market and travellers heading into and out of London. This led to the establishment of a number of coaching inns, a market and shops. Today, its role as a trunk route has been superseded by the A1(M), whilst its local role as a distributor road has been taken by Lytton Way. This has freed up the road to fulfil an altogether different function.

Today, the High Street forms the spine of the Major Centre, as designated within this plan's retail hierarchy. It contains a broad mix of uses but 27% of the floorspace is convenience (food) shopping (primarily Waitrose and a Tesco Express) whilst 23% is comparison shopping. The High Street also has a larger than usual proportion of bars and restaurants, emphasising its important role in the Borough's leisure offer. It is a busy, well used and popular centre, but one that fulfils both a mixed town-wide and purely local function. The Council wishes to maintain that flexibility of uses, but also wishes to provide a clear framework of acceptable uses.

Virtually all of the High Street lies within a Conservation Area and there are a number of Listed Buildings, together with buildings of local significance. Consequently, development will be expected to preserve and enhance these heritage assets.

### Policy TC10: High Street Primary and Secondary Frontages

Within the High Street Shopping Area are defined Primary and Secondary Frontages, as shown on the policies map.

The following premises and areas are identified as Primary Frontages at ground-floor level:

- 70 - 92a High Street
- 35 - 75 High Street
- Middle Row

The following premises and areas are identified as Secondary Frontages at ground-floor level:

- 26 - 68 and 94 -132 High Street
- 15 - 23, 29 - 33 and 77 - 129 High Street

Within the High Street Shopping Area, planning permission will be granted for Use Classes ~~A1, A2, A3 or A4~~E(a), E(b), E(c) or drinking establishments where:

- a. At least 60% of the Primary Frontages, as measured by both units and floorspace, will remain in Class ~~A1~~E(a) use should the proposal be implemented;
- b. The main ground floor shopping frontage will face onto either High Street or Middle Row; and
- c. Any additional Use Class ~~A3~~E(b) or ~~A4~~drinking establishment uses will not adversely affect the character of the centre or otherwise result in a detrimental over-concentration of such uses in the vicinity of the application site.

Planning permission will be granted as an exception to these criteria where there are overriding benefits to the overall vitality and viability of the High Street, having regard to whether:

- The proposal will retain an active frontage;
- ~~The proposal will generate footfall equivalent to, or greater than, a normally acceptable~~
- ~~A-class~~ E(a), E(b) or E(c) use in the equivalent location; and
- The unit has been unsuccessfully marketed for normally acceptable ~~A-class~~ uses or has remained vacant for ~~a considerable amount of time at~~ least six months.

The amalgamation of existing premises to create larger units or the conversion of upper floors to provide additional floorspace in the same use class will not be permitted.

Within the High Street Shopping Area, further ~~Class A5~~hot food takeaway uses will not be permitted.

Whilst the High Street fulfils a number of different retail roles, including making an important contribution to the Borough's leisure offer and providing opportunities for more specialist shopping and services not catered for in the Town Centre Shopping Area, one role that is particularly valued is its ability to meet a range of local convenience shopping needs for people in the immediate locality. For this reason, this plan identifies a Primary Frontage in the High Street where Class A1 uses are protected.

The integrity of the small area of Primary Frontage, as the focus of convenience and comparison retailing in the High Street, is paramount. The Secondary Frontages offer opportunities for a broader mix of uses.

Given the already strong mix of cafes, sandwich shops, supermarkets, newsagents and take-aways (often offering food of limited nutritional value), coupled with the location of two large secondary schools at the northern end of the High Street, the Borough Council has determined not to permit any further A5 uses within the High Street Shopping Area as a part of its commitment to providing opportunities for healthy lifestyles, especially amongst young people.

## Generic retail policies

### Policy TC11: New convenience retail provision

New Class [A4E\(a\)](#) convenience retail floorspace provision will be expected to follow the sequential test and the Borough's retail hierarchy.

1,500m<sup>2</sup> floorspace is reserved to be provided as extensions to existing stores in the retail hierarchy, then other stores in accordance with the sequential test.

New convenience retail floorspace provision, of an appropriate scale and in an appropriate accessible location, will be made in the new neighbourhoods at Stevenage West, North of Stevenage and South East Stevenage.

New Local Centres will be permitted in each of the Stevenage West and North of Stevenage new neighbourhoods, each in the order of 500m<sup>2</sup>, to meet the day-to-day needs of the residents of the respective new developments.

A Neighbourhood Centre will be permitted in the South-East of Stevenage development of no more than 500m<sup>2</sup> with a convenience store and other related small-scale Use Class [A4E\(a\)](#) shops, sufficient to meet the day-to-day needs of the residents of the new neighbourhood.

These new Local Centres and the Neighbourhood Centre will become a part of the Borough's retail hierarchy. They should, wherever possible, be co-located with other community uses such as schools and/or health or community facilities, where such facilities are being provided.

A site for a major new [foodstore/food store](#) of up to 4,600m<sup>2</sup> net convenience goods floorspace and 920m<sup>2</sup> net comparison goods floorspace to serve Borough-wide needs post-2023 is identified on the policies map at Graveley Road. A retail impact assessment will be required, particularly focusing upon the impact on Local Centres and Neighbourhood Centres.

Our evidence suggests that there is currently a small need for convenience floorspace in the Borough. Only towards the middle of the plan period will a significant need for additional floorspace arise. This projected Borough-wide need is 7,600m<sup>2</sup> net of convenience trading floorspace. The Council is under an obligation to plan positively for this need, which requires a policy setting out how this floorspace should be distributed and any necessary allocations made.

1,500m<sup>2</sup> of the total need is reserved to allow for extensions to existing centres in the retail hierarchy, then other stores in accordance with the sequential test. A further 1,500m<sup>2</sup> is reserved to the new Local Centres at Stevenage West and North of Stevenage, and the new Neighbourhood Centre at South East Stevenage. An allocation for a large new store post 2023 will address the remaining 4,600m<sup>2</sup> net of identified need for convenience floorspace. Allowing for up to 20% (920m<sup>2</sup>) of additional net floorspace within the store to be devoted to ancillary comparison goods, the total floorspace increases to 5,520m<sup>2</sup>. Assuming a 70% gross to net

floorspace ratio, the maximum floorspace of the new superstore would be 7,900m<sup>2</sup> gross.

A site on Graveley Road, currently already in Class A1 use as a garden centre, is identified to accommodate such a large store. The northern tip of the garden centre site lies in North Hertfordshire District: as it is outside of the Borough, this local plan cannot allocate that part of the site. Given the fact that there is no immediate need for additional floorspace, and allowing for construction and trading establishment, we will entertain a planning application for this store from 2018 onwards. This new store should not be trading before 2023. Although on the northern edge of the Borough, this store will be well located in respect of the new neighbourhood North of Stevenage (see Policy HO3). Also, there are no alternative sites capable of accommodating a store of the required size.

The impact of this new store, given that it will essentially draw its trade from existing stores, will need to be assessed by the applicants and included with any planning application. To ensure that such facilities continue to meet local shopping needs we will consider removing Permitted Development rights and / or using legal agreements under Policy SP4 to retain any new units in A1 use.

#### **Policy TC12: New comparison retail provision**

Planning permission will be granted for additional comparison retail floorspace of the order of 4,700m<sup>2</sup> within one or more of the Town Centre Shopping Area, the Marshgate MOA, the Central Core MOA, the Station Gateway MOA or the Northgate MOA.

Proposals for out-of-centre comparison goods floorspace will be refused, unless they are an ancillary element to a major convenience store proposed under Policy TC11.

Proposals to relax or remove conditions on the type of goods that can be sold from existing out-of-centre comparison retail units will be refused.

Our evidence studies show that there is a projected need for 4,700m<sup>2</sup> of additional comparison retail floorspace during the lifetime of this plan. In accordance with the retail hierarchy, and to support the regeneration of the Town Centre, this floorspace will be directed to the Town Centre. This is most likely to take the form of a major extension to the existing Westgate Centre, but may, alternatively, come in a series of smaller-scale proposals.

The projected significant increase in the resident population in and around the Town Centre may support some further growth in comparison floorspace; in which case, this will be directed towards the creation of additional floorspace in appropriate locations within the Stevenage Central area.

Stevenage already has a very well developed out-of-centre comparison goods offer (the size of the offer is approximately that of the Town Centre). In order to support the retail hierarchy and, in particular, the much needed regeneration of the Town Centre, we believe that there is no need to allow for any additional out-of-centre

comparison goods floorspace, other than as an ancillary element to a major convenience store.

Because of the very significant quantum of out-of-centre comparison floorspace, and its adverse impact upon the vitality and viability of the Town Centre Shopping Area, the Borough Council will also resist any proposals to relax or remove conditions controlling the type of goods that can be sold from existing out-of-centre comparison units.

### **Policy TC13: Retail impact assessments**

Applications for main town centre uses should be located in the Town Centre, then in edge-of-centre locations and only if suitable sites are not available will out-of-centre sites be considered. When considering edge-of-centre and out-of-centre sites, preference will be given to accessible sites that are well connected (preferably by multi-modal means) to the Town Centre.

An impact assessment will be required for any proposals in excess of 300m<sup>2</sup> for main town centre uses outside the Town Centre. This should include an assessment of:

- i. The impact of the proposal on existing, committed and planned public and private investment in centres in the catchment area; and
- ii. The impact of the proposal on town centre vitality and viability, including local consumer choice and trade in the Town Centre and wider area, up to five years from the time that the application is made. For major schemes, where the full impact will not be realised in five years, the impact should also be assessed up to ten years from the time that the application is made.

Proposals will be permitted unless they fail the sequential test, or are likely to have a significant adverse impact on one or both of the above factors.

We will follow the guidance in the NPPF (paragraphs 24 - 26) that we should apply a sequential test to planning applications for Town Centre uses (as defined in Annex 2 to the NPPF) that are outside of the Town Centre. We have set a local threshold for ~~for much-needed~~ an impact assessment for proposals outside the Town Centre, as the alternative would be that applications are assessed against the national threshold (of 2,500m<sup>2</sup>), which our evidence suggests could be potentially harmful to centres.

Applications for main town centre uses should be located in the Town Centre (as defined above), then in edge-of-centre locations and only if suitable sites are not available will out-of-centre sites be considered. When considering edge-of-centre and out-of-centre sites, preference will be given to accessible sites that are well connected (by multi-modal means) to the Town Centre. Applicants should, in such circumstances, show flexibility on issues such as format and scale.

# Infrastructure and transport

## Infrastructure and developer requirements

### Policy IT1: Strategic development access points

The preferred vehicular access points to strategic development sites from the existing road network are shown on the policies map:

- To land west of Stevenage via the existing road network at Bessemer Drive and Meadway; To land north of Stevenage from B197 North Road approximately 250 metres north of the junction with Granby Road;
- To land south-east of Stevenage from a new roundabout on the A602 approximately 200 metres east of the junction with Bragbury Lane;
- To Stevenage Leisure Park from Argyle Way and Six Hills Way; and
- To Stevenage town centre from reconfigured junctions between:
  - Fairlands Way and Lytton Way; and
  - Six Hills Way, Lytton Way and London Road

Planning permission will be granted where proposals demonstrate:

- a. That these preferred access points have been incorporated into the scheme design; and
- b. For the development areas to the north and west of Stevenage, how they would integrate with any future phases of development beyond the Borough boundary.

Alternative access points and solutions will be permitted where they are demonstrably preferable in highway terms.

This plan relies upon a small number of strategic-scale schemes to deliver the majority of future new development within the Borough. It is vital that these are successfully integrated into the existing infrastructure of the town. Working with developers and the highway authority, a number of preferred vehicular access points for these sites have been identified.

A scheme of approximately 1,350 homes plus supporting uses to the west of Stevenage within the Borough boundary can be delivered using the existing access points underneath the A1(M) at Bessemer Drive and Meadway. The entrance to the site at Meadway will require enhancements to provide alternating one-way access. In the long-term, it is our intention that this access point will be ~~superceded~~superseded for motorised traffic by a new route across the A1(M) to the north of the existing tunnel (see Policy IT2).

A primary access to the land to the north of Stevenage can be taken from the B197 North Road. A preferred point for this access has been identified, located broadly between the existing pylon lines.



The Borough Council and developers should continue to work closely with North Hertfordshire District Council to ensure the access arrangements for this site allow for integration with any subsequent schemes beyond the administrative boundary. The preferred long-term solution is a continuous link from the identified access point on North Road to a new or improved junction within North Hertfordshire at, or close to, the existing North Road / Graveley Road intersection approximately 150 metres north of the administrative boundary.

Pending agreement and delivery of this solution, a second point of vehicular access will be required within the Borough boundary. This will be needed for phases of development beyond 300 homes (or equivalent)<sup>68</sup>. Secondary access might be provided from North Road, subject to acceptable clearance distances from the primary access point, or using Underwood Road where the existing carriageway extends to the boundary of the allocated land.

In the event of future development occurring in North Hertfordshire, any secondary access within the Borough boundary should be a short-term solution only. Any access point from Underwood Road, in particular, is not considered an appropriate long-term solution for private vehicular access and appropriate mechanisms will be used to ensure this.

Any outline scheme or masterplan for this land will be required to demonstrate that these issues have been fully taken into account.

A new roundabout on the A602 at the south-east of Stevenage has been identified as critical to the delivery of new housing in this area<sup>69</sup>. The new junction should be of an appropriate design, in terms of capacity, to ensure the smooth flow of traffic on this key route into and out of the town. It should be complementary to the wider scheme to improve flows and key junctions between Stevenage and Ware that is a key priority of the Local Transport Board.

The regeneration framework for the Town Centre identifies a number of key access points. In particular, it supports the removal of the existing roundabouts where Lytton Way currently meets Six Hills Way and Fairlands Way and replacing them with signalised junctions.

It is expected that these access points will form the basis of any submitted schemes. Alternative proposals will be considered where they are robustly demonstrated to be preferable in terms of:

- Traffic flows to / from the development;
- Traffic flows across the wider highway network;
- Emergency access; and / or
- Highway safety.

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<sup>68</sup> This is the maximum that the Highway Authority will permit from a single point of access. Roads in Hertfordshire: Highway Design Guide 3rd edition (HCC, 2011)

<sup>69</sup> Infrastructure Delivery Plan (SBC, 2015)

## **Policy IT2: West of Stevenage safeguarded corridors**

The areas around Meadway and south of Todd's Green, as shown on the policies map, are safeguarded.

Planning permission will only be granted for any development proposals which would not physically inhibit or otherwise prejudice comprehensive development of land to the west of Stevenage within North Hertfordshire District in the period beyond 2026.

This plan sets challenging development targets for the Borough over the period to 2031. However, this approach requires the Council to make use of almost all major opportunities within the Borough. Beyond this plan period, it will be increasingly challenging to continue finding new sites for development. North Hertfordshire District Council have recognised this and their emerging plan safeguards land to the west of Stevenage to meet the long-term needs of the town.

This site could provide around 3,000 new homes. It would be connected to, and integrated with, the scheme proposed for the land within the Borough over the current plan period. However, development on this scale will not be able to simply rely upon the access points identified in Policy IT1. A major new access road will be needed to link this site to the town's road network.

A route from Gunnels Wood Road across the Meadway playing fields has long been identified as the preferred means of achieving this. However, this will require major investment to be delivered. The Borough Council will continue to work with landowners and developers, North Hertfordshire District Council, Highways England and the Hertfordshire LEP to develop a funding package and scheme to 'unlock' land in North Hertfordshire for development. In the interim, an access corridor is safeguarded to ensure this long-term project is not compromised by short-term decisions.

In the event that a new crossing is provided, it is anticipated that the existing Meadway tunnel would be closed to private vehicular traffic but would be retained to allow access to the site by more sustainable modes of transport.

A second area, to the south of Todd's Green is also recognised. Although the existing road network in this area will not support a significant access point, it could be suitable for a sustainable transport corridor. Previous plans for a comprehensive development scheme identified this area for supporting playing pitch provision. This could, in part, be used to offset the loss of any facilities at Meadway.

## **Policy IT3: Infrastructure**

Planning permission for sites of 200 dwellings or more, including smaller sites being brought forward in phases that will cumulatively exceed this threshold, will be granted where applicants satisfactorily demonstrate how infrastructure needs arising from their proposals will be met. This should be demonstrated through:

- a. An infrastructure assessment at outline application stage; and / or
- b. A detailed infrastructure phasing and delivery plan at reserved matters or full application stage.

Where appropriate, conditions, legal agreements or other mechanisms will be used to ensure that development is phased to coincide with the delivery of infrastructure.

Requirements for specific infrastructure projects - such as schools, local facilities and transport - are set out in the relevant policies of this plan. However, the Council retains an overarching expectation that new development will not place an unacceptable burden on supporting services.

On schemes providing more than 200 homes<sup>70</sup>, we will require applicants to demonstrate that their scheme will provide, or can be accommodated within the limits of, supporting infrastructure. Assessments will be required to demonstrate consideration of (but not necessarily be limited to) transport, education, health, green infrastructure & open space, sports and leisure and utilities provision.

The Council's evidence base provides a robust starting point for the consideration of infrastructure issues<sup>71</sup>. However, this makes certain assumptions about the nature and timing of development and the availability of funding while service providers' requirements also change over time. Where analysis shows that schemes are likely to exceed infrastructure capacity, steps will be taken to ensure that new provision is made or development is phased so as to operate within the limits of existing provision until such time as additional capacity is realised.

Our environmental appraisals recognise that it will be necessary to take a precautionary approach to avoid causing harm to the Lee Valley SPA, which surrounds the Rye Meads wastewater treatment works<sup>72</sup>. Where it cannot be demonstrated that proposals can be accommodated within the limits of existing or planned wastewater infrastructure, Grampian conditions or other appropriate mechanisms will be used.

To prevent unnecessary duplication or delays in the planning process, the Council will retain the discretion to discharge this policy requirement (in whole or in part) through the submission of other strategies and assessments that are required as part of the planning process, such as Transport Assessments and Design & Access Statements.

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<sup>70</sup> Including smaller developments being brought forward in phases that will cumulatively exceed this threshold

<sup>71</sup> Infrastructure Delivery Plan (SBC, 2017)

<sup>72</sup> Appropriate Assessment Screening Opinion (SBC, 2015).

## Sustainable travel

### Policy IT4: Transport assessments and travel plans

Planning permission will be granted where:

- a. Development would not have an ~~adverse~~unacceptable impact upon highway safety;
- b. Development reflects the principles of the Stevenage Mobility Strategy;
- c. Schemes exceeding the relevant thresholds are accompanied by a satisfactory Transport Statement or Assessment, which demonstrates that the residual cumulative impacts of development are not severe;  
~~and~~
- d. Developments exceeding the Transport Assessment threshold are accompanied by an acceptable (green) travel plan.; ~~and~~
- e. Major trip-generating developments are focused within areas of greater public transport and accommodated by current or upgraded road layouts, unless demonstrated to be unachievable.

The Stevenage Borough Council strategy is to support and encourage increasing Mobility by sustainable and inclusive modes. It is to support a mode shift over time from car driver to more space efficient, socially inclusive and less polluting forms of Mobility, and not simply to supply extra road capacity for the benefit of car borne commuters in peak periods.

Stevenage is a Sustainable Travel Town and the Mobility Strategy focuses on reducing the need to travel overall and increasing the proportion of journeys made by sustainable modes (on foot, by bicycle, by public transport, or via schemes such as cycle hire and car clubs). The initiatives include walking, cycling and shared mobility infrastructure and enhancements, together with behaviour schemes.

The Strategy expects a step change in uptake of sustainable modes. It also advises that it is likely that some highway capacity would need to be reallocated for use by pedestrians, cyclists and bus users.

A Mobility Steering Group formed of Hertfordshire County Council, Stevenage Borough Council and invited stakeholders will monitor progress of the delivery of the Stevenage Mobility Strategy.

Maintaining safe and effective access to homes, facilities, jobs and schools is essential to ensuring good quality of life and a prosperous economy. Development proposals will not be supported where the residual cumulative impacts of development are severe.

The County Council, as highway authority, support the use of Transport Statements and Transport Assessments to assess the impact of new development upon the wider network as well as being a means to ascertain internal infrastructure needs. Guidance sets out the thresholds at which these are presently required<sup>73</sup>. Site-

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<sup>73</sup> Roads in Hertfordshire – A Guide for New Development (HCC, 2011)

specific circumstances might result in an assessment or statement being requested for developments below these:

	<b>Transport Statement</b>	<b>Transport Assessment</b>
Residential	More than 50 dwellings	More than 80 dwellings
Business (Use Class B1)	More than 1,500m <sup>2</sup> Gross Floor Area (GFA)	More than 2,500m <sup>2</sup> GFA
Industrial (B2)	More than 2,500m <sup>2</sup> GFA	More than 4,000m <sup>2</sup> GFA
Warehousing (B8)	More than 3,000m <sup>2</sup> GFA	More than 5,000m <sup>2</sup> GFA
Non-food retail	More than 800m <sup>2</sup> GFA	More than 1,500m <sup>2</sup> GFA

**Table 2 Thresholds for Transport Statements and Transport Assessments**

Developers are encouraged to agree the most appropriate approach to transport modelling with the highway authority and Stevenage Borough Council.

Travel plans set out measures that will be adopted by developers or businesses to encourage residents or staff to use more sustainable modes of transport for their journeys. Initiatives can include, but are not limited to, car sharing, cycle storage, showers, dedicated bus services, homeworking, smart technology, cycle training, personalised travel planning and education and behavioural change measures.

Major trip-generating developments significantly contribute to transportation demand and number of trips, heavily impacting local traffic patterns and overall mobility. These developments require careful planning consideration to balance convenience and sustainability. Heavy traffic exacerbates both CO<sub>2</sub> and NO<sub>x</sub> emissions due to prolonged idling, frequent stops, and inefficient engine operation.

The UK's TRICS System is widely used for trip generation analysis, providing data on traffic and multi-nodal transport surveys for developments and assessing transportation impacts.

Major trip-generating developments should be strategically located to achieve environmental goals, prioritising town centres, edge-of-centre locations, district and local centres, and locations accessible by various means of transport, including walking, cycling, and existing or planned public transport nodes, reducing car dependency and minimising trips needs.

**Policy IT5: Parking and access**

Planning permission will be granted where proposals comply with the requirements of the Parking Provision Supplementary Planning Document. Major development proposals, including redevelopments and changes of use, must additionally:

- a. Demonstrate how the development will be served by passenger transport. Planning obligations will be sought to provide services and facilities where appropriate; and
- b. Make the following provisions for pedestrians and cyclists:
  - i. Safe, direct and convenient routes within the development;
  - ii. Links to existing cycleway and pedestrian networks;

- iii. Appropriate means of crossing vehicle roads within, or adjacent to, the site;
- iv. Adequate landscaping and lighting of routes both within the development and on any new external links;
- v. Contributions towards improving cycleways and pedestrian routes serving the development site, where appropriate;
- vi. Secure bicycle parking provision; and
- vii. Ancillary facilities such as changing rooms, showers and lockers, where appropriate.

Planning permission for development proposals which result in the loss of off-street parking spaces (excluding public car parks) or formally defined on-street bays will be granted where:

- c. The parking lost is replaced as near as possible to the existing provision in an accessible location; or
- d. It can be demonstrated that the provision is not suitable or required.

The original masterplans for the New Town failed to anticipate the rise of the private car's popularity. The layouts of the 1960s and 1970s do not reflect contemporary car ownership (or car sizes), present-day perceptions of safety or how and where people generally prefer to store their car - within sight and easy reach of the front door. In parts of the town 'back-to-front' Radburn layouts result in underused garage courts with limited natural surveillance. In many areas, verges and small open spaces have been sacrificed to provide additional parking spaces.

As such, it is important to ensure that new development provides appropriate levels of car parking to prevent existing problems being exacerbated. This is particularly true of new residential development. Residential car parking standards are contained within the Parking Provision SPD. These include the discounts that will be applied in more accessible locations. Relevant applications will be required to meet these standards.

Recommended standards for other uses, and other types of parking, are also set out in this supplementary guidance<sup>74</sup>. Proposals should have regard to these and demonstrate how they have been taken into account. These will be regularly reviewed over the plan period to ensure they are in conformity with relevant national or local guidance and reflect local patterns of car ownership.

Some schemes may propose undercroft, or gated parking provision to make appropriate provision. In these cases, the Council will take reasonable steps to ensure such provision is useable and to prevent parking from being displaced onto surrounding streets. This may include requiring any such provision is provided free of charge in perpetuity for residents or employees or using covenants (or other relevant mechanisms) to ensure car owners make use of provided spaces.

Existing parking provision in the town is a valuable asset. Even small schemes can have a big impact. The conversion or sub-division of a modest number of houses in

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<sup>74</sup> Parking Provision SPD (SBC, 2012)

a street can 'tip the balance' in terms of the number of cars versus the number of available spaces. Similarly, schemes which result in the physical loss of existing provision need to be closely monitored. Schemes which take these matters into account will be permitted. Where it can be demonstrated that appropriate replacement provision has been made, or that existing provision is simply no longer able to accommodate modern vehicles, the loss of spaces will be allowed.

As well as making appropriate provision for cars, it is important to ensure that new developments are easily accessible, especially for walkers, cyclists and passenger transport users. Proposals will be required to demonstrate how they integrate with and, where appropriate, enhance the existing networks around Stevenage. A number of priority schemes are identified in this plan (see Policy IT7) to aid consideration of this policy requirement.

### **Policy IT6: Sustainable transport**

The following schemes are identified as priority new and improved sustainable transport schemes. Planning permission will be granted where proposals facilitate the creation or improvement of, reasonably provide or reasonably contribute towards these schemes:

1. The provision of a 5th platform at Stevenage station;
2. A significantly improved station building with entrances facing both the town centre and leisure park;
3. A new town centre bus station located to the west of the existing site and in close proximity to the station;
4. Public transport provision to and within the proposed strategic development sites to the west, north and south-east of Stevenage. This may be provided through the extension of existing, or creation of new bus routes;
5. Enhanced inter-urban bus provision including direct services to employment sites and locations outside of the Borough boundary;
6. New or improved bus services and facilities within 400 metres of major developments.

Stevenage is well served by public transport. The station is one of the busiest in Hertfordshire and is served by a variety of commuter, regional and long-distance services. It is a key asset and maximising its potential is essential to realising our strategy for the Town Centre. There is also a comprehensive bus network. Most parts of the town are within 400 metres of a bus stop and regular services.

In the short term, Network Rail have identified the provision of a fifth platform and turnback at Stevenage on the west side of the station<sup>75</sup>. This will allow trains from the Hertford Loop to reach the station and return without needing to cross the East Coast Mainline. It is considered that the majority of this can be achieved within the existing railway boundary and will be classified as operational development. However, it is essential to ensure that any associated works, such as the (re-

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<sup>75</sup> Network Specification: London North Eastern and East Midlands (Network Rail, 2015)

)provision of pedestrian and cycle access is compatible with future proposals for the Leisure Park site and Town Centre.

This scheme is being implemented primarily for operational purposes. It does not extend to wider environmental improvements of the station site. However, first impressions of Stevenage when travelling by train are poor. This is in terms of both the station environment itself and the routes to the Town Centre and Leisure Park. New station entrances, on both the east and west sides of the tracks are vital improvements and will catalyse further development in these key arrival spaces.

Beyond these schemes, the Council continues to support the concept of East-West Rail<sup>76</sup>. Although this is not critical to the delivery of the plan itself, there are clear potential benefits that would arise from a route that improves rail accessibility to Stevenage.

Alongside improvements to rail provision, enhancements to the bus network will be required. The removal of the existing bus station from the Town Centre will unlock development potential in this area. A preferred site for its replacement is identified in our masterplanning work<sup>77</sup>. This is to the south of the existing Theatre building and would allow for better connectivity between rail and bus while retaining links to the retail core.

The new neighbourhoods to the west, north and south-east of Stevenage will need to demonstrate how bus provision will be made. This will be a key prerequisite of any schemes. Developers should work closely with the County Council's Passenger Transport Unit to identify the best solutions.

The Hertfordshire LEP have identified inter-urban bus travel as a key priority along the A1(M) corridor<sup>78</sup>. This Local Plan recognises that it is simply not possible to physically accommodate all future housing and employment needs within the Borough. Direct and reliable services between Stevenage and employment areas in other nearby towns will be vital if they are to represent a genuine alternative to trips by car.

All major development proposals will be required to demonstrate how they will be served by public transport. Where appropriate, contributions towards new or improved services and facilities will be sought.

### **Policy IT7: New and improved links for pedestrians and cyclists**

The following schemes are identified as priority new and improved links for pedestrians and cyclists. Planning permission will be granted where proposals maintain, enhance, reasonably provide or reasonably contribute towards:

#### **Routes**

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<sup>76</sup> <http://www.eastwestrail.org.uk/>

<sup>77</sup> Stevenage Central Town Centre Framework (DLA, 2015)

<sup>78</sup> Perfectly Placed for Business: Hertfordshire's Strategic Economic Plan (Hertfordshire LEP, 2014)



The following schemes are identified as priority new and improved links for pedestrians and cyclists:

1. From Town Square to the Leisure Park via Stevenage Station;
2. From The Forum to Town Centre Gardens via a new surface-level crossing of St George's Way;
3. Along St Georges Way between the junctions with Fairlands Way and Six Hills Way;
4. From Ditchmore Lane to the town centre via an improved crossing over Fairlands Way;
5. From the junctions of Gunnels Wood Road and Bessemer Drive and / or Gunnels Wood Road and Six Hills Way to the new development west of Stevenage;
6. From Gunnels Wood Road via Meadway Ancient Lane to the new development west of Stevenage;
7. Along Gresley Way from Six Hills Way to Martins Way including a spur to Fairlands Way;
8. From the junction of Coreys Mill Lane and North Road and / or following the route of Bridleway 103 from Corey's Mill to new developments north of Stevenage;
9. From the junction of Broadhall Way and Bragbury Lane to new development south-east of Stevenage;
10. Along the principal interior roads of the strategic developments west, north and south-east of Stevenage.

### **Cycle Parking**

The Stevenage Cycle Strategy identifies improvements to cycle parking provision available to the public in Stevenage in terms of gaps in provision at appropriate locations as well as the quality of existing cycle parking.

### **Wayfinding**

The Stevenage Cycle Strategy identifies improvements to wayfinding for pedestrians and cyclists in and around Stevenage, which includes signage and maps.

The segregated pedestrian and cycle network is one of the finest engineering achievements of the New Town. Wide and clearly defined routes are provided alongside the main roads of the town. A number of junctions are grade-separated allowing free flowing access across main routes.

However, the role of walking and cycling in the town has declined. The proportion of journeys to work by these modes in Stevenage has fallen by more than 60% over the last forty years. This is reflected in the state of the network with some stretches showing signs of poor maintenance and under-investment. However, cycling in particular is experiencing a renaissance in many towns and cities. It is important that Stevenage capitalises on this and promotes **it'sits** ground-breaking heritage in this **regardsregard**. This will deliver wider benefits in terms of health and wellbeing and

also helps prevent a self-fulfilling prophecy whereby a lack of suitable provision results in a (perceived) lack of demand.

To help deliver the requirements of Policy IT5 a number of priority schemes for pedestrians and cyclists have been identified. These will be implemented over the plan period to integrate new areas of development into this network and to address known gaps in provision. The nature and scale of contribution that sites will be required to make will vary. Smaller sites may contribute through CIL or other pooled funding sources. The largest sites will be required to make direct on-site provision as well as contributions to connecting routes.

Significantly enhanced provision for pedestrians and cyclists is a key element of our masterplan for the Town Centre. We will break down the key barriers to movement that exist. In particular, connectivity from east to west will be improved. In the longer-term, the provision of an improved link between the Town Centre and Old Town High Street, including the provision of a replacement bridge across Fairlands Way, is envisaged.

On new strategic developments to the west, north and south-east, clearly segregated routes should be provided along principal interior roads to encourage safe walking and cycling journeys and reflect New Town design principles. These should connect to lower order streets where safe, on-carriageway cycling can be supported. Connections to the existing network will be delivered through a number of identified extensions and improvements.

For the development west of Stevenage, it would be preferable for connections to / from the development to run alongside the preferred vehicular access routes. However, it is recognised that this may not be possible along Bessemer Drive without the use of third-party land. In this event, upgrades and improvements to the existing route and underpass from Six Hills Way via Chadwell Road will be considered as an alternative.

The Stevenage Cycle Strategy will be regularly reviewed and updated over the plan period to ensure that it is up to date in terms of the infrastructure needs for active travel.

### **Policy IT8: Public parking provision**

Planning permission resulting in the loss of existing public car or cycle parking provision will be granted where:

- i.a.** Existing spaces are replaced within or adjacent to the new development;
- ii.b.** Replacement car and cycle-parking provision are made within 200 and 80 metres walk respectively of the key attractors currently served; or
- iii.c.** It can be robustly evidenced that the parking is no longer required.

Applications for new public car or cycle provision will be supported in principle where they respond to a demonstrated need and do not take land specifically allocated or otherwise protected for other uses.

There are a number of public car parking facilities across the town. These serve important destinations such as the railway station, Town Centre and Old Town. It is important to ensure sufficient levels of parking are provided at these locations to ensure their long-term viability and vibrancy. There will be a general presumption against the loss of existing spaces unless the criteria of Policy IT8 are satisfied.

Transport planning often uses [aan](#) 80 metres per minute standard for measuring walking speeds and distances<sup>79</sup>. Cycle parking should be provided in as close proximity to the destination as possible to encourage use while car parking should be provided in close proximity.

The redevelopment of the town centre will require the rationalisation of existing car parking provision. The peripheral areas of the Town Centre are dominated by large surface car parks and it will be vital to make more efficient use of this land. Similarly, the large surface car parks to the rear of the Old Town High Street provide opportunities for more development. New facilities will be supported in these areas to facilitate change.

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<sup>79</sup> Such as the Public Transport Accessibility Level (PTAL) method employed for Transport for London

# High-quality homes

## Housing allocations

### Policy HO1: Housing allocations

The following sites, as shown on the proposals map, are allocated for housing to meet our development needs:

Reference	Sites	Dwelling capacity (net)
HO1/1	Bedwell Crescent neighbourhood centre	45
HO1/2	Bragbury End sports ground car park	8
HO1/3	Burwell Road neighbourhood centre	20
HO1/4	Dunn Close garage court	5
HO1/5	Ex-play centre, Scarborough Avenue	15
HO1/6	Former Pin Green school playing field	42
HO1/7	Fry Road day nursery	6
HO1/8	Ken Brown car showroom	36
HO1/9	Kenilworth neighbourhood centre	65
HO1/10	Land at Eliot Road	16
HO1/11	Land West of North Road (Rugby Club)	149
HO1/12	Marymead neighbourhood centre	60
HO1/13	Scout hut, Drakes Drive	18
HO1/14	Shephall Centre and adj. amenity land	34
HO1/15	Shephall View	25
HO1/16	The Glebe neighbourhood centre	35
HO1/17	The Hyde neighbourhood centre	50
HO1/18	The Oval neighbourhood centre	275
	Town Centre (Policies TC01 to TC13)	2,000
	New neighbourhoods (Policies HO2 to HO4)	2,700
	Windfall sites (after 2021)	200 (20 per year)
	<b>TOTAL</b>	<b>5,804</b>

Sites should be developed at an overall capacity which generally accords with the dwelling capacity given for that site.

Planning permission for residential development on these sites will be granted where the proposed development satisfactorily demonstrates how any site-specific considerations have been properly addressed and / or incorporated into the proposal.

Proposals on these sites which do not include housing will be refused.

Identifying sites and locations for new housing is one of the main roles of the Local Plan. Our target is for at least 7,600 homes to be built within the area covered by this plan between 2011-2031.

We have already made significant progress towards this target. At 1 October 2015, around 2,350 homes had been completed or granted planning permission. This leaves us with a residual requirement of 5,429 new homes to be developed.

Policy HO1 includes sufficient sites to meet the target, whilst also allowing for some flexibility if any of these sites do not come forward. Sites have been allocated where we think at least five homes can be built.

Our evidence<sup>80</sup> shows that we have exhausted all potential brownfield sites before greenfield or Green Belt sites were considered for allocation in this plan. The main opportunities for brownfield development come from the redevelopment of the neighbourhood centres and the regeneration of the Town Centre.

The housing numbers in this policy are indicative. Schemes on these sites should aim to achieve the highest possible net density appropriate to the character of the area, passenger transport accessibility and other relevant plan policies.

Many of the allocated sites have particular site-specific considerations to take into account. These might be environmental, social or local infrastructure issues. The table on the following page sets out the criteria that should be considered for each site. All of the sites have been assessed within our SA. The appraisal results have been used to help identify the site-specific considerations for developers.

The information set out against each proposal allocation is not a formal development brief. Any proposals coming forward on these sites will be assessed against all Local Plan policies and other material considerations relevant at the time of application. We may require developers to provide more information or include measures that are not specifically identified in the table below.

Policies HO2 to HO4 will provide the basis for developing the new neighbourhoods and detailed policies to guide town centre development are located in Section 7 of this plan.

The homes that are delivered from the sites identified in this Policy will be supplemented by windfalls. These are the sites that are brought forward which have not been specifically identified for development. They will be supported in principle where they help maintain our supply of deliverable sites and will not have an adverse impact. Policy HO5 sets out the criteria against which applications on windfall sites will be assessed.

Site Name	Site specific considerations
Bedwell Crescent neighbourhood centre	<ul style="list-style-type: none"> <li data-bbox="560 1912 1294 1971">• Flood Risk Assessment required for any development of 1 hectare or more.</li> </ul>

<sup>80</sup> Housing Technical Paper (SBC, 2015)

	<ul style="list-style-type: none"> <li>Community facilities to be retained or <del>reprovided</del><u>re-provided</u>, or their loss justified.</li> <li>Garages to be retained or <del>reprovided</del><u>re-provided</u>, unless it can be demonstrated that they are no longer required to meet resident needs or others are available nearby, or they no longer meet operational requirements.</li> <li>No loss in overall levels of parking provision, unless it can be demonstrated that a lower level will still meet the needs of the centre.</li> </ul>
Bragbury End sports ground car park	<ul style="list-style-type: none"> <li>Within Area of Archaeological Significance - assessment will be required. Flood Risk Assessment required - within flood risk area.</li> <li>Preserve or enhance the setting of adjacent listed buildings.</li> <li>Emphasis on high-quality landscaping within and / or around the development to reduce impact of greenfield development and create transition to Green Belt beyond.</li> <li>Satisfactory vehicular access will need to be ensured.</li> <li>Special consideration to sustainable transport measures due to edge-of-town location.</li> <li>An Ancient Lane runs along the site boundary.</li> <li>Suitable location to provide aspirational housing.</li> </ul>
Burwell Road neighbourhood centre	<ul style="list-style-type: none"> <li>Community facilities to be retained or <del>reprovided</del><u>re-provided</u>, or their loss justified. Garages to be retained or <del>reprovided</del><u>re-provided</u>, unless it can be demonstrated that they are no longer required to meet resident needs or others are available nearby, or they no longer meet operational requirements.</li> <li>No loss in overall levels of parking provision, unless it can be demonstrated that a lower level will still meet the needs of the centre.</li> </ul>
Dunn Close garage court	<ul style="list-style-type: none"> <li>No specific measures identified.</li> <li>Garages to be retained or <del>reprovided</del><u>re-provided</u>, unless it can be demonstrated that they are no longer required to meet resident needs or others are available nearby, or they no longer meet operational requirements.</li> </ul>
Ex-play centre, Scarborough Avenue	<ul style="list-style-type: none"> <li>Community facility to be retained or <del>reprovided</del><u>re-provided</u>, or its loss justified.</li> </ul>
Former Pin Green school playing field	<ul style="list-style-type: none"> <li>The loss of sports facilities will need to be mitigated.</li> </ul>
Fry Road day nursery	<ul style="list-style-type: none"> <li>Community facility to be retained or <del>reprovided</del><u>re-provided</u>, or its loss justified.</li> </ul>
Ken Brown car showroom	<ul style="list-style-type: none"> <li>Investigate whether previous uses have led to any contamination of site.</li> </ul>
Kenilworth neighbourhood centre	<ul style="list-style-type: none"> <li>Community facilities to be retained or <del>reprovided</del><u>re-provided</u>, or their loss justified. Potential relocation of <del>sub-stations</del><u>substation</u> and underground power cables.</li> <li>No loss in overall levels of parking provision, unless it can be demonstrated that a lower level will still meet the needs of the centre.</li> </ul>
Land at Eliot Road	<ul style="list-style-type: none"> <li>Preserve or enhance the adjacent Green Link to ensure minimal impact.</li> </ul>
Land West of North Road (Rugby Club)	<ul style="list-style-type: none"> <li>Flood Risk Assessment required for any development of 1 hectare or more. Replacement sports facilities in a suitable location, and of equivalent, or better, quantity and quality will be required, prior to development.</li> <li>Special consideration to sustainable transport measures due to edge-of-town location.</li> <li>Public Rights of Way run along the boundaries of the site.</li> </ul>
Marymead neighbourhood centre	<ul style="list-style-type: none"> <li>Preserve or enhance the conservation area</li> </ul>

	<ul style="list-style-type: none"> <li>Community facilities to be retained or <del>reprovided</del><u>re-provided</u>, or their loss justified. Existing employment provision should be <del>reprovided</del><u>re-provided</u>.</li> <li>No loss in overall levels of parking provision, unless it can be demonstrated that a lower level will still meet the needs of the centre.</li> <li>Garages to be retained or <del>reprovided</del><u>re-provided</u>, unless it can be demonstrated that they are no longer required to meet resident needs or others are available nearby, or they no longer meet operational requirements.</li> </ul>
Scout hut, Drakes Drive	<ul style="list-style-type: none"> <li>Community facility to be <del>reprovided</del><u>re-provided</u> or its loss satisfactorily justified.</li> </ul>
Shephall Centre and adj. amenity land	<ul style="list-style-type: none"> <li>Within Area of Archaeological Significance - assessment will be required. Preserve or enhance the conservation area</li> <li>Community facility to be <del>reprovided</del><u>re-provided</u> or its loss satisfactorily justified.</li> <li>Suitable location to provide aspirational housing.</li> </ul>
Shephall View	<ul style="list-style-type: none"> <li>Satisfactory vehicular access will need to be ensured.</li> </ul>
The Glebe neighbourhood centre	<ul style="list-style-type: none"> <li>Flood Risk Assessment required for any development of 1 hectare or more. An archaeological assessment will be required.</li> <li>Investigate whether previous uses have led to any contamination of site Community facilities to be retained or <del>reprovided</del><u>re-provided</u>, or their loss justified. Garages to be retained or <del>reprovided</del><u>re-provided</u>, unless it can be demonstrated that they are no longer required to meet resident needs or others are available nearby, or they no longer meet operational requirements.</li> <li>Existing employment provision should be <del>reprovided</del><u>re-provided</u>.</li> <li>No loss in overall levels of parking provision, unless it can be demonstrated that a lower level will still meet the needs of the centre.</li> </ul>
The Hyde neighbourhood centre	<ul style="list-style-type: none"> <li>An archaeological assessment will be required.</li> <li>Flood Risk Assessment required for any development of 1 hectare or more. Investigate whether previous uses have led to any contamination of site. Community facilities to be retained or <del>reprovided</del><u>re-provided</u>, or their loss justified.</li> <li>No loss in overall levels of parking provision, unless it can be demonstrated that a lower level will still meet the needs of the centre.</li> </ul>
The Oval neighbourhood centre	<ul style="list-style-type: none"> <li>Archaeological and transport assessments will be required.</li> <li>Flood Risk Assessment required for any development of 1 hectare or more. Investigate whether previous uses have led to any contamination of site. Community facilities to be retained or <del>reprovided</del><u>re-provided</u>, or their loss justified. Open space, including the children's playground, should be retained or <del>reprovided</del><u>re-provided</u>.</li> <li>No loss in overall levels of parking provision, unless it can be demonstrated that a lower level will still meet the needs of the centre.</li> </ul>

**Table 3 Site specific considerations for housing allocations identified in Policy HO1**

### **Policy HO2: Stevenage West**

Land to the west of Stevenage, as defined by the policies map, is allocated for the development of approximately 1,350 dwellings.

A Masterplan for the whole site will be required as part of any planning application. The Masterplan must be approved prior to the submission of detailed development proposals for the site.

Development proposals will be permitted where the following criteria are met:

- a. The applicant can demonstrate that development can be expanded beyond the Borough boundary in the future, into safeguarded land within North Hertfordshire;
- b. The development incorporates employment floorspace of 10,000m<sup>2</sup>, in accordance with Policy EC1;
- c. Improvements to existing access routes across the A1(M), via Bessemer Drive and Meadway, are provided, which link effectively into the existing road, cycleway and pedestrian networks;
- d. The scheme is designed to encourage the use of sustainable modes of transport;
- e. An appropriate buffer to mitigate against noise impacts from A1(M) is included;
- f. At least 5% aspirational homes are provided in line with Policy HO9;
- g. Plots to accommodate at least 1% new homes are made available for self-build purposes;
- h. 30% affordable housing is provided in line with Policy HO7;
- i. Provision for supported or sheltered housing is made in line with Policy HO10;
- j. A primary school is provided in line with the most up-to-date evidence of need;
- k. Local facilities to serve the community are incorporated, including a GP surgery, subject to demand;
- l. Sports facilities are provided on-site, in line with Policy HC8, including, but not limited to:
  - i. A skate park or MUGA for children; and
  - ii. Land to accommodate a new cricket facility;
- m. A full archaeological assessment is undertaken;
- n. A full flood risk assessment is undertaken;
- o. The scheme incorporates a network of green infrastructure, with an emphasis on high-quality landscaping within and around the development to reduce the impact of the development on the surrounding greenfield / Green Belt land;
- p. Existing Public Rights of Way retained and incorporated, where possible;
- q. The impact of noise pollution from London Luton Airport is mitigated; and
- r. Electric car charging points are provided at an easily accessible location within the site.

It is recognised that the site may be delivered by a number of different developers. In this case, any phase of development would be required to



demonstrate that it would enable the delivery of the policy objectives for the development as a whole and those relevant to that phase, and enable an expanded scheme within North Hertfordshire District Council. Community facilities should be provided in a location that allows them to be expanded to meet the needs of the site as a whole.

The development site known as Stevenage West was originally released from the Green Belt in the District Plan<sup>81</sup> to allow for a large-scale residential-led scheme. This formed part of a wider cross-boundary allocation, which extended into North Hertfordshire. However, the land within North Hertfordshire was never released from the Green Belt.

Development on this site has been subject to a long planning history, resulting in the most recent application being withdrawn in 2013. Notwithstanding this, Stevenage West still provides a significant opportunity for development within both Stevenage and North Hertfordshire.

The allocation of Stevenage West provides the only opportunity within the Borough to accommodate a new urban extension, without compromising Green Belt land. As such it is crucial in terms of meeting our housing target.

The site's close proximity to Gunnels Wood Employment Area also means it offers an ideal opportunity to meet some of our employment needs. A mixed-use scheme will be required, incorporating around 10,000m<sup>2</sup> of new employment land. This should be located towards the eastern edge of the site, adjacent to the main access point at Bessemer Drive.

A scheme is now being pursued to bring forward this part of the site within the Borough boundary independently from the North Hertfordshire land. This will allow it to be developed at an earlier stage within the plan period and using the existing access points across the A1(M). Further land is likely to be safeguarded by North Hertfordshire to enable the scheme to be expanded beyond the Borough boundary, to provide another 3,000 homes after 2026. Any development proposal will be required to demonstrate that it can be fully integrated with this wider scheme in the future. The approval of a Masterplan will be required prior to the submission of detailed development proposals for the site.

Two access points already exist to serve the site, allowing movement under the A1(M) at Meadway and Bessemer Drive. The entrance to the site at Meadway will require enhancements to provide satisfactory vehicular access, but no additional access points will be required at this stage. The developer will need to work with the Highways Authority to ensure any improvements required to the road network are provided. A major new access point will be required to serve the wider, cross-boundary scheme. Land to facilitate this is safeguarded by Policy IT2.

The NPPF is clear that significant development should be focused in locations which are or can be made sustainable<sup>82</sup>. Part of this means ensuring that the residents of

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<sup>81</sup> District Plan Second Review, 1991 - 2011 (as amended)

<sup>82</sup> As set out in Paragraph 17 'Core Planning Principles'.

new developments have access to appropriate local facilities. The location of the site, to the west of the A1(M), means that new facilities will be required to ensure that residents can meet their day-to-day needs. This will also ensure that these significant developments broadly reflect the ethos and planning principles that underpin the existing neighbourhoods of the town. Facilities will include a primary school (exact requirements to be confirmed by Hertfordshire County Council), a ~~doctors~~doctor's surgery and local convenience retail provision.

New facilities which meet the general parameters for local or neighbourhood centres will be treated as such. New facilities which do not will be treated as local shops. Any applications for subsequent development or changes of use will be considered against the criteria of the relevant policy.

Sports facilities will also be required, in line with policy HC8. As part of this requirement, our evidence identifies a need for an additional cricket facility to be provided within the town, towards the end of the plan period. It recommends Stevenage West as the preferred location for this provision to be made. Subject to an up-to-date assessment of demand, the masterplan will be expected to show how this facility can be accommodated within the site. It is likely that additional (external) sources of funding will be required to deliver this facility. This will require further discussion at pre-application stage. In the event that no demand is shown for the proposed facility by an operator, equivalent quantitative sports pitch provision will be required in accordance with Policy HC8. A skate park ~~for~~ alternative youth facilities will also be required.

The site also encompasses an Area of Archaeological Significance. A full assessment will be required, and advice should be sought from Hertfordshire County Council.

Our SHMA identifies the need for more larger homes to balance out our housing mix. Due to its location on the edge of town, and adjacent to surrounding Green Belt / Greenfield land, our evidence<sup>83</sup> identifies this site as being suitable for providing much-needed aspirational homes within the Borough. The study recommends around 5% aspirational homes are provided on our urban extension sites. This will ensure an appropriate level of provision, without flooding the market.

A small proportion of plots will be required to be made available for sale to people who want to build their own homes. This can be combined with the aspirational homes requirement, by reserving larger plots that meet both criteria. If self-build plots are not taken up by the public after being marketed for at least two years, we will allow these to revert to conventional build plots.

### **Policy HO3: North of Stevenage**

Land to the North of Stevenage, as defined by the policies map, is allocated for the development of approximately 800 dwellings.

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<sup>83</sup> Aspirational Housing Research (SBC, 2010)

A Masterplan for the whole site will need to be submitted as part of an outline planning application. The Masterplan must be approved prior to the submission of detailed development proposals for the site.

Development proposals will be permitted where the following criteria are met:

- a. The applicant can demonstrate that development can be expanded beyond the Borough boundary, and fully integrated with a wider, cross-boundary scheme;
- b. Satisfactory vehicular access is provided. At least two access points to and from the site will be required, which link effectively into the existing road, cycleway and pedestrian networks;
- c. The scheme is designed to encourage the use of sustainable modes of transport;
- d. At least 5% aspirational homes are provided in line with Policy HO9;
- e. Plots to accommodate at least 1% new homes are made available for self-build purposes;
- f. 30% affordable housing is provided in line with policy HO7;
- g. Provision for supported or sheltered housing is made in line with Policy HO10;
- h. Local facilities to serve the community are incorporated, including a GP surgery, subject to demand;
- i. A primary school is provided in line with the most up-to-date evidence of need;
- j. A skate park or MUGA for children is provided on-site;
- k. A full archaeological assessment is undertaken;
- l. A full flood risk assessment is undertaken;
- m. The proposal seeks to preserve or enhance the conservation area, including the setting of adjacent listed buildings. The following mitigation measures should be incorporated;
  - i. As much of the requirement for aspirational homes (criteria d) as possible should be met on the part of the site that lies within the conservation area. Development within this area should also be heavily landscaped to reduce the visual impact of development;
  - ii. Existing hedgerows should be maintained and additional screening implemented to reduce the visual impact of the development;
  - iii. Tall buildings will not be permitted. Building heights will be a maximum of two storeys within the eastern part of the site;
  - iv. No vehicular access to the site will be permitted from the east of the site, across the open fields;
  - v. Existing Public Rights of Way are retained and designed into the development, where possible, and diverted where necessary; and
  - vi. Building styles and layout within the conservation area to the east of the site should reflect the key features of the conservation area.

- n. The scheme incorporates a network of green infrastructure, with an emphasis on high-quality landscaping within and around the development to reduce the impact of the development on the surrounding greenfield / Green Belt land;
- o. An appropriate buffer around existing power lines is incorporated; and
- p. Electric car charging points are provided at an easily accessible location within the site

As part of any development proposal, we will require the open space to the east of the boundary to be retained as such, either via a Legal Agreement or through the transfer of land to the Borough Council.

Land to the north of Stevenage, east of the B197 North Road, has been removed from the Green Belt to enable the development of around 800 new homes. The large, relatively unconstrained site offers the opportunity to create an urban extension north of the existing urban area.

This site forms part of a wider potential development opportunity which stretches beyond the Borough boundary. North Hertfordshire have consulted on delivering a further 1,000 homes to the north of Stevenage. Any prospective developer should liaise with North Hertfordshire and adjacent landowners / developers to ensure that proposals on this site can be fully integrated with a wider scheme in the future. The approval of a Masterplan will be required prior to the submission of detailed development proposals for the site.

There is currently no vehicular access to the site. The primary access route can be taken from North Road. An additional access point is likely to be required for phases of development beyond 300 units (or equivalent traffic generating uses). The developer will need to work with the Highways Authority to ensure any required improvements to the road network are undertaken.

As with Stevenage West, the location of the site, on the edge of the town, means that new facilities will be required to ensure that residents can meet their day-to-day needs. This will also ensure that these significant developments broadly reflect the ethos and planning principles that underpin the existing neighbourhoods of the town. Facilities will include a primary school (exact requirement to be confirmed by Hertfordshire County Council), a ~~doctors~~doctor's surgery and local convenience retail provision.

New facilities which meet the general parameters for local or neighbourhood centres will be treated as such. New facilities which do not will be treated as local shops. Any applications for subsequent development or changes of use will be considered against the criteria of the relevant policy.

Sports facilities will also be required, in line with policy HC8. Our evidence identifies a need for a skate park ~~for~~ alternative youth facilities to be provided on site.

Our evidence<sup>84</sup> identifies the need for more larger homes to balance out our housing mix. Due to its edge of town location, and its proximity to surrounding Green Belt / Greenfield land, our evidence<sup>85</sup> identifies this site as being suitable for providing much-needed aspirational homes within the Borough. The study recommends around 5% aspirational homes are provided on our urban extension sites. This will ensure an appropriate level of provision, without flooding the market.

A small proportion of plots will be required to be made available for sale to people who want to build their own homes. This can be combined with the aspirational homes requirement, by reserving larger plots that meet both criteria. If self-build plots are not taken up by the public after being marketed for at least two years, we will allow these to revert to conventional build plots.

9.30 The site lies partly within the St. Nicholas and Rectory Lane Conservation Area. Our evidence<sup>86</sup> shows that the development of this area will have some degree of impact on the character and appearance of the conservation. However, this will not be significant, and will be outweighed by the social and economic benefits that would be provided by the development of the land for residential use. A number of mitigation measures are identified that should help to minimise any negative aspects of development.

In particular, it recommends that larger, aspirational homes are provided within the part of the site that lies within the Conservation Area, and that these are heavily landscaped to enable more effective transition from the new housing to the adjacent open spaces. Existing screening is currently provided by the hedgerow, but this could be increased to make it more effective. This has worked successfully for the adjacent development of Chancellors Road, which also directly adjoins the conservation area. Building styles, massing and layout will require careful consideration.

The site is also adjacent to an Area of Archaeological Significance. A full ~~archeological~~archaeological assessment will be required and guidance should be sought from Hertfordshire County Council.

In accordance with our Open Space Strategy, and the findings of the Heritage Assessment, we will seek to protect the openness of the countryside closest to St. Nicholas Church and within Rectory Lane Conservation Area, known locally as Forster Country. The protection will recognise the literary connection of the land to E.M. Forster and Rooks Nest House<sup>87</sup>. As part of any development proposal, we will require the remaining open space to be retained as such, either via a Legal Agreement or through the transfer of land to the Borough Council. This will be as part of / in lieu of on-site open space provision. Policy NH8 supports proposals which aim to enhance this site and to create a country park.

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<sup>84</sup> Strategic Housing Market Assessment (SBC, 2015)

<sup>85</sup> Aspirational Housing Research (SBC, 2010)

<sup>86</sup> Heritage Impact Assessment - North Stevenage (SBC, 2015)

<sup>87</sup> Open Space Strategy (SBC, 2015)

Pylons and overhead power cables run east/west through the centre of the site. Development will need to be carefully planned to ensure that a suitable buffer is provided. National guidance will be used to assess the minimum width requirements.

#### **Policy HO4: South East of Stevenage**

Land to the South East of Stevenage, as defined by the policies map, is allocated for the development of approximately 550 dwellings. The site will be developed as two separate parcels:

- North of the A602 (150 dwellings)
- South of the A602 (400 dwellings)

Development proposals will be permitted where the following criteria are met:

- a. Satisfactory vehicular access to both sites is provided from a single point of access off the A602, in line with Highways Authority requirements;
- b. The schemes are designed to encourage the use of sustainable modes of transport;
- c. At least 5% aspirational homes are provided in line with Policy HO9;
- d. Plots to accommodate at least 1% new homes are made available for self-build purposes;
- e. 30% affordable housing is provided in line with policy HO7;
- f. Provision for supported or sheltered housing is made in line with Policy HO10;
- g. Existing Public Rights of Way are incorporated, where possible;
- h. The Ancient Lane along Aston Lane will be preserved or enhanced;
- i. A full archaeological assessment is undertaken;
- j. A full flood risk assessment is undertaken;
- k. The proposals seek to preserve or enhance the setting of adjacent listed buildings;
- l. The schemes incorporate a network of green infrastructure, with an emphasis on high-quality landscaping within and around the development to reduce the impact of the development on the surrounding greenfield / Green Belt land;
- m. The tree boundary on the site to the North of the A602 is retained as far as possible; and
- n. Electric car charging points are provided at an easily accessible location within the site.

The following will also be required to be provided within the parcel south of A602, unless demonstrated that these facilities are more satisfactorily accommodated on the northern part of the site:

- i. Local facilities to serve the community, including a GP surgery, subject to demand; and
- ii. On-site sports facilities in line with Policy HC8, including, but not limited to, the provision of a MUGA or Skate Park for children.

Land to the south east of Stevenage, at Bragbury End, has been removed from the Green Belt to enable the development of around 550 new homes. The site is split into two parts. The land to the south of the A602 is the larger of the two sites, and is relatively unconstrained. This site will accommodate around 400 of the new dwellings. The site to the north will accommodate the remaining 150 homes.

There is currently no vehicular access to either of the sites. The Highways Authority has previously confirmed that a new roundabout on the A602 to serve both sites is critical to the delivery of new housing in this area<sup>88</sup>.

Applicants for planning permission will need to address the requirements of the Development Plan as a whole. In this instance, this will include the Hertfordshire Minerals Plan which contains these sites within the Sand and Gravel Belt. Further advice can be obtained from either the Borough or County Councils on the practical implications of this designation.

Land to the north of the A602 is currently designated as outdoor sports provision and was previously used as playing fields. Our Sports Strategy<sup>89</sup> recognises that these facilities no longer have community use and have been redundant for some years. The assessment shows that we have an over-supply of playing fields across the town and that sufficient space will still remain even with the growth set out within this plan. As such, the sports provision does not require replacement. However, developers' contributions will be required towards improvements to existing public playing field sites in Stevenage, as part of the requirement for sports provision arising from Policy HC8. A skate park or MUGA for children will also be required.

The location of the site, on the edge of the town, means that new facilities will be required to ensure that residents can meet their day-to-day needs. This will also ensure that these significant developments broadly reflect the ethos and planning principles that underpin the existing neighbourhoods of the town. Facilities will include a ~~doctors~~doctor's surgery and local convenience retail provision.

New facilities which meet the general parameters for local or neighbourhood centres will be treated as such. New facilities which do not will be treated as local shops. Any applications for subsequent development or changes of use will be considered against the criteria of the relevant policy.

Our SHMA identifies the need for more larger homes to balance out our housing mix. Due to the edge of town location of these sites, and their proximity to surrounding Green Belt / greenfield land, our evidence<sup>90</sup> identifies them as being suitable for providing much-needed aspirational homes within the Borough. The study recommends around 5% aspirational homes are provided on our urban extension sites. This will ensure an appropriate level of provision, without flooding the market.

A small proportion of plots will be required to be made available for sale to people who want to build their own homes. This can be combined with the aspirational homes requirement, by reserving larger plots that meet both criteria. If self-build plots

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<sup>88</sup> Infrastructure Delivery Plan (SBC, 2015)

<sup>89</sup> Stevenage Sports and Facilities Strategy (Nortoft, 2015)

<sup>90</sup> Aspirational Housing Research (SBC, 2010)



are not taken up by the public after being marketed for at least two years, we will allow these to revert to conventional build plots.

The northern site currently benefits from a mature tree boundary to the south. It is acknowledged that an access route will need to break through these trees, but apart from this, the boundary should be retained as far as possible, to minimise the visual impact of development.



## Windfall sites

### Policy HO5: Windfall sites

#### Windfall sites

Planning permission for residential development on unallocated sites will be granted where:

- a. The site is on previously developed land or is ~~a small, an~~ underused urban site; and
- ~~b. There is good access to local facilities;~~
- ~~c. There will be no detrimental impact on the environment and the surrounding properties;~~
- d. Proposals will not prejudice our ability to deliver residential development on allocated sites; ~~and~~
- ~~e-b. The proposed development would not overburden existing infrastructure.~~

Windfall sites are proposals that come forward on sites that have not been formally allocated for housing. Windfall development can make a valuable contribution towards housing supply, but we need to ensure that it is appropriate development. Proposals for housing development that meet the above criteria (and other relevant policies) will be granted permission.

This plan has made substantial efforts to identify the sites required to meet its housing target. Site owners have had multiple opportunities to present sites for consideration through the plan-making process. Further sites that arise should be generally be small-scale infill or intensification opportunities. Opportunities may arise on larger, previously developed sites where there are genuine changes in circumstances that precluded their identification at the time of this plan's writing. Windfall greenfield sites should generally be less than 0.5 hectares in size to be considered acceptable.

The conversion of larger houses into smaller homes or flats or shared accommodation can be a useful means of providing additional dwelling stock, which meets the small property demand. However, an increase in residents can result in a need for additional parking and open space provision, can increase traffic, and can add to pressures on existing services and facilities. The conversion of larger houses will be permitted where any negative impacts can be successfully mitigated against.

Applications will only be permitted for schemes that are sustainable and will not have a negative impact on the surrounding area. Good access to local facilities will be required. Proposals should be within walking distance of primary school provision and other community facilities. In assessing applications, regard should be had to other relevant policies including (but not necessarily limited to) parking and design policies.

## Policy HO6: Redevelopment of existing homes

Planning permission for schemes resulting in the change of use or redevelopment of existing homes for non-residential purposes will be granted where:

- a. It would provide a small-scale social, health, community or leisure facility or a small-scale extension to an existing business use in the same building; and
- ~~b. It would not adversely affect the surrounding or adjoining properties;~~  
~~and~~
- e.b. A suitable, alternative non-residential site is not available for the proposed use.

Planning permission for residential schemes resulting in a net loss of housing will be granted where it provides demonstrable benefits against the relevant housing policies of this plan.

Due to the constrained nature of the Borough, and the associated challenge of meeting our housing target, it is important that existing housing stock is retained wherever possible. However, it is recognised there can be exceptions to this.

The conversion, or redevelopment, of individual properties can provide local services, such as dental surgeries or GPs. These can contribute toward sustainability objectives by providing facilities close to where people live.

In parts of the town, existing stock may be ageing or otherwise unfit for purpose. The most viable replacement schemes may, on occasion, result in a net loss of housing stock. Where a scheme is providing demonstrable benefits against the overarching housing policy aims of this plan, and meets other relevant requirements, permission will be granted.

## Homes for all

### Policy HO7: Affordable housing targets

Planning permission will be granted for residential developments that maximise affordable housing provision. The following target levels of affordable housing provision will apply to schemes that meet the thresholds set out in ~~national guidance~~ the NPPF:

- 25% of new homes on previously developed sites; and
- 30% of new homes elsewhere.

Planning permission will only be granted where these targets are not at least achieved if:

- a. Developers robustly demonstrate that the target cannot be achieved due to site-specific constraints resulting in higher than normal costs, which affect its viability; or
- b. Meeting the requirements would demonstrably and significantly compromise other policy objectives.

Where a development is phased, or a site is either divided into separate parts or otherwise regarded as part of a larger development, it will be considered as a whole and the appropriate target will apply.

Residential or mixed-use schemes, that are not compliant with the above targets, ~~or fail to meet other Local Plan policies~~, must be accompanied by a financial appraisal, based on agreed costs and development values at the time of the application. Where an appraisal shows that affordable housing provision in excess of the relevant target level can be supported, a higher level of provision will be encouraged.

Affordable housing is a pressing issue in Stevenage. In common with most areas of the country, house prices have risen substantially since the turn of the century. Housing Needs surveys consistently record high numbers of households that require assistance<sup>91</sup>. The provision of new affordable homes is a key priority for the Council and we will seek the provision of affordable housing on all sites where we are able to do so.

It is recognised that affordable housing requirements should not place an unacceptable burden upon willing landowners or developers<sup>92</sup>. The targets in this policy have been informed by viability evidence. This demonstrates that the target levels were broadly achievable at the time of the plan's writing<sup>93</sup>.

It is our expectation that these targets will be met and, where possible, exceeded. House prices in Stevenage are low compared to surrounding towns. This plan sets a

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<sup>91</sup> Housing Technical Paper (SBC, 2015)

<sup>92</sup> NPPF Paragraph 173

<sup>93</sup> Whole Plan Viability Study including Community Infrastructure Levy (HDH Planning & Development, 2015)

strategy for a transformational change of the town. This will significantly affect perceptions of Stevenage and its desirability as a place to live. In turn, this means there is scope for house prices to rise, relative to construction costs and other relevant values, positively affecting viability over the plan period. This is already being seen in certain schemes in and around the Town Centre.

Residential or mixed-use schemes, that are not target compliant or fail to meet other key Local Plan Policies (those that were inputs into the whole plan viability assessment), must be accompanied by a financial appraisal, based on current costs and development values at the time of the application. All appraisals will be subject to scrutiny and review by the Council's Housing team. It is our expectation that affordable housing provision will be maximised once reasonable costs and returns and other policy requirements have been taken into account. Where an appraisal shows that affordable housing provision in excess of the relevant target level can be supported, a higher level of provision will be encouraged.

In all cases, the Council will consider the use of review mechanisms, clawback clauses or other relevant forms of agreement to capture any uplift in values that benefit scheme viability between the point of permission and the point of sale. Where necessary, these will be incorporated into any agreement secured under Policy SP5 of this plan.

If applicants consider that target levels cannot be achieved, the appraisal must set out the particular circumstances and costs relevant to that scheme.

In the event of a significant rise in house prices, or any other changes which will materially affect the costs of development over an extended period of time, our viability evidence will be updated to determine whether the target levels of affordable housing remain appropriate. Where justified, the targets will be amended through a single issue or partial review of this plan.

The NPPG sets thresholds for sites on which affordable housing provision can be required. Currently, affordable housing can only be sought on sites of over 10 dwellings. Should these thresholds be withdrawn in the future, the targets set out in Policy HO7 will apply to all schemes.

The Council will issue supporting guidance and advice as necessary to provide additional information to prospective applicants.

### **Policy HO8: Affordable housing tenure, mix and design**

Where affordable housing is secured through Policy HO7, planning permission will be granted where those dwellings:

- a. Are provided by the developer on site with at least 70% of the units being for rent and the remainder consisting of other tenures to be agreed with the Council's Housing team;
- b. Meet the requirements of Policy HO9;

- c. Are physically indistinguishable from other types of homes and are distributed across the site to avoid over-concentration in any particular area; and
- d. Will remain at an affordable price for future eligible households.

Exceptions to criterion a. will only be considered where it would result in the delivery of new affordable housing within a similar timescale and

- i. It would be demonstrably preferable for planning or management reasons to secure land, off-site provision or a financial contribution; or
- ii. The proposed affordable housing units respond to a specific, identified need that justifies a departure from the normal tenure requirements.

As well as maximising the overall levels of affordable housing provision, it is equally important to ensure that the appropriate mix of homes are provided. The Council will seek the majority of new homes for rent, with the remainder in other appropriate tenures.

Our presumption is strongly in favour of on-site provision. However, the provision of land, off-site units or financial contributions will be considered in reasonable circumstances and where it will deliver comparable outcomes - in terms of the timing of housing delivery and number of dwellings. In exceptional circumstances, schemes may be able to contribute towards specific needs or tenure types that would justify a departure from the normal approach.

Commuted provision is most likely to be acceptable where:

- The application of the targets in Policy HO7 would result in particularly low numbers of affordable units, including on schemes of less than four homes;
- The provision of on-site units would result in specific and demonstrable management issues, which might include abnormal management costs or the provision of units in a leasehold scheme; or
- It could assist in the delivery of priority housing and regeneration schemes.

To provide mixed communities, new affordable homes should be distributed across development sites.

Affordable housing is usually secured in perpetuity, making sure that the benefits are passed on to future generations of occupiers. There can be exceptions to this. Many affordable homes have been sold through Right to Buy while some shared equity schemes provide the opportunity to gain 100% ownership of the property by 'staircasing' over time. The sale of high-value units, in line with Government requirements, may allow for greater than 1:1 re-provision off-site. We will not unreasonably interfere with statutory requirements and rights in our application of criterion d.

### **Policy HO9: Housing types and sizes**

Planning permission for residential schemes will be granted where:

- a. An appropriate range of market and affordable housing types and sizes are provided taking into account:
  - i. Structural imbalances in the existing housing stock;
  - ii. The housing needs of the Borough, as informed by up-to-date and relevant evidence;
  - iii. The location and accessibility of the application site; and
  - iv. Recent completions, existing permissions and sites in the five-year land supply;
- b. The resultant scheme would provide a density and character of development appropriate to its location and surroundings. Significantly higher densities should be achieved in easily accessible locations; and
- c. Aspirational homes are provided in appropriate locations including, but not necessarily limited to:
  - i. New neighbourhoods to the north, west and south-east of the town;
  - ii. Suitable suburban, edge-of-town sites;
  - iii. The town centre, Old Town and other highly accessible locations; and
  - iv. Other appropriate sites where aspirational homes would complement the prevailing character

Providing an appropriate mix of homes that meet the requirements of all sectors of society is an integral element of sustainable development. New development should deliver an appropriate range of house types and sizes.

The overriding ambition of this policy is to address longstanding structural issues with the town's housing offer. The original masterplans for Stevenage did not incorporate a balanced mix of housing. As a result, Stevenage has a high proportion of terraced and, in particular, three-bed housing. These dominate the market<sup>94</sup>.

Alongside this, the requirements suggested by up-to-date housing and population projections and other relevant demographic evidence will be taken into account. Recent trends suggest a significant need for houses over flats. Particularly, there are very few large family homes. Only 1 in 100 homes in Stevenage are in the highest Council Tax brackets<sup>95</sup>.

The original masterplan for Stevenage involved building at relatively low densities of 25-30 dwellings per hectare. However, where sites are easily accessible, substantially higher densities will be required to ensure the most efficient use of land.

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<sup>94</sup> Only four of the 326 local planning authorities (LPAs) in England have a higher proportion of terraced housing stock. Almost nine in ten LPAs have a lower proportion of three-bed homes (Census 2011, Tables KS401EW & LC1402EW / SBC analysis)

<sup>95</sup> Properties in Council Tax Bands G and H. Data from Valuation Office website, <http://cti.voa.gov.uk/cti/>, October 2015.

Higher densities can also help to support local amenities and the viability of passenger transport.

We will address the large home shortage by ensuring a modest proportion of 'aspirational' homes are provided in suitable locations. Any aspirational houses are to be counted within the general requirements for large and / or market units rather than separate to them. Policies HO1 to HO4 identify those allocated sites where the provision of aspirational homes will be supported.

Previous evidence suggests that, to qualify as aspirational, houses should be:

- Built in small groups in suitable suburban and edge-of-town locations; Low density, typically between 8 and 15 dwellings per hectare; Detached with at least four bedrooms and two bathrooms;
- Sited on large plots with a built footprint generally in excess of 100m<sup>2</sup> and rear gardens of at least 200m<sup>2</sup>; and
- Set back from the road and provided with at least two off-street parking spaces.

To qualify as aspirational, flats should be:

- Located close to the Town Centre and railway station; On the upper floor(s) of multi-storey developments;
- Provide significantly larger than average accommodation. This may include the provision of private outdoor space or 'penthouse'-style units<sup>96</sup>; and
- Internally finished to a high specification<sup>97</sup>.

These are generally considered to be minimum criteria. It may be appropriate to exceed these guidelines. On suitable sites of 0.5ha or more, around 10% of dwellings can be delivered as aspirational homes without prejudicing the efficient use of land. We will use this figure as a starting point for negotiation recognising that:

- On large sites this could require a significant number of aspirational homes that might not be ~~desireable~~desirable in a single location. A lower proportion of homes will be acceptable in these instances;
- On some smaller, windfall sites it may be appropriate to permit up to 100% aspirational homes. These would be an exception to general guidance and will only be allowed where they meet other relevant policy requirements and complement the prevailing character, diversify existing stock or otherwise lead to the best solution for the site; while
- In accessible locations where purely flatted developments are proposed, the proportion of aspirational homes that can be achieved will largely be determined by the proposed building height(s) and footprint(s).

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<sup>96</sup> Average market 2-bed flats provide around 55-75m<sup>2</sup>. Aspirational flats should provide in excess of 85m<sup>2</sup> of accommodation. Units in excess of 100m<sup>2</sup> will be considered acceptable in penthouse-style accommodation.

<sup>97</sup> Aspirational Housing Research (SBC, 2010)

Affordable housing unit mix will be agreed by negotiation with the Council's Housing team having regard to evidence of need. The range of market accommodation being proposed will also be taken into account to ensure a coherent development scheme is delivered.

### **Policy HO10: Sheltered and supported housing**

~~Planning permission for sheltered and supported housing schemes will be granted where:~~

- ~~a. The site is well served by passenger transport;~~
- ~~b. There is good access to local services and facilities such as neighbourhood centres;~~
- ~~c. Appropriate levels of amenity space and car parking for residents, visitors and staff are provided; and~~
- ~~d. The proposal is appropriate to its locality.~~

On large developments in excess of 200 units, an element of sheltered and / or supported accommodation within use classes C3 should be provided where practicable ~~and consistent with the above criteria~~ as part of the general housing mix requirements of Policy HO9. The new neighbourhoods to the north and west of Stevenage should additionally include an element of accommodation in use class C2 as part of a comprehensive offer.

Schemes that would result in a net loss of sheltered or supported housing will not normally be permitted.

Over the lifetime of this plan, there will be a significant increase in the number and proportion of older residents in Stevenage. This is consistent with national trends as the 'baby boom' generation reach retirement age and beyond. The housing needs of this age group will vary considerably depending on circumstances. Many will be able to continue living in their own homes with minimal, or no, adaptation or support. Others will require some degree of care or assistance.

Other groups will also have specific support needs, including people of all ages with physical or learning disabilities or the homeless.

A number of different models exist to meet the housing needs that this creates:

- Housing with care can include extra care, sheltered housing and assisted living. This is normally delivered in the form of self-contained accommodation that is provided within a purpose-built block or small estate where all residents have similar support needs. Care is provided for those who cannot live completely on their own, or would like the comfort of knowing assistance is available, but do not need significant levels of personal care. An example might include self-contained sheltered accommodation with an on-site warden.
- Care or nursing homes provide a higher degree of personal care and / or long-term medical treatment for those who cannot live independently.



Self-contained accommodation with a modest level of care, or single dwellings providing care for up to six people, will normally fall within Use Class C3. Accommodation with greater levels of communal facilities, support and / or care will normally fall within Use Class C2. The distinction between these uses can be a fine one. A number of court and appeal decisions have considered this issue at length and have considered indicators including the presence of individual front doors, or the weekly level of care received in coming to a view.

The population and household projections which underpin this plan suggest that around 200 people will require C2-style accommodation over the plan period. This is in addition to the requirement for 7,300 homes recognised in that work. It is similarly recognised that this approach assumes a fixed proportion of those aged 75 or over will require such accommodation<sup>98</sup>.

This statistical approach needs to be balanced against 'real world' views. People are living longer, and living in their own homes for longer. Assuming that the same proportion of over-75's will require more advanced levels of care in 2031 as in 2011 may not hold true. At the same time, the ways in which care is delivered are changing. There is an increasing focus upon adaptation of dwellings and home support.

The housing target set in Policy SP7 already includes a modest uplift over our objectively assessed needs. The potential to meet a greater proportion of the forecast needs for use-class C2 accommodation within the mainstream housing stock is one influence on this decision.

Future sheltered and supported housing schemes will be delivered in several ways. A number of units will be delivered by the market in response to perceived demand. Several schemes providing supported and assisted living for older residents have been built in Stevenage in recent years. Accommodation held by registered providers will continue to form an important component of the housing offer. Standalone and windfall schemes to (re-)provide sheltered or supported housing over the plan period will be considered on their merits having regard to the criteria above and other relevant policies.

These approaches will be supplemented by a policy-led requirement. On the largest housing sites, we will expect an element of sheltered and / or supported housing to be provided. This requirement will be applied pragmatically having regard to:

- The nature of the proposal;
- Up-to-date information, including demographic data and the relevant plans or strategies of service providers; and
- Monitoring of completed schemes and permitted supply of market and affordable units that meet these definitions.

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<sup>98</sup> This is a standard statistical assumption derived from the approach used in Government forecasts. Stevenage and North Hertfordshire Housing Market Assessment Update (ORS, 2015)

Where it is not practicable to secure provision on-site, for example in high-intensity flatted schemes or less accessible locations, the need to secure alternate contributions will be considered in line with Policy SP5.

Our presumption is that, on a Borough-wide basis, the quantity of sheltered and supported accommodation will increase over the plan period. The loss of existing sheltered and supported accommodation will only be permitted where it can be demonstrated that:

- Adequate and appropriate replacement provision is or will be made; or
- That existing units are no longer fit-for-purpose.

Replacement provision may be on the same site or in an alternate location.

### **Policy HO11: Accessible and adaptable housing**

~~Planning permission for major residential schemes will generally be conditioned to ensure that at least 50% of all new dwellings are Category 2: within major residential developments to which Part M of the Building Regulations applies should comply with optional standard M4(3)(b) for wheelchair user dwellings, with a further 40% complying with optional standard M4(2) for accessible and adaptable dwellings. Where practicable, applications for minor schemes should seek to incorporate this standard. Minor residential developments which meet these standards will be strongly supported.~~

Over the lifetime of this plan, there will be a significant increase in the aged population. The national trend however is for more and more elderly and disabled residents to stay in their own home, rather than live in a residential institution or retirement home. As a result, there needs to be an increase in the overall percentage of new homes built over the plan period that will be required to meet accessible and adaptable dwellings standards.

The Government's revised approach to technical standards for new development identifies three categories of accessibility for new development:

- M4(1) - visitable dwellings
- M4(2) - accessible and adaptable dwellings
- M4(3) - wheelchair user dwellings<sup>99</sup>

The Building Regulations 2010, Approved Document M: Access to and use of buildings, 2015 edition.

Our evidence demonstrates that setting a requirement for half of new homes to be accessible and adaptable will make a positive contribution to the anticipated requirements<sup>100</sup>. All major schemes should ensure this target is met unless there are

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<sup>99</sup> The Building Regulations 2010, Approved Document M: Access to and use of buildings, 2015 edition.

<sup>100</sup> Housing Technical Paper (SBC, 2015)

specific extenuating circumstances. It is recognised that this requirement may not be practicable for some smaller schemes, for example in conversions of existing stock. In these instances, a revised requirement will be negotiated having regard to site-specific circumstances.

Compliance with the standard will be assessed through the Building Regulations process. However, any preceding planning application should ensure that schemes have been designed so as to enable this requirement to be met.

## Gypsies and Travellers

### Policy HO12: Gypsy and Traveller provision

The following site, as shown on the policies map, is allocated for permanent accommodation for Gypsies and Travellers (including those who have ceased to travel permanently):

Site	Capacity
HO12/1 Land north of Graveley Road	11-16 pitches

Planning permission for the allocated use will be granted where:

- i. An identified need continues to exist at the time of any application; and
- ii. The site-specific considerations are properly addressed and / or incorporated into the proposal.

Planning permission for any other uses will be refused. The council is willing, if necessary, to consider using its Compulsory Purchase Order powers under section 226 of the Town and Country Planning Act 1990, if it appears that the site is not otherwise going to be delivered.

Site name	Site considerations
Land north of Graveley Road	<ul style="list-style-type: none"> <li>• Consider phased development and release of site to meet future needs across the plan period;</li> <li>• Investigate need for removal, relocation or incorporation of adjacent bus stop to facilitate site access;</li> <li>• Mitigation of any surface water flood risk through use of <u>SuDs</u> or other appropriate mechanisms;</li> <li>• Retention and / or enhancement of screening to create a strong boundary, particularly along the northern edge of the site;</li> <li>• Appropriate internal layout including:               <ul style="list-style-type: none"> <li>• Demonstrating that appropriate guidance and standards have been taken into account</li> <li>• Ensuring an appropriate balance between privacy of individual pitches and natural surveillance across the site as a whole</li> <li>• Room for vehicular circulation, including the movement of caravans; Minimise risk of conflict between vehicles and people;</li> <li>• Consideration of health and safety including:                   <ul style="list-style-type: none"> <li>○ appropriate separation distances; and</li> <li>○ safe areas for play</li> </ul> </li> <li>• Appropriately scaled amenity (or other) buildings;</li> </ul> </li> <li>• Maximise the use of trees, hedgerows or other appropriate soft landscaping to define site boundaries and, where practicable, to demarcate internal areas. The extensive use of high walls or close-board fencing will not be considered appropriate.</li> </ul>

Site specific considerations for Gypsy and Traveller allocation identified in Policy HO12

Gypsies and Travellers are people who have a nomadic way of life. Some groups travel more than others. Our evidence suggests a requirement for between 11 and 16 additional permanent pitches over the plan period to 2031<sup>101</sup>. This is reflected in the requirements of Policy SP7. Once a target has been set, local plans should identify the sites that will be used to meet requirements for at least the first five years. Where possible, sites or broad locations should be identified for the whole of the plan period.

A site search was carried out in 2014<sup>102</sup>. This identified a number of sites which might be suitable for future Gypsy and Traveller use. Since completion of that study, further investigations have taken place. These have led to the conclusion that the land to the north of Graveley Road, adjacent to the Borough boundary, would be the best location to meet future Gypsy and Traveller accommodation requirements<sup>103</sup>.

The Green Belt boundary has been amended in this location to accommodate the proposed site as part of the review under Policy SP10. It is considered that the site is well contained and screened and can be accommodated without significant harm to the wider purposes of Green Belt. Notwithstanding this point, the site is located at the edge of the Borough, beyond the existing and proposed limits of built-up development. The use of hard, urbanising features should not exceed what is reasonably required.

Because of the low pitch requirement identified, our evidence recognises the need for on-going monitoring and review. In particular it notes that the small level of need may be able to be addressed by transit provision to cover the combined county area. Any application to develop the site for Gypsy and Traveller accommodation must be supported by up-to-date evidence that takes these issues into account. Until the Gypsy and Traveller Accommodation Study is reviewed (anticipated in 2018), in assessing the need for additional Gypsy and Traveller pitches the Council will define Gypsies and Travellers as: Persons of nomadic habit of life whatever their race or origin including persons who, on grounds only of their own or their family's or dependent's educational or health needs or old age, have ceased to travel temporarily or permanently.

In developing proposals for this site, the site-specific criteria set out above should be met. The site is large enough to meet all of the identified requirements for Gypsy and Traveller accommodation over the plan period. It may be appropriate to phase the release of the site (broadly) in-line with anticipated need. Subject to the caveats in paragraph 9.95, our current evidence suggests a requirement for:

- Five or six pitches over the period to 2021;
- A further three to five pitches between 2021 and 2026; and
- A further three to five pitches by 2031.

### **Policy HO13: Gypsy and Traveller provision on unallocated sites**

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<sup>101</sup> Stevenage Borough Council Gypsy and Traveller Accommodation Study (DCA, 2013)

<sup>102</sup> Gypsy and Traveller Site Search (SBC, 2014)

<sup>103</sup> Housing Technical Paper (SBC, 2015)

Planning permission for accommodation for Gypsies and Travellers (including those who have ceased to travel permanently) or Travelling Showpeople on unallocated sites will only be granted where the proposal:

- a. Satisfies a demonstrated need for accommodation and follows a sequential approach to site identification;
- b. Is located within
  - i. a reasonable distance of existing services and community facilities including shops, schools, health facilities and passenger transport;
  - ii. close proximity to the primary road network with good access to the major road network; and
  - iii. connectable distance of essential utilities infrastructure
- c. Provides, or is capable of providing, an appropriate buffer between any adjacent uses to safeguard the amenity of both residents and neighbours;
- d. Satisfies any other of the site-specific criteria identified under Policy HO12 insofar as they reasonably relate to the proposed site; and
- e. Complies with any other relevant policies of this plan

It is considered that the site allocated by Policy HO12 is sufficient to meet all permanent Gypsy and Traveller needs arising within the plan period. However, circumstances do change and ~~unforeseen~~unforeseen applications for Gypsy and Traveller provision in alternate locations may arise over the plan period.

Such applications will need to be accompanied by up-to-date evidence of need. In demonstrating a sequential approach, applicants should give priority to sites on previously developed land, followed by undeveloped sites not in the Green Belt. Sites in the Green Belt will be regarded as inappropriate development, in line with national guidance, and will only be permitted where very special circumstances can be demonstrated. Until the Gypsy and Traveller Accommodation Study is reviewed (anticipated in 2018), in assessing the need for additional Gypsy and Traveller pitches the Council will define Gypsies and Travellers as: Persons of nomadic habit of life whatever their race or origin including persons who, on grounds only of their own or their family's or dependent's educational or health needs or old age, have ceased to travel temporarily or permanently.

In undertaking a sequential test, it will be necessary to consider potential sites and areas beyond the Borough boundary. This takes into account the tightly bounded nature of Stevenage.

Any sites should have reasonable accessibility<sup>104</sup>. A number of the site considerations in Policy HO12 would be equally applicable to any applications on alternate sites or land and should be taken into account. In considering any proposals, and as with any application for development, this plan should be read as a whole. Sites will not be permitted where they would conflict with other policies, objectives or allocations.

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<sup>104</sup> Recognising our site search concluded that, in relative terms, sites around the town will generally be quite close to key services

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## Houses in multiple occupation

### Policy HO14: Houses in Multiple Occupation

Planning permission will be granted for new smaller (use class C4) and larger (sui generis) houses in multiple occupation where the proposed scheme would have an acceptable impact on housing supply and comply with other relevant policies in this Plan (e.g. Policy GD1: High-quality design and Policy IT5: Parking and access).



# Good design

## Design

### Policy GD1: High-quality design

Planning permission will be granted where the proposed scheme (as applicable):

- a. Respects and makes a positive contribution to its location and surrounds;
- b. Improves the overall ease of movement within an area for all users;
- c. Creates a safe environment that designs out crime;
- d. Creates, enhances, or improves access to, areas of public open space, green infrastructure, biodiversity and other public realm assets;
- e. Does not lead to an unacceptable adverse impact on the amenity of future occupiers, neighbouring uses or the surrounding area;
- f. Complies with the separation distances for dwellings set out in this plan;
- g. Minimises the impact of light pollution on local amenity, intrinsically dark landscapes and nature conservation;
- h. Incorporates high-quality boundary treatments when located on the street frontage;
- i. Complies with other relevant policies and has regard to guidance which may influence site layout and design, including (but not necessarily limited to):
  - i. Requirements relating to active frontages in Policy EC5;
  - ii. The parking and access standards in Policy IT5 and the Parking Provision SPD;
  - iii. Site-specific considerations identified in Policies HO1, HO2, HO3 and HO4;
  - iv. Housing mix requirements in Policies HO8, HO9 and H10;
  - v. Accessibility requirements in Policy HO11;
  - vi. SuDsSuDS and flood risk considerations in policies FP1 and FP2
  - vii. Open space standards in Policy NH7; and
  - viii. Conservation area guidance in Policy NH10;
- j. Meets the nationally described space standards;
- k. Makes adequate provision for the collection of waste; and
- l. Has regard to the Stevenage Design Guide Supplementary Planning Document and any other appropriate guidance.

High-quality design is an important component of the NPPF. The NPPF is clear that good design should form an integral part of any development proposal and permission be refused for any poorly designed developments.

Policy GD1 sets out the generic design requirements that will be applied to all development. Our expectation is that all development will make a positive contribution to the aims and aspirations of this plan.

Scheme design will be influenced by a range of factors, including other policy requirements set out in this plan. Proposals should demonstrate a holistic approach that has taken all these issues into account, with no requirements being added as an 'afterthought'. Design and Access statements will be scrutinised to understand how the chosen scheme has been developed. Specific standards relating to separation distances for new and existing dwellings (including extensions) are contained in Appendix C.

Nationally described space standards are an optional Government standard that local authorities can choose to implement<sup>105</sup>. They aim to ensure new developments provide adequate space for residents and families to live. A review shows that many permitted schemes in Stevenage already meet or exceed the levels at which the standards have been set. To ensure this continues to be the case, proposals for the creation of new dwellings will be assessed against the requirements, which are set out in Appendix C.

A design guide for Stevenage was adopted as [aan](#) SPD in 2009. Proposals should have regard to the advice it contains and the quantitative standards suggested. The standards will be kept under review over the lifetime of the plan. The Council may consider the introduction and use of other appropriate guidance, such as design codes. Where adopted, these will be a material consideration.

### **Policy GD2: Design certification**

Development proposals which demonstrate that they have been designed to achieve a rating of excellent or higher within the relevant BREEAM standard will be strongly supported.

Residential development proposals which demonstrate that they have been designed to achieve the BRE Home Quality Mark will also be strongly supported.

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<sup>105</sup> [https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/421515/150324\\_-\\_Nationally\\_Described\\_Space\\_StandardFinal\\_Web\\_version.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/421515/150324_-_Nationally_Described_Space_StandardFinal_Web_version.pdf)

# Healthy communities

## Neighbourhood centres and local shops

### Policy HC1: District, local and neighbourhood centres

The following site, as shown on the policies map, is identified as a District Centre:

HC1/1 Poplars

The following sites, as shown on the policies map, are identified as Local Centres:

HC1/2 Bedwell Crescent

HC1/3 The Glebe

HC1/4 The Hyde

HC1/5 Marymead

HC1/6 Oaks Cross

HC1/7 The Oval

HC1/8 Roebuck

The following sites, as shown on the policies map, are identified as Neighbourhood Centres:

HC1/9 Canterbury Way

HC1/10 Chells Manor

HC1/11 Filey Close

HC1/12 Hydean Way

HC1/13 Mobbsbury Way

HC1/14 Popple Way

HC1/15 Rockingham Way

Planning permission for development proposals in these centres will be granted where:

- a. The proposal is in keeping with the size and role of the centre;
- b. District and Local Centres would continue to provide a range of retail, light industrial (use class **B1(bE(g)(ii))**), health, social, community, leisure, cultural and / or residential uses and retain at least 50% of ground-floor units and floorspace in the main retail area as Class **A1E(a)** (shops) use;
- c. Neighbourhood centres would continue to provide a range of small-scale retail, health, social, community, leisure, cultural and / or residential uses and maintain at least one unit in Class **A1E(a)** (shops) use;
- d. The proposal does not prejudice our ability to deliver a comprehensive redevelopment scheme; and
- e. An impact assessment has been provided, where required by Policy TC13, and it has been demonstrated that there will be no significant adverse impact.

Planning permission will be granted as an exception to the above criteria only where:

- i. Satisfactory on- or off-site provision is made to replace a loss of use(s) relevant to the status of the centre;
- ii. It can be demonstrated that there is no longer a need for a particular facility;
- iii. The particular facility, or any reasonable replacement is not, and will not, be viable on that site;
- iv. The proposals provide overriding benefits against other objectives or policies in the plan; or
- v. It can be demonstrated that a unit has been unsuccessfully marketed for its existing use, or has remained vacant, ~~over a considerable period of time~~ for at least six months.

Policy SP9 states that local and neighbourhood centres will be identified, protected and regenerated to provide a network of day-to-day shops alongside businesses, social facilities and homes.

Changes in lifestyles over the last 50 years, such as the increase in car ownership and the emergence of large superstores, mean that many people can now travel further and more easily to obtain food and services. However, local facilities continue to play an important role for day-to-day convenience and for those residents who have difficulty accessing superstores or the Town Centre. These centres also provide opportunities for more specialist retailers as well as other local facilities and services.

We recognise that a number of our centres are in need of investment and repair. The design and layout of some centres encourages anti-social behaviour and leads to a fear of crime. This stops some people from visiting them. Smaller-scale works have already been carried out at a number of centres to address these concerns, such as public realm improvements at The Glebe and The Hyde.

The regeneration of the centres is a high priority of the Council. Work is currently underway on the major redevelopment of Archer Road. This will provide much-needed new council housing, whilst ~~reproviding~~ re-providing the community facilities and services previously provided by the centre. A rolling programme of work will see at least seven more of these centres redeveloped within the plan period. These are identified as housing sites in Policy HO1.

Government guidance states that local authorities should develop a hierarchy of the shopping facilities in their area that is resilient to future economic changes<sup>106</sup>. This should include local centres that meet people's day-to-day needs.

Within Stevenage, 'neighbourhood centres' traditionally describes all of the locally available shopping facilities. The NPPF is clear that small parades of shops should not normally be designated as centres. However, our strategic policy recognises the important role played by these types of facilities in Stevenage and includes an extra category in the retail hierarchy to make sure they are protected.

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<sup>106</sup> Policy 23 of the NPPF

Based on the findings of our evidence studies, our own research, our aspirations for the future of these centres and government guidance, three types of centre are identified and designated.

Poplars is located on the east side of Stevenage. It is part of a neighbourhood which was developed in the 1980s and 1990s, after the Development Corporation had been wound up. It was privately developed and is anchored by a large supermarket.

This makes it significantly different to the town's other centres. However, unlike Stevenage's other large supermarkets, a number of complementary uses are also provided on-site. Poplars is therefore given its own designation, of a District Centre, in the retail hierarchy to reflect its unique composition. The general composition will be retained over the plan period.

Elsewhere in the town, larger centres provide a wider range of shops, services and community facilities. Examples include The Oval and The Hyde. These are "local centres" in accordance with Government advice. In determining planning permissions within local centres, we will expect them to operate within the following broad parameters:

- Between 500 and 4,000m<sup>2</sup> of Class A1-led floorspace in a parade or centre containing at least six units;
- Unit sizes of between 50 and 1,250m<sup>2</sup>;
- Residential accommodation in flats above the shops and / or additional free-standing residential blocks; and
- Two or more of the following:
  - a. Church or other place of worship;
  - b. Small employment workshops;
  - c. Pub;
  - d. Community Centre

Within the proposed local centres, at least 50% of floorspace and units in the main retail parade are currently in Class A1 (shops) use<sup>107</sup>. We will seek to maintain this share. Our baseline monitoring shows that only Marymead does not meet this figure<sup>108</sup>. In this local centre, we will allow applications where there would be no further fall in the percentage of units.

Permissions will only be granted as an exception to this where A1 units have been actively marketed as such but remained vacant for a period of at least six months.

There are also a number of smaller centres. These do not necessarily meet the criteria above, but they provide valuable facilities for local residents. Examples include Canterbury Way and Rockingham Way. These are "neighbourhood centres" and will typically provide:

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<sup>107</sup> Stevenage Retail Study (Applied Planning, 2014)

<sup>108</sup> This is in terms of the number of units only: Five out of eleven (45%) units are in A1 use. The proportion of floorspace in A1 use exceeds the minimum threshold.

- Between 250 and 1,000m<sup>2</sup> of Class A1 (shops) - led floorspace in a parade containing between two and six units;
- Unit sizes of between 50 and 500m<sup>2</sup>;
- Residential accommodation in flats above the shops; and
- May include a pub and / or community centre.

These parameters allow for some increase in both overall floorspace and the size of individual shop units in our local and neighbourhood centres over the plan period. This is in line with the retail strategy set out in Policy SP4.

Some of the smaller parades fall outside of the scope of this policy. Any applications in areas not identified above will be considered under Policy HC2.

### **Policy HC2: Local shops**

Freestanding shops and small parades will generally be retained. Planning permission for the redevelopment of existing sites to alternate uses or for the change of use of individual units from Class **A1E(a)** (shops) will be granted where:

- a. Satisfactory on- or off-site provision is made to replace a loss of use(s);
- b. It can be demonstrated that there is no longer a need for a particular facility or that alternate facilities are available locally;
- c. The particular facility, or any reasonable replacement is not, and will not, be viable on that site;
- d. The proposals provide overriding benefits against other objectives or policies in the plan; or
- e. It can be demonstrated that a unit has been unsuccessfully marketed for its existing use, or has remained vacant, ~~over a considerable period of time~~ for at least six months.

Beyond the centres identified in specific policies of this plan, there are a number of small parades or individual shop units<sup>109</sup>. There will be a general presumption in favour of these units being retained, or ~~reprovided~~ re-provided, to ensure the continued provision of local facilities.

To satisfy criterion (e), applicants will be expected to demonstrate that units have been actively marketed but remained vacant for a period of at least six months.

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<sup>109</sup> This includes, but is not necessarily limited to, the facilities at Archer Road, Austen Paths, Burwell Road, Fairview Road, Kenilworth Close, Lonsdale Road and Whitesmead Road which were all designated as centres in the 2004 District Plan.

## **Health, social and community facilities**

### **Policy HC3: The Health Campus**

The Health Campus is identified on the policies map.

Planning permission will be granted for appropriate Class ~~D4E~~(e) or C2 healthcare uses. Other use classes will be permitted where they provide ancillary facilities which support the site's principal function.

Other uses will not be permitted unless it can be satisfactorily demonstrated that the land is no longer required to meet long-term healthcare needs.

The Lister Hospital provides the main focus of the Health Campus. It was opened in 1972 and offers general and specialist hospital services for people across Hertfordshire and south Bedfordshire. A number of services have been centralised onto the Lister Hospital site in the last few years. Many of these have moved from the Queen Elizabeth II Hospital in Welwyn Garden City. This includes accident and emergency, maternity, acute elderly and acute mental health units.

This has led to significant development, transforming the existing hospital site. Around £170 million has been invested. Improvements include: a new surgical unit (called the Treatment Centre), an expanded maternity unit, a new multi-storey car park and major changes to the emergency and inpatient services. The Lister Hospital is the town's largest employer, providing more than 2,700 jobs. Ensuring a successful future for the hospital is critical to the future of the town.

Policy HC3 safeguards the existing hospital site, including the main hospital buildings, residential accommodation for hospital employees to the east, offices, training facilities and parking provision. This will allow the Lister Hospital to operate successfully throughout the plan period to 2031.

The hospital is supplemented by additional healthcare facilities to the north, which provide specialist care homes and mental health services.

Planning permission for appropriate healthcare related uses within this area will be granted, including ancillary facilities (the definition of which includes residential accommodation for staff).

A small parcel of undeveloped land within this campus, adjacent to the A602, provides the opportunity for additional healthcare related uses, including the expansion of the Lister Hospital.

### **Policy HC4: Existing health, social and community facilities**

Planning permission that results in the loss or reduction of any existing health, social or community facility will be granted where:

- a. The existing facility can be satisfactorily relocated within the development proposal, or replaced in an appropriate alternative location;
- b. It can be demonstrated that there is no longer a need for the particular facility; or
- c. The facility, or any reasonable replacement, is not, and will not, be viable on that site.

### **Policy HC5: New health, social and community facilities**

The following site, as shown on the policies map, is designated for new healthcare facilities:

HC5/1: Land at Ridlins Playing Fields

Planning permission will be granted for appropriate D1 healthcare uses. Other uses will only be accepted where they are required for ancillary facilities.

Planning permission for new health, social or community facilities, or to modernise, extend or re-provide existing facilities, on an unallocated site will be granted where:

- a. A need for the facility has been identified;
- b. The site is appropriate in terms of its location and accessibility; and
- c. The facility is integrated with existing health, social or community facilities, where appropriate.

Planning permission for play group provision within existing and proposed district, local and neighbourhood centres will be granted where it is integrated with other leisure and community uses, where practicable.

These policies refer to health, social and community facilities, as covered by the following Use Classes:

- C2
- D1<sup>110</sup>
- D2 - community centres only.

Communities should have access to an appropriate range of health, social and community facilities. The provision of these can be an important element in creating sustainable communities and improving the quality of life for existing and new residents.

As a key concept of the original masterplan for the town, health, social and community facilities in Stevenage were provided locally, within walking distance of residents. Policy HC1 seeks to protect this concept. Where a need still exists for

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<sup>110</sup> Insofar as this use class reasonably relates to this type of facility. Facilities including (but not necessarily limited to) art galleries, museums, libraries, halls and church halls are not considered to be health, social or community facilities, in this context, and so are not covered by Policy HC4 and Policy HC5.



these facilities, it is important that they are retained, or replaced, either within the development proposal or in a suitable alternative location.

In some instances, it may be appropriate to consolidate existing health, social or community facilities, in line with locational requirements, and where it can be demonstrated that this would provide an improved service for residents.

In terms of healthcare, it is recognised that some GP practices are already working at, or above capacity. To help address this, planning permission was granted in June 2014 for a replacement doctor's surgery in Shephall. This will be built at the western end of the Ridlins Playing Fields. Policy HC5 continues to safeguard this site for healthcare uses.

It is important to ensure that the standard of health, social and community provision is maintained in new developments, to provide for their own needs. It is recognised that facilities can only be reasonably expected to be provided where the development is of sufficient scale to support such facilities. Account will be taken of the level of existing services and an assessment made of the level of new services required as a result of the proposed development. The provision of on-site local facilities in the urban extension sites is required by the relevant site allocation policies.

New health, social or community facilities on appropriate sites, outside of these locations, will be permitted where a need has been identified. It is important that these facilities are easily accessible for all and, ideally, integrated with existing facilities.

## Leisure and cultural facilities

### Policy HC6: Existing leisure and cultural facilities

Development which results in the loss or reduction of any existing leisure or cultural facility will only be permitted if:

- a. The existing facility can be satisfactorily relocated within the development proposal, or replaced by a facility of equivalent or better quality and quantity, in an appropriate alternative location;
- b. Up-to-date evidence shows there is no longer a need for the particular facility; or
- c. The development is for alternative leisure or cultural provision, the needs of which clearly outweigh the loss.

### Policy HC7: New and refurbished leisure and cultural facilities

Planning permission for new leisure facilities, or to modernise, extend or re-provide existing facilities, on an unallocated site will be granted where:

- a. A need for the facility has been identified;
- b. The site is appropriate in terms of its location and accessibility;
- c. With the exception of sports facilities, a sequential approach to site selection has been followed and it can be satisfactorily demonstrated that no suitable, available or viable sites exist in identified centres; and
- d. An impact assessment has been provided, where required by Policy TC13, and it has been demonstrated that there will be no significant adverse impact.

These policies refer to leisure and cultural facilities, as covered by the following Use Classes:

- D1<sup>111</sup>
- D2 - excluding community centres
- Sui Generis - the theatre only.

Opportunities for sport and recreation can make an important contribution to the health and well-being of communities. A network of facilities ~~exist~~exists across the town, which offer residents a wide choice of activities within the local area.

The loss of any of these existing facilities can result in deficiencies which are difficult to address, particularly with the shortage of developable land that Stevenage experiences. Policy HC6 seeks to guard against any unnecessary losses.

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<sup>111</sup> Insofar as this use class reasonably relates to this type of facility. Facilities including (but not necessarily limited to) churches, clinics, health centres, day nurseries and non residential education centres are not considered to be leisure or cultural facilities in this context, and so are not covered by Policy HC6 and Policy HC7

Our evidence on sports facilities within the Borough<sup>112</sup> provides an up-to-date assessment of all existing facilities and assesses whether further facilities, or improvements to existing, are required to meet the needs of the current population and the additional demand for services created by the planned housing growth.

The Assessment recognises that many of the town's facilities are ageing and do not meet modern standards. Where there is still demand for these facilities, they should be modernised, improved, extended or replaced, rather than being removed to make way for other uses.

The Sports Strategy does not assess all facilities covered by these policies - for example the cinema, theatre, museum are not included. If proposals were to result in the loss of any facilities not included within the Strategy, or any updated evidence base, a full needs assessment will be required.

New leisure and cultural facilities on unallocated sites will be permitted where a need has been identified. It is important that these facilities are easily accessible for all and integrated with existing facilities, where possible.

### **Policy HC8: Sports facilities in new developments**

Planning permission for residential development will be granted where on-site sports provision (in accordance with other plan policies), and / or a commuted sum, is made in accordance with the standards set out in the Council's Sports Facilities Assessment and Strategy.

It is important to ensure that levels of sports facilities are maintained and supported by new developments.

Our evidence<sup>113</sup> identifies the highest priority (in relation to providing for healthy communities) for the council as being the replacement of facilities within the Arts and Leisure Centre and Stevenage Swimming Centre. This facility has high refurbishment costs and it is not financially beneficial to retain the facility. It recommends a new wet and dry leisure facility is provided within the town centre area, which can accommodate a slightly larger swimming pool and replace and expand the other sports facilities, as required.

As the theatre is located within the Arts and Leisure Centre, this will also require reprovision. A site for this facility has been identified within Policy TC7.

A number of other new facilities are also recommended by the Sports Strategy. These include new sports hall provision, skate parks and/or youth facilities at each of the urban extensions and a new cricket ground at Stevenage West. Many of the existing facilities also require refurbishment or expansion to meet future needs. For playing pitches, in particular, although sufficient capacity exists to support future needs, many require improvement works, and pitches may need to be remarked to

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<sup>112</sup> Sports Facility Assessment and Strategy 2014-2031 (Nortoft, 2015)

<sup>113</sup> Sports Facility Assessment and Strategy 2014-2031 (Nortoft, 2015)

serve alternative age-ranges. There is also a need to secure Community Use Agreements on all school sites.

Due to their size and nature, sports facilities often cannot be provided on-site. However, money is still required to improve, expand and provide new facilities to meet the needs of new residents.

The Council's sports facility standards are set out in the table below<sup>114</sup>. The value of the contributions from housing developments across Stevenage will be the equivalent value of the area of sports facilities that would otherwise be provided by the development. This will be calculated using the latest Sport England facility cost information.

<b>Facility type</b>	<b>Borough wide standard per 1,000 population</b>
Sports halls	0.31 badminton courts
Swimming pools	11.55m <sup>2</sup> water space
Athletics tracks	0.01 tracks
Fitness facilities	6.88 stations
Indoor bowls	0.08 rinks
Outdoor tennis courts	0.08 dedicated community outdoor courts
Outdoor bowls greens	0.03 greens
Youth facilities	0.08 open access MUGA
Artificial grass pitches	0.03 large size AGPs
Grass pitches	0.60 ha

Any commuted sum will be tied to a specific location and specific improvements, as identified within the most up-to-date assessment or delivery plan, to ensure that the additional demand upon sports facilities generated by the development are met. As detailed in paragraph 5.42, we are looking to implement CIL in Stevenage. Once implemented, standard charges will, instead, be collected to fund projects across the Borough.

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<sup>114</sup> As established in the Sports Facility Assessment and Strategy 2014-2031 (Nortoft, 2015)

## Education

### **Policy HC9: Former Barnwell East secondary school**

The former Barnwell East school site, as shown on the policies map, is reserved to meet secondary school needs.

The development of this site for anything other than education will only be permitted if satisfactory evidence has been provided to show the school is not, and will not, be required to meet education needs.

The school will be required to provide a sports hall, at least 4 courts in size, which offers public access through a Community Use Agreement, or a similar arrangement.

Hertfordshire County Council, as Local Education Authority, are responsible for the planning of secondary schools places for Stevenage.

Stevenage is currently served by six secondary schools and a Studio School.

In the last few years, building schemes at The Nobel School and Marriotts School (which included the co-location of Lonsdale Special School) have seen both schools rebuilt or significantly refurbished and expanded. Barnwell School, which serves the south of the town, has also received capital investment from the County Council to expand its buildings. Its occupation of the Barnwell East site (formerly known as Collenswood School) ceased at the end of the 2013/14 academic year, and it now operates over its existing main site and its neighbouring site, formerly Heathcote School.

Additional capacity resulting from development within the Borough will be accommodated through the reoccupation of the existing facility at Barnwell East, and via the expansion of existing secondary schools. The Barnwell East site is reserved for education use.

Our Sports Strategy<sup>115</sup> identifies a requirement for at least two additional 4 court sports halls within the plan period. It is recommended that one of these is provided at the new secondary school, to meet identified need. Long term community access to this, and all secondary school sites, will be encouraged to ensure that valuable facilities remain available to the public.

### **Policy HC10: Redundant school sites**

Planning permission for the use of any unallocated redundant or surplus school buildings will only be permitted where the buildings are currently used for community activities, unless:

- a. The buildings housing the community activity are retained;

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<sup>115</sup> Sports Facility Assessment and Strategy 2014-2031 (SBC, 2015)

- b. The facilities can be satisfactorily relocated within the development proposal or replaced in an appropriate alternative location; or
- c. It can be demonstrated that there is no longer a need for such facilities.

School playing fields and their ancillary facilities will be required to be retained for open space use. Any loss of these facilities will be assessed against Policy NH1.

The dual use of some school buildings makes an important contribution to local social and community facilities in Stevenage; helping to address deficiencies in provision, improving access to local facilities and making better use of existing resources.

Where school buildings currently have a dual use, and the school facility is to be removed or replaced, any buildings which are currently used for community activities must be retained, or relocated in a satisfactory location. Buildings may only be developed where it can be demonstrated that there is no longer a need for the community facility.

School playing fields and their ancillary facilities should generally be retained for open space use, in line with Policy NH1.

One redundant playing field site, at the former Pin Green School, is allocated for residential development within this plan. The former school has already been redeveloped, and the playing fields do not have any community use or access. They were previously used for educational purposes only. The site is not designated as an area of open space<sup>116</sup>.

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<sup>116</sup> Open Space Strategy (SBC, 2015)

## The Green Belt

### Policy GB1: Green Belt

The following broad locations, as detailed on the policies map, are designated as Green Belt:

- Land bounded by Gresley Way, Broadwater Lane, the rear of properties at Goddard End, Broadhall Way, the A602 and Aston Lane;
- Land to the south east of the Borough, accommodating the Three Horseshoes public house and adjacent woodland.
- Land to the east of the Borough, bounded by Gresley Way;
- Land to the north of the Borough, bounded by Bury Cottages, Weston Road and the rear of properties at St Andrews Drive and St David Close;
- Land to the north west of the Borough, bounded by Graveley Road, the A1(M) and Stevenage Road;
- Land at Norton Green, bounded by the A1(M);
- Land at Junction 7 and to the south of this junction, bounded by the A1(M).

Much of the land around Stevenage forms a part of the Metropolitan Green Belt that surrounds London.

National guidance prevents most forms of development in the Green Belt unless there are 'very special circumstances'. This includes housing.

In many parts of the town, the built-up area of Stevenage extends right up to the Borough boundary. We have not identified a Green Belt boundary in these locations because we cannot set policies or designations for land that is not in Stevenage Borough. It will be for the adjacent local authority to decide whether they think the Green Belt should come up to the edge of Stevenage. We are working with North and East Hertfordshire to create a connected Green Belt boundary all the way around the town that will meet our development and community needs beyond the plan period.

### Policy GB2: Green Belt settlements

Planning permission for small-scale residential infilling, conversions and extensions within, or adjacent to, Norton Green and Todd's Green will be permitted subject to the following criteria:

- a. The development is on previously developed land or it does not create more than 5 additional dwellings;
- b. The development will be sympathetic to its surrounding environment (including the adjacent countryside) and will not negatively impact upon the character and appearance of the area;

- c. The development reflects surrounding properties in terms of size, scale and design; and
- d. No features essential to the character of the area will be adversely affected.

The partial or complete redevelopment of previously developed land, even if this goes beyond the strict definition of infilling, will also be permitted in these areas, subject to conditions b. to d. being met.

Elsewhere in the Green Belt, inappropriate development will not be permitted. Exceptions to this are defined in Paragraphs ~~89-91~~[154-155](#) of the NPPF.

The NPPF states that the construction of new buildings within the Green Belt should be regarded as inappropriate. However, it does set out some exceptions to this, one being limited infilling in villages, and limited affordable housing for local community needs, and another being the partial or complete redevelopment of brownfield sites.

The small settlements of Todd's Green and Norton Green are washed over by the Green Belt. These small village-like settlements are on the edge of the Borough, and are rural in character. Although great importance is placed on retaining the rural character of these areas, they do have some potential in terms of helping to meet our housing needs. Our evidence<sup>117</sup> identifies a need for larger, aspirational homes (4+ bedrooms). Our research on aspirational homes<sup>118</sup> identifies edge of town locations, particularly Todd's Green and Norton Green, as broad locations where aspirational homes would be appropriate. Carefully designed infilling, on a small scale, and redevelopment of brownfield sites could help to fulfil these objectives.

Elsewhere within the Green Belt, inappropriate development should not be approved except in very special circumstances. This includes the development of new homes. Applications will be assessed against the requirements of the NPPF.

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<sup>117</sup> Strategic Housing Market Assessment, 2014

<sup>118</sup> Aspirational Homes Research, SBC, 2010



# Flooding and pollution

## ~~Climate change~~

### Water Management and Flood Risk

#### **Policy FP1 ~~Climate change: Sustainable drainage~~**

~~Planning permission will be granted for developments that can incorporate measures to address adaptation to climate change. New development, including building extensions, refurbishments and conversions will be encouraged to include measures such as:~~

- ~~• Ways to ensure development is resilient to likely future variations in temperature; Reducing water consumption to no more than 110 litres per person per day including external water use;~~
- ~~• Improving energy performance of buildings;~~
- ~~• Reducing energy consumption through efficiency measures;~~
- ~~• Using or producing renewable or low carbon energy from a local source; and Contributing towards reducing flood risk through the use of SuDS or other appropriate measures.~~

~~Climate change has been reported to represent 'by far' the greatest threat to our natural environment, social wellbeing and economic future<sup>149</sup>.~~

~~Climate change is a strategic cross cutting theme that relates to many aspects of the environmental, economic and social issues that we address in this document, with many policy areas in this Local Plan relating to it.~~

~~Developments can address temperature fluctuations by ensuring that buildings are well insulated and are ventilated with natural air movement. They should also take full advantage of natural light and heat from the sun to help minimise the need for additional energy for lighting and heating.~~

~~The Environment Agency have identified that Stevenage lies within an area of 'Water Stress'<sup>120</sup>. Therefore, the more stringent target of 110 litres per person per day has been adopted for all new developments in Stevenage in line with NPPG. All new development should ensure that stringent water management systems are incorporated into their design. All major and minor development proposals must incorporate sustainable drainage systems (SuDS) unless there are clear and convincing reasons for not doing so.~~

SuDS proposals must:

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<sup>149</sup> Town and Country Planning Association 2009. Planning and Climate Change Coalition: Position Statement – October 2009

<sup>120</sup> As identified in the Rye Meads Water Cycle Study Review Adopted September 2015

- a. be designed to ensure that peak discharge rates from the site will not increase;
- b. on greenfield sites, achieve greenfield run-off rates;
- c. on brownfield sites, aim to achieve greenfield run-off rates;
- d. be designed in accordance with the surface water disposal hierarchy, as shown in Table 1; and
- e. be designed in accordance with the SuDS hierarchy, as shown in Table 2 below.

Proposals reliant on surface water discharge to the foul network will be refused unless it can be shown to be unavoidable.

Proposals reliant on underground attenuation features or impervious hard surfaces will be refused unless their use can be shown to be unavoidable.

At the application stage, development proposals involving SuDS must, as a minimum, be supported by a SuDS strategy which demonstrates how the above principles will be complied with. Where relevant, this must include evidence of agreement to the proposed discharge rates by the appropriate statutory undertaker.

Post-permission, conditions will be used to secure the final detailed design of the drainage system and measures for management and maintenance.

## Table

### 1 – surface water disposal hierarchy

#### a. Rainwater use as a resource

~~In order to improve the energy performance of buildings, both new and existing, developers should adopt more energy efficient measures in order to contribute to the overall energy performance of the development. This could include, for example:~~

- ~~• The use of photo voltaic panels;~~
- ~~• Micro wind generators; and~~
- ~~• The installation of ground source heat pumps.~~

~~At a strategic level, developments should incorporate SuDS in order to help reduce flood risk. The most sustainable SuDS contribute to reducing flood risk and pollution, and provide landscape and wildlife benefits. These would include, for example:~~

- ~~• Living roofs and walls; Basins and ponds;~~
- ~~• Filter strips and swales; and~~
  - ~~• b. Infiltration devices, such as soakaways to ground at or close to source~~
  - ~~c. Attenuation in green infrastructure for gradual release~~
  - ~~d. Discharge direct to a watercourse~~
  - ~~e. Discharge to a surface water sewer or drain~~
  - ~~f. Discharge to a combined sewer~~

### Table 2 – SuDS hierarchy

[IMAGE OF SUDS HIERARCHY]

A site can accommodate a wide range of different SuDS techniques. These can range from individual properties incorporating permeable paving in driveways, to larger developments incorporating ponds, wetlands and green roofs and/or walls. SuDS can also improve water quality and enhance the amenity and biodiversity value of the surrounding area.

The need for SuDS is likely to increase to meet environmental challenges such as climate change and population growth.

Proposals should adopt the SuDS hierarchy. In instances where proposals are unable to maximise SuDS on site, evidence will be required to demonstrate how and why this might not be viable or practicable to implement. The developer will also be required to provide alternative mitigation either on site, or elsewhere in the Borough.

## Flood risk

### Policy FP2: Flood risk ~~in~~management

All development proposals must:

- a. Ensure that flood risk is not increased, whether on-site or elsewhere;
- b. Where appropriate<sup>121</sup>, be supported by a site-specific flood risk assessment at the application stage;
- c. Pass the sequential and exception tests, as required<sup>122</sup>;
- d. Preserve the functional floodplain, also known as Flood Zone 43b;

~~Planning permission for all major development sites will be granted where:~~

- ~~e. An~~Protect the integrity of adjacent flood defences and allow sufficient space for access, maintenance and future upgrades;
- f. Provide an 8m undeveloped buffer zone from the top of the bank of any adjacent main rivers;
- g. Provide a 3m undeveloped buffer zone from the top of the bank of any adjacent ordinary watercourses;
- h. Provide for the re-naturalisation of any on-site culverted watercourses;
- ~~a. Where appropriate~~surface water Flood Risk Assessment is submitted. The Flood Risk Assessment must demonstrate, as a minimum:
  - ~~i. An estimate of how much surface water runoff the development will generate;~~
  - ~~ii. Details of existing methods for managing surface water runoff, e.g. drainage to a sewer; and~~
  - ~~iii. Plans for managing surface water and for making sure there is no increase in the volume of surface water, provide flood warning and rate of surface water runoff.~~
- ~~b.i. The use of SuDS has been maximised on site so as not to increase flood risk, evacuation plans; and to reduce flood risk wherever possible; and~~
- ~~c. It can be demonstrated that flood resilience and flood resistance construction can be designed into the proposed development scheme.~~
- j. Be appropriately flood resistant and resilient.

Flooding is a natural process, which helps to shape the natural environment. However, it can also have significant negative impacts, causing damage to property and even loss of life. Flooding events are likely to increase in the future, both in number and in magnitude. This is in part due to climate change and we need to ensure that we can adapt to these changes and protect the town, as far as is reasonably practicable. It is important, therefore, that our planning policies take into account present and future flood risk.

<sup>121</sup> In accordance with NPPF footnote 59.

<sup>122</sup> In accordance with NPPF paragraph 174 and footnotes 59 and 60.

National guidance requires us to preclude development in areas of flood risk and reduce the risk of flooding overall<sup>123</sup>. The Environment Agency has a statutory responsibility for flood management and flood defence in England and provides an advisory service to this end. Hertfordshire County Council, as the Lead Local Flood Authority, will be consulted on proposals in a flood risk area and for all sites over one hectare.

Groundwater flooding is not considered to pose a significant problem to Stevenage but any development should be mindful of the effects of deep foundations on shallow groundwater flows in fluvial sands and gravels in valley bottoms.

Our evidence<sup>124</sup> identifies different areas of flood risk in the town, categorised as:

- Flood Zone 3, which is further subdivided into
  - Flood Zone 3b - functional floodplain
  - Flood Zone 3a - high probability
- Flood Zone 2 - medium probability
- Flood Zone 1 - low probability

The latest flood risk maps should be referred to for detailed zone locations.

We will steer new development to areas of the lowest probability of flooding by applying the sequential approach identified in our Strategic Flood Risk Assessment. Preference will be given to development located in Flood Zone 1 (the area with the lowest risk of flooding).

Proposals should avoid adding to the causes of flooding, ~~both fluvial and surface water from all sources~~. The increase in impermeable surfaces through large scale development, such as that on sites over one hectare, can result in an increase in surface water runoff.

Proposals should maximise the use of SuDS to reduce the risk of flooding and minimise any negative impacts on buildings and land uses that may suffer from flooding. SuDS direct surface water ~~run-off~~ runoff from increased rainfall, back into suitable ground locations, mimicking natural drainage systems. In doing so, they help reduce the risk of flooding by easing the pressure on the storm water drainage network.

~~A site can accommodate a wide range of different SuDS techniques. These can range from individual properties incorporating permeable paving in driveways, to larger developments incorporating ponds, wetlands and green roofs and/or walls. SuDS can also improve water quality and enhance the amenity and biodiversity value of the surrounding area.~~

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<sup>123</sup> NPPF (2012)

<sup>124</sup> Strategic Flood Risk Assessment (AECOM, 2016)

~~The need for SuDS is likely to increase to meet environmental challenges such as climate change and population growth.~~

~~Proposals should adopt the SuDS hierarchy. In instances where proposals are unable to maximise SuDS on site, evidence will be required to demonstrate how and why this might not be viable or practicable to implement. The developer will also be required to provide alternative mitigation either on site, or elsewhere in the Borough.~~

~~[IMAGE OF SUDS HIERARCHY]~~

### ~~SuDS Hierarchy~~

The Local Flood Risk Management Strategy (LFRMS) and its associated SuDS Policy Statement should be consulted when considering the drainage system.

### ~~Policy FP3: Flood risk in Flood Zones 2 and 3~~

~~Planning permission will be granted where:~~

- ~~a. It can be demonstrated that the functional floodplain, also known as Flood Zone 3b, is protected;~~
- ~~b. It can be demonstrated that a sequential approach is taken at site level;~~
- ~~c. An appropriate fluvial flood risk assessment is submitted which demonstrates;
  - ~~i. Whether a proposed development is likely to be affected by current or future flooding from any source;~~
  - ~~ii. That the development will not increase flood risk elsewhere;~~
  - ~~iii. That the measures proposed to deal with these effects and risks are appropriate;~~
  - ~~iv. The evidence for us, as the local planning authority, to apply (if necessary) the Sequential Test; and~~
  - ~~v. That the development will be safe and pass the Exception Test, if applicable.~~~~
- ~~d. The use of SuDS has been maximised on site so as not to increase flood risk, and to reduce flood risk wherever possible;~~
- ~~e. A natural buffer zone adjacent to any watercourse is included as part of the development. The buffer zone should be a minimum of eight metres wide from the top of the bank of the watercourse along the entire length of the watercourse on site;~~
- ~~f. Any culverted watercourse present on site can be re-naturalised; and~~
- ~~g. It can be demonstrated that flood resilient and flood resistant construction can be designed into the proposed development scheme.~~

Flood Zones 2 and 3 are not extensive in the town. Broadly speaking, they run along the Stevenage and Aston End Brook but only through the southern end of the town. Proposals for Flood Zone 2 or 3 will have to demonstrate that there is no other reasonably available site in a lower flood risk category in the Borough.

As well as the measures identified above (for proposals in Flood Zone 1), additional measures will be required to ensure flood risk is minimised.

A fluvial Flood Risk Assessment will be required to demonstrate how the proposal meets the Policy criteria.

On occasions where the developer is unable to maximise the natural buffer zone adjacent to the watercourse, the developer must provide mitigation elsewhere on site, or elsewhere in the Borough. A developer wishing to build within eight metres of the top of the bank of a watercourse will require Flood Defence Consent from the Environment Agency. This consent may not necessarily be granted.

Development proposals which do not involve **deculvertingde-culverting** or, indeed, propose culverting of watercourses, will have an adverse impact on the town's river corridors and water meadows. Opening up river corridors can help to improve the chemical and biological quality of a watercourse. This, in turn, improves habitats for biodiversity and also contributes to open space and health and wellbeing in the town. The developer will need to provide mitigation elsewhere in the Borough. This may involve the **deculvertingde-culverting** of an alternative length of watercourse.

River corridors and flood storage reservoirs (FSRs) play an important role in controlling the surface water **run-offrunoff** from the town, as they allow excess run off during storms to be temporarily stored. Protecting river corridors and FSRs from inappropriate development and culverting is therefore important so as not to increase flood risk in the town.

#### **Policy FP4: Flood storage reservoirs and functional floodplain**

The following sites, as shown on the policies map, are designated flood storage reservoirs and also form part of the functional floodplain (Flood Zone 3b) of Stevenage<sup>125</sup>.

FP4/1 Aston Valley	FP4/7 Fairlands Valley Lakes
FP4/2 Bragbury End	FP4/8 Meadway
FP4/3 Broad Oak	FP4/9 Ridlins Wood
FP4/4 Burymead	FP4/10 Sainsburys (Coreys Mill)
FP4/5 Camps Hill Park	FP4/11 Wychdell
FP4/6 Elder Way	

Planning permission will be refused for any development that would result in any of the flood storage reservoirs being removed, reduced, severed or their function compromised.

Where appropriate, we may require developments to contribute towards either a new flood storage reservoir, or towards the maintenance, improvement or extension of the existing flood storage reservoirs.

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<sup>125</sup> Strategic Flood Risk Assessment (AECOM, 2016)

The FSRs found within and adjacent to the town attenuate storm runoff from impermeable areas and are integral to the drainage system of the town.

The Development Corporation planned to incorporate these numerous small FSRs to reflect their value as public open space in the urban environment.

The FSRs also form part of the towns Functional Floodplain. Functional Floodplain is defined as, but not restricted to, 'land which would flood with an annual probability of 1 in 20 (5%) or greater in any year, or is designed to flood in an extreme 1 in 1000 (0.1%) or greater in any year flood'<sup>126</sup>

National guidance<sup>127</sup> notes that the only appropriate uses for land in Flood Zone 3b is water-compatible uses and essential infrastructure.

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<sup>126</sup> NPPF: Technical Guidance (2012)

<sup>127</sup> NPPF: Technical Guidance (2012) - Table 2: Flood Risk vulnerability classification



## Pollution

### Policy FP5: Contaminated land

Planning permission will be granted for development on brownfield sites if an appropriate Preliminary Risk Assessment (PRA) is submitted which demonstrates that any necessary remediation and subsequent development poses no risk to the population, environment and groundwater bodies.

Pollution refers to the release of contaminants into the air, ground or water. It includes solids, liquids and gases as well as noise, vibration, heat and light.

The NPPF (para 109) sets out how we, as the local planning authority, should prevent both new and existing development from contributing to or being put at unacceptable risk from, or being adversely affected by unacceptable levels of soil, air, water or noise pollution or land instability; and remediate and mitigating spoiled, degraded, derelict, contaminated and unstable land, where appropriate.

Much of the development that is proposed in Stevenage takes place on brownfield sites. Brownfield land is defined as land that has been previously developed. Development on brownfield land is encouraged as it eases the pressures on greenfield sites. However, previous land uses on brownfield sites could have resulted in the land becoming contaminated. In addition, given the history of the development of the New Town, some greenfield sites in and around the town may have been used as spoil heaps as the town was built. Such sites should be given due consideration when considering development in such areas.

Through the adoption of a precautionary approach, the possibility of contamination should be assumed in relation to all development sites on, or adjacent to, previous industrial land.

The PRA should be carried out with reference to the Contaminated Land Statutory Guidance (April 2012). This is not [an](#) onerous task and is, at its highest level, essentially a site history of the development site so that it can be established if, and what, further work is required. The PRA should include, as a minimum:

- Desk study;
- Site investigation; and
- Additional desk study and exploratory site investigation (if necessary)

The underlying geology of the town is a combination of impermeable clay overlaying areas of exposed permeable chalk. In instances where contamination is identified where clay underlies the site, the chalk below the clay is protected, to an extent. However, where contamination is found in areas directly above the chalk, pathways can be created which could result in any pollutants present being washed through the chalk into the groundwater system and then out into the river system.

The town also has a number of Source Protection Zones (SPZs) which give an indication of the time it takes for pollutants to travel from a given point to a potable water abstraction point. These zones are divided into:

- SPZ1 - inner zone;
- SPZ2 - outer zone; and
- SPZ3 - total catchment

SPZ1 is the area where contamination poses the most risk as it immediately surrounds a potable water abstraction point. The risk lessens as you pass through SPZ2 to SPZ3. It is important to address any contamination on sites in SPZs and to also steer development, that may involve contaminative installations, to areas of lowest risk. Developments will need to ensure that the relevant site investigations, risk assessments and mitigation measures for Source Protection Zones around boreholes, wells, springs, and water courses have been agreed with the relevant bodies.

Our evidence<sup>128</sup> shows that the chalk aquifer is predominantly unconfined and is therefore susceptible to groundwater contamination from the surface. The use of a chalk aquifer for public water supply purposes will necessitate the use of oil interceptors and/or the separation of roof drainage from the runoff from road surfaces and vehicle parking areas to reduce the risk of pollution. Whilst the permeable local geology makes the use of infiltration SuDS highly effective, it also increases the risk of contaminants entering the groundwater earlier than would necessarily be expected.

#### **Policy FP6: Hazardous installations**

Planning permission for development proposals involving the use, storage or movement of hazardous substances will be granted where:

- a. There are no additional health and safety risks to users of the site or the surrounding area;
- b. There are no additional threats to the local environment, particularly air quality, water and wildlife; and
- c. The proposal does not cause long-term land contamination.

Where any of these criteria are not met, planning permission will only be granted where steps can be taken to mitigate any adverse impacts to an acceptable level.

Planning permission for development proposals adjoining existing or proposed hazardous installations, or adjoining sites where hazardous substances are present, will only be granted where it can be demonstrated that there is not a health and safety risk to the users of the proposed development.

A hazardous installation is a development that involves using, storing or moving hazardous substances, which include, but is not limited to, substances (solid, liquid or gas) classified as toxic, very toxic, corrosive, harmful or irritant.

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<sup>128</sup> Water Cycle Strategy (Hyder, 2009)

Pollution occurs when these or other hazardous substances contaminate the land or air.

Planning permission must be obtained for the storage or use of hazardous substances. The Borough Council will consider whether this use is appropriate in the proposed location, and how it would affect the land and human population nearby.

### **Policy FP7: Pollution**

All development proposals should minimise, and where possible, reduce air, water, light and noise pollution. Applications for development where pollution is suspected must contain sufficient information for the Council to make a full assessment of potential hazards and impacts.

Planning permission will be granted when it can be demonstrated that the development will not have unacceptable impacts on:

- a. The natural environment, general amenity and the tranquillity of the wider area, including noise and light pollution;
- b. Health and safety of the public; and
- c. The compliance with statutory environmental quality standards.

Air, water, light and noise pollution arising from new development can individually and cumulatively have a significantly damaging impact on the countryside, on peoples' living environment and on wildlife. Whilst lighting is desirable for safety, recreation and the enhancement of some buildings, inappropriate lighting can cause sky glow, glare and light spill and represents energy waste.

We will seek to ensure that levels of pollution are kept to a minimum and are acceptable to human health and safety, the environment and the amenity of adjacent or nearby land users. Environmental Health legislation regulates many forms of pollution, but it is clearly preferable to prevent conflict from new development arising in the first place. The weight given to each criterion will depend on the particular circumstances and relevant control authorities will be consulted as necessary.

Careful consideration should be given to whether artificial lighting is needed. Light encroaching beyond the area in which it was intended can create a distracting glare and can have an adverse effect on the local environment, particularly wildlife, as their nocturnal patterns can be disturbed.

If artificial light is required, then it should be designed to ensure that only the necessary amount of light is provided for the required task and that it is properly controlled or mitigated, to avoid light pollution. Hours or days of use can be limited or the use of sensitive screening may be appropriate.

### **Policy FP8: Pollution sensitive uses**

Planning permission for pollution sensitive uses will be granted where they will not be subjected to unacceptably high levels of pollution exposure from either existing, or proposed, pollution generating uses.

Planning permission in areas having the potential to be affected by unacceptable levels of aircraft noise will be subject to conditions or planning obligations to ensure an adequate level of protection against noise impacts.

Pollution sensitive uses, such as housing, schools and hospitals, should ideally be separated from pollution generating uses, such as industrial units and airports, wherever possible.

Stevenage is located in close proximity to London Luton Airport and is, therefore, affected by aircraft noise generated from it. The direction of the runway means that some planes fly over Stevenage to take off and land. However, national guidance defines the levels of noise experienced as being acceptable. An application has been granted for work to facilitate the growth of London Luton Airport. This would see the airport cater for up to 18 million passengers per annum before the end of our Local Plan period.

Noise contours identified in the London Luton Noise Action Plan, 2013 - 2018, extend in close proximity to the western extent of the proposed development west of Stevenage. Development in this area, particularly, will need to ensure that any noise impacts are mitigated.

# The natural and historic environments

## Green infrastructure

### Policy NH1: Principal Open Spaces

The following sites, as defined on the policies map, are designated as Principal Open Spaces:

#### Principal Parks

NH1/1 Fairlands Valley Park\*

NH1/2 Town Centre Gardens\*

NH1/3 King George V\*

NH1/4 Hampson Park\*

NH1/5 Shephalbury Park\*

NH1/6 Peartree Park\*

NH1/7 Ridlins Park\*

NH1/8 St. Nicholas Park\*

NH1/9 Millennium Gardens

NH1/10 The Bowling Green

#### Principal Amenity Greenspaces

NH1/11 Chells District Park\*

NH1/12 Canterbury Way\*

NH1/13 Meadway\*

NH1/14 Bandley Hill\*

NH1/15 Burymead\*

NH1/16 Campshill Park\*

NH1/17 Blenheim Way /

Pembridge Gardens

NH1/18 York Road B & C\*

NH1/19 Letchmore Road\*

NH1/20 Trent Close

NH1/21 Bedwell Park\*

NH1/22 Archer Road\*

NH1/23 The Noke\*

NH1/24 Ramsdell

NH1/25 Clovelly Way A

NH1/26 Chester Road /

Canterbury Way

NH1/27 Caernarvon Close /

Balmoral Close\*

NH1/28 Chepstow Close\*

NH1/29 Shephall Green

NH1/30 Blenheim Way / Stirling  
Close\*

NH1/31 Holly Copse

#### Principal Woodlands

NH1/32 Whomeley Wood

NH1/33 Monks Wood

NH1/34 Ridlins Wood

NH1/35 Lanterns Wood

NH1/36 Ashtree Wood

NH1/37 Wellfield Wood

NH1/38 Martins Wood\*

NH1/39 Great Collens  
Wood

NH1/40 South Pestcotts  
Wood

NH1/41 Loves Wood

NH1/42 Abbot's Grove

NH1/43 Mobbsbury Park

NH1/44 Sishes Wood

NH1/45 — Shackleton  
Spring Woodland  
NH1/46 — Sinks Spring  
NH1/47 — Hanginghill Wood  
NH1/48 — Wiltshire Spring  
Wood (west)

NH1/49 — Hertford Road  
Wood  
NH1/50 — Almond Spring  
NH1/51 — Blacknells Spring  
Wood  
NH1/52 — Whitney Drive  
Wood

Planning permission will be granted where proposals:

- a. Would not result in the loss of any part of a Principal Open Space;
- b. Would not have an adverse impact upon any Principal Open Space within, or adjacent to, the application site; and
- c. Reasonably provide, or reasonably contribute towards the maintenance or improvement of, Principal Open Spaces and allotments.

Planning permission will be granted for small scale leisure and recreation developments within a Principal Open Space where they support its continued use and maintenance. New or replacement facilities that meet the general definitions of Principal Open Spaces will be afforded the same protections as the sites identified in this policy.

Principal Open Spaces are the destination parks, other parks and gardens, principal amenity greenspaces and principal woodlands along with the children's play areas within each<sup>129</sup>. Based on our evidence, the most important open spaces in the Borough have been identified and allocated. These are the sites that:

- Have a significant draw within Stevenage or their neighbourhood;
- Are destinations in their own right, places where people would go to spend time with a specific purpose;
- Are not incidental open space;
- Are not principally defined by organised sports activities; and
- May contain a variety of facilities and attractions aimed at a wide demography.

In many cases, these open spaces will draw visitors from a relatively wide area. This is particularly true of the bigger spaces. However, it is likely that these same spaces will also perform a local amenity function.

Fairlands Valley Park is the largest area of open space in Stevenage. Retaining this area as undeveloped land was part of the original masterplan for the New Town. It provides a facility used by residents from all across the Borough (and beyond). It performs a regional role in providing recreational pursuits, but is just as likely to have people using it from neighbouring streets to meet everyday needs

The Town Centre Gardens provide valuable space in close proximity to both the main retail area and existing and proposed high-rise residential uses. The refurbishment of the gardens was completed in 2011, though there remains an

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<sup>129</sup> Sites in Policy NH1 denoted by an asterisk (\*) contain childrens' play areas which are also protected under this policy

aspiration to provide better connections across the dual carriageway of St George's Way (see Policy IT7).

The remaining Principal Parks serve a wider than local role within the town. They offer a variety of functions including play areas for a broad age range, trim trails, skate facilities, varied semi-natural environments and other features which make them attractive destinations.

Amenity space refers to informal recreation spaces as well as green space in and around housing which enhances the appearance of the area. The Principal Amenity Greenspaces serve a neighbourhood purpose and often contain play spaces. They are all over 0.5ha in size. This category includes Chells Park, Meadway and Canterbury Park because, although they provide football pitches, people also use the sites for other uses such as dog walking or informal play.

This plan safeguards an access corridor across a substantial proportion of the Meadway Playing Fields (see Policy IT2). It is not presently anticipated that this access will be developed during the lifetime of this current plan. However, in the event that proposals are brought forward earlier than anticipated, the loss of Principal Open Space at Meadway would be permitted as an exception to this policy, subject to the re-provision of any lost facilities either within any development to the west of the A1(M) or another, appropriate and nearby location.

The Principal Woodlands are the major pieces of wooded land within the town boundary with access for the public. Many of them have additional designations such as local Wildlife Site status (see Policy NH2).

Applications for development which have an adverse impact upon the town's Principal Open Spaces will be refused.

Development will be expected to make reasonable contributions towards Principal Open Space. On the largest schemes this may take the form of new, on-site provision (see Policy NH7). Where this occurs, the provided space(s) will subsequently be afforded the same protections as the sites identified in this policy. However, in most instances, the Council will seek reasonable contributions towards the maintenance and enhancement of existing spaces.

No allotment sites are allocated under this policy. Although an important resource, they are subject to a separate regime when it comes to disposal which provides adequate protection<sup>130</sup>. Notwithstanding this, we will require appropriate contributions towards allotment provision under this policy. Stevenage is currently well provided for and demand for plots is high. However, this popularity has been cyclical and the town's allotments will be subject to periodic review outside of the Local Plan process to ensure provision meets demand.

Sports pavilions, play areas and other small scale recreational developments can play an important part in sustaining the role and function of our Principal Open

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<sup>130</sup> The Council owns all allotment sites within the Borough. Legislation relating to the provision, safeguarding and disposal of allotments is set in a variety of acts

Spaces. The Council has been carrying out a programme of repairs, improvements and replacements to bring facilities up to standard. Planning permission will generally be granted where small-scale development is required to support the function and continued use of a Principal Open Space.

### **Policy NH2: Wildlife Sites**

The following sites, as defined on the policies map, are designated as wildlife sites:

NH2/1 Abbot's Grove	NH2/20 Monks Wood West
NH2/2 Almond Spring	NH2/21 Pestcotts Spring & Wood
NH2/3 Ashtree Wood	NH2/22 Poplars Meadow and Pond South
NH2/4 Barnwell School and Rectory	NH2/23 Ridlins Mire
NH2/5 Blacknells Spring	NH2/24 Ridlins Wood
NH2/6 Broadwater Marsh West	NH2/25 Shackledell Grassland (2 sites)
NH2/7 Elder Way Flood Meadow	NH2/26 Sishes Wood
NH2/8 Elm Green Pastures	NH2/27 Six Hills Common
NH2/9 Exeter Close	NH2/28 St Nicholas Churchyard
NH2/10 Fishers Green Wood	NH2/29 Stevenage Brook Marsh
NH2/11 Garston Meadow	NH2/30 Symonds Green
NH2/12 Great Collens Wood	NH2/31 Valley Way Wood
NH2/13 Hanginghill Wood	NH2/32 Warren Springs
NH2/14 Kitching Green Lane	NH2/33 Wellfield Wood
NH2/15 Loves Wood	NH2/34 Whitney Drive Wood
NH2/16 Margaret's Wood & Spoil Bank Wood	NH2/35 Whitney Wood
NH2/17 Martins Way	NH2/36 Whomerley Woods Road Verge
NH2/18 Martins Wood	NH2/37 Wiltshire's Spring
NH2/19 Monks & Whomerley Woods	

Planning permission will be granted where proposals:

- a. Would not result in substantive loss or deterioration of a Wildlife Site; and
- b. Reasonably contribute towards the maintenance or enhancement of Wildlife Sites in the vicinity of the application site.

Any wildlife sites or Regionally Important Geological Site (RIGS) that are ratified by the Herts & Middlesex Wildlife Trust (HMWT)<sup>131</sup> following adoption of this plan will be afforded the same protections as the sites identified in this policy. Any Wildlife Sites or RIGS (or parts thereof) which are subsequently deselected by HMWT will no longer be subject to the provisions of this policy.

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<sup>131</sup> Including any successor body



There are no European or nationally designated sites, such as Sites of Special Scientific Interest (SSSIs) or National Nature Reserves (NNRs) in Stevenage. However, there are a significant number of locally important sites. A register of local wildlife sites is maintained and updated each year by the Hertfordshire Biological Records Centre. A comprehensive review of sites within the Borough was carried out in 2013<sup>132</sup> and has been used to identify the sites that are protected through the Plan.

Sites identified or designated as Wildlife Sites are afforded protection as sites of substantive nature conservation value. Development on or affecting these sites will be resisted, except where the primary objective is the conservation and / or diversification of any recognised biodiversity asset.

Regionally Important Geological Sites (RIGS) are considered regionally important for their educational or historical value and are given the same level of protection as wildlife sites. There are presently no RIGS in Stevenage.

Many of the woodland areas are recognised as ancient woodland sites. This is a nationally agreed definition and means that the land has been wooded since at least 1600 AD. The species of tree and the composition of the wood however are not necessarily natural, having been altered by management and new plantings over the centuries. Most of these were farm woodlands that were retained within the New Town as landscape features and areas for recreation. They were mainly composed of neglected hornbeam coppice with standard ash and oak trees.

Management of the Town's woodlands is carried out in line with a series of five-year plans which are drawn up and agreed with the Forestry Commission. The Town's woodlands will be managed in order to provide recreation and amenity for local residents and also to ensure their survival in a manner benefiting both the landscape of the Town and local wildlife. In recent years the value of the locally native hornbeam woodland to wildlife has been recognised. There is now a programme of re-coppicing and reinstatement.

### **Policy NH3: Green Corridors**

The following routes, as defined on the policies map, are designated as Green Corridors:

#### Ancient Lanes

NH3/1 Aston Lane	NH3/9 Lanterns Lane
NH3/2 The Avenue	NH3/10 Meadway
NH3/3 Botany Bay Lane	NH3/11 Narrowbox Lane
NH3/4 Bragbury Lane	NH3/12 Old Walkern Road
NH3/5 Broadwater Lane	NH3/13 Sheafgreen Lane
NH3/6 Chells Lane	NH3/14 Shephall Lane
NH3/7 Dene Lane	NH3/15 Shephall Green Lane
NH3/8 Fishers Green Lane	NH3/16 Shephards Lane

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<sup>132</sup> Stevenage Wildlife Sites Review (Herts & Middlesex Wildlife Trust, 2013)

NH3/17 Watton Lane

NH3/18 Weston Lane

### Structurally Important Routes

NH3/19 Broadhall Way

NH3/20 Fairlands Way

NH3/21 Grace Way

NH3/22 Gunnels Wood Road

NH3/23 Martins Way (Grace Way to Gresley Way)

NH3/24 Monkswood Way

### Other Green Corridors

NH3/25 Gresley Way

NH3/26 Martins Way (Hitchin Road to Grace Way)

NH3/27 Six Hills Way

Planning permission will be granted where proposals:

- a. Would not have a **substantive** **substantial** adverse effect upon a Green Corridor;
- b. Retain and sensitively integrate any Green Corridor which must be crossed or incorporated into the site layout;
- c. Provide replacement planting, preferably using locally native species, where hedgerow removal is unavoidable; and
- d. Reasonably contribute towards the improvement of Green Corridors in the vicinity of the application site

Green Corridors are protected as a means of linking and connecting to the town's open spaces as well as facilitating movement by pedestrians and cyclists. They differ in character and perform different roles, but are equally important in creating a network of green space throughout the Town. Green Corridors can promote the movement of people by more sustainable forms of transport, but also provide routes and networks to enable the diversification and sustenance of biodiversity.

When the New Town was built, many existing lanes and hedgerows in the areas of the countryside being developed were kept. A number of these now form part of the car-free cycle and pedestrian network of the town. These Ancient Lanes, and their associated hedgerows, need to be protected from future development as they cannot be replaced.

The Structurally Important Routes are major highways within the built-up area of Stevenage that include significant areas within and alongside the highway that provide open space, landscaping and/or cycleways. They are primarily for human movement and are particularly conducive to cycling because of the segregated routes.

The Other Green Corridors are also road side areas, but they differ from the landscaped roads defined by the Structurally Important Routes. Gresley Way recognises the route between Six Hills Way and Broadhall Way, containing within it the Aston Brook and a well vegetated strip that runs towards Ridlins Mire. Six Hills Way is included following three successful experiments – at Six Hills Common,

Monks Wood and Ashtree Wood – into grassland habitat creation conducted between HMWT and the Borough Council.

All three types of Corridor offer substantial opportunity to encourage alternative means of travel and healthier lifestyles. Work is being carried out within the Council to use them to develop shorter round routes and promote these to residents, and also to investigate the possibility of a connected route around the Town which would not only pursue these health and sustainability objectives but open up different parts of the Town to different people.

It may occasionally be necessary for a major development to cross, abut or incorporate a Green Corridor. Where this is necessary, disruption must be minimised and the remaining elements of the corridor sensitively integrated into the new development as a permanent feature. Contributions may also be appropriate, particularly in strategic (greenfield) developments, as a means of preserving existing lanes outside the urban area and enhancing and extending current routes into new areas of the town.

Beyond these defined routes, a number of public rights of way exist in the Borough. These are protected and controlled under a separate statutory regime. However, diversion applications to facilitate development are made to the Borough Council as the Local Planning Authority. The strategic development sites to the west and north of Stevenage, in particular, contain a number of existing rights of way. Any applications to modify or divert these routes will be dealt with separately to any planning application. However, it is our general expectation that existing public rights of way will be incorporated into the green infrastructure of any development proposals maintaining their existing route and alignment wherever possible.

This includes those footpaths and bridleways which link to the Stevenage Outer Orbital Path (StOOP). This is a 27-mile route which circles Stevenage using ~~foothpaths~~footpaths and other routes that are open to the public. All of StOOP lies outside of the Borough boundary. However, it is connected to Stevenage by eight 'link paths' which use public rights of way within our administrative area.

#### **Policy NH4: Green Links**

The following routes, as shown on the policies map, are designated as Green Links:

1. The Old Greens: Meadway to Fishers Green and Symonds Green;
2. The Avenue / Forster Country: Bury Mead to St. Nicholas Church;
3. Fairlands Valley: Hampson Park via Fairlands Valley Park to (a) Roebuck and (b) Shephall Green;
4. Chells: Gresley Way to Narrow Box Lane and Nobel School;
5. Collenswood: Gresley Way via Collenswood to Fairlands Valley Park / Chells Way;
6. Bandley Hill: Gresley Way via Ridlins Park and Bandley Hill to Collenswood;
7. Shephalbury: Gresley Way via Ridlins Wood and Loves Wood to Shephalbury Park;

8. Water meadows: Broadhall Way to Hertford Road;
9. Grace Way: Along the length of Grace Way between Fairlands Way and Martins Way; and
10. Great Ashby: From Wellfield Wood and St Nicholas Park through Great Ashby to the Borough boundary at Severn Way.

Planning permission will be granted where proposals:

- a. Would not create a **substantivesubstantial** physical or visual break in a Green Link;
- b. Would not otherwise have a material adverse effect on the recreational, structural, amenity or wildlife value of a green link;
- c. Reasonably provide extensions of, or connections to, existing Green Links through the provision of on-site open space; and
- d. Reasonably contribute towards the maintenance, improvement or extension of Green Links.

Stevenage New Town was designed so that important features of the local landscape such as Fairlands Valley and areas of woodland were preserved as well as providing open spaces in each of the neighbourhoods. As the Town has developed, this has resulted in a network of open spaces, which connects the neighbourhoods of the town and the surrounding countryside.

The protection of the links between green spaces is as important as protecting the individual spaces in upholding the integrity of the new town as it was conceived.

Green Links are collections of spaces that, taken together, are worthy of protection for their connectivity and their recreation, amenity or wildlife value. The previous Local Plan defined eight Green Links throughout the Town that helped to define the urban structure of the Town by reference to adjacent green spaces. The spaces were connected, but not necessarily accessible or walkable, and in this sense, they performed a different role to the Green Corridors and the individual treatment of open spaces within the hierarchy of spaces.

This Plan identifies ten Green Links. This includes the eight green links previously identified in the 2004 District Plan (subject to some minor changes) and two new links along Grace Way and through Great Ashby and St Nicholas which have been identified following the completion of the Green Space Strategy.

Where development at or near a Green Link significantly compromises the purpose of the link, permission will be refused. In other circumstances, the Council may seek contributions in order to compensate for, or mitigate against, any loss. This might include the way in which developments address the Green Link and capitalise on any open and green areas nearby, or use open spaces within development to give a wider sense of openness or structure.

**Policy NH5NH5a: Trees and woodland**

**ProposalsAll development proposals which affectinvolve works to, or are likely to affectwithin the vicinity of, existing trees, will require or woodland must be**

accompanied by an arboricultural report. Existing impact assessment (AIA) at the application stage.

Individual trees must be protected and retained where possible, and sensitively incorporated into developments.

Planning permission for Development proposals where resulting in harm to the less health or longevity of existing individual trees which are worthy of retention<sup>133</sup> will be refused unless:

a. The harm is demonstrated to be unavoidable will be granted where:

a. Sufficient land is reserved for appropriate replacement planting and landscaping;

b. Replacement trees or planting are provided which are; would be planted in accordance with Table 1 below; and

i. Of equal or better quality than the Any replacement trees which are lost;

ii. Sensitively incorporated into the development; and

iii.c. Where would be of an appropriate size and species, and planted in an appropriate, locally native species of similar maturity; and location.

In Post-permission, conditions will be used to secure any replacement planting and safeguard any retained trees.

<u>Trees Felled</u>		<u>Replacements</u>
<u>Category</u>	<u>Diameter at Breast Height</u>	
<u>Small</u>	<u>Less than or equal to 30cm</u>	<u>2</u>
<u>Medium</u>	<u>Greater than 30cm and less than or equal to 60cm</u>	<u>5</u>
<u>Large</u>	<u>Greater than 60cm and less than or equal to 90cm</u>	<u>10</u>
<u>Very Large</u>	<u>Greater than 90cm</u>	<u>21</u>

Table 1 – Individual tree replacement standard

### Woodland

e. Development proposals resulting in the case of a loss of or deterioration of existing woodland:

i. It can be demonstrated that any adverse affects can<sup>134</sup> will be satisfactorily mitigated; refused unless:

ii. The need for the use of the site outweighs the amenity of the woodland; or

<sup>133</sup> Defined as category C or above according to BS 5837:2012 or equivalent.

<sup>134</sup> Defined as a contiguous area of 0.5 hectares or more under stands of trees with, or with the potential to achieve, tree crown cover of more than 20% of the ground.

It can be demonstrated that

- a. There are exceptional reasons which justify the loss or deterioration;
- b. Replacement habitat would be provided in accordance with the statutory biodiversity metric;
- c. Following replacement, there would be ~~an~~ net gain in the quality of any remaining ~~loss of~~ woodland through the enhancement of the recreational, amenity, landscape and/or nature conservation value of the remaining woodland by area; and that there would be provision for its improved
- d. Appropriate measures are proposed for the long-term management of any replacement woodland.

Post-permission, the planting and management of any replacement woodland will be secured by conditions or legal agreement.

#### Ancient and veteran trees

Development proposals resulting in the loss or deterioration of ancient or veteran trees will be refused unless:

- a. ~~There~~ are wholly exceptional reasons which justify the loss or deterioration; and
- b. A suitable compensation strategy exists.

Post-permission, any compensation will be secured by conditions or legal agreement.

#### Arboricultural offsetting

Replacement trees or woodland must be provided on-site unless there are clear and convincing reasons for not doing so. Where it is satisfactorily demonstrated that a development proposal cannot fully provide the necessary replacement planting on-site, any shortfall must be offset by either:

- a. A cash in lieu contribution to the Council; or
- b. An alternative off-site proposal, where this has already been identified and delivery is certain.

The acceptability of option (b) will be subject to agreement with the Council and will be considered on a case-by-case basis.

#### Policy NH5b: Tree-lined streets

- iii. Development proposals involving the creation of new streets must ensure that those streets are tree-lined unless there are clear, justifiable and compelling reasons why this would be inappropriate.

Significant areas of woodland were retained by the masterplans for the New Town to help create an attractive environment within Stevenage. Many of these areas are protected, either in their own right as Principal Open Spaces and wildlife sites (see

Policies NH1 and NH2) or as part of the network of Green Links and Green Corridors identified across the town (see Policies NH3 and NH4).

However, it is important that all woodlands and trees of amenity value are retained where this is practicable and desirable. An arboricultural report will be required where trees are to be affected. This should provide details about the location and characteristics of existing trees and clearly indicate which are to be removed or retained.

Without sensitive planning, mature trees can be permanently damaged during construction or create long-term problems for the occupiers of new developments such as shade, storm damage and subsidence. Where new planting takes place, trees may not mature and achieve a similar canopy, ground cover or ecological value if inappropriate species or techniques are used.

Tree Preservation Orders (TPOs) are used to protect important specimens. Consent is required to fell or carry out any tree surgery work on a ~~TPO'd~~TPO tree. Where individual trees, groups of trees or woodlands of particular value are under threat, the Council will consider making new TPOs. In considering TPO applications, the Council will have regard to expert advice, relevant British Standards and any other appropriate information.

#### **Policy NH6: General protection for open space**

Planning permission for development of any existing, unallocated open space (or part of any open space) will be permitted where:

- a. The loss of the open space is justified having regard to:
  - i. The quality and accessibility of the open space;
  - ii. The existence, or otherwise, of any interventions to improve quality or access;
  - iii. Whether the open space is serving its function or purpose; and
  - iv. Whether alternate space(s) would remain available for community use; and
- b. Reasonable compensatory provision is made in the form of:
  - i. Replacement provision of a similar type, size and quality;
  - ii. The upgrade of other, existing open space; or
  - iii. Exceptionally, a commuted sum to secure open space provision elsewhere.

It is inevitable that some open spaces will come under pressure from development proposals over the lifetime of this plan. Although many sites and areas are given specific protections under other policies of this plan, large amounts of open space remain that have no formal policy designation. It is important to ensure that the most valuable open spaces continue to be protected and open spaces only succumb to development where a positive outcome can be demonstrated.



The general presumption is that only those spaces which are of a poor or very poor quality will be considered for disposal. A number of sites of this nature are detailed in the evidence base. However, the circumstances around any site may change over ~~time~~ time and all schemes that seek to utilise unallocated open space will be scrutinised.

Proper consideration will need to be given to the value of open spaces and the potential for improvement with some intervention. This will need to be balanced against the merits of any particular proposal. It is acknowledged that some development can act as a catalyst for the improvement of open spaces. Community engagement will be key in assessing the value of open space.

Some of the more peripheral parts of the urban area are more deficient in provision than other parts of the Town. Corey's Mill, Symonds Green and Chells fall into this category and the provision and loss of open spaces here over the plan period will be scrutinised with particular attention.

The Council will seek compensation for any losses of open space in the form of a like-for-like re-provision or an upgrade to another local space delivered by the developer or by way of a commuted payment. Commuted payments will be determined by the Council using a standard calculation. In determining the appropriateness of alternate open spaces, or locations for compensatory provision, a maximum distance threshold of 400m will apply.

### **Policy NH7: Open space standards**

Planning permission for residential development will be granted where:

- a. On-site open space provision is made in accordance with the standards and thresholds set out in the Council's Green Space Strategy;
- b. Any such provision results in usable and coherent areas of an appropriate size; and
- c. Appropriate arrangements are made to ensure the long-term maintenance of the open space.

Where a development is phased, or a site is either divided into separate parts or otherwise regarded as part of a larger development, it will be considered as a whole and the appropriate standards will apply.

Where an applicant successfully demonstrates that (any element of) the required provision cannot reasonably be achieved on site, a commuted sum will be sought.

Open space standards have been a key part of planning for many years. However, in more recent times, reliance on them has diminished. Places have become more flexible in their use and application, rather than dogmatically meeting targets. This has resulted in wide variations in the application of standards across the country, even between similar places.



The Council will take a pragmatic approach to the provision of open space, sports and recreation typologies over the plan period. This will ensure that a balance is reached which meets future requirements on a town-wide basis whilst simultaneously respecting other policy objectives. There may be opportunities to 'trade' provision with certain schemes over-providing against certain typologies and under-providing against others.

That said, there remains a role for standards in providing a basis for the provision of open space in new developments. Having a standard provides some certainty for developers in terms of what the Council will expect and a basis for negotiation. It allows consideration of the future in a context of existing provision and availability.

The Council's current standards are set out in the table below<sup>135</sup>. It is recognised that providing open space on small sites can lead to spaces that are not functional or valued in the communities they are intended to serve and difficult to maintain. As a result, and in an effort to encourage the better use of land (avoiding the prospect of having 'space left over after planning' adopted as open space), the Council will only require the on-site provision of formal open space above the defined thresholds.

	Borough-wide standard per 1,000 population (ha)	Minimum thresholds for on-site provision	
		Development population	Open space size <sup>136</sup>
Parks and gardens	0.88ha	5,000	4.40ha
Amenity greenspace	0.92ha	240	0.22ha
Allotments	0.14ha	4,200	0.59ha
Natural and semi-natural greenspace	1.78ha	1,000	1.78ha
Children and young people	0.82 sites	900	1 site

Where provision cannot be made on site (including where only part of the provision can be made), the Council will seek alternative provision at a nearby location, a commuted sum to enable provision to be made nearby, or seek improvements to open space nearby. Any commuted sum will be tied to a specific location and specific improvements that ensure that the additional demand upon open spaces generated by the development **are** met.

Any new open spaces in excess of one hectare in size secured through this policy will thereafter be considered as Principal Open Spaces. Smaller areas of amenity space will be subject to the general protections afforded to open space.

<sup>135</sup> As established in the Green Space Strategy (SBC, 2015)

<sup>136</sup> The minimum threshold for provision is generally set at 75% of the average recorded site size within each typology. Children's provision is required from the point where the standard demands 0.75 of a site. Requirements for children and young peoples' provision will be rounded to the nearest whole number.

Play areas constitute an important element of this provision. National Playing Field Association (NPFA) guidelines for play areas are expected to be met where the provision threshold is exceeded. This requires a minimum size of 400m<sup>2</sup> in order to create usable spaces. This may not be achievable in smaller or high-density developments. Where this can be proven, contributions in lieu may be acceptable.

It is important that any new open spaces, play areas and allotments are provided in a suitable location and are usable for all members of the community. Long-term management of these facilities must be arranged. Where sites are adopted by the Borough Council a sum sufficient to ensure maintenance for a period of at least ten years will be required.

Development populations will be calculated by reference to up-to-date statistics. Where large-scale developments are intended to be phased over a number of years, forward projections of the population and / or households may be considered. The following population rates will be used as a baseline, recognising that newer information will be made available over the lifetime of the plan<sup>137</sup>.

Dwelling size	Private housing	Affordable housing
Studio or 1-bed	1.4 persons per dwelling	1.2 persons per dwelling
2-bed	1.9	2.2
3-bed	2.5	2.9
4+ bed	3.1	3.9

Notwithstanding the advice in this policy, contributions towards open space may still be required under the general provisions of other policies in this plan. Similarly, areas of incidental open space and landscaping will be encouraged to ensure good design on all schemes, though these will not be adopted by the Council for maintenance purposes nor count towards open space provision.

### **Policy NH8: North Stevenage Country Park**

Within that part of the Rectory Lane and St Nicholas Conservation Area which lies within the Green Belt, proposals that facilitate improved public access and / or the creation of a country park will be supported in principle where they also support the aims and purposes of the existing policy designations.

The land to the north of Stevenage, beyond Rectory Lane and Weston Lane is known colloquially as 'Forster Country' for its literary connections to writer E.M Forster. The house at Rooks Nest<sup>138</sup> and the surrounding land inspired his writings. The Rectory Lane & St Nicholas Conservation Area was widened in 2007 to embrace this setting. The open area that remains within both the conservation area boundary and the Green Belt measures over 45 hectares.

The Council will seek to protect the openness and accessibility of this area, potentially through the means of a country park. This protection will recognise the literary connection of the land to E.M. Forster. 'Forster Country' is presently

<sup>137</sup> Source: 2011 Census, Table DC4405EW / SBC analysis

<sup>138</sup> Now known as 'Howards'

agricultural land outside the built-up area of the town traversed by a number of public rights of way but with no formal facilities. As such, it is not included in the analyses of open spaces in the Green Space Strategy. Pursuing a more formal management regime on this land may provide scope for (parts of) it to be considered as amenity greenspace and / or natural and semi-natural open space.

The provision of new public open space in this area will comprise the open space provision for the North of Stevenage development allocated under HO3, but could also allow for some offsetting of open space requirements arising from other developments in the plan period, or from the town as a whole, and any proposals will be viewed in this context. This includes consideration of any developments beyond the borough boundary in North Hertfordshire adjacent to the northern edge of the town.

The land to the west of the revised Green Belt boundary is allocated for housing development. Any scheme should demonstrate that both the land allocated from development and this area has been considered holistically, from North Road to Weston Road. In doing so, it is recognised that:

The land within the conservation area would be unsuitable for intensive recreational use (such as sports pitches) or intensive management regimes (such as conversion to formally laid-out parkland); while

The quantity of open land here is well in excess of that which would be required of any new development to the north of Stevenage following application of the open space standards in Policy NH7.

Small-scale developments which facilitate public access and use of this land, whilst respecting the purposes of Green Belt and the need to maintain and enhance the conservation area will be supported.

## Archaeology

### Policy NH9: Areas of archaeological significance

The following sites, as shown on the policies map, are identified as areas of archaeological significance:

NH9/1 Whormerley Wood  
NH9/2 The Six Hills  
NH9/3 Shephall Village  
NH9/4 Hampson Park  
NH9/5 Shephalbury  
NH9/6 Martins Wood and Allotments  
NH9/7 The Old Town

NH9/8 Fishers Green  

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NH9/9 Symonds Green  
NH9/10 Broadwater Farm  
NH9/11 Wychdell  
NH9/12 Bragbury End  
NH9/13 The Bury  
NH9/14 Brick Kiln Road  
NH9/15 Broomin Green Farm

Where a development proposal affects an area of archaeological significance or has the potential to affect important archaeological remains on adjoining sites, developers will be required to submit the results of an archaeological field evaluation.

If in situ preservation of important archaeological remains is considered preferable, development proposals will be required to demonstrate how those remains will be preserved and incorporated into the layout of that development.

Where in situ preservation of important archaeological remains is not feasible, planning conditions or obligations will ensure that appropriate and satisfactory provision is made for the investigation and recording of archaeological remains that will be damaged or lost before development commences and for the subsequent analysis and publication of results and, where appropriate, excavation. Where appropriate the management, enhancement and public presentation of archaeological remains and their setting will be sought.

Any area of archaeological significance that is identified following the adoption of this document will be afforded the same level of protection as those listed within this policy.

The most important archaeological and historical sites are known as Scheduled Ancient Monuments (SAMs). SAMs are identified by Historic England. They are protected by law and any works on them require special permission from the Government. There are three SAMs in Stevenage: The Six Hills Roman barrows, Whormley Wood moated site and the Old Malt Houses and Kiln, in the High Street. These are shown on our policies map.

There are also a number of areas in Stevenage which, although not nationally recognised or designated, are considered to be locally important because of the (potential for) archaeological remains that are contained within them. Fifteen areas of archaeological significance in Stevenage have been identified by Hertfordshire

County Council. Two of these also contain SAMs, indicating the archaeological potential of the surrounding area.

Where development will affect any of these areas, prospective developers will be required to undertake an archaeological field evaluation of the site, in line with Government guidance and in consultation with the County Council's Historic Environment Unit. However, in many areas, small-scale infill development, such as domestic extensions, and other minor works will pose little or no threat to any remains and homeowners will rarely be expected to secure archaeological recording.

During the development of the New Town area of Stevenage, the investigation of archaeological finds was sporadic. This means that new development has significant potential to uncover archaeological remains. In the event of previously unknown archaeological remains being uncovered after works have commenced, both the council and Historic England should be informed. Should the remains be deemed important enough to schedule, Scheduled Monument Consent will be required.

## Conservation

### Policy NH10: Conservation areas

The conservation area boundaries are shown on the policies map.

Development proposals, within, or affecting a conservation area should have regard to the guidance provided by the relevant Conservation Area Management Plan Supplementary Planning Document.

Stevenage contains seven conservation areas. These have been designated due to their particular historic or architectural significance.

Particular care will be required when considering the scale, layout, design and materials of development proposals within or adjacent to conservation areas, to ensure that the character and appearance of the heritage asset is preserved, and preferably enhanced. Features that characterise the heritage asset should be reflected in any new development. However, our Management Plans recognise that replication of the existing style is not necessarily appropriate and guidance on architectural style should not confine opportunities for innovative design.

Conservation Area Management Plans for each area have been adopted as SPDs. These provide guidance to enable effective management and change, and to secure the preservation and enhancement of the character and appearance of the area. They are based on the Conservation Area Appraisals produced by BEAMS and best practice advice from Historic England<sup>139</sup>. Developers will need to demonstrate how they have complied with the guidance provided by the Management Plan. 129 Understanding Place: Conservation Area Designation, Appraisal and Management, Historic England, 2011

National guidance and legislation will also be used to determine these proposals.

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<sup>139</sup> Understanding Place: Conservation Area Designation, Appraisal and management, Historic England, 2011

## Delivery and monitoring

The policies in this plan show how we want Stevenage to develop and grow over the next fifteen years. This section says what we will do to make this happen (delivery). It says how we will measure if our policies are having the right effect (monitoring). We have identified the indicators we will monitor and set targets where possible. We have not set targets for some indicators because other matters outside of our control will also decide how the results change.

### Infrastructure and delivery

It is a key test of local plans that they are deliverable. The Local Plan is supported by a wide-ranging evidence base which demonstrates how and when the sites and proposals in this plan can be brought forward. Our Strategic Land Availability Assessments (SLAA) for both housing and employment demonstrate commitment from relevant landowners to ensure their sites are delivered. The IDP examines the cumulative impacts of providing 7,600 homes over the plan period and identifies a series of interventions<sup>140</sup>.

Partnership working is key to successful delivery. The Duty to Co-operate places a legal duty on the Council to interact with other authorities, agencies, service providers and regulators. This is supplemented by positive engagement with other bodies that are not prescribed by the regulations. In developing the local plan and its evidence base, Stevenage Borough Council has engaged on a pro-active and ongoing basis with numerous organisations, whose assistance or approval will be required to deliver the plan. This includes (but is not limited to):

- **North Hertfordshire District Council and East Hertfordshire District Council** as the authorities directly adjoining Stevenage Borough to ensure emerging proposals are considered on a consistent and holistic basis and that the cumulative impacts of our plans are properly understood;
- **Hertfordshire County Council** as (variously) waste and minerals planning authority, highway authority and authority responsible for education. Our plan and policies map, where relevant and necessary, reflect proposals in those parts of the statutory Development Plan for which the county council retain ~~responsibility~~responsibility. Mitigation schemes to ensure appropriate capacity on the local highway network and in the education system have been included;
- **Highways England** as the body responsible for the trunk road network, including the A1(M) which is the key strategic road link to and from Stevenage;
- **Hertfordshire Local Enterprise Partnership (LEP)** as the partnership between businesses and local authorities that covers Stevenage and sets priorities for investment through its Growth Plan;
- **Stevenage First Town Centre Task Force** as the partnership between the Borough Council, LEP and other agencies formed to unlock the development opportunities in and around the town centre; and

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<sup>140</sup> Infrastructure Delivery Plan (SBC, 2015)

- **The Environment Agency** whose position as statutory regulator of the water environment has required positive interaction, particularly around issues relating to water and wastewater infrastructure.

The amount of new development being planned for is significant. It cannot occur without significant investment in infrastructure and supporting facilities. Key items and facilities are set out in the Infrastructure Delivery Plan. Key delivery bodies are identified and costs are provided where known. The delivery of these schemes will be monitored on an on-going basis in our Authority Monitoring Reports.

## Monitoring

We are required by law to monitor the effectiveness of our policies and plans. We produce a comprehensive Authority Monitoring Report (AMR) on an annual basis, at the end of each financial year (March 31st). The most recent is available on our website.

Changes to legislation in the last few years mean that we now take more responsibility for monitoring at a local level:

- The purpose of monitoring is now to share information with the local community rather than central government.
- We can set the time period that our monitoring reports to cover. This must not be longer than 12 months.
- We are responsible for our own performance management and can choose which indicators and targets to include in the report.

As a result of this, our monitoring report can focus on locally important issues.

Monitoring will show how we will measure the effects of our new plan. It will help to tell us whether our policies are working or having the right effect, and will let us know when things are not going so well. It will also show how we are meeting the Duty to Cooperate.

Monitoring should help us to decide if we need to review the plan or parts of it.

A monitoring framework has been drawn up for the Local Plan, this shows how specific policies will be monitored:

Objective	Policy	Target	Indicator(s)
Sustainable development	Reduce deprivation and improve quality of life	-	Index of multiple deprivation
		For average earnings to increase over the plan period	Average weekly earnings for residents
		-	Housing affordability
		-	Resident satisfaction
	Support facilities and services that encourage people to live, work and spend	To reduce the distance travelled to work	Distance travelled to work



	leisure time in Stevenage		
A strong, competitive economy	Provide sites for new B-Class employment floorspace	At least 140,000m <sup>2</sup> employment floorspace to be completed 2011-2031	Employment floorspace completions
		-	Employment land supply
		-	Claimant count
		-	Number of jobs
	Protection of the Employment Areas	To protect the Gunnels Wood and Pin Green Employment Areas	New business start ups
			Employment land up-take
A vital town centre	Preserve the viability and vitality of the retail hierarchy	-	Retail vacancy rates
	Support the type and range of retail required to meet identified need	7,600m <sup>2</sup> of additional convenience retail floorspace by 2031	Retail, office and leisure completions
	Reserve the Primary Frontage for A1 Use	For at least 80% Primary Frontage to be in A1 Use	A1 Retail
Infrastructure	Require new development to meet the demand it creates	-	Developer contributions
Sustainable transport	Create conditions for significant increase in passenger transport	To increase the use of passenger transport	Mode of travel to work
	Direct high-density development to the most sustainable locations	For 100% of residential completions to be within 30 minutes of key services	Accessibility of services
	Require new development to provide relevant plans and assessments	For all major applications to include a Travel Plan	Travel Plans
High-quality homes	Provide sites for new residential development	At least 7,600 new homes to be completed 2011-2031	Housing completions
	45% of new homes to be on Previously Developed Land	45% of new homes to be on Previously Developed Land	Housing completions on PDL
	Maintain at least a five-year supply of land for housing	-	Housing supply
	To deliver up to 40% affordable homes, where viability permits	For at least 20% of all new homes to be affordable	Affordable housing completions
			Affordable housing supply
	To re-balance the housing stock by delivering a mix of housing types and sizes	For all major sites to comply with the mix identified in the SHMA	Housing Mix
		-	Aspirational homes
Provide sites for new Gypsy and Traveller provision	At least 11 new Gypsy and Traveller sites to be provided	Gypsy and Traveller provision	

Good design	New development <b>are</b> effective in designing out crime	For the overall crime rate in Stevenage to be reduced	Crime rates
	New development to meet water usage standards	The design achieves a maximum of 110 litres per person per day including external water use	None – Building Regulation Approval will not be granted unless this is complied with
Healthy communities	Avoid the loss of any health, social or community facilities	To see no decrease in D1, D2, C2 Uses across the town	Retail, office and leisure completions
	For new health, social and community facilities to be located within identified centres, in accordance with the sequential test	-	
Climate change, flooding and pollution	Reduce or mitigate against flood risk	For all Flood Storage Reservoirs to be retained	Number of Flood Storage Reservoirs
		To grant no permissions against Environment Agency advice	Environment Agency advice
		For all schemes to incorporate SUDS	Sustainable Urban Drainage Systems
Green infrastructure and the natural environment	Protection of Principal Open Spaces	No reduction in the total area of Principal Open Space	Principal Open Spaces
	Protection of wildlife sites	No reduction in the number or area of designated sites through development	Wildlife Sites
	Protection of Green Corridors	No reduction in the total area of designated sites through development	Green corridors
	Protection of Green Links	No reduction in the total area of designated sites through development	Green Links
The historic environment	Preserve and enhance conservation areas	For no conservation areas to be 'at risk'	Conservation areas
	Preserve and enhance listed buildings	For no listed buildings to be 'at risk'	Listed Buildings

One of the key elements of our monitoring work is an extensive survey of residential and commercial developments, to identify completion rates across the Borough. We also produce a SLAA each year to update the supply of land that is available to meet the targets of our Plan.

If there is an insufficient supply of land, or other policy targets are not being met, it may be necessary to carry out a review or a partial review of the Local Plan.

The Council will continue to work with neighbouring planning authorities, to enable their Plans to come forward, and to ensure strategic needs are being met. The results of this work will be recorded within the AMR.

We will also monitor the wider effects of the plan through the SA. The SA sets out a list of indicators that we will use to measure the social, economic and environmental impacts of the plan. Some of these indicators may also form part of the monitoring framework for the plan.

[APPENDICES]

## Superseded policies

Policies from the District Plan, to be replaced by Stevenage Borough Local Plan Policies

The schedule below indicates how, where and when [if at all] policies contained within the saved Stevenage District Plan Second Review (2004) will be replaced. Those policies which were not saved by the Secretary of State in December 2007 do not appear in the schedule.

District Local Plan Second Review Policy to be replaced

TW1: Sustainable development

TW2: Structural open space

Replacement Policy contained within the Stevenage Borough Local Plan

**Policy** SP2: Sustainable development in Stevenage

**Policy** SP12: Green infrastructure and the natural environment

**Policy** NH1: Principal Open Spaces

**Policy** NH6: General protection for open space

**Policy** NH7: Open Space Standards

TW4: New neighbourhood centres

Policy SP4: A vital Town Centre

Policy SP9: Healthy communities Policy HO2: Stevenage West Policy HO3: North of Stevenage

**Policy** HO4: South-east of Stevenage

Policy TC11: New convenience retail provision

TW6: Green Belt

Policy SP10: Green Belt

Policy GB1: Green Belt

~~District Local Plan Second Review Policy to be replaced~~

~~TW7: Local Rural Areas~~

~~TW8: Environmental Safeguards~~

~~Replacement Policy contained within the  
Stevenage Borough Local Plan~~

~~Policy GB2: Green Belt settlements~~

~~No equivalent policy~~

~~Policy SP6: Sustainable transport~~

~~Policy SP8: Good design~~

~~Policy IT5: Parking and access~~

~~Policy GD1: High quality design~~

~~TW9: Quality in design~~

~~Policy SP8: Good design~~

~~Policy GD1: High quality design~~

~~TW10: Crime prevention~~

~~Policy SP8: Good design~~

~~Policy GD1: High quality design~~

~~TW11: Planning requirements~~

~~H2: Strategic housing allocation — Stevenage  
West~~

~~H3: New Housing Allocations~~

~~Policy SP5: Infrastructure~~

~~Policy HO2: Stevenage West~~

~~Policy HO1: Housing allocations~~

~~Policy HO3: North of Stevenage~~

~~Policy HO4: South-east of Stevenage~~

~~H6: Loss of residential accommodation~~

~~H7: Assessment of windfall residential sites~~

~~H8: Density of residential development~~

~~Policy HO6: Redevelopment of existing homes~~

~~Policy HO5: Windfall sites~~

~~Policy SP6: Sustainable transport~~

~~Policy GD1: Good design~~

~~H12: Special needs accommodation~~

~~Policy HO10: Sheltered and supported housing~~

~~Policy HO11: Accessible housing~~

~~H14: Benefits of affordability~~

~~Policy HO8: Affordable housing tenure, mix and design~~

~~District Local Plan Second Review Policy to be replaced~~

~~E2: Employment areas~~

~~Replacement Policy contained within the  
Stevenage Borough Local Plan~~

~~Policy EC2a: Gunnels Wood Employment Area~~

~~Policy EC2b: Gunnels Wood Edge of Centre  
Zone~~

~~Policy EC6: Pin Green Employment Area~~

~~E3: Employment sites~~

~~E4: Acceptable uses in employment areas~~

~~Policy EC1: Allocated sites for employment development~~

~~Policy EC2a: Gunnels Wood Employment Area~~

~~Policy EC2b: Gunnels Wood Edge-of-Centre  
Zone~~

~~Policy EC3: Gunnels Wood Industrial Zones Policy EC4: Remainder of Gunnels  
Wood Policy EC6: Pin Green Employment Area~~

~~E5: Retail and leisure proposals in employment areas~~

~~E6: Unit sizes within employment areas~~

~~No equivalent policy~~

~~Policy EC3: Gunnels Wood Industrial Zones~~

~~Policy EC4: Remainder of Gunnels Wood~~

~~Policy EC6: Pin Green Employment Area~~

~~E7: Employment uses outside employment areas and homeworking~~

~~T6: Design standards~~

~~T8: Integration of transport modes~~

~~Policy EC7: Employment development on unallocated sites~~

~~Policy GD1: High quality design~~

~~Policy SP6: Sustainable transport~~

~~Policy TC4: Station Gateway Major Opportunity  
Area~~

~~Policy IT6: Sustainable transport~~

~~T11: Rail freight provision~~



~~T12: Bus provision~~

~~No equivalent policy~~

~~Policy IT5: Parking and access~~

~~District Local Plan Second Review Policy to be replaced~~

~~T13: Cycleways~~

~~Replacement Policy contained within the  
Stevenage Borough Local Plan~~

~~Policy IT5: Parking and access~~

~~Policy IT7: New and improved links for pedestrians and cyclists~~

~~T14: Pedestrians~~

~~Policy IT5: Parking and access~~

~~Policy IT7: New and improved links for pedestrians and cyclists~~

~~T15: Car Parking Strategy~~

~~T16: Loss of residential car parking~~

~~TR1: Town centre~~

~~Policy IT5: Parking and access~~

~~Policy IT8: Public parking provision~~

~~Policy TC1: Town Centre~~

~~Policy TC2: Southgate Major Opportunity Area~~

~~Policy TC3: Centre West Major Opportunity Area~~

~~Policy TC4: Station Gateway Major Opportunity  
Area~~

~~Policy TC5: Central Core Major Opportunity Area Policy TC6: Northgate Major  
Opportunity Area Policy TC7: Marshgate Major Opportunity Area~~

~~TR3: Retail frontages~~

~~TR4: Loss of retail floorspace~~

~~TR7: Loss of office accommodation~~

~~TR8: Protection of leisure, social and community uses~~

~~TR9: Town centre car parking~~

~~Policy TC8: Town Centre Shopping Area Policy TC8: Town Centre Shopping Area No equivalent policy~~

~~Policy TC2: Southgate Major Opportunity Area Policy TC3: Centre West Major Opportunity Area Policy TC5: Central Core Major Opportunity Area Policy TC7: Marshgate Major Opportunity Area Policy HC6: Existing leisure and cultural facilities~~

~~Policy IT5: Parking and access~~

~~District Local Plan Second Review Policy to be replaced~~

~~TR10: Railway station parking~~

~~TR11: Replacement residential accommodation~~

~~TR14: New neighbourhood centres~~

~~Replacement Policy contained within the Stevenage Borough Local Plan~~

~~Policy IT8: Public parking provision~~

~~Policy IT8: Public parking provision~~

~~No equivalent policy~~

~~Policy HO2: Stevenage West~~

~~Policy HO3: North of Stevenage~~

~~Policy HO4: South-east of Stevenage~~

~~Policy TC11: New convenience retail provision~~

~~TR15: New free standing shops EN9: Archaeology and development EN10: Green Links~~

~~EN11: Provision of new and extended Green Links~~

~~EN12: Loss of woodland~~

~~EN13: Trees in new developments~~

~~EN15: Ancient lanes and associated hedgerows~~

~~EN16: Countryside Heritage Site~~

~~No equivalent policy~~

~~Policy NH9: Areas of archaeological significance~~

~~Policy NH4: Green Links~~

~~Policy NH4: Green Links~~

~~Policy NH7: Open space standards~~

~~Policy NH5: Trees and woodland Policy NH5: Trees and woodland Policy NH3: Green Corridors~~

~~Policy NH1: Principal Open Spaces~~

~~Policy NH2: Wildlife Sites~~

~~EN17: Wildlife Sites and Regionally Important Geological Sites (RIGS)~~

~~EN18: Natural habitats in adjoining local authorities~~

~~EN21: Other sites of nature conservation importance~~

~~EN27: Noise pollution~~

~~EN28: Aircraft noise~~

~~Policy NH2: Wildlife Sites~~

~~No equivalent policy No equivalent policy Policy FP7: Pollution~~

~~Policy FP7: Pollution sensitive uses~~

~~District Local Plan Second Review Policy to be replaced~~

~~EN29: Light pollution~~

~~EN31: Hazardous installations~~

~~Replacement Policy contained within the  
Stevenage Borough Local Plan~~

~~Policy FP7: Pollution~~

~~Policy FP5: Contaminated land~~

~~Policy FP6: Hazardous installations~~

~~EN32: River corridors and water meadows~~

~~EN36: Water conservation~~

~~EN37: Telecommunication equipment developments~~

~~EN38: Energy conservation and supply~~

~~L1: Major leisure facilities in the Town Centre  
Inset Area~~

~~L2: Major leisure facilities outside the Town  
Centre Inset Area~~

~~L3: Stevenage Leisure Park~~

~~Policy FP2: Flood storage reservoirs and functional floodplain~~

~~Policy FP1: Climate change~~

~~No equivalent policy~~

~~Policy FP1: Climate change~~

~~Policy TC3: Centre West Major Opportunity Area~~

~~Policy TC4: Station Gateway Major Opportunity Area~~

~~Policy TC5: Central Core Major Opportunity Area~~

~~Policy TC7: Marshgate Major Opportunity Area~~

~~Policy HC7: New and refurbished leisure and cultural facilities~~

~~Policy EC1: Allocated sites for employment development~~

~~Policy TC3: Centre West Major Opportunity Area~~

~~Policy HO1: Housing allocations~~

~~L4: Loss or reduction of existing leisure facilities~~

~~L5: Modernisation, enhancement or redevelopment of leisure facilities~~

~~L6: Leisure facilities in neighbourhood centres~~

~~L9: Play centres~~

~~L10: Principal open spaces~~

~~Policy HC6: Existing leisure and cultural facilities~~

~~Policy HC6: Existing leisure and cultural facilities~~

~~Policy HC1: District, local and neighbourhood centres~~

~~No equivalent policy~~

~~Policy NH1: Principal Open Spaces~~

~~District Local Plan Second Review Policy to be replaced~~

~~L11: Fairlands Valley Park~~

~~L12: Loss of playing fields and other outdoor sports facilities~~

~~L13: Redundant school playing fields~~

~~L14: Children's play space~~

~~Replacement Policy contained within the  
Stevenage Borough Local Plan~~

~~Policy NH1: Principal Open Spaces~~

~~Policy HC6: Existing leisure and cultural facilities~~

~~Policy HC10: Redundant school sites~~

~~Policy NH1: Principal Open Spaces~~

~~Policy NH7: Open space standards~~

~~L15: Outdoor sports provision in residential developments~~

~~L16: Children's play space provision in residential developments~~

~~L17: Informal open space provision in residential developments~~

~~L18: Open space maintenance~~

~~L19: Loss of allotments~~

~~L20: New allotment provision~~

~~Policy NH7: Open space standards Policy NH7: Open space standards Policy NH7:  
Open space standards~~

~~Policy NH7: Open space standards~~

~~No equivalent policy~~

~~Policy NH1: Principal Open Spaces~~

~~Policy NH7: Open space standards~~

~~L23: Horse and pony route~~

~~L26: Guest houses~~

~~SC1: Retention of social and community facilities~~

~~SC4: Social, community and leisure provision sites~~

~~SC5: Social and community provision in new developments~~

~~SC6: Care in the community~~

~~SC9: Redundant school buildings~~

~~No equivalent policy~~

~~No equivalent policy~~

~~Policy HC4: Existing health, social and community facilities~~

~~Policy HC5: New health, social and community facilities~~

~~Policy HC5: New health, social and community facilities~~

~~Policy HO10: Sheltered and supported housing~~

~~Policy HC9: Former Barnwell East Secondary School~~

~~Policy HC10: Redundant school sites~~

~~SC10: Travellers site~~

~~Policy HO12: Gypsy & Traveller provision~~

~~District Local Plan Second Review Policy to be replaced~~

~~SC11: Cemetery extension at Weston Road~~

~~SC13: Provision in major new developments~~

~~Replacement Policy contained within the Stevenage Borough Local Plan~~

~~Policy HO13: Gypsy & Traveller provision on unallocated sites.~~

~~No equivalent policy~~

~~Policy TC2: Southgate Park Major Opportunity Area~~

~~Policy HO2: Stevenage West~~

~~Policy HO3: North of Stevenage~~

~~Policy HO4: South east of Stevenage~~

~~SC14: Nursing homes and residential homes SC15: Development at the Lister Hospital OT4: New developments in the High Street OT5: Primary shopping frontage~~

~~OT6: Secondary shopping frontages~~

~~OT9: Advertisements~~

~~OT11: Service accesses onto Primett Road and Church Lane~~

~~OT14: Primett Road car parks~~

~~NC1: Large neighbourhood centres~~

~~Policy HO10: Sheltered and supported housing~~

~~Policy HC3: The Health Campus~~

~~Policy TC9: High Street Shopping Area~~

~~Policy TC10: High Street Primary and Secondary Frontages~~

~~Policy TC10: High Street Primary and Secondary Frontages~~

~~No equivalent policy~~

~~No equivalent policy~~

~~Policy IT8: Public parking provision~~

~~Policy HO1: Housing allocations~~



~~Policy HC1: District, local and neighbourhood centres~~

~~NC2: Small neighbourhood centres~~

~~Policy HO1: Housing allocations~~

~~Policy HC1: District, local and neighbourhood centres~~

~~NC6: Redevelopment of the neighbourhood centres~~

~~Policy HO1: Housing allocations~~

~~Policy HC1: District, local and neighbourhood centres~~

~~District Local Plan Second Review Policy to be replaced~~

~~SW1: Development area~~

~~SW2: Master plan~~

~~SW3: Planning requirements~~

~~Replacement Policy contained within the  
Stevenage Borough Local Plan Policy HO2: Stevenage West Policy HO2: Stevenage  
West  
Policy SP5: Infrastructure~~

~~Policy HO2: Stevenage West~~

~~SW4: Design guidance~~

~~Policy SP8: Good design~~

~~Policy HO2: Stevenage West~~

~~Policy GD1: High quality design~~

~~SW5: Transport principles~~

~~Policy IT1: Strategic development access points~~

~~Policy IT2: West of Stevenage safeguarded corridors~~

~~Policy IT4: Transport assessments and travel plans~~

~~Policy IT5: Parking and access~~

~~Policy IT6: Sustainable transport~~

~~Policy IT7: New and improved links for pedestrians and cyclists~~

~~Policy HO2: Stevenage West~~

~~SW6: Improvements to transport infrastructure~~

~~Policy SP5: Infrastructure~~

~~Policy IT5: Parking and access~~

~~Policy IT6: Sustainable transport~~

~~Policy IT7: New and improved links for pedestrians and cyclists~~

~~Policy HO2: Stevenage West~~

~~SW7: Potential use of existing A1(M) crossings~~

~~SW8: Development along access corridors~~

~~Policy IT1: Strategic development access points~~

~~Policy EC5: Active frontages and gateways~~

~~District Local Plan Second Review Policy to be replaced~~

~~SW10: Loss of employment land~~

~~SW11: Natural, semi-natural and historic environment~~

~~SW12: Employment land~~

~~Replacement Policy contained within the  
Stevenage Borough Local Plan~~

~~No equivalent policy~~

~~Policy HO2: Stevenage West Policy NH2: Wildlife Sites Policy NH3: Green Corridors  
Policy NH4: Green Links  
Policy NH5: Trees and woodland~~

~~Policy NH7: Open space standards~~

~~Policy EC1: Allocated sites for employment development~~

~~Policy HO2: Stevenage West~~

~~SW13: Managed small business units~~

~~Policy EC1: Allocated sites for employment development~~

~~Policy HO2: Stevenage West~~

~~SW14: Retail provision~~

~~Policy TC11: New convenience retail provision~~

~~Policy HO2: Stevenage West~~

~~SW15: Outdoor sports facility provision~~

~~Policy HO2: Stevenage West~~

~~Policy HC8: Sports facilities in new development~~

~~SW16: Major leisure facilities~~

~~Policy HO2: Stevenage West~~

~~Policy HC8: Sports facilities in new development~~

~~SW17: Allotment provision~~

~~SW20: Surgeries and clinics~~

~~Policy NH7: Open Space Standards~~

~~Policy HO2: Stevenage West~~

~~SW21: Emergency services~~

~~SW22: Cemetery provision~~

~~Policy HO2: Stevenage West~~

~~No equivalent policy~~

~~B Mobility Strategy~~

~~Overview~~

~~This Mobility Strategy for Stevenage makes commitments to tried, tested and innovative initiatives in Mobility and Behaviour, that do not just mitigate the demands from the Local Plan growth but will accelerate the more efficient use of transport infrastructure within the town. It enables growth, not just for this Local Plan but beyond, with a reduced reliance on the car and more active and integrated communities.~~

~~It steers away from the historic, and now contra-policy, predict and provide car commuter peak as a proxy for transport and Mobility. Instead of prioritising road building schemes to satisfy a theoretical short lived car commuter demand, the strategy is to design for and prioritise Mobility as a whole. It is to create even more attractive choice in movement than already exists, committing funds to physical improvements to the higher capacity cycle network, which can be up to seven times more effective in terms of unit road space compared with car use, invest in public transport and make huge inroads in influencing behaviour by significant funding of new measures to promote and use the mobility options that already exist and will improve.~~

~~The commuter peak periods are the times of the day when the highway network is under the most pressure. The National Travel Survey (NTS) shows that in the AM peak hour (08:00-09:00), 25% of all movement is for commuting and business purposes and 50% is associated with education(131). Therefore, three quarters of all movement in the AM peak hour are focussed on just these two activities. In the PM peak hour (17:00-18:00), over 40% of all movement is associated with these purposes.~~

~~In addition to this, Stevenage has a high level of internalisation of jobs, with many local residents taking up available jobs in Stevenage. Therefore, commuting distances will be short for many residents. A high proportion of all trips, not just commuter trips, are less than 5 miles.~~

## Figure 4.1 Propensity to Increase Active Travel for Short Trips

### 131 National Travel Survey Table NTSS0502 Trip Start Time by Trip Purpose (Monday to Friday) England

Given this, the strategy is to be cognisant of these trip purposes and to target in particular short trips made by car that could easily be made by active travel and public transport instead.

#### Active Travel Strategy

##### Existing Situation

Stevenage's cycle network was modelled on Dutch infrastructure and by the 1970s, when the network was finalised, Stevenage was held up as proof that the UK could build a Dutch-style cycle network.

Stevenage's good active travel infrastructure can easily become excellent with further investment. The cycle routes have the capacity to accommodate significant movement by bicycle, becoming material economic conduits for movement. Appendix i is the cycle map of the whole Stevenage network.

##### Proposed Strategy

Stevenage Borough Council will place a high priority on active travel. For the purposes of this Local Plan and beyond, it will plan on the basis that the proportion of travel by active travel will increase, that commuter peak car demand will remain broadly static and therefore that the proportion of travel by car driver will decrease.

The strategy is to further encourage this shift through the creation of an active travel /car differential whereby it is more attractive to cycle for short journeys than drive.

The existence of the extensive, segregated cycle infrastructure means that Stevenage is better equipped than many towns to facilitate safe and convenient cycling and encourage this change in emphasis.

In Hertfordshire, it has been estimated that 63% of all journeys are less than 5 miles. Not only has Stevenage been designed with cycling in mind, but the majority of trips are of a distance that can comfortably be accommodated by a choice of means of mobility.

The strategy will focus on the following aspects:

**Cycle Strategy:** an up to date cycling strategy will be prepared for Stevenage that will set out the strategy, measures and timescales for implementation. The strategy will

consider all potential cycle trip purposes, including commuting, cycling to school and recreational cycling.

An upgraded cycle network: the highest priority for investment will be the upgrade of the existing cycle network, which has suffered from a historic lack of investment. This will include improved surfacing, improved lighting, addressing missing links in the network and changes to priority where cycleways meet the highway in order to create continuous routes. In accordance with Policy IT5 of the Local Plan, developers will be required to provide safe, direct and convenient routes within the development, and link to existing cycleway and pedestrian networks.

Wayfinding: the former active travel Wayfinding Strategy that was developed, but not implemented, will be reviewed and updated where necessary. An Action Plan for its implementation will be included in the updated Cycle Strategy.

Cycle Storage: a review of existing cycle parking available to the public within Stevenage will be undertaken. The review will identify any gaps in existing cycle parking provision in terms of appropriate locations at trip ends as well as the quality of cycle parking. In addition, in accordance with Policy IT5 of the Local Plan, developers will be required to provide secure cycle parking as part of any development coming forward.

Cycle Training: Positive actions to influence behaviour are education in, and awareness of, opportunities, including the opportunity to make best use of the active travel infrastructure. Cycle training, including for those of an early age, will help to broaden horizons and provide confidence.

## Public Transport Strategy

### Existing Situation

Public transport (buses and trains) is well used in Stevenage. Approximately 6% of travel to work is by bus, and 7% by train. However, the existing bus and railway station have been underinvested for some time and require an upgrade in provision. The bus-rail transfer is currently relatively poor as the existing bus station is not located adjacent to the railway station to provide a seamless interchange.

### Proposed Strategy

As part of the regeneration of the Town Centre it is proposed to close the existing bus station and replace it with new bus interchange at the railway station. It is also proposed to significantly improve bus connections into and through Stevenage, which will enable more employees in the town centre and Gunnels Wood employment area easily access their place of work.

Through the Thameslink expansion, Stevenage will be directly connected, by fast services, to the heart of central London and a variety of destinations south of London, including Gatwick Airport. Services will also stop at Farringdon for easy connections onto the Elizabeth Line (i.e. Crossrail) to Heathrow, Canary Wharf and

beyond. With new trains on both commuter and intercity services, by 2018 there will be a step change in the accessibility and attractiveness of travel by rail to/from Stevenage. The Local Plan identifies (Policy TC4 iv) a proposal for a radically improved Stevenage railway station, with National Rail having plans for a 5th platform, as part of a broader central area regeneration scheme. This will also help to drive a shift in travel onto rail.

### Car Parking strategy

#### Proposed Strategy

Parking is no longer a stand-alone issue, but has become a key aspect of both transport and land use planning. Control over the availability of parking spaces is a key policy instrument in influencing car trips. The supply and pricing of car parking has a fundamental influence on the way people

travel. Research has shown that even where good alternatives to the car exist, if cheap and convenient car parking is available then people with access to a car will tend to choose this mode of travel.

The 2004 Parking Strategy will be updated as part of the development of the Stevenage Mobility Strategy as a tool for encouraging greater activity in the town centre whilst minimising the demand for commuter car parking.

Stevenage Borough Council will take the lead in this by critically reviewing and managing its own staff car parking strategy.

### Car Sharing

#### Existing Situation

Hertfordshire County Council currently operates a Liftshare car-pooling scheme, which has over 1,000 members.

#### Proposed Strategy

Stevenage Borough Council will develop car-pooling within the Stevenage community, and expect new development, where appropriate, to invest in the development and encouragement of this type of mobility. It will stay abreast of the significant emerging European research in this field, and seek the implementation of the most effective elements of this growing, and particularly socially inclusive, method of mobility.

### Workplace Travel Planning

#### Existing Situation

2011 Census data provides an insight into the main modes of travel for people working in Stevenage. This shows that 69% of people who work in Stevenage drive a car, 11% travel by public transport and 13% walk or cycle.

#### Figure 4.2 Mode of Travel to Work for People Working in Stevenage (2011 Census)

The Hertfordshire 2015 Household Survey provides a useful insight into how far people travel to work and by which mode. Of particular interest are those trips that are under 3 miles, and therefore have the easiest potential to be made by sustainable modes. Figure 4.3 illustrates the mode share of journeys to work under 3 miles.

#### Figure 4.3 Mode of Travel for Journey to Work Trips under 3 miles

The survey showed that 22% of journeys to work in Hertfordshire are within 3 miles and that over half (52%) of these journeys are made by car. There is a significant potential for mode shift for these short trips to be made by active travel, public transport or more efficient use of the car.

#### Proposed Strategy

Gunnels Wood, between the A1(M) and the town centre, is by far the largest employment site in Stevenage. The area is made up of a large range of businesses, from small and medium businesses through to some very large employers including GlaxoSmithKline (GSK) and MBDA. Around 19,000 employees work on the estate for approximately 300 different businesses and it is set to intensify as part of the Local Plan.

The concentration of this many people, makes it an ideal area to target travel behaviour change through a range of travel planning measures. Major employers in this area, including GSK, are already part of the SmartGo Stevenage scheme, which offers a range of travel benefits and services to help make travel cheaper and easier for employees.

The strategy is to concentrate infrastructure and behavioural influence initiatives in these concentrated areas of employment, which include the Council office in Stevenage. There are some significant mobility benefits to be had in this way, and a strong evidential basis already in the UK for the effectiveness of this.

#### Education Travel Planning

##### Existing Situation

With regards to education trips, the Hertfordshire 2015 Household Survey shows that 40% of trips



~~(all school ages) are made by car and the remaining 60% by non-car modes.~~

#### Figure 4.4 Mode of Travel for Education Trips (All School Ages)

~~Short car trips have the greatest propensity to change to active travel. The short educational trips (under 3 miles) make up the vast majority of education related trips (over 70%) and, 30% of these are currently made by car. Therefore, any shift away from the car for these trips would have a positive effect on travel, particularly in the morning peak period.~~

#### Proposed Strategy

#### Figure 4.5 Mode of Travel for Education Trips under 3 miles

~~The Transport Strategy for Stevenage will focus on encouraging a change in behaviour away from the car for education trips. There is a good evidential base<sup>(132)</sup> for the effectiveness and benefits of education related interventions on school related travel, to the extent that positive behavioural initiatives can have a substantial effect on the propensity to travel to school by healthy and sustainable means. The strategy is to promote a plethora of measures, including:~~

~~Development and enforcement of School Travel Plans; Bikeability cycle training in schools; and~~

~~Continued development of education facilities within easy access by non-car modes.~~

#### Highway Network Management

#### Proposed Strategy

~~For car travel in Stevenage to be sustainable, many people will need to travel by other means. It is unrealistic to expect traffic to flow unimpeded at peak times, or to design to accommodate that desire.~~

~~132 DfT Modeshift STARS; NICE Guidance “What can local authorities achieve by encouraging walking and cycling”; Living Streets “Making the Case for Investment in the Walking Environment, A Review of the Evidence”~~

~~The strategy is to prioritise delivery of the overall mobility network. In some cases, that might mean reallocation of road space between modes, and this may include junction or road improvements.~~

In terms of traffic capacity, the Council will identify pinch points on the network in the first instance, and prioritise funding for road capacity improvements to relieve those pinch points in the context of the overarching mobility strategy. The IDP identifies the pinch points currently forecast by the traffic modelling exercise and assigns costs and priorities to those measures.

#### Appendix i: Stevenage Cycle Route Network

### C Space standards and separation distances for dwellings

#### Space standards

Nationally described space standards are an optional Government standard that local authorities can choose to implement(133). These are summarised below

	Number of bedrooms (b)	Number of bed spaces (persons)	1 storey dwellings	2 storey dwellings	3 storey dwellings	Built-in storage
1b	1p	39 / 37	N/a	N/a	1.0	
	2p	50	58	N/a	1.5	
2b	3p	61	70	N/a	2.0	
	4p	70	79	N/a		
3b	4p	74	84	90	2.5	
	5p	86	93	99		
	6p	95	102	108		
4b	5p	90	97	103	3.0	
	6p	99	106	112		
	7p	108	115	121		
	8p	117	124	130		
5b	6p	103	110	116	3.5	
	7p	112	119	125		
	8p	121	128	134		
6b	7p	116	123	129	4.0	
	8p	125	132	138		

Table 3 Minimum gross internal floor area and storage (m<sup>2</sup>)

#### Separation distances

Privacy is an important aspect of residential environments and it is necessary to ensure that a reasonable degree of privacy for residents is provided, both within their habitable rooms and garden areas. The position of new dwellings, and the arrangement of their rooms and windows, should not create significant overlooking of other dwellings' windows or private garden areas, nor should

they lead to any overbearing impacts or adversely affect the residential amenities of existing dwellings. Hence, the minimum separation distances set out below should be achieved unless the design of any new buildings and / or disposition of windows mitigates against any overlooking.

Similarly, extensions should be designed and orientated in relation to that of neighbouring properties so that they do not adversely affect the outlook from neighbouring dwellings or result in any significant overlooking to neighbouring houses and gardens. The minimum separation distances set out below will be equally applied to proposals for extensions:

No of storeys

Type of separation

Minimum distance  
(metres)

~~Between existing and new 2 storey or a mix of 1 and 2 storey dwellings~~

~~Back to back~~

~~25m~~

~~Between new 2 storeys or mix of 1 and 2 ——— Back to side~~

~~Back to back 15m~~

~~20m~~

~~storey~~

~~Back to side~~

~~12m~~

~~Over 2 storeys between existing and new ———~~

~~Back to back~~

~~35m~~

~~dwellings ———~~

~~Back to side~~

~~25m~~

~~Between new dwellings over 2 storeys in  
Back to back  
30m  
height  
Back to side 20m~~

~~Table 4 Separation distances for dwellings~~

**Local Plan Review – Partial Review and Update  
Justification of Proposed Changes to Policies**

ID	Page	Subject	Policy / Subtext?	Proposed Change	Justification for Proposed Change
01	25	Climate Change	Policy	<p><b><u>Policy SP1: Climate Change</u></b></p> <p><u>We will require development to contribute to both mitigating and adapting to climate change. The extent to which developments reduce greenhouse gas emissions, sequester carbon, prevent overheating, use water and other resources efficiently, generate clean energy, and contribute to a green local economy will be considered in the assessment of each planning application. Developments which demonstrate positive consideration of these issues will be supported.</u></p> <p><u>We will:</u></p> <ul style="list-style-type: none"> <li><u>a. apply emission reduction targets to developments according to their scale, supporting developments that achieve these targets by reducing overall energy demand, supplying energy efficiently, and generating ultra-low and zero carbon energy;</u></li> <li><u>b. ensure that any on-site shortfall against emission reduction targets is offset by an alternative off-site proposal or through the operation of the Council's Carbon Offset Fund;</u></li> <li><u>c. apply water usage targets to developments and encourage rainwater harvesting, grey water recycling, and water neutrality;</u></li> <li><u>d. encourage the sustainable use of all other resources throughout the development life-cycle;</u></li> <li><u>e. support the use of decentralised energy networks, district heat networks, and intelligent energy systems in developments;</u></li> <li><u>f. support the use of ultra-low and zero carbon combined heat and power systems in developments;</u></li> <li><u>g. strongly support development proposals whose primary purpose is to generate a surplus of ultra-low and zero carbon energy to the national grid;</u></li> <li><u>h. protect the Borough's existing carbon sinks, support the creation of new carbon sinks, and encourage developments to deliver net gains in carbon sequestration;</u></li> <li><u>i. encourage urban greening, particularly through the use of green roofs and walls;</u></li> <li><u>j. reduce the need to travel by ensuring that developments provide for the installation of high-speed network infrastructure;</u></li> <li><u>k. promote a green economy through the provision of local green jobs, local food production, and supporting the principles of a circular economy; and</u></li> <li><u>l. ensure site waste is disposed of as sustainably as possible.</u></li> </ul> <p><b><u>Policy SP1: Presumption in favour of sustainable development</u></b></p> <p><u>When considering development proposals, we will take a positive approach that reflects a presumption in favour of sustainable development.</u></p> <p><u>We will work proactively with applicants to find solutions that will allow proposals to be approved where possible. We will secure development that improves social, environmental and economic conditions in the area.</u></p> <p><u>We will permit planning applications that accord with the policies in this Local Plan and, where relevant, any Neighbourhood Plans unless material considerations indicate otherwise.</u></p> <p><u>Where there are no policies relevant to the application or relevant policies are out of date at the time of making the decision, we will grant permission unless material considerations indicate otherwise. In these cases we will take into account whether:</u></p> <ul style="list-style-type: none"> <li><u>a. Any adverse impacts of granting permission would significantly and demonstrably outweigh the benefits when assessed against the policies in the NPPF, or any other relevant planning guidance issued by the Government, taken as a whole; or</u></li> <li><u>b. Specific policies in that guidance indicate that permission should be refused or development should be restricted.</u></li> </ul>	<p>Existing Policy SP1 is deleted to reflect legal advice and updated guidance from the Planning Inspectorate.</p> <p>The new Policy SP1 will be the Council's Strategic climate change planning policy. It's prominence within the Local Plan as the first policy reflects the importance of mitigating and adapting to climate change in achieving sustainable development within the Borough.</p>

002	25	Sustainable Development	Policy	<p><b>Policy SP2: Sustainable development in Stevenage</b></p> <p>We will work within the principles of sustainable development and reduce the impact of development on climate change. We will support the New Town ideal of a balanced community.</p> <p>Planning permission will be granted where proposals demonstrate (as applicable), how they will:</p> <ul style="list-style-type: none"> <li>a. Deliver homes or jobs that make a positive contribution towards the targets in this plan. <u>In particular, developments that can demonstrate the promotion or provision of local green jobs during its construction or operation will be particularly supported;</u></li> <li>b. Supply a mix of uses, make good use of land and maximise opportunities for brownfield redevelopment within the town;</li> <li>c. Regenerate areas of the town that are under-performing;</li> <li>d. Reduce deprivation, improve quality of life and make sure that residents share in the benefits of regeneration and growth;</li> <li>e. Raise the aspirations, earnings, education level or life expectancy of residents;</li> <li>f. Provide a mix of homes and jobs for all sectors of the community;</li> <li>g. Promote journeys by bus, train, bike and foot and reduce the need to travel;</li> <li>h. Work within the limits of infrastructure and increase capacity where this is necessary to support development;</li> <li>i. Make high-quality buildings and spaces that respect and improve their surroundings, reduce crime and the fear of crime;</li> <li>j. Support facilities and services that encourage people to live, work and spend leisure time in Stevenage;</li> <li>k. Produce places and spaces that enable people to live a healthy lifestyle;</li> <li>l. Take a proactive approach towards energy use, including renewable energy and energy efficiency measures where practicable and appropriate;</li> <li>m. Avoid or prevent harm from flood risk, contamination and pollution;</li> <li>n. Protect and improve important open spaces, wildlife sites and habitats;</li> <li>o. Preserve or enhance areas and buildings of historical and archaeological interest; and</li> <li>p. Increase community awareness and involvement so that residents are involved in, and proud of, their town.</li> </ul>	To state the Council's strategic objective of facilitating the creation of local green jobs.
003	27	A strong, competitive economy	Policy	<p><b>Policy SP3: A strong, competitive economy</b></p> <p>This Plan provides sites and land that will allow employment growth and contribute to a balanced planning strategy across the market area. We will:</p> <ul style="list-style-type: none"> <li>a. Provide at least 140,000 m<sup>2</sup> of new <del>B-class</del> employment floorspace over the plan period from Allocated Sites for Employment Development;</li> <li>b. Permit high intensity <del>B-class</del> employment uses in the most accessible locations. This includes high-density offices to the west of the railway station as part of a comprehensive and co-ordinated mixed-use development.</li> <li>c. Continue to remodel Gunnels Wood to meet modern requirements and provide a high-quality and attractive business destination. This will include the continued development of the Stevenage GSK and Bioscience Catalyst Campus at the south of the employment area.</li> <li>d. Protect an employment area at Pin Green and retain a range of <del>B-class</del> employment <del>accommodation premises</del> in suitable locations elsewhere in the town.</li> <li>e. Work with Central Bedfordshire Council and North Hertfordshire District Council to ensure an appropriate level of employment provision within the wider A1(M) / A1 corridor over the plan period. The Borough Council will support, as required: <ul style="list-style-type: none"> <li>i. A new, strategic employment allocation at Baldock to be delivered through North Hertfordshire's local plan; and/or</li> <li>ii. The continued development of the Stratton Business Park at Biggleswade through Central Bedfordshire's local plan.</li> </ul> </li> <li>f. Recognise the important role played by the town's retail, health and other <del>non-B-Class</del> land uses in providing employment.</li> </ul>	To reflect the updated Use Classes Order and for clarity.

004	32	A vital town centre	Policy	<p><b>Policy SP4: A vital Town Centre</b></p> <p>We will make provision for the type and range of retail facilities that are required to support Stevenage's role, following the sequential test and the Borough's retail hierarchy. We will:</p> <ul style="list-style-type: none"> <li>a. Maintain the current retail hierarchy: <ul style="list-style-type: none"> <li>i. Stevenage Town Centre;</li> <li>ii. High Street, Major Centre;</li> <li>iii. Poplars, District Centre;</li> <li>iv. Seven Local Centres; and</li> <li>v. Seven Neighbourhood Centres</li> </ul> </li> <li>b. Promote the comprehensive and co-ordinated regeneration of Stevenage Central (Town Centre plus adjoining sites). This will provide for in the order of 4,700m<sup>2</sup> of additional comparison retail floorspace, 3,000 new homes and an improved range of shopping, bars, restaurants, leisure, community, civic and cultural facilities. An extended and regenerated train station will be the focus of an enlarged Stevenage Central area, within which six Major Opportunity Areas will be designated to promote distinct mixed-use redevelopment schemes.</li> <li>c. Retain the primary retail frontages in both the Town Centre Shopping Area and the High Street Shopping Area as the focus of major comparison shopping.</li> <li>d. Support the provision of up to 7,600 m<sup>2</sup> net of additional convenience floorspace within the Borough boundary by 2031 to meet the needs of the expanded town. This will include: <ul style="list-style-type: none"> <li>i. 1,500m<sup>2</sup> for extensions to existing centres in the retail hierarchy, then other stores in accordance with the sequential test;</li> <li>ii. A Local Centre in the west of Stevenage development in the order of 500m<sup>2</sup> to meet the day-to-day needs of the residents of the new neighbourhood;</li> <li>iii. A Local Centre in the north of Stevenage development in the order of 500m<sup>2</sup> to meet the day-to-day needs of the residents of the new neighbourhood;</li> <li>iv. A Neighbourhood Centre in the south-east of Stevenage development of no more than 500m<sup>2</sup> with a convenience store and other related small-scale Use Class A1 shops sufficient to meet the day-to-day needs of the residents of the new neighbourhood;</li> <li>v. A new allocation for a large new store, in the order of 4,600m<sup>2</sup> net convenience goods floorspace and 920m<sup>2</sup> net comparison goods floorspace, at Graveley Road to meet identified needs post-2023.</li> </ul> </li> <li>e. <del>Tightly regulate</del><b>Regulate</b> new out-of-centre comparison goods floorspace and refuse the relaxation or removal of conditions on the type of goods that can be sold from existing out-of-centre comparison retail units.</li> </ul>	To better reflect national policy and guidance.
005	35	Infrastructure and transport	Policy	<p><b>Policy SP5: Infrastructure</b></p> <p>This plan will ensure the infrastructure required to support its targets and proposals is provided. New development will be required to contribute fairly towards the demands it creates. We will:</p> <ul style="list-style-type: none"> <li>a. <del>Permit</del><b>Grant</b> permission where new development <ul style="list-style-type: none"> <li>i. Makes reasonable on-site provision, off-site provision or contributions towards (but not limited to) the following where relevant: <p>affordable housing; biodiversity; childcare and youth facilities; community facilities; community safety and crime prevention; cultural facilities; cycling and walking; education; flood prevention measures; Gypsy and Traveller accommodation; health care facilities; leisure facilities; open spaces; passenger transport; play areas; policing; public realm enhancement; road and rail transport; sheltered housing; skills and lifelong learning; sports; supported housing; travel plans; utilities and waste and recycling.</p> </li> <li>ii. Includes measures to mitigate against any adverse impact on amenity or the local environment where this is appropriate and necessary; or</li> </ul> </li> </ul>	For clarity and to correct typographical errors.

				<ul style="list-style-type: none"> <li>iii. Meets any specific requirements relating to individual sites or schemes set out elsewhere in this plan;</li> <li>b. Use developer contributions, legal agreements, levies or other relevant mechanisms to make sure that the criteria in (a) are met;</li> <li>c. Deliver a major reconfiguration of the road network in and around the Town Centre to catalyse regeneration;</li> <li>d. Work with Hertfordshire County Council, Highways England, the NHS, the Local Enterprise Partnership and other relevant service providers and agencies to deliver additional highway, education and health capacity as well as new and enhanced open spaces and community and leisure facilities; <del>and</del></li> <li>e. Co-operate with other utilities and service providers to ensure that appropriate capacity is available to serve new development.; <del>and</del></li> <li>f. Ensure new development does not have an adverse effect on the Lee Valley Special Protection Area (SPA). New development post 2026 will only be permitted if the required capacity is available at Rye Meads STW, including any associated sewer connections.</li> </ul>	
006	39	Infrastructure and transport	Policy	<p><b>Policy SP6: Sustainable transport</b></p> <p>We will create the conditions for a significant increase in passenger transport, walking and cycling. We will require new development to provide an appropriate level of car parking. We will:</p> <ul style="list-style-type: none"> <li>a. Support the provision of new town centre sustainable transport facilities, including: <ul style="list-style-type: none"> <li>i. New bus termini and waiting facilities;</li> <li>ii. New pedestrian and cycle links, with particular emphasis on connections between the Town Centre and the Gunnels Wood employment area and Old Town; and</li> <li>iii. A remodelled railway station that reflects Stevenage's position on the network and wider regeneration ambitions;</li> </ul> </li> <li>b. Direct high density residential and commercial uses, and other developments that generate significant demand for travel, to the most accessible locations;</li> <li>c. Support the provision of sustainable transport schemes as identified in local transport plans and other relevant plans and strategies;</li> <li>d. Refuse permission where development proposals fail to provide any relevant plans or assessments relating to transport;</li> <li>e. Assess proposals against the car and cycle parking standards set out in the Supplementary Planning Documents; and</li> <li>f. Require new development to make reasonable on-site, off-site or financial contributions in accordance with Policy SP5 including (but not limited to): <ul style="list-style-type: none"> <li>i. The creation or improvement of routes to, from or in the vicinity of the site;</li> <li>ii. The provision of crossings, underpasses, bridges or other appropriate means of traversing significant barriers for pedestrians and cyclists;</li> <li>iii. The implementation of parking control measures within or in the vicinity of the development site; and / or</li> <li>iv. The implementation of other transport schemes identified in our delivery plans.</li> </ul> </li> </ul>	No change.
007	42	High-quality homes	Policy	<p><b>Policy SP7: High-quality homes</b></p> <p>This Local Plan supports significant growth in and around Stevenage to help meet needs across the market area. We will:</p> <ul style="list-style-type: none"> <li>a. Provide at least 7,600 new homes within Stevenage Borough between 2011 and 2031.</li> <li>b. Deliver these through the sites and broad locations identified in this plan that allow for at least: <ul style="list-style-type: none"> <li>i. 2,950 new homes in and around the Town Centre;</li> <li>ii. 1,350 new homes in a new neighbourhood on undeveloped land to the west of the town within the Borough boundary;</li> </ul> </li> </ul>	No change.



				<ul style="list-style-type: none"> <li>iii. 1,350 new homes to the north and south-east of the town on land removed from the Green Belt;</li> <li>iv. 1,950 new homes elsewhere in the Borough; and</li> <li>v. 11 new, permanent Gypsy and Traveller pitches on a new site close to Junction 8 of the A1(M).</li> </ul> <ul style="list-style-type: none"> <li>c. Ensure at least 60% of new homes completed within the Borough boundary between 2011 and 2031 are on previously developed land.</li> <li>d. Make sure there is always enough land to build homes for the next five years.</li> <li>e. Support applications for housing development on unallocated sites where they are in suitable locations and will not exceed our environmental capacity.</li> <li>f. Build a full range of homes in terms of tenure, type and size. This plan positively addresses housing needs and existing imbalances in the housing stock by setting targets for: <ul style="list-style-type: none"> <li>i. At least 20% of all new homes over the plan period to be Affordable Housing with an aspiration to deliver up to 40% affordable housing where viability permits;</li> <li>ii. An appropriate mix of housing sizes, in line with the most up-to-date evidence of need; and</li> <li>iii. At least 3% of new homes over the plan period to be 'aspirational' to deliver a more balanced housing stock; and</li> <li>iv. At least 1% of new homes on the urban extensions to be self-build.</li> </ul> </li> <li>g. Supplement these homes through the provision of up to 200 bed spaces in supported accommodation subject to up-to-date evidence of need</li> <li>h. Work with North Hertfordshire District Council and, if necessary, East Hertfordshire District Council to ensure any homes provided on the edge of Stevenage but outside the Borough boundary are successfully integrated into the urban fabric of the town.</li> </ul>	
008	49	Good design	Policy	<p><b>Policy SP8: Good design</b></p> <p>We will require new development to achieve the highest standards of design and sustainability. We will:</p> <ul style="list-style-type: none"> <li>a. Preserve and enhance the most important areas and characteristics of Stevenage whilst delivering substantial improvement to the image and quality of the town's built fabric;</li> <li>b. Require significant developments to be masterplanned to ensure the delivery of high-quality schemes;</li> <li>c. Set out detailed design criteria and require applicants to have regard to Supplementary Planning Documents and other relevant guidance; <del>and</del></li> <li>d. Implement the Government's <a href="#">nationally described space standard and Building Regulations</a> optional <del>Technical Standards requirements</del> to ensure schemes deliver the space, accessibility and water efficiency expected of modern developments; <del>and</del></li> <li>e. <a href="#">Support developments that are designed to achieve high levels of certification against nationally and internationally recognised sustainability standards.</a></li> </ul>	For clarity and to support the new detailed policy regarding BREEAM design certification.
009	51	Healthy communities	Policy	<p><b>Policy SP9: Healthy communities</b></p> <p>We will provide community facilities that meet the needs of local residents and those living in the area around Stevenage. We will:</p> <ul style="list-style-type: none"> <li>a. Identify a hierarchy of district, local and neighbourhood centres;</li> <li>b. Permit applications within identified centres where they support its role and function, deliver the proposed distribution of retail floorspace and preserve the vitality and viability of the hierarchy as a whole;</li> <li>c. Require centres to be provided in significant new developments. Where development is planned to cross administrative boundaries, these will be masterplanned to form a part of the larger scheme, working with neighbouring authorities where necessary.</li> <li>d. Protect and enhance healthcare provision by: <ul style="list-style-type: none"> <li>i. Working with the NHS Trust to support the roles of the Lister Hospital as the main provider of acute healthcare in north and east Hertfordshire and as a major employer of local people. The future of the site is safeguarded through a specific site allocation.</li> </ul> </li> </ul>	No change.

				<p>ii. Helping to deliver new facilities that provide a wide range of public health services in the following locations:</p> <ul style="list-style-type: none"> <li>• North of Stevenage</li> <li>• Stevenage West</li> <li>• The town centre.</li> </ul> <p>e. Work with Hertfordshire County Council and other education providers to raise educational achievement and aspirations. We will support the provision of new education or training facilities where they meet a demonstrated need and are in an accessible location.</p> <p>f. Support the provision of leisure and cultural facilities to reflect the distribution of the existing and future population, by protecting and enhancing existing facilities and helping to deliver new facilities, particularly:</p> <ul style="list-style-type: none"> <li>i. A new wet and dry leisure facility to replace the Arts and Leisure Centre and Stevenage Swimming Centre within the town centre</li> <li>ii. Additional skate parks/youth facilities within the urban extensions to the north, west and south-east</li> <li>iii. A new cricket ground within Stevenage West</li> <li>iv. New sports hall provision at The Barclay School and the new secondary school (former Barnwell East site)</li> </ul> <p>g. Consolidate existing social and community facilities in Stevenage to provide a network that is sustainable in the long term.</p> <p>h. Require new development to make appropriate contributions towards community facilities.</p> <p>i. Support the provision of other, appropriate new facilities and only allow the redevelopment of existing facilities where it can be proven that they are no longer required or viable for community uses.</p>	
010	55	Green Belt	Policy	<p><b>Policy SP10: Green Belt</b></p> <p>We will support the principles of the Green Belt and provide long-term certainty over the limits of development. We:</p> <ul style="list-style-type: none"> <li>a. Have carried out a Green Belt Review. This plan establishes defensible long-term Green Belt boundaries within the Borough which allow scope for the continued growth of Stevenage to at least 2031. This includes new boundaries around the Borough to accommodate: <ul style="list-style-type: none"> <li>i. Land released for development within the plan period; and</li> <li>ii. Land added back into the Green Belt.</li> </ul> </li> <li>b. Will continue to work with North Hertfordshire and East Hertfordshire District Councils to create a coherent and connected Green Belt boundary around the town, including the safeguarding of land in North Hertfordshire to meet our needs beyond the plan period.</li> <li>c. Will decide applications for development in the Green Belt in accordance with national guidance and any other relevant policies.</li> </ul>	No change.
011	58	Flooding and pollution	Policy	<p><b>Policy SP11: <del>Climate change, flooding</del>Flooding and pollution</b></p> <p><del>We will work to limit, mitigate and adapt to the negative impacts of climate change, minimise</del> flood risk and all forms of pollution. We will:</p> <ul style="list-style-type: none"> <li><del>a. ensure new development minimises and mitigates its impact on the environment and climate change by considering matters relating (but not necessarily limited) to the provision of green space, renewable energy, energy efficiency, water consumption, drainage, waste, pollution, contamination and sustainable construction techniques;</del></li> <li><del>b. ensure new development reduces or mitigates against flood risk and pollution;</del></li> <li><del>c. take a sequential approach to development in all areas of flood risk; and</del></li> </ul> <p><del>-</del></p> <ul style="list-style-type: none"> <li><u>a. direct development to areas at the lowest risk of flooding through the application of a sequential approach;</u></li> </ul>	To reflect the new structure of the Plan and to support the new detailed policies regarding flood risk and drainage.

				<p><u>b. determine planning applications in accordance with national flood risk planning policies;</u>  <u>c. ensure development utilises sustainable drainage systems wherever possible, with a preference for the most sustainable, surface SuDS features;</u>  <u>d. recognise the multifunctional benefits of SuDS;</u>  <u>a-e. protect existing flood storage reservoirs and require new flood storage reservoirs to be provided where appropriate-;</u>  <u>f. protect existing watercourses, including requiring their re-naturalisation, where appropriate; and</u>  <u>g. ensure that development does not result in unacceptable harm to human health or the natural environment as a result of pollution.</u></p>	
012	60	The natural and historic environments	Policy	<p><b>Policy SP12: Green infrastructure and the natural environment</b></p> <p>The green infrastructure, natural environment and landscape of Stevenage will be protected, enhanced and managed, and we will positively acknowledge its influence on Knebworth Woods SSSI and Lea Valley SPA. We will:</p> <p>a. Create, protect and enhance key areas of open space and biodiversity value including:</p> <p>i. parks, recreation grounds, amenity spaces and woodlands which are integral to the open space structure of Stevenage as Principal Open Spaces. This will include Fairlands Valley Park;</p> <p>ii. locally important wildlife sites; and</p> <p>iii. a series of ten green links around the town. These will be collections of spaces that are worthy of protection for their connectivity and their recreation, amenity or wildlife value.</p> <p>b. Preserve, create, protect and enhance locally important linear features including:</p> <p>i. the historic lanes and hedgerows which pre-date the New Town; and</p> <p>ii. structural green spaces along major routes within the town.</p> <p>c. Create and protect multi-functional green space and sports facilities as an integral part of new developments in accordance with the latest standards and permit the creation of other new open spaces where they will meet an identified deficit;</p> <p>d. Mitigate or, as a last resort, compensate for the loss of green infrastructure or assets of biodiversity importance resulting from development; and</p> <p>e. Only grant planning permission if an adequate assessment of priority habitats and species has been undertaken. Any identified impact on these habitats and/or species will need to be avoided, mitigated or compensated.</p>	No change.
013	63	The natural and historic environments	Policy	<p><b>Policy SP13: The historic environment</b></p> <p>We will preserve and enhance the most important areas and characteristics of Stevenage. We:</p> <p>a. Have carried out Heritage Impact Assessments for development sites within, or adjacent to, conservation areas. Site specific mitigation measures have been incorporated to minimise the impacts of development.</p> <p>b. Will use national guidance and legislation to review, designate and determine planning applications affecting heritage assets.</p> <p>c. Will protect areas of archaeological importance and other relevant heritage assets by applying the detailed policies set in this plan.</p>	No change.
014	65	Efficiency	Policy	<p><b><u>Policy CC1: Energy efficiency</u></b></p> <p><u>Development proposals must demonstrate how they will maximise reductions in greenhouse gas emissions, with consideration for the following:</u></p> <p><u>a. The provision of demand-side energy efficiency measures, which aim to reduce the overall energy consumption required for the development;</u></p>	<p>Policy CC1 will be the new detailed planning policy regarding energy efficiency.</p> <p>The aim is to mitigate the effects of climate change by making buildings more energy efficient.</p> <p>The policy supports the new strategic climate change policy SP1.</p>

				<p><u>b. The provision of supply-side energy efficiency measures, which aim to generate, distribute and recover energy as efficiently as possible; and</u></p> <p><u>c. The adoption of ultra-low and zero carbon energy generation.</u></p> <p><u>Minor development</u></p> <p><u>Minor development proposals must achieve a 35% improvement upon the relevant emissions rate required by Part L of the Building Regulations.</u></p> <p><u>At the application stage, an energy statement must be submitted to demonstrate how the proposal will meet this target.</u></p> <p><u>Post-permission, conditions will be used to ensure that the target is met in practice.</u></p> <p><u>Major development</u></p> <p><u>Major development proposals must achieve net zero regulated operational emissions.</u></p> <p><u>At the application stage, an energy statement must be submitted to demonstrate how the proposal will meet the net zero target.</u></p> <p><u>Post-permission, planning conditions or a legal agreement will be used to:</u></p> <p><u>a. Ensure that the net zero target is met in practice; and</u></p> <p><u>b. Ensure that building fabric performance has been optimised.</u></p> <p><u>Large scale major development</u></p> <p><u>Large scale major development proposals must be whole-life carbon net zero.</u></p> <p><u>At the application stage, a whole life-cycle carbon (WLC) assessment must be submitted to demonstrate how the target will be met.</u></p> <p><u>Post-permission, planning conditions or a legal agreement will be used to:</u></p> <p><u>a. Secure an updated WLC assessment, using actual emissions figures; and</u></p> <p><u>b. Ensure that building fabric performance has been optimised.</u></p> <p><u>Carbon offsetting</u></p> <p><u>Where it is clearly demonstrated that a development proposal cannot fully meet the relevant target on-site, any shortfall must be offset by either:</u></p> <p><u>a. A cash in lieu contribution to the Council's Carbon Offset Fund (COF); or</u></p> <p><u>b. An alternative off-site proposal, where this has already been identified and delivery is certain.</u></p> <p><u>The acceptability of option (b) will be subject to agreement with the Council and will be considered on a case-by-case basis.</u></p>	
015	66	Efficiency	Policy	<p><b><u>Policy CC2: Heating and cooling</u></b></p> <p><u>Development proposals should optimise solar gain to limit overheating and minimise demand for energy dependent cooling systems, through the application of the following cooling hierarchy:</u></p> <p><u>a. Reduce the amount of heat entering a building through orientation, shading, high albedo materials, fenestration, insulation and the provision of green infrastructure</u></p> <p><u>b. Minimise internal heat generation through energy efficient design</u></p> <p><u>c. Manage the heat within the building through exposed internal thermal mass and high ceilings</u></p> <p><u>d. Provide passive ventilation</u></p> <p><u>e. Provide mechanical ventilation</u></p>	<p>Policy CC2 will be the new detailed planning policy regarding heating and cooling.</p> <p>The aim is to mitigate the effects of climate change by reducing greenhouse gas emissions from cooling systems and adapt to climate change by making buildings less susceptible to overheating.</p> <p>The policy supports the new strategic climate change policy SP1.</p>

				<p><u>f. Provide active cooling systems</u></p> <p><u>Major development proposals must demonstrate how this will be achieved through an energy statement. Permission will be refused for proposals which rely on energy dependent cooling systems unless it is demonstrated that their use is essential.</u></p>	
016	67	Efficiency	Policy	<p><b><u>Policy CC3: Water efficiency</u></b></p> <p><u>Development proposals involving the creation of new dwellings must ensure that water consumption does not exceed 110 litres per person per day, including external water use. Development proposals which exceed this standard will be strongly supported.</u></p> <p><u>Development proposals involving the creation of new dwellings must additionally incorporate rainwater harvesting schemes unless there are clear and convincing reasons for not doing so.</u></p> <p><u>All non-residential development must provide for the recycling of grey water unless there are clear and convincing reasons for not doing so.</u></p> <p><u>Development proposals which demonstrate water neutrality will be strongly supported.</u></p>	<p>Policy CC3 will be the new detailed planning policy regarding water efficiency.</p> <p>The aim is to adapt to climate change by making buildings less susceptible to overheating.</p> <p>The policy supports the new strategic climate change policy SP1.</p>
017	68	Sustainable infrastructure	Policy	<p><b><u>Policy CC4: Energy infrastructure</u></b></p> <p><u>Development proposals which create, utilise, or facilitate connection to decentralised energy networks (DENs) or district heat networks (DHNs) will be strongly supported.</u></p> <p><u>The use of ultra-low and zero carbon combined heat and power (CHP) systems will also be strongly supported.</u></p> <p><u>Developments that produce local ultra-low and zero carbon renewable energy with surplus injected into the grid will be strongly supported.</u></p> <p><u>The implementation of Intelligent Energy Systems (IES), which are combinations of technologies designed to enhance energy efficiency, monitoring, and management, will be strongly encouraged.</u></p>	<p>Policy CC4 will be the new detailed planning policy regarding energy infrastructure.</p> <p>The aim is to encourage the creation and use of ultra-low and zero carbon energy infrastructure, thereby reducing greenhouse gas emissions and mitigating the effects of climate change.</p> <p>The policy supports the new strategic climate change policy SP1.</p>
018	68	Sustainable infrastructure	Policy	<p><b><u>Policy CC5: Carbon sinks</u></b></p> <p><u>Development proposals should not result in the loss or deterioration of existing carbon sinks. Development proposals which deliver net gains in carbon sequestration through the enhancement of existing carbon sinks or the provision of new carbon sinks will be strongly supported.</u></p>	<p>Policy CC5 will be the new detailed planning policy regarding carbon sinks.</p> <p>The aim is to protect the Borough's existing carbon sinks (e.g. woodlands and grasslands) and encourage the creation of new carbon sinks, thereby increasing carbon sequestration and mitigating the effects of climate change.</p> <p>The policy supports the new strategic climate change policy SP1.</p>
019	68	Sustainable infrastructure	Policy	<p><b><u>Policy CC6: Green roofs and walls</u></b></p> <p><u>Development proposals should incorporate green roofs and green walls unless there are clear and convincing reasons for not doing so. Where appropriate, development proposals which incorporate biosolar roofs will be strongly supported.</u></p>	<p>Policy CC6 will be the new detailed planning policy regarding green roofs and walls.</p> <p>The aim is to encourage the use of green roofs and walls in new development, which have a variety of benefits e.g. improving the thermal efficiency of buildings, increasing biodiversity, and reducing surface water runoff. The policy therefore aims to both mitigate and adapt to climate change.</p> <p>The policy supports the new strategic climate change policy SP1.</p>
020	68	Sustainable infrastructure	Policy	<p><b><u>Policy CC7: Digital connectivity</u></b></p> <p><u>Development proposals should ensure that sufficient ducting space for full fibre connectivity infrastructure is provided to all end users unless an affordable alternative 1Gb/s capable connection is made available.</u></p>	<p>Policy CC7 will be the new detailed planning policy regarding digital infrastructure.</p> <p>The aim is to reduce the need to travel by providing the digital infrastructure necessary for people to work from home should they wish to do so. Ultimately this will reduce greenhouse gas emissions and help to mitigate the effects of climate change.</p>



					The policy supports the new strategic climate change policy SP1.																																
021	69	A green economy	Policy	<p><b><u>Policy CC8: The green economy</u></b></p> <p><u>Development proposals which demonstrate consistency with the principles of a circular economy will be strongly supported.</u></p> <p><u>Development proposals involving the provision of new local green jobs during the construction or operational phases will be strongly supported.</u></p> <p><u>Development proposals involving the loss of existing allotments, orchards, gardens and food markets will be refused unless there is clear and convincing justification. Where appropriate, development proposals involving their provision or enhancement will be strongly supported.</u></p>	<p>The policy supports the new strategic climate change policy SP1.</p> <p>Policy CC8 will be the new detailed planning policy concerning the interaction between climate change and the economy.</p> <p>It aims to encourage the re-use and recycling of materials, local food production, and the creation of local green jobs.</p> <p>The policy supports the new strategic climate change policy SP1.</p>																																
022	70	New employment land	Policy	<p><b>Policy EC1: Allocated sites for employment development</b></p> <p>The following sites and areas, as defined on the Policies Map, are allocated for employment development. Planning permission will be granted where proposals fall within the specified use classes and, individually or cumulatively, meet or exceed the target floorspace provision.</p> <table border="1"> <thead> <tr> <th>Reference</th> <th>Site</th> <th>Use Classes</th> <th>Target floorspace provision</th> </tr> </thead> <tbody> <tr> <td>EC1/1</td> <td>Stevenage GSK and Bioscience Catalyst Campus</td> <td>B4(b), B4(e)E(g)(ii), E(g)(iii) with ancillary uses</td> <td>50,000m<sup>2</sup></td> </tr> <tr> <td>EC1/2</td> <td>South of Bessemer Drive, Gunnels Wood</td> <td>B4(a), B4(b)E(g)(i), E(g)(ii)</td> <td>12,000m<sup>2</sup></td> </tr> <tr> <td>EC1/3</td> <td>West of Gunnels Wood Road</td> <td>B4(b), B4(e)E(g)(ii), E(g)(iii)</td> <td>4,000m<sup>2</sup></td> </tr> <tr> <td>EC1/4</td> <td>Land west of North Road</td> <td>B4(e)E(g)(iii), B2 and / or B8</td> <td>20,000m<sup>2</sup></td> </tr> <tr> <td>EC1/5</td> <td>Stevenage Central</td> <td>B4(a)E(g)(i)</td> <td>35,000m<sup>2</sup></td> </tr> <tr> <td>EC1/6</td> <td>West of Stevenage</td> <td>B4(a)*, B4(b), B4(e)E(g)(i)*, E(g)(ii), E(g)(iii)</td> <td>10,000m<sup>2</sup></td> </tr> <tr> <td>EC1/7</td> <td>Land west of Junction 8</td> <td>B8 and ancillary uses</td> <td>12,500m<sup>2</sup></td> </tr> </tbody> </table> <p>*Small business use only</p>	Reference	Site	Use Classes	Target floorspace provision	EC1/1	Stevenage GSK and Bioscience Catalyst Campus	B4(b), B4(e)E(g)(ii), E(g)(iii) with ancillary uses	50,000m <sup>2</sup>	EC1/2	South of Bessemer Drive, Gunnels Wood	B4(a), B4(b)E(g)(i), E(g)(ii)	12,000m <sup>2</sup>	EC1/3	West of Gunnels Wood Road	B4(b), B4(e)E(g)(ii), E(g)(iii)	4,000m <sup>2</sup>	EC1/4	Land west of North Road	B4(e)E(g)(iii), B2 and / or B8	20,000m <sup>2</sup>	EC1/5	Stevenage Central	B4(a)E(g)(i)	35,000m <sup>2</sup>	EC1/6	West of Stevenage	B4(a)*, B4(b), B4(e)E(g)(i)*, E(g)(ii), E(g)(iii)	10,000m <sup>2</sup>	EC1/7	Land west of Junction 8	B8 and ancillary uses	12,500m <sup>2</sup>	To reflect the updated Use Classes Order.
Reference	Site	Use Classes	Target floorspace provision																																		
EC1/1	Stevenage GSK and Bioscience Catalyst Campus	B4(b), B4(e)E(g)(ii), E(g)(iii) with ancillary uses	50,000m <sup>2</sup>																																		
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023	72	Gunnels Wood	Policy	<p><b>Policy EC2a: Gunnels Wood Employment Area</b></p> <p>The spatial extent of the Gunnels Wood Employment Area is defined on the Policies map.</p>	No change.																																
024	72	Gunnels Wood	Policy	<p><b>Policy EC2b: Gunnels Wood Edge-of-Centre Zone</b></p> <p>Within the Edge-of-Centre Zone, as shown on the policies map, planning permission will be granted where:</p> <ol style="list-style-type: none"> <li>Development (including changes of use) is for use classes B4(a)E(g)(i) offices or B4(b)E(g)(ii) research and development;</li> <li>The scheme makes efficient use of the site in terms of floorspace and job provision; and</li> <li>Proposals interact positively with the 'Stevenage Central' area.</li> </ol> <p>Planning permission will only be granted as an exception to these criteria where the proposed development is ancillary to B4(a)E(g)(i) or B4(b)E(g)(ii) uses or essential to the continued operation of an established B-class use.</p>	To reflect the updated Use Classes Order.																																
025	73	Gunnels Wood	Policy	<p><b>Policy EC3: Gunnels Wood Industrial Zones</b></p> <p>The areas around Leyden Road and Crompton Road, as shown on the policies map, are designated as Industrial Zones. In these areas, planning permission will be granted where:</p>	To reflect the updated Use Classes Order.																																

				<p>a. Development (including changes of use) is for use classes <del>B4(eE(g)(iii))</del> light industry, B2 general industry and / or B8 storage and distribution; and</p> <p>b. Any new, individual unit or building is of an appropriate size and generally does not exceed 300m<sup>2</sup> within Leyden Road Industrial Zone or 500m<sup>2</sup> within Crompton Road Industrial Zone.</p> <p>Planning permission will only be granted as an exception to these criteria where the development is ancillary, or essential to the continued operation of, an established <del>B-class</del> employment use.</p>	
026	74	Gunnels Wood	Policy	<p><b>Policy EC4: Remainder of Gunnels Wood</b></p> <p>Outside of the Edge-of-Centre and Industrial Zones and allocated sites for employment development, planning permission will be granted within the Gunnels Wood Employment Area where:</p> <p>a. Development (including changes of use) is for use classes <del>B4(bE(g)(ii))</del> research and development, <del>B4(eE(g)(iii))</del> light industry, B2 general industry and / or B8 storage and distribution;</p> <p>b. (Re-)Development of the site would not prejudice the provision of an appropriate number and range of jobs across the Employment Area as a whole; and</p> <p>c. On sites over two hectares in size, any proposals for B8 development are either part of a mixed-use scheme providing a range of acceptable uses or essential to the continued operation of an existing use.</p> <p>Planning permission for <del>B4(aE(g)(i))</del> offices will only be granted as an exception to criterion a where:</p> <p>i. it is ancillary to a <del>B4(b), B4(eE(g)(ii), E(g)(iii))</del>, B2 or B8 use;</p> <p>ii. essential to the continued operation of an established <del>B4(aE(g)(i))</del> use; or</p> <p>iii. a sequential test clearly demonstrates that no suitable sites are available in more accessible locations.</p>	To reflect the updated Use Classes Order.
027	75	Gunnels Wood	Policy	<p><b>Policy EC5: Active frontages and gateways</b></p> <p>The following roads, insofar as they lie within the Gunnels Wood Employment Area, are subject to this policy:</p> <ul style="list-style-type: none"> <li>• Broadhall Way;</li> <li>• Bessemer Drive;</li> <li>• Gunnels Wood Road;</li> <li>• Fairlands Way; and</li> <li>• Six Hills Way.</li> </ul> <p>Planning permission for the (re-)development of sites with a frontage along one or more these roads will be granted where:</p> <p>a. Proposals face directly onto the identified road(s) and provide active frontages and natural surveillance;</p> <p>b. Buildings are not set back significantly from the identified road(s);</p> <p>c. Car parking and service areas are located away from the street frontage of the identified road(s); and</p> <p>d. On corner plots, where these roads intersect, schemes incorporate landmark architecture and gateway features wherever this would be compatible with the proposed use(s).</p>	No change.
028	76	Pin Green	Policy	<p><b>Policy EC6: Pin Green Employment Area</b></p> <p>The spatial extent of the Pin Green Employment Area is shown on the policies map. Planning permission within this area will be granted where:</p> <p>a. Development (including changes of use) is for use classes:</p> <ul style="list-style-type: none"> <li>• <del>B4(bE(g)(ii))</del> research and development; <del>B4(eE(g)(iii))</del> light industry;</li> <li>• B2 general industry; and / or</li> <li>• B8 storage and distribution; and</li> </ul>	To reflect the updated Use Classes Order.

				<p>b. Any individual, new unit(s) maintain an appropriate range of premises across the employment area and do not exceed 3,000m<sup>2</sup> in size.</p> <p>Planning permission for <del>B1(a)E(g)(i)</del> offices will only be granted where:</p> <ol style="list-style-type: none"> <li>it is ancillary to an acceptable <del>B1(b) E(g)(ii)</del>, <del>B1(e) E(g)(iii)</del>, B2 or B8 use;</li> <li>essential to the continued operation of an established <del>B1(a) E(g)(i)</del> use; or</li> <li>a sequential test clearly demonstrates that no suitable sites are available in more accessible locations.</li> </ol>	
029	79	Employment development on unallocated sites	Policy	<p><b>Policy EC7: Employment development on unallocated sites</b></p> <p>New major employment development will not be permitted outside of allocated areas and centres. Planning permission for <del>B-class use</del><u>employment uses</u> on sites not allocated for any specific purpose will be granted where proposals:</p> <ol style="list-style-type: none"> <li>Are on previously developed land; <u>and</u></li> <li>For offices, are accompanied by a sequential test;</li> <li><del>Are of an appropriate size and scale; and</del></li> <li><del>Do, and will, not have an unacceptable adverse impact on the local environment and residential amenity</del></li> </ol> <p>Planning permission for the loss of employment land on sites not allocated for any specific purpose will be granted where;</p> <ol style="list-style-type: none"> <li>There is sufficient suitable and employment land available elsewhere;</li> <li>The proposals provide overriding benefits against other objectives or policies in the plan; or</li> <li>It can be demonstrated that a unit has been unsuccessfully marketed for its existing use, or has remained vacant, <u>over a considerable period of time for at least six months.</u></li> </ol>	To reflect the updated Use Classes Order, to prevent duplication of other policies ((c) and (d)), and for consistency with other policies (iii).
030	82	Stevenage town centre	Policy	<p><b>Policy TC1: Town Centre</b></p> <p>The extent of the Town Centre is defined on the policies map.</p>	No change.
031	83	Stevenage town centre	Policy	<p><b>Policy TC2: Southgate Park Major Opportunity Area</b></p> <p>Within the Southgate Park Major Opportunity Area, as defined on the Policies Map, planning permission will be granted for:</p> <ol style="list-style-type: none"> <li>High-density Use Class C3 residential units;</li> <li>New multi-storey or basement car parking;</li> <li>New Use <del>Class D4F.1</del> civic hub;</li> <li>A linear park running east-west parallel to Six Hills Way; and e. A new primary school on the Eastgate car park</li> </ol> <p>Applications should address the following design and land use principles:</p> <ol style="list-style-type: none"> <li>Landmark buildings should be created in prominent locations;</li> <li>New residential development on the south side of Southgate Park should have habitable rooms orientated to face southwards over the new linear park</li> <li>Pedestrian linkages southwards to North Hertfordshire College should be improved;</li> <li>Southgate should be re-opened as a trafficked street in the form of a shared surface;</li> <li>Danesgate should be widened along its length from Lytton Way to Danestrete, and the corner with Danestrete eased to allow buses to negotiate the corner more easily;</li> <li>Tower Road should be removed;</li> <li>The Plaza site should be redeveloped into the new public sector hub, fronting onto Town Square; and</li> <li>Heritage assessment and design work to preserve and enhance the significance of the Town Square Conservation Area and the contribution made by its setting.</li> </ol>	To reflect the updated Use Classes Order.



032	84	Stevenage town centre	Policy	<p><b>Policy TC3: Centre West Major Opportunity Area</b></p> <p>Within the Centre West Major Opportunity Area, as defined on the Policies Map, planning permission will be granted for:</p> <ol style="list-style-type: none"> <li>High-density Use Class C3 residential units;</li> <li>Replacement Use Class <del>D1, D2F.1, E(d)</del> leisure and Use Class <del>A3E(b)</del> and <del>A4sui generis</del> bar, restaurant and cafe uses;</li> <li>New multi-storey or basement car parking;</li> <li>New Use Class <del>B4E(g)(i)</del> office premises;</li> <li>New de minimis (by volume) Use Class <del>A4E(a)</del> shop units sufficient to serve the day-to-day convenience retail needs of the residents of Centre West;</li> <li>A new Use Class C1 hotel, with ancillary conference facilities, close to the train station;</li> <li>A taxi rank; and</li> <li>A series of interlinked public squares and open spaces;</li> </ol> <p>Applications should address the following design and land use principles:</p> <ol style="list-style-type: none"> <li>Redevelopment of the large surface-level car park and the creation in its place of a new urban street form;</li> <li>High-quality place-defining buildings should be located in appropriate, prominent locations;</li> <li>The creation of an attractive new east-west pedestrian link from a significant new public square in the heart of the site through the train station precinct towards Town Square;</li> <li>Commercial and leisure uses to be focused to the east of the site, close to the train station;</li> <li>Residential uses to the east of the site will only be permitted above first floor level and will require appropriate noise mitigation due to its proximity to the East Coast Main Line;</li> <li>Provision for a taxi rank in proximity to the train station;</li> <li>Traffic calmed car/pedestrian shared surfaces; and</li> <li>Reservation for additional pedestrian/cycle routes in the longer term to allow greater, and more direct, access through to Gunnels Wood Road and the wider Gunnels Wood Employment Area.</li> </ol>	To reflect the updated Use Classes Order.
033	86	Stevenage town centre	Policy	<p><b>Policy TC4: Station Gateway Major Opportunity Area</b></p> <p>Within the Station Gateway Major Opportunity Area, as defined on the Policies Map, planning permission will be granted for:</p> <ol style="list-style-type: none"> <li><del>An extended and</del> regenerated train station;</li> <li><del>New bus station;</del></li> <li><del>b.</del> High-density Use Class C3 residential units;</li> <li><del>a.</del> New multi-storey or basement car parking;</li> <li><del>d.c.</del> New Use Class <del>B4E(g)(i)</del> office premises;</li> <li><del>e.d.</del> A new Use Class C1 hotel; and</li> <li><del>f.e.</del> New Use Class <del>A4E(a)</del> and Use Class <del>A3E(b)</del> restaurant and cafe uses.</li> </ol> <p>Applications should address the following design and land use principles:</p> <ol style="list-style-type: none"> <li>Major reconfiguration of Lytton Way between Fairlands Way and Six Hills Way <u>to incorporate sustainable travel and improved connectivity in all forms of travel;</u></li> <li><u>Creating an exemplar, low carbon “urban village” with climate change consideration in all developments;</u></li> <li><del>iii.</del> Demolition of the Arts &amp; Leisure Centre to facilitate better east-west integration and create new development sites in the environs of the train station;</li> <li><del>iii.</del>iv. The provision of replacement sports and theatre facilities elsewhere within Stevenage Central;</li> <li><del>iv.v.</del> A significantly regenerated and enlarged dual-frontage train station of high-quality, with associated facilities;</li> <li><del>v.vi.</del> New public squares <u>and the inclusion of green infrastructure</u> on the eastern and western frontages of the train station;</li> </ol>	To reflect the updated Use Classes Order and the Station Gateway Area Action Plan following two rounds of public consultation.

				<p><del>vi-vii.</del> High-quality <del>office buildings</del> <del>mixed-use developments</del> within a short walking distance of the train station <del>to unlock economic and employment opportunities;</del></p> <p><del>vii-viii.</del> <del>At least one multi-storey car park and</del> <del>Improved</del> cycle <del>connectivity and</del> parking plus drop-off space to specifically serve train customers;</p> <p><del>ix.</del> <del>Celebrate the heritage of the town in the fabric, layout and design of the Station Gateway;</del></p> <p><del>viii-x.</del> Establishment of an attractive east - west pedestrian route across the East Coast Main Line; <del>and</del></p> <p><del>ix-xi.</del> High-quality <del>landmark</del> gateway <del>environment</del> <del>and arrival experience</del> to create a positive image of Stevenage for all rail visitors.</p>	
034	90	Stevenage town centre	Policy	<p><b>Policy TC5: Central Core Major Opportunity Area</b></p> <p>Within the Central Core Major Opportunity Area, as defined on the Policies Map, planning permission will be granted for:</p> <ol style="list-style-type: none"> <li>a. High-density Use Class C3 residential units;</li> <li>b. New Use Class <del>A1, A3E(a), E(b)</del> and <del>A4sui generis</del> shop, bar, restaurant and cafe uses;</li> <li>c. New multi-storey or basement car parking;</li> <li>d. New Use Class <del>B4E(g)(i)</del> office premises;</li> <li>e. New Use Class <del>D4F.1</del> and <del>D2E(d)</del> leisure, cultural and civic uses, including a replacement theatre and museum; and</li> <li>f. Signature public spaces</li> </ol> <p>Applications should address the following design and land use principles:</p> <ol style="list-style-type: none"> <li>i. A replacement bus station, closer to the train station;</li> <li>ii. A southern extension to the Westgate Centre, containing in the order of 4,700m<sup>2</sup> additional comparison floorspace, facing onto an enlarged Town Square;</li> <li>iii. A continuation of the east - west pedestrian route linking Town Square with the train station;</li> <li>iv. Continuing preservation and enhancement of the Town Square Conservation Area;</li> <li>v. Provision will be made for new green space within an enlarged Town Square;</li> <li>vi. A new municipal theatre and art gallery on the north-eastern edge of the enlarged Town Square;</li> <li>vii. New development should include active ground floor frontages to principal streets;</li> <li>viii. The layout of new streets and squares should facilitate east-west pedestrian access and create sequential views and vistas between the train station and Town Square;</li> <li>ix. High-quality development with landmark buildings in appropriate locations, including fronting onto Town Square;</li> <li>x. High-rise buildings; and</li> <li>xi. Heritage assessment and design work to preserve and enhance the significance of the Town Square Conservation Area and the contribution made by its setting.</li> </ol>	To reflect the updated Use Classes Order.
035	92	Stevenage town centre	Policy	<p><b>Policy TC6: Northgate Major Opportunity Area</b></p> <p>Within the Northgate Major Opportunity Area, as defined on the Policies Map, planning permission will be granted for:</p> <ol style="list-style-type: none"> <li>a. High-density Use Class C3 residential units;</li> <li>b. New Use Class B1(a) office premises;</li> <li>c. New Use Class <del>A1, A3E(a), E(b)</del> and <del>A4sui generis</del> shop, bar, restaurant and cafe uses;</li> <li>d. Replacement Use Class <del>A4E(a)</del> major <del>foodstore</del> <del>food store</del>;</li> <li>e. New multi-storey or basement car parking;</li> <li>f. Replacement cycle and pedestrian footbridge between Ditchmore Lane and Swingate; and</li> <li>g. Signature public spaces.</li> </ol> <p>Applications should address the following design and land use principles:</p> <ol style="list-style-type: none"> <li>i. A continuation of the north - south pedestrian route linking old North Road with Ditchmore Lane;</li> </ol>	To reflect the updated Use Classes Order.

				<ul style="list-style-type: none"> <li>ii. New development should include active ground floor frontages;</li> <li>iii. New landmark buildings on the Lytton Way/Fairlands Way junction;</li> <li>iv. The layout of new streets and squares should facilitate both north-south and east-west pedestrian access and create sequential views and vistas between the old North Road and Swingate; and</li> <li>v. Pedestrian priority at an at-grade crossing on Swingate-;</li> </ul>	
036	93	Stevenage town centre	Policy	<p><b>Policy TC7: Marshgate Major Opportunity Area</b></p> <p>Within the Marshgate Major Opportunity Area, as defined on the Policies Map, planning permission will be granted for:</p> <ul style="list-style-type: none"> <li>a. High-density Use Class C3 residential units;</li> <li>b. New Use Class <b>D4F.1</b> and <b>D2E(d)</b> leisure, cultural and civic uses;</li> <li>c. New Use Class <b>A1, A3E(a), E(b)</b> and <b>A4sui generis</b> shop, bar, restaurant and cafe uses; and <del>d.</del></li> <li>e-d. New multi-storey or basement car parking.</li> </ul> <p>Applications should address the following design and land use principles:</p> <ul style="list-style-type: none"> <li>i. Rejuvenation through new retail units and public realm improvements, including the northern underpass to Town Centre Gardens;</li> <li>ii. Replacement retail units at the eastern end of The Forum connecting to a new surface-level pedestrian crossing of St George's Way to link with the new leisure complex and Town Centre Gardens;</li> <li>iii. Active retail frontages along St George's Way to redefine the eastern edge of the Town Centre;</li> <li>iv. Centre;</li> <li>v. New high-density residential development along St George's Way, orientated to have views over Town Centre Gardens;</li> <li>vi. A new sports/swimming complex with an interactive frontage onto Town Centre Gardens;</li> <li>vii. Creation of a critical mass of uses and activities to stimulate greater day-to-day and event use of Town Centre Gardens; and</li> <li>viii. Heritage assessment and design work to preserve and enhance the significance of the Town Square Conservation Area and the contribution made by its setting.</li> </ul>	To reflect the updated Use Classes Order.
037	94	Stevenage town centre	Policy	<p><b>Policy TC8: Town Centre Shopping Area</b></p> <p>The spatial extent of the Town Centre Shopping Area (TCSA) is defined on the policies map. Within the TCSA, uses appropriate to a town centre will be permitted at ground floor level, including Use Classes <b>A1, A2, A3, A4, C1, D1 and/or D2E and C1, as well as some other sui generis uses.</b></p> <p>Within the TCSA, the following premises and areas are identified as Primary Frontages at ground floor level:</p> <p>27 - 29 (odd) Town Square;  40 - 50 and 66 - 96 (even) Queensway;  41 - 73 and 79 - 101 (odd) Queensway;  6 - 22 (even) The Forum;  1 - 11 (odd) The Forum; and  The Westgate Centre.</p> <p>Within the Primary Frontages, planning permission will be granted only for Use Class <b>A4E(a)</b> (shops). Planning permission will be granted for other uses within the Primary Frontages where:</p> <ul style="list-style-type: none"> <li>a. The proposal is for use class <b>A3E(b)</b> (restaurants &amp; cafes) at the following locations: <ul style="list-style-type: none"> <li>• 50 - 56, 60 - 64 &amp; 75 Queensway</li> <li>• 2 - 6 &amp; 20 - 22 The Forum and 98 &amp; 103 Queensway;</li> </ul> </li> <li>b. In other locations, the benefits to the overall vitality and viability of the town centre would equal or outweigh those that would be provided by an <b>A4E(a)</b> or <b>A2E(c)</b> use in the equivalent location. This will be considered having regard to whether:</li> </ul>	To reflect the updated Use Classes Order. The last sentence is deleted to prevent duplication of other policies.

				<ul style="list-style-type: none"> <li>The proposal will retain an active frontage;</li> <li>The proposal will generate footfall equivalent to, or greater than, an <a href="#">A1E(a)</a> or <a href="#">A2E(c)</a> use in the equivalent location; and</li> <li>The unit has been unsuccessfully marketed for <a href="#">A1E(a)</a> or <a href="#">A2E(c)</a> use, or has remained vacant, for at least six months.</li> </ul> <p><del>Subject to the above criteria, the redevelopment of existing premises will be permitted within the TCGSA where this would not cause harm to the Town Square Conservation Area.</del></p>	
038	97	Old Town High Street	Policy	<p><b>Policy TC9: High Street Shopping Area</b></p> <p>The spatial extent of the High Street Shopping Area (HSSA) is defined on the policies map.</p> <p>Within the HSSA, planning permission for development of a scale appropriate to the High Street's location in the retail hierarchy and which falls into Use Classes <a href="#">A1</a>, <a href="#">A2</a>, <a href="#">A3</a>, <a href="#">A4E</a>, C1, C3, <a href="#">D1F.1</a> or <a href="#">D2F.2</a> will be granted where it:</p> <ol style="list-style-type: none"> <li>Would not take land or premises allocated or identified for other, specific uses; <u>and</u></li> <li><del>Would not cause harm to the significance of any designated heritage asset(s) including through harm to their setting;</del></li> <li><u>Does not propose Class-AE uses outside of the High Street Primary Shopping Area and Secondary Frontages.</u></li> </ol>	To reflect the updated Use Classes Order. (b) is deleted to prevent duplication of other policies.
039	97	Old Town High Street	Policy	<p><b>Policy TC10: High Street Primary and Secondary Frontages</b></p> <p>Within the High Street Shopping Area are defined Primary and Secondary Frontages, as shown on the policies map.</p> <p>The following premises and areas are identified as Primary Frontages at ground-floor level:</p> <ul style="list-style-type: none"> <li>70 - 92a High Street</li> <li>35 - 75 High Street</li> <li>Middle Row</li> </ul> <p>The following premises and areas are identified as Secondary Frontages at ground-floor level:</p> <ul style="list-style-type: none"> <li>26 - 68 and 94 -132 High Street</li> <li>15 - 23, 29 - 33 and 77 - 129 High Street</li> </ul> <p>Within the High Street Shopping Area, planning permission will be granted for Use Classes <a href="#">A1</a>, <a href="#">A2</a>, <a href="#">A3</a> or <a href="#">A4E(a)</a>, <a href="#">E(b)</a>, <a href="#">E(c)</a> or <a href="#">drinking establishments</a> where:</p> <ol style="list-style-type: none"> <li>At least 60% of the Primary Frontages, as measured by both units and floorspace, will remain in Class <a href="#">A4E(a)</a> use should the proposal be implemented;</li> <li>The main ground floor shopping frontage will face onto either High Street or Middle Row; and</li> <li>Any additional Use Class <a href="#">A3E(b)</a> or <a href="#">A4drinking establishment</a> uses will not adversely affect the character of the centre or otherwise result in a detrimental over-concentration of such uses in the vicinity of the application site.</li> </ol> <p>Planning permission will be granted as an exception to these criteria where there are overriding benefits to the overall vitality and viability of the High Street, having regard to whether:</p> <ul style="list-style-type: none"> <li>The proposal will retain an active frontage;</li> <li><del>The proposal will generate footfall equivalent to, or greater than, a normally acceptable</del></li> <li><del>A-class</del> <a href="#">E(a)</a>, <a href="#">E(b)</a> or <a href="#">E(c)</a> use in the equivalent location; and</li> <li>The unit has been unsuccessfully marketed for normally acceptable <del>A-class</del> uses or has remained vacant for <del>a considerable amount of time</del> <u>at least six months.</u></li> </ul>	To reflect the updated Use Classes Order and for consistency with other policies.

				<p>The amalgamation of existing premises to create larger units or the conversion of upper floors to provide additional floorspace in the same use class will not be permitted.</p> <p>Within the High Street Shopping Area, further <b>Class A5 hot food takeaway</b> uses will not be permitted.</p>	
040	100	Generic retail policies	Policy	<p><b>Policy TC11: New convenience retail provision</b></p> <p>New Class <b>A4E(a)</b> convenience retail floorspace provision will be expected to follow the sequential test and the Borough's retail hierarchy.</p> <p>1,500m<sup>2</sup> floorspace is reserved to be provided as extensions to existing stores in the retail hierarchy, then other stores in accordance with the sequential test.</p> <p>New convenience retail floorspace provision, of an appropriate scale and in an appropriate accessible location, will be made in the new neighbourhoods at Stevenage West, North of Stevenage and South East Stevenage.</p> <p>New Local Centres will be permitted in each of the Stevenage West and North of Stevenage new neighbourhoods, each in the order of 500m<sup>2</sup>, to meet the day-to-day needs of the residents of the respective new developments.</p> <p>A Neighbourhood Centre will be permitted in the South-East of Stevenage development of no more than 500m<sup>2</sup> with a convenience store and other related small-scale Use Class <b>A4E(a)</b> shops, sufficient to meet the day-to-day needs of the residents of the new neighbourhood.</p> <p>These new Local Centres and the Neighbourhood Centre will become a part of the Borough's retail hierarchy. They should, wherever possible, be co-located with other community uses such as schools and/or health or community facilities, where such facilities are being provided.</p> <p>A site for a major new <b>foodstore food store</b> of up to 4,600m<sup>2</sup> net convenience goods floorspace and 920m<sup>2</sup> net comparison goods floorspace to serve Borough-wide needs post-2023 is identified on the policies map at Graveley Road. A retail impact assessment will be required, particularly focusing upon the impact on Local Centres and Neighbourhood Centres.</p>	To reflect the updated Use Classes Order.
041	101	Generic retail policies	Policy	<p><b>Policy TC12: New comparison retail provision</b></p> <p>Planning permission will be granted for additional comparison retail floorspace of the order of 4,700m<sup>2</sup> within one or more of the Town Centre Shopping Area, the Marshgate MOA, the Central Core MOA, the Station Gateway MOA or the Northgate MOA.</p> <p>Proposals for out-of-centre comparison goods floorspace will be refused, unless they are an ancillary element to a major convenience store proposed under Policy TC11.</p> <p>Proposals to relax or remove conditions on the type of goods that can be sold from existing out-of-centre comparison retail units will be refused.</p>	No change.
042	102	Generic retail policies	Policy	<p><b>Policy TC13: Retail impact assessments</b></p> <p>Applications for main town centre uses should be located in the Town Centre, then in edge-of-centre locations and only if suitable sites are not available will out-of-centre sites be considered. When considering edge-of-centre and out-of-centre sites, preference will be given to accessible sites that are well connected (preferably by multi-modal means) to the Town Centre.</p> <p>An impact assessment will be required for any proposals in excess of 300m<sup>2</sup> for main town centre uses outside the Town Centre. This should include an assessment of:</p> <ol style="list-style-type: none"> <li>i. The impact of the proposal on existing, committed and planned public and private investment in centres in the catchment area; and</li> <li>ii. The impact of the proposal on town centre vitality and viability, including local consumer choice and trade in the Town Centre and wider area, up to five years from the time that the application is made.</li> </ol>	No change.

				<p>For major schemes, where the full impact will not be realised in five years, the impact should also be assessed up to ten years from the time that the application is made.</p> <p>Proposals will be permitted unless they fail the sequential test, or are likely to have a significant adverse impact on one or both of the above factors.</p>	
043	103	Infrastructure and developer requirements	Policy	<p><b>Policy IT1: Strategic development access points</b></p> <p>The preferred vehicular access points to strategic development sites from the existing road network are shown on the policies map:</p> <ul style="list-style-type: none"> <li>• To land west of Stevenage via the existing road network at Bessemer Drive and Meadway; To land north of Stevenage from B197 North Road approximately 250 metres north of the junction with Granby Road;</li> <li>• To land south-east of Stevenage from a new roundabout on the A602 approximately 200 metres east of the junction with Bragbury Lane;</li> <li>• To Stevenage Leisure Park from Argyle Way and Six Hills Way; and</li> <li>• To Stevenage town centre from reconfigured junctions between: <ul style="list-style-type: none"> <li>○ Fairlands Way and Lytton Way; and</li> <li>○ Six Hills Way, Lytton Way and London Road</li> </ul> </li> </ul> <p>Planning permission will be granted where proposals demonstrate:</p> <ol style="list-style-type: none"> <li>a. That these preferred access points have been incorporated into the scheme design; and</li> <li>b. For the development areas to the north and west of Stevenage, how they would integrate with any future phases of development beyond the Borough boundary.</li> </ol> <p>Alternative access points and solutions will be permitted where they are demonstrably preferable in highway terms.</p>	No change.
044	105	Infrastructure and developer requirements	Policy	<p><b>Policy IT2: West of Stevenage safeguarded corridors</b></p> <p>The areas around Meadway and south of Todd's Green, as shown on the policies map, are safeguarded.</p> <p>Planning permission will only be granted for any development proposals which would not physically inhibit or otherwise prejudice comprehensive development of land to the west of Stevenage within North Hertfordshire District in the period beyond 2026.</p>	No change.
045	105	Infrastructure and developer requirements	Policy	<p><b>Policy IT3: Infrastructure</b></p> <p>Planning permission for sites of 200 dwellings or more, including smaller sites being brought forward in phases that will cumulatively exceed this threshold, will be granted where applicants satisfactorily demonstrate how infrastructure needs arising from their proposals will be met. This should be demonstrated through:</p> <ol style="list-style-type: none"> <li>a. An infrastructure assessment at outline application stage; and / or</li> <li>b. A detailed infrastructure phasing and delivery plan at reserved matters or full application stage.</li> </ol> <p>Where appropriate, conditions, legal agreements or other mechanisms will be used to ensure that development is phased to coincide with the delivery of infrastructure.</p>	No change.
046	107	Sustainable travel	Policy	<p><b>Policy IT4: Transport assessments and travel plans</b></p> <p>Planning permission will be granted where:</p> <ol style="list-style-type: none"> <li>a. Development would not have an <b>adverseunacceptable</b> impact upon highway safety;</li> <li>b. Development reflects the principles of the Stevenage Mobility Strategy;</li> </ol>	(a) is amended to better reflect national planning policy. (e) is inserted to reflect the new climate change policies.



				<p>c. Schemes exceeding the relevant thresholds are accompanied by a satisfactory Transport Statement or Assessment, which demonstrates that the residual cumulative impacts of development are not severe; <del>and</del></p> <p>d. Developments exceeding the Transport Assessment threshold are accompanied by an acceptable (green) travel plan; <del>and</del></p> <p>e. <u>Major trip-generating developments are focused within areas of greater public transport and accommodated by current or upgraded road layouts, unless demonstrated to be unachievable.</u></p>	
047	108	Sustainable travel	Policy	<p><b>Policy IT5: Parking and access</b></p> <p>Planning permission will be granted where proposals comply with the requirements of the Parking Provision Supplementary Planning Document. Major development proposals, including redevelopments and changes of use, must additionally:</p> <p>a. Demonstrate how the development will be served by passenger transport. Planning obligations will be sought to provide services and facilities where appropriate; and</p> <p>b. Make the following provisions for pedestrians and cyclists:</p> <ol style="list-style-type: none"> <li>i. Safe, direct and convenient routes within the development;</li> <li>ii. Links to existing cycleway and pedestrian networks;</li> <li>iii. Appropriate means of crossing vehicle roads within, or adjacent to, the site;</li> <li>iv. Adequate landscaping and lighting of routes both within the development and on any new external links;</li> <li>v. Contributions towards improving cycleways and pedestrian routes serving the development site, where appropriate;</li> <li>vi. Secure bicycle parking provision; and</li> <li>vii. Ancillary facilities such as changing rooms, showers and lockers, where appropriate.</li> </ol> <p>Planning permission for development proposals which result in the loss of off-street parking spaces (excluding public car parks) or formally defined on-street bays will be granted where:</p> <p>c. The parking lost is replaced as near as possible to the existing provision in an accessible location; or</p> <p>d. It can be demonstrated that the provision is not suitable or required.</p>	No change.
048	110	Sustainable travel	Policy	<p><b>Policy IT6: Sustainable transport</b></p> <p>The following schemes are identified as priority new and improved sustainable transport schemes. Planning permission will be granted where proposals facilitate the creation or improvement of, reasonably provide or reasonably contribute towards these schemes:</p> <ol style="list-style-type: none"> <li>1. The provision of a 5th platform at Stevenage station;</li> <li>2. A significantly improved station building with entrances facing both the town centre and leisure park;</li> <li>3. A new town centre bus station located to the west of the existing site and in close proximity to the station;</li> <li>4. Public transport provision to and within the proposed strategic development sites to the west, north and south-east of Stevenage. This may be provided through the extension of existing, or creation of new bus routes;</li> <li>5. Enhanced inter-urban bus provision including direct services to employment sites and locations outside of the Borough boundary;</li> <li>6. New or improved bus services and facilities within 400 metres of major developments.</li> </ol>	No change.
049	111	Sustainable travel	Policy	<p><b>Policy IT7: New and improved links for pedestrians and cyclists</b></p> <p>The following schemes are identified as priority new and improved links for pedestrians and cyclists. Planning permission will be granted where proposals maintain, enhance, reasonably provide or reasonably contribute towards:</p> <p><b>Routes</b></p> <p>The following schemes are identified as priority new and improved links for pedestrians and cyclists:</p>	No change.

				<ol style="list-style-type: none"> <li>1. From Town Square to the Leisure Park via Stevenage Station;</li> <li>2. From The Forum to Town Centre Gardens via a new surface-level crossing of St George's Way;</li> <li>3. Along St Georges Way between the junctions with Fairlands Way and Six Hills Way;</li> <li>4. From Ditchmore Lane to the town centre via an improved crossing over Fairlands Way;</li> <li>5. From the junctions of Gunnels Wood Road and Bessemer Drive and / or Gunnels Wood Road and Six Hills Way to the new development west of Stevenage;</li> <li>6. From Gunnels Wood Road via Meadway Ancient Lane to the new development west of Stevenage;</li> <li>7. Along Gresley Way from Six Hills Way to Martins Way including a spur to Fairlands Way;</li> <li>8. From the junction of Coreys Mill Lane and North Road and / or following the route of Bridleway 103 from Corey's Mill to new developments north of Stevenage;</li> <li>9. From the junction of Broadhall Way and Bragbury Lane to new development south-east of Stevenage;</li> <li>10. Along the principal interior roads of the strategic developments west, north and south-east of Stevenage.</li> </ol> <p><b>Cycle Parking</b></p> <p>The Stevenage Cycle Strategy identifies improvements to cycle parking provision available to the public in Stevenage in terms of gaps in provision at appropriate locations as well as the quality of existing cycle parking.</p> <p><b>Wayfinding</b></p> <p>The Stevenage Cycle Strategy identifies improvements to wayfinding for pedestrians and cyclists in and around Stevenage, which includes signage and maps.</p>																																					
050	113	Sustainable travel	Policy	<p><b>Policy IT8: Public parking provision</b></p> <p>Planning permission resulting in the loss of existing public car or cycle parking provision will be granted where:</p> <ol style="list-style-type: none"> <li>a. Existing spaces are replaced within or adjacent to the new development;</li> <li>b. Replacement car and cycle-parking provision are made within 200 and 80 metres walk respectively of the key attractors currently served; or</li> <li>c. It can be robustly evidenced that the parking is no longer required.</li> </ol> <p>Applications for new public car or cycle provision will be supported in principle where they respond to a demonstrated need and do not take land specifically allocated or otherwise protected for other uses.</p>	No change.																																				
051	115	Housing allocations	Policy	<p><b>Policy HO1: Housing allocations</b></p> <p>The following sites, as shown on the proposals map, are allocated for housing to meet our development needs:</p> <table border="1"> <thead> <tr> <th>Reference</th> <th>Sites</th> <th>Dwelling capacity (net)</th> </tr> </thead> <tbody> <tr> <td>HO1/1</td> <td>Bedwell Crescent neighbourhood centre</td> <td>45</td> </tr> <tr> <td>HO1/2</td> <td>Bragbury End sports ground car park</td> <td>8</td> </tr> <tr> <td>HO1/3</td> <td>Burwell Road neighbourhood centre</td> <td>20</td> </tr> <tr> <td>HO1/4</td> <td>Dunn Close garage court</td> <td>5</td> </tr> <tr> <td>HO1/5</td> <td>Ex-play centre, Scarborough Avenue</td> <td>15</td> </tr> <tr> <td>HO1/6</td> <td>Former Pin Green school playing field</td> <td>42</td> </tr> <tr> <td>HO1/7</td> <td>Fry Road day nursery</td> <td>6</td> </tr> <tr> <td>HO1/8</td> <td>Ken Brown car showroom</td> <td>36</td> </tr> <tr> <td>HO1/9</td> <td>Kenilworth neighbourhood centre</td> <td>65</td> </tr> <tr> <td>HO1/10</td> <td>Land at Eliot Road</td> <td>16</td> </tr> <tr> <td>HO1/11</td> <td>Land West of North Road (Rugby Club)</td> <td>149</td> </tr> </tbody> </table>	Reference	Sites	Dwelling capacity (net)	HO1/1	Bedwell Crescent neighbourhood centre	45	HO1/2	Bragbury End sports ground car park	8	HO1/3	Burwell Road neighbourhood centre	20	HO1/4	Dunn Close garage court	5	HO1/5	Ex-play centre, Scarborough Avenue	15	HO1/6	Former Pin Green school playing field	42	HO1/7	Fry Road day nursery	6	HO1/8	Ken Brown car showroom	36	HO1/9	Kenilworth neighbourhood centre	65	HO1/10	Land at Eliot Road	16	HO1/11	Land West of North Road (Rugby Club)	149	No change.
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052	118	Housing allocations	Policy	<p><b>Policy HO2: Stevenage West</b></p> <p>Land to the west of Stevenage, as defined by the policies map, is allocated for the development of approximately 1,350 dwellings.</p> <p>A Masterplan for the whole site will be required as part of any planning application. The Masterplan must be approved prior to the submission of detailed development proposals for the site.</p> <p>Development proposals will be permitted where the following criteria are met:</p> <ol style="list-style-type: none"> <li>a. The applicant can demonstrate that development can be expanded beyond the Borough boundary in the future, into safeguarded land within North Hertfordshire;</li> <li>b. The development incorporates employment floorspace of 10,000m<sup>2</sup>, in accordance with Policy EC1;</li> <li>c. Improvements to existing access routes across the A1(M), via Bessemer Drive and Meadway, are provided, which link effectively into the existing road, cycleway and pedestrian networks;</li> <li>d. The scheme is designed to encourage the use of sustainable modes of transport;</li> <li>e. An appropriate buffer to mitigate against noise impacts from A1(M) is included;</li> <li>f. At least 5% aspirational homes are provided in line with Policy HO9;</li> <li>g. Plots to accommodate at least 1% new homes are made available for self-build purposes;</li> <li>h. 30% affordable housing is provided in line with Policy HO7;</li> <li>i. Provision for supported or sheltered housing is made in line with Policy HO10;</li> <li>j. A primary school is provided in line with the most up-to-date evidence of need;</li> <li>k. Local facilities to serve the community are incorporated, including a GP surgery, subject to demand;</li> <li>l. Sports facilities are provided on-site, in line with Policy HC8, including, but not limited to: <ol style="list-style-type: none"> <li>i. A skate park or MUGA for children; and</li> <li>ii. Land to accommodate a new cricket facility;</li> </ol> </li> <li>m. A full archaeological assessment is undertaken;</li> <li>n. A full flood risk assessment is undertaken;</li> <li>o. The scheme incorporates a network of green infrastructure, with an emphasis on high-quality landscaping within and around the development to reduce the impact of the development on the surrounding greenfield / Green Belt land;</li> </ol>	No change.																																	

				<p>p. Existing Public Rights of Way retained and incorporated, where possible;</p> <p>q. The impact of noise pollution from London Luton Airport is mitigated; and</p> <p>r. Electric car charging points are provided at an easily accessible location within the site.</p> <p>It is recognised that the site may be delivered by a number of different developers. In this case, any phase of development would be required to demonstrate that it would enable the delivery of the policy objectives for the development as a whole and those relevant to that phase, and enable an expanded scheme within North Hertfordshire District Council. Community facilities should be provided in a location that allows them to be expanded to meet the needs of the site as a whole.</p>	
053	121	Housing allocations	Policy	<p><b>Policy HO3: North of Stevenage</b></p> <p>Land to the North of Stevenage, as defined by the policies map, is allocated for the development of approximately 800 dwellings.</p> <p>A Masterplan for the whole site will need to be submitted as part of an outline planning application. The Masterplan must be approved prior to the submission of detailed development proposals for the site.</p> <p>Development proposals will be permitted where the following criteria are met:</p> <ul style="list-style-type: none"> <li>a. The applicant can demonstrate that development can be expanded beyond the Borough boundary, and fully integrated with a wider, cross-boundary scheme;</li> <li>b. Satisfactory vehicular access is provided. At least two access points to and from the site will be required, which link effectively into the existing road, cycleway and pedestrian networks;</li> <li>c. The scheme is designed to encourage the use of sustainable modes of transport;</li> <li>d. At least 5% aspirational homes are provided in line with Policy HO9;</li> <li>e. Plots to accommodate at least 1% new homes are made available for self-build purposes;</li> <li>f. 30% affordable housing is provided in line with policy HO7;</li> <li>g. Provision for supported or sheltered housing is made in line with Policy HO10;</li> <li>h. Local facilities to serve the community are incorporated, including a GP surgery, subject to demand;</li> <li>i. A primary school is provided in line with the most up-to-date evidence of need;</li> <li>j. A skate park or MUGA for children is provided on-site;</li> <li>k. A full archaeological assessment is undertaken;</li> <li>l. A full flood risk assessment is undertaken;</li> <li>m. The proposal seeks to preserve or enhance the conservation area, including the setting of adjacent listed buildings. The following mitigation measures should be incorporated: <ul style="list-style-type: none"> <li>i. As much of the requirement for aspirational homes (criteria d) as possible should be met on the part of the site that lies within the conservation area. Development within this area should also be heavily landscaped to reduce the visual impact of development;</li> <li>ii. Existing hedgerows should be maintained and additional screening implemented to reduce the visual impact of the development;</li> <li>iii. Tall buildings will not be permitted. Building heights will be a maximum of two storeys within the eastern part of the site;</li> <li>iv. No vehicular access to the site will be permitted from the east of the site, across the open fields;</li> <li>v. Existing Public Rights of Way are retained and designed into the development, where possible, and diverted where necessary; and</li> <li>vi. Building styles and layout within the conservation area to the east of the site should reflect the key features of the conservation area.</li> </ul> </li> <li>n. The scheme incorporates a network of green infrastructure, with an emphasis on high-quality landscaping within and around the development to reduce the impact of the development on the surrounding greenfield / Green Belt land;</li> <li>o. An appropriate buffer around existing power lines is incorporated; and</li> <li>p. Electric car charging points are provided at an easily accessible location within the site</li> </ul> <p>As part of any development proposal, we will require the open space to the east of the boundary to be retained as such, either via a Legal Agreement or through the transfer of land to the Borough Council.</p>	No change.

054	125	Housing allocations	Policy	<p><b>Policy HO4: South East of Stevenage</b></p> <p>Land to the South East of Stevenage, as defined by the policies map, is allocated for the development of approximately 550 dwellings. The site will be developed as two separate parcels:</p> <ul style="list-style-type: none"> <li>• North of the A602 (150 dwellings)</li> <li>• South of the A602 (400 dwellings)</li> </ul> <p>Development proposals will be permitted where the following criteria are met:</p> <ol style="list-style-type: none"> <li>a. Satisfactory vehicular access to both sites is provided from a single point of access off the A602, in line with Highways Authority requirements;</li> <li>b. The schemes are designed to encourage the use of sustainable modes of transport;</li> <li>c. At least 5% aspirational homes are provided in line with Policy HO9;</li> <li>d. Plots to accommodate at least 1% new homes are made available for self-build purposes;</li> <li>e. 30% affordable housing is provided in line with policy HO7;</li> <li>f. Provision for supported or sheltered housing is made in line with Policy HO10;</li> <li>g. Existing Public Rights of Way are incorporated, where possible;</li> <li>h. The Ancient Lane along Aston Lane will be preserved or enhanced;</li> <li>i. A full archaeological assessment is undertaken;</li> <li>j. A full flood risk assessment is undertaken;</li> <li>k. The proposals seek to preserve or enhance the setting of adjacent listed buildings;</li> <li>l. The schemes incorporate a network of green infrastructure, with an emphasis on high-quality landscaping within and around the development to reduce the impact of the development on the surrounding greenfield / Green Belt land;</li> <li>m. The tree boundary on the site to the North of the A602 is retained as far as possible; and</li> <li>n. Electric car charging points are provided at an easily accessible location within the site.</li> </ol> <p>The following will also be required to be provided within the parcel south of A602, unless demonstrated that these facilities are more satisfactorily accommodated on the northern part of the site:</p> <ol style="list-style-type: none"> <li>i. Local facilities to serve the community, including a GP surgery, subject to demand; and</li> <li>ii. On-site sports facilities in line with Policy HC8, including, but not limited to, the provision of a MUGA or Skate Park for children.</li> </ol>	No change.
055	128	Windfall Sites	Policy	<p><b>Policy HO5: Windfall sites</b></p> <p><b>Windfall sites</b></p> <p>Planning permission for residential development on unallocated sites will be granted where:</p> <ol style="list-style-type: none"> <li>a. The site is on previously developed land or is <del>a small, an</del> underused urban site; <del>and There is good access to local facilities;</del></li> <li><del>b. There will be no detrimental impact on the environment and the surrounding properties;</del></li> <li><del>c. Proposals will not prejudice our ability to deliver residential development on allocated sites; and</del></li> <li><del>d. b. The proposed development would not overburden existing infrastructure.</del></li> </ol>	(a) is amended in response to legal advice. (b), (c) and (e) are deleted to prevent duplication of other policies.
056	128	Windfall Sites	Policy	<p><b>Policy HO6: Redevelopment of existing homes</b></p> <p>Planning permission for schemes resulting in the change of use or redevelopment of existing homes for non-residential purposes will be granted where:</p> <ol style="list-style-type: none"> <li>a. It would provide a small-scale social, health, community or leisure facility or a small-scale extension to an existing business use in the same building; <del>and</del></li> <li><del>b. It would not adversely affect the surrounding or adjoining properties; and</del></li> <li><del>c. b. A suitable, alternative non-residential site is not available for the proposed use.</del></li> </ol>	To prevent duplication of other policies.
057	130	Housing for all	Policy	<b>Policy HO7: Affordable housing targets</b>	For clarity.

				<p>Planning permission will be granted for residential developments that maximise affordable housing provision. The following target levels of affordable housing provision will apply to schemes that meet the thresholds set out in <del>national guidance</del><u>the NPPF</u>:</p> <ul style="list-style-type: none"> <li>• 25% of new homes on previously developed sites; and</li> <li>• 30% of new homes elsewhere.</li> </ul> <p>Planning permission will only be granted where these targets are not at least achieved if:</p> <ol style="list-style-type: none"> <li>a. Developers robustly demonstrate that the target cannot be achieved due to site-specific constraints resulting in higher than normal costs, which affect its viability; or</li> <li>b. Meeting the requirements would demonstrably and significantly compromise other policy objectives.</li> </ol> <p>Where a development is phased, or a site is either divided into separate parts or otherwise regarded as part of a larger development, it will be considered as a whole and the appropriate target will apply.</p> <p>Residential or mixed-use schemes, that are not compliant with the above targets, <del>or fail to meet other Local Plan policies,</del> must be accompanied by a financial appraisal, based on agreed costs and development values at the time of the application. Where an appraisal shows that affordable housing provision in excess of the relevant target level can be supported, a higher level of provision will be encouraged.</p>	
058	131	Housing for all	Policy	<p><b>Policy HO8: Affordable housing tenure, mix and design</b></p> <p>Where affordable housing is secured through Policy HO7, planning permission will be granted where those dwellings:</p> <ol style="list-style-type: none"> <li>a. Are provided by the developer on site with at least 70% of the units being for rent and the remainder consisting of other tenures to be agreed with the Council's Housing team;</li> <li>b. Meet the requirements of Policy HO9;</li> <li>c. Are physically indistinguishable from other types of homes and are distributed across the site to avoid over-concentration in any particular area; and</li> <li>d. Will remain at an affordable price for future eligible households.</li> </ol> <p>Exceptions to criterion a. will only be considered where it would result in the delivery of new affordable housing within a similar timescale and</p> <ol style="list-style-type: none"> <li>i. It would be demonstrably preferable for planning or management reasons to secure land, off-site provision or a financial contribution; or</li> <li>ii. The proposed affordable housing units respond to a specific, identified need that justifies a departure from the normal tenure requirements.</li> </ol>	No change.
059	132	Housing for all	Policy	<p><b>Policy HO9: Housing types and sizes</b></p> <p>Planning permission for residential schemes will be granted where:</p> <ol style="list-style-type: none"> <li>a. An appropriate range of market and affordable housing types and sizes are provided taking into account: <ol style="list-style-type: none"> <li>i. Structural imbalances in the existing housing stock;</li> <li>ii. The housing needs of the Borough, as informed by up-to-date and relevant evidence;</li> <li>iii. The location and accessibility of the application site; and</li> <li>iv. Recent completions, existing permissions and sites in the five-year land supply;</li> </ol> </li> <li>b. The resultant scheme would provide a density and character of development appropriate to its location and surroundings. Significantly higher densities should be achieved in easily accessible locations; and</li> <li>c. Aspirational homes are provided in appropriate locations including, but not necessarily limited to: <ol style="list-style-type: none"> <li>i. New neighbourhoods to the north, west and south-east of the town;</li> <li>ii. Suitable suburban, edge-of-town sites;</li> </ol> </li> </ol>	No change.

				<p>iii. The town centre, Old Town and other highly accessible locations; and</p> <p>iv. Other appropriate sites where aspirational homes would complement the prevailing character</p>					
060	135	Housing for all	Policy	<p><b>Policy HO10: Sheltered and supported housing</b></p> <p><del>Planning permission for sheltered and supported housing schemes will be granted where:</del></p> <p><del>a. The site is well served by passenger transport;</del></p> <p><del>b. There is good access to local services and facilities such as neighbourhood centres;</del></p> <p><del>c. Appropriate levels of amenity space and car parking for residents, visitors and staff are provided; and</del></p> <p><del>d. The proposal is appropriate to its locality.</del></p> <p>On large developments in excess of 200 units, an element of sheltered and / or supported accommodation within use classes C3 should be provided where practicable <del>and consistent with the above criteria</del> as part of the general housing mix requirements of Policy HO9. The new neighbourhoods to the north and west of Stevenage should additionally include an element of accommodation in use class C2 as part of a comprehensive offer.</p> <p>Schemes that would result in a net loss of sheltered or supported housing will not normally be permitted.</p>	To prevent duplication of other policies.				
061	137	Housing for all	Policy	<p><b>Policy HO11: Accessible and adaptable housing</b></p> <p><del>Planning permission for major residential schemes will generally be conditioned to ensure that at least 50% of all new dwellings are Category 2: within major residential developments to which Part M of the Building Regulations applies should comply with optional standard M4(3)(b) for wheelchair user dwellings, with a further 40% complying with optional standard M4(2) for accessible and adaptable dwellings. Where practicable, applications for minor schemes should seek to incorporate this standard. Minor residential developments which meet these standards will be strongly supported.</del></p>	To reflect the need for wheelchair user dwellings identified in the latest draft Strategic Housing Market Assessment.				
062	138	Gypsies and Travellers	Policy	<p><b>Policy HO12: Gypsy and Traveller provision</b></p> <p>The following site, as shown on the policies map, is allocated for permanent accommodation for Gypsies and Travellers (including those who have ceased to travel permanently):</p> <table border="1"> <thead> <tr> <th>Site</th> <th>Capacity</th> </tr> </thead> <tbody> <tr> <td>HO12/1 Land north of Graveley Road</td> <td>11-16 pitches</td> </tr> </tbody> </table> <p>Planning permission for the allocated use will be granted where:</p> <ol style="list-style-type: none"> <li>An identified need continues to exist at the time of any application; and</li> <li>The site-specific considerations are properly addressed and / or incorporated into the proposal.</li> </ol> <p>Planning permission for any other uses will be refused. The council is willing, if necessary, to consider using its Compulsory Purchase Order powers under section 226 of the Town and Country Planning Act 1990, if it appears that the site is not otherwise going to be delivered.</p>	Site	Capacity	HO12/1 Land north of Graveley Road	11-16 pitches	No change.
Site	Capacity								
HO12/1 Land north of Graveley Road	11-16 pitches								
063	139	Gypsies and Travellers	Policy	<p><b>Policy HO13: Gypsy and Traveller provision on unallocated sites</b></p> <p>Planning permission for accommodation for Gypsies and Travellers (including those who have ceased to travel permanently) or Travelling Showpeople on unallocated sites will only be granted where the proposal:</p> <ol style="list-style-type: none"> <li>Satisfies a demonstrated need for accommodation and follows a sequential approach to site identification;</li> <li>Is located within <ol style="list-style-type: none"> <li>a reasonable distance of existing services and community facilities including shops, schools, health facilities and passenger transport;</li> <li>close proximity to the primary road network with good access to the major road network; and</li> <li>connectable distance of essential utilities infrastructure</li> </ol> </li> </ol>	No change.				



				<ul style="list-style-type: none"> <li>c. Provides, or is capable of providing, an appropriate buffer between any adjacent uses to safeguard the amenity of both residents and neighbours;</li> <li>d. Satisfies any other of the site-specific criteria identified under Policy HO12 insofar as they reasonably relate to the proposed site; and</li> <li>e. Complies with any other relevant policies of this plan</li> </ul>	
064	141	Houses in multiple occupation	Policy	<p><b><u>Policy HO14: Houses in Multiple Occupation</u></b></p> <p><u>Planning permission will be granted for new smaller (use class C4) and larger (sui generis) houses in multiple occupation where the proposed scheme would have an acceptable impact on housing supply and comply with other relevant policies in this Plan (e.g. Policy GD1: High-quality design and Policy IT5: Parking and access).</u></p>	<p>Policy HO14 will be a new detailed planning policy for HMOs.</p> <p>The aim is to fill an existing gap because HMOs are not currently mentioned in any planning policies.</p>
065	142	Design	Policy	<p><b><u>Policy GD1: High-quality design</u></b></p> <p>Planning permission will be granted where the proposed scheme (as applicable):</p> <ul style="list-style-type: none"> <li>a. Respects and makes a positive contribution to its location and surrounds;</li> <li>b. Improves the overall ease of movement within an area for all users;</li> <li>c. Creates a safe environment that designs out crime;</li> <li>d. Creates, enhances, or improves access to, areas of public open space, green infrastructure, biodiversity and other public realm assets;</li> <li>e. Does not lead to an <u>unacceptable</u> adverse impact on the amenity of future occupiers, neighbouring uses or the surrounding area;</li> <li>f. Complies with the separation distances for dwellings set out in this plan;</li> <li>g. Minimises the impact of light pollution on local amenity, intrinsically dark landscapes and nature conservation;</li> <li>h. Incorporates high-quality boundary treatments when located on the street frontage;</li> <li>i. Complies with other relevant policies and has regard to guidance which may influence site layout and design, including (but not necessarily limited to): <ul style="list-style-type: none"> <li>i. Requirements relating to active frontages in Policy EC5;</li> <li>ii. The parking and access standards in Policy IT5 and the Parking Provision SPD;</li> <li>iii. Site-specific considerations identified in Policies HO1, HO2, HO3 and HO4;</li> <li>iv. Housing mix requirements in Policies HO8, HO9 and H10;</li> <li>v. Accessibility requirements in Policy HO11;</li> <li>vi. <u>SuDS</u> and flood risk considerations in policies FP1 and FP2</li> <li>vii. Open space standards in Policy NH7; and</li> <li>viii. Conservation area guidance in Policy NH10;</li> </ul> </li> <li>j. Meets the nationally described space standards;</li> <li>k. Makes adequate provision for the collection of waste; and</li> <li>l. Has regard to the Stevenage Design Guide Supplementary Planning Document and any other appropriate guidance.</li> </ul>	<p>For clarity and to correct typographical errors.</p>
066	143	Design	Policy	<p><b><u>Policy GD2: Design certification</u></b></p> <p><u>Development proposals which demonstrate that they have been designed to achieve a rating of excellent or higher within the relevant BREEAM standard will be strongly supported.</u></p> <p><u>Residential development proposals which demonstrate that they have been designed to achieve the BRE Home Quality Mark will also be strongly supported.</u></p>	<p>Policy GD1 will be a new detailed planning policy regarding design certification.</p> <p>The aim is to encourage high standards of design, particularly in terms of sustainability.</p> <p>The policy supports the new strategic climate change policy SP1.</p>
067	144	Neighbourhood centres and local shops	Policy	<p><b><u>Policy HC1: District, local and neighbourhood centres</u></b></p> <p>The following site, as shown on the policies map, is identified as a District Centre:</p> <p>HC1/1 Poplars</p> <p>The following sites, as shown on the policies map, are identified as Local Centres:</p>	<p>To reflect the updated Use Classes Order and for consistency with other policies.</p>

				<p>HC1/2 Bedwell Crescent          HC1/3 The Glebe          HC1/4 The Hyde          HC1/5 Marymead          HC1/6 Oaks Cross          HC1/7 The Oval          HC1/8 Roebuck</p> <p>The following sites, as shown on the policies map, are identified as Neighbourhood Centres:</p> <p>HC1/9 Canterbury Way          HC1/10 Chells Manor          HC1/11 Filey Close          HC1/12 Hydean Way          HC1/13 Mobbsbury Way          HC1/14 Popple Way          HC1/15 Rockingham Way</p> <p>Planning permission for development proposals in these centres will be granted where:</p> <ol style="list-style-type: none"> <li>The proposal is in keeping with the size and role of the centre;</li> <li>District and Local Centres would continue to provide a range of retail, light industrial (use class <del>B1(bE(g)(ii))</del>), health, social, community, leisure, cultural and / or residential uses and retain at least 50% of ground-floor units and floorspace in the main retail area as Class <del>A1E(a)</del> (shops) use;</li> <li>Neighbourhood centres would continue to provide a range of small-scale retail, health, social, community, leisure, cultural and / or residential uses and maintain at least one unit in Class <del>A1E(a)</del> (shops) use;</li> <li>The proposal does not prejudice our ability to deliver a comprehensive redevelopment scheme; and</li> <li>An impact assessment has been provided, where required by Policy TC13, and it has been demonstrated that there will be no significant adverse impact.</li> </ol> <p>Planning permission will be granted as an exception to the above criteria only where:</p> <ol style="list-style-type: none"> <li>Satisfactory on- or off-site provision is made to replace a loss of use(s) relevant to the status of the centre;</li> <li>It can be demonstrated that there is no longer a need for a particular facility;</li> <li>The particular facility, or any reasonable replacement is not, and will not, be viable on that site;</li> <li>The proposals provide overriding benefits against other objectives or policies in the plan; or</li> <li>It can be demonstrated that a unit has been unsuccessfully marketed for its existing use, or has remained vacant, <del>over a considerable period of time</del>for at least six months.</li> </ol>	
068	147	Neighbourhood centres and local shops	Policy	<p><b>Policy HC2: Local shops</b></p> <p>Freestanding shops and small parades will generally be retained. Planning permission for the redevelopment of existing sites to alternate uses or for the change of use of individual units from Class <del>A1E(a)</del> (shops) will be granted where:</p> <ol style="list-style-type: none"> <li>Satisfactory on- or off-site provision is made to replace a loss of use(s);</li> <li>It can be demonstrated that there is no longer a need for a particular facility or that alternate facilities are available locally;</li> <li>The particular facility, or any reasonable replacement is not, and will not, be viable on that site;</li> <li>The proposals provide overriding benefits against other objectives or policies in the plan; or</li> <li>It can be demonstrated that a unit has been unsuccessfully marketed for its existing use, or has remained vacant, <del>over a considerable period of time</del>for at least six months.</li> </ol>	To reflect the updated Use Classes Order and for consistency with other policies.
069	148	Health, social and community facilities	Policy	<p><b>Policy HC3: The Health Campus</b></p> <p>The Health Campus is identified on the policies map.</p>	To reflect the updated Use Classes Order.

				<p>Planning permission will be granted for appropriate Class <b>D1E(e)</b> or C2 healthcare uses. Other use classes will be permitted where they provide ancillary facilities which support the site's principal function.</p> <p>Other uses will not be permitted unless it can be satisfactorily demonstrated that the land is no longer required to meet long-term healthcare needs.</p>	
070	148	Health, social and community facilities	Policy	<p><b>Policy HC4: Existing health, social and community facilities</b></p> <p>Planning permission that results in the loss or reduction of any existing health, social or community facility will be granted where:</p> <ol style="list-style-type: none"> <li>The existing facility can be satisfactorily relocated within the development proposal, or replaced in an appropriate alternative location;</li> <li>It can be demonstrated that there is no longer a need for the particular facility; or</li> <li>The facility, or any reasonable replacement, is not, and will not, be viable on that site.</li> </ol>	No change.
071	149	Health, social and community facilities	Policy	<p><b>Policy HC5: New health, social and community facilities</b></p> <p>The following site, as shown on the policies map, is designated for new healthcare facilities:</p> <p>HC5/1: Land at Ridlins Playing Fields</p> <p>Planning permission will be granted for appropriate D1 healthcare uses. Other uses will only be accepted where they are required for ancillary facilities.</p> <p>Planning permission for new health, social or community facilities, or to modernise, extend or re-provide existing facilities, on an unallocated site will be granted where:</p> <ol style="list-style-type: none"> <li>A need for the facility has been identified;</li> <li>The site is appropriate in terms of its location and accessibility; and</li> <li>The facility is integrated with existing health, social or community facilities, where appropriate.</li> </ol> <p>Planning permission for play group provision within existing and proposed district, local and neighbourhood centres will be granted where it is integrated with other leisure and community uses, where practicable.</p>	No change.
072	151	Leisure and cultural facilities	Policy	<p><b>Policy HC6: Existing leisure and cultural facilities</b></p> <p>Development which results in the loss or reduction of any existing leisure or cultural facility will only be permitted if:</p> <ol style="list-style-type: none"> <li>The existing facility can be satisfactorily relocated within the development proposal, or replaced by a facility of equivalent or better quality and quantity, in an appropriate alternative location;</li> <li>Up-to-date evidence shows there is no longer a need for the particular facility; or</li> <li>The development is for alternative leisure or cultural provision, the needs of which clearly outweigh the loss.</li> </ol>	No change.
073	151	Leisure and cultural facilities	Policy	<p><b>Policy HC7: New and refurbished leisure and cultural facilities</b></p> <p>Planning permission for new leisure facilities, or to modernise, extend or re-provide existing facilities, on an unallocated site will be granted where:</p> <ol style="list-style-type: none"> <li>A need for the facility has been identified;</li> <li>The site is appropriate in terms of its location and accessibility;</li> <li>With the exception of sports facilities, a sequential approach to site selection has been followed and it can be satisfactorily demonstrated that no suitable, available or viable sites exist in identified centres; and</li> <li>An impact assessment has been provided, where required by Policy TC13, and it has been demonstrated that there will be no significant adverse impact.</li> </ol>	No change.



074	152	Leisure and cultural facilities	Policy	<p><b>Policy HC8: Sports facilities in new developments</b></p> <p>Planning permission for residential development will be granted where on-site sports provision (in accordance with other plan policies), and / or a commuted sum, is made in accordance with the standards set out in the Council's Sports Facilities Assessment and Strategy.</p>	No change.
075	154	Education	Policy	<p><b>Policy HC9: Former Barnwell East secondary school</b></p> <p>The former Barnwell East school site, as shown on the policies map, is reserved to meet secondary school needs.</p> <p>The development of this site for anything other than education will only be permitted if satisfactory evidence has been provided to show the school is not, and will not, be required to meet education needs.</p> <p>The school will be required to provide a sports hall, at least 4 courts in size, which offers public access through a Community Use Agreement, or a similar arrangement.</p>	No change.
076	154	Education	Policy	<p><b>Policy HC10: Redundant school sites</b></p> <p>Planning permission for the use of any unallocated redundant or surplus school buildings will only be permitted where the buildings are currently used for community activities, unless:</p> <ol style="list-style-type: none"> <li>The buildings housing the community activity are retained;</li> <li>The facilities can be satisfactorily relocated within the development proposal or replaced in an appropriate alternative location; or</li> <li>It can be demonstrated that there is no longer a need for such facilities.</li> </ol> <p>School playing fields and their ancillary facilities will be required to be retained for open space use. Any loss of these facilities will be assessed against Policy NH1.</p>	No change.
077	156	The Green Belt	Policy	<p><b>Policy GB1: Green Belt</b></p> <p>The following broad locations, as detailed on the policies map, are designated as Green Belt:</p> <ul style="list-style-type: none"> <li>Land bounded by Gresley Way, Broadwater Lane, the rear of properties at Goddard End, Broadhall Way, the A602 and Aston Lane;</li> <li>Land to the south east of the Borough, accommodating the Three Horseshoes public House and adjacent woodland.</li> <li>Land to the east of the Borough, bounded by Gresley Way;</li> <li>Land to the north of the Borough, bounded by Bury Cottages, Weston Road and the rear of properties at St Andrews Drive and St David Close;</li> <li>Land to the north west of the Borough, bounded by Graveley Road, the A1(M) and Stevenage Road;</li> <li>Land at Norton Green, bounded by the A1(M);</li> <li>Land at Junction 7 and to the south of this junction, bounded by the A1(M).</li> </ul>	No change.
078	156	The Green Belt	Policy	<p><b>Policy GB2: Green Belt settlements</b></p> <p>Planning permission for small-scale residential infilling, conversions and extensions within, or adjacent to, Norton Green and Todd's Green will be permitted subject to the following criteria:</p> <ol style="list-style-type: none"> <li>The development is on previously developed land or it does not create more than 5 additional dwellings;</li> <li>The development will be sympathetic to its surrounding environment (including the adjacent countryside) and will not negatively impact upon the character and appearance of the area;</li> <li>The development reflects surrounding properties in terms of size, scale and design; and</li> <li>No features essential to the character of the area will be adversely affected.</li> </ol>	To reflect the paragraph numbers of the revised NPPF.

				<p>The partial or complete redevelopment of previously developed land, even if this goes beyond the strict definition of infilling, will also be permitted in these areas, subject to conditions b. to d. being met.</p> <p>Elsewhere in the Green Belt, inappropriate development will not be permitted. Exceptions to this are defined in Paragraphs <del>89-91</del><u>154-155</u> of the NPPF.</p>	
079	158	Water management and flood risk	Policy	<p><b>Policy FP1: <del>Climate change; Sustainable drainage</del></b></p> <p><del>Planning permission will be granted for developments that can incorporate measures to address adaptation to climate change. New development, including building extensions, refurbishments and conversions will be encouraged to include measures such as:</del></p> <ul style="list-style-type: none"> <li><del>• Ways to ensure development is resilient to likely future variations in temperature; Reducing water consumption to no more than 110 litres per person per day including external water use;</del></li> <li><del>• Improving energy performance of buildings;</del></li> <li><del>• Reducing energy consumption through efficiency measures;</del></li> <li><del>• Using or producing renewable or low carbon energy from a local source; and Contributing towards reducing flood risk through the use of SuDS or other appropriate measures.</del></li> </ul> <p><u>SuDS proposals must:</u></p> <ul style="list-style-type: none"> <li><u>a. be designed to ensure that peak discharge rates from the site will not increase;</u></li> <li><u>b. on greenfield sites, achieve greenfield run-off rates;</u></li> <li><u>c. on brownfield sites, aim to achieve greenfield run-off rates;</u></li> <li><u>d. be designed in accordance with the surface water disposal hierarchy, as shown in Table 1; and</u></li> <li><u>e. be designed in accordance with the SuDS hierarchy, as shown in Table 2 below.</u></li> </ul> <p><u>Proposals reliant on surface water discharge to the foul network will be refused unless it can be shown to be unavoidable.</u></p> <p><u>Proposals reliant on underground attenuation features or impervious hard surfaces will be refused unless their use can be shown to be unavoidable.</u></p> <p><u>At the application stage, development proposals involving SuDS must, as a minimum, be supported by a SuDS strategy which demonstrates how the above principles will be complied with. Where relevant, this must include evidence of agreement to the proposed discharge rates by the appropriate statutory undertaker.</u></p> <p><u>Post-permission, conditions will be used to secure the final detailed design of the drainage system and measures for management and maintenance.</u></p>	<p>Existing Policy FP1 is deleted to reflect the new structure of the Plan.</p> <p>The new Policy FP1 will be the detailed planning policy relating to sustainable drainage systems. The aim is to adapt to the effects of climate change by requiring developments to incorporate SuDS.</p>
080	159	Water management and flood risk	Policy	<p><b>Policy FP2: <del>Flood risk in Flood Zone 1</del> <u>management</u></b></p> <p><u>All development proposals must:</u></p> <ul style="list-style-type: none"> <li><u>a. Ensure that flood risk is not increased, whether on-site or elsewhere;</u></li> <li><u>b. Where appropriate, be supported by a site-specific flood risk assessment at the application stage;</u></li> <li><u>c. Pass the sequential and exception tests, as required;</u></li> <li><u>a-d. Preserve the functional floodplain, also known as Flood Zone 43b;</u></li> </ul> <p><del>Planning permission for all major development sites will be granted where:</del></p> <ul style="list-style-type: none"> <li><u>e. <del>Protect</del> the integrity of adjacent flood defences and allow sufficient space for access, maintenance and future upgrades;</u></li> <li><u>f. Provide an 8m undeveloped buffer zone from the top of the bank of any adjacent main rivers;</u></li> <li><u>g. Provide a 3m undeveloped buffer zone from the top of the bank of any adjacent ordinary watercourses;</u></li> <li><u>h. Provide for the re-naturalisation of any on-site culverted watercourses;</u></li> <li><u>b. <del>Where appropriate</del> surface water Flood Risk Assessment is submitted. The Flood Risk Assessment must demonstrate, as a minimum:</u></li> </ul>	<p>The new Policy FP2 combines the existing Policies FP2 and FP3 into one comprehensive flood risk policy. This approach places greater emphasis on sources of flooding other than rivers (e.g. surface water) and is more concise. The new policy also places greater emphasis on the re-naturalisation of watercourses.</p>

				<p><del>i.—An estimate of how much surface water runoff the development will generate;</del></p> <p><del>ii.—Details of existing methods for managing surface water runoff, e.g. drainage to a sewer; and</del></p> <p><del>iii.—Plans for managing surface water and for making sure there is no increase in the volume of surface water, provide flood warning and rate of surface water runoff.</del></p> <p><del>e.i.—The use of SuDS has been maximised on site so as not to increase flood risk, evacuation plans; and to reduce flood risk wherever possible; and</del></p> <p><del>d.—It can be demonstrated that flood resilience and flood resistance construction can be designed into the proposed development scheme.</del></p> <p><del>j.—Be appropriately flood resistant and resilient.</del></p>	
081	159	Water management and flood risk	Policy	<p><b>Policy FP3: Flood risk in Flood Zones 2 and 3</b></p> <p><del>Planning permission will be granted where:</del></p> <p><del>a.—It can be demonstrated that the functional floodplain, also known as Flood Zone 3b, is protected;</del></p> <p><del>b.—It can be demonstrated that a sequential approach is taken at site level;</del></p> <p><del>c.—An appropriate fluvial flood risk assessment is submitted which demonstrates:</del></p> <p><del>i.—Whether a proposed development is likely to be affected by current or future flooding from any source;</del></p> <p><del>ii.—That the development will not increase flood risk elsewhere;</del></p> <p><del>iii.—That the measures proposed to deal with these effects and risks are appropriate;</del></p> <p><del>iv.—The evidence for us, as the local planning authority, to apply (if necessary) the Sequential Test; and</del></p> <p><del>v.—That the development will be safe and pass the Exception Test, if applicable.</del></p> <p><del>d.—The use of SuDS has been maximised on site so as not to increase flood risk, and to reduce flood risk wherever possible;</del></p> <p><del>e.—A natural buffer zone adjacent to any watercourse is included as part of the development. The buffer zone should be a minimum of eight metres wide from the top of the bank of the watercourse along the entire length of the watercourse on site;</del></p> <p><del>f.—Any culverted watercourse present on site can be re-naturalised; and</del></p> <p><del>g.—It can be demonstrated that flood resilient and flood resistant construction can be designed into the proposed development scheme.</del></p>	Deleted and incorporated into Policy FP2.
082	161	Water management and flood risk	Policy	<p><b>Policy FP4: Flood storage reservoirs and functional floodplain</b></p> <p>The following sites, as shown on the policies map, are designated flood storage reservoirs and also form part of the functional floodplain (Flood Zone 3b) of Stevenage<sup>1</sup>.</p> <p>FP4/1 Aston Valley  FP4/2 Bragbury End  FP4/3 Broad Oak  FP4/4 Burymead  FP4/5 Camps Hill Park  FP4/6 Elder Way  FP4/7 Fairlands Valley Lakes  FP4/8 Meadway  FP4/9 Ridlins Wood  FP4/10 Sainsburys (Coreys Mill)  FP4/11 Wychdell</p> <p>Planning permission will be refused for any development that would result in any of the flood storage reservoirs being removed, reduced, severed or their function compromised.</p> <p>Where appropriate, we may require developments to contribute towards either a new flood storage reservoir, or towards the maintenance, improvement or extension of the existing flood storage reservoirs.</p>	No change.

<sup>1</sup> Strategic Flood Risk Assessment (AECOM, 2016)

083	163	Pollution	Policy	<p><b>Policy FP5: Contaminated land</b></p> <p>Planning permission will be granted for development on brownfield sites if an appropriate Preliminary Risk Assessment (PRA) is submitted which demonstrates that any necessary remediation and subsequent development poses no risk to the population, environment and groundwater bodies.</p>	No change.
084	164	Pollution	Policy	<p><b>Policy FP6: Hazardous installations</b></p> <p>Planning permission for development proposals involving the use, storage or movement of hazardous substances will be granted where:</p> <ol style="list-style-type: none"> <li>There are no additional health and safety risks to users of the site or the surrounding area;</li> <li>There are no additional threats to the local environment, particularly air quality, water and wildlife; and</li> <li>The proposal does not cause long-term land contamination.</li> </ol> <p>Where any of these criteria are not met, planning permission will only be granted where steps can be taken to mitigate any adverse impacts to an acceptable level.</p> <p>Planning permission for development proposals adjoining existing or proposed hazardous installations, or adjoining sites where hazardous substances are present, will only be granted where it can be demonstrated that there is not a health and safety risk to the users of the proposed development.</p>	No change.
085	165	Pollution	Policy	<p><b>Policy FP7: Pollution</b></p> <p>All development proposals should minimise, and where possible, reduce air, water, light and noise pollution. Applications for development where pollution is suspected must contain sufficient information for the Council to make a full assessment of potential hazards and impacts.</p> <p>Planning permission will be granted when it can be demonstrated that the development will not have unacceptable impacts on:</p> <ol style="list-style-type: none"> <li>The natural environment, general amenity and the tranquillity of the wider area, including noise and light pollution;</li> <li>Health and safety of the public; and</li> <li>The compliance with statutory environmental quality standards.</li> </ol>	No change.
086	165	Pollution	Policy	<p><b>Policy FP8: Pollution sensitive uses</b></p> <p>Planning permission for pollution sensitive uses will be granted where they will not be subjected to unacceptably high levels of pollution exposure from either existing, or proposed, pollution generating uses.</p> <p>Planning permission in areas having the potential to be affected by unacceptable levels of aircraft noise will be subject to conditions or planning obligations to ensure an adequate level of protection against noise impacts.</p>	No change.
087	167	Green infrastructure	Policy	<p><b>Policy NH1: Principal Open Spaces</b></p> <p>The following sites, as defined on the policies map, are designated as Principal Open Spaces:</p> <p><u>Principal Parks</u></p> <p>NH1/1 Fairlands Valley Park*  NH1/2 Town Centre Gardens*  NH1/3 King George V*  NH1/4 Hampson Park*  NH1/5 Shephalbury Park*  NH1/6 Peartree Park*  NH1/7 Ridlins Park*  NH1/8 St. Nicholas Park*  NH1/9 Millennium Gardens</p>	No change.

NH1/10 The Bowling Green

Principal Amenity Greenspaces

NH1/11 Chells District Park\*  
 NH1/12 Canterbury Way\*  
 NH1/13 Meadway\*  
 NH1/14 Bandley Hill\*  
 NH1/15 Burymead\*  
 NH1/16 Campshill Park\*  
 NH1/17 Blenheim Way / Pembridge Gardens  
 NH1/18 York Road B & C\*  
 NH1/19 Letchmore Road\*  
 NH1/20 Trent Close  
 NH1/21 Bedwell Park\*  
 NH1/22 Archer Road\*  
 NH1/23 The Noke\*  
 NH1/24 Ramsdell  
 NH1/25 Clovelly Way A  
 NH1/26 Chester Road / Canterbury Way  
 NH1/27 Caernarvon Close / Balmoral Close\*  
 NH1/28 Chepstow Close\*  
 NH1/29 Shephall Green  
 NH1/30 Blenheim Way / Stirling Close\*  
 NH1/31 Holly Copse

Principal Woodlands

NH1/32 Whomeley Wood  
 NH1/33 Monks Wood  
 NH1/34 Ridlins Wood  
 NH1/35 Lanterns Wood  
 NH1/36 Ashtree Wood  
 NH1/37 Wellfield Wood  
 NH1/38 Martins Wood\*  
 NH1/39 Great Collens Wood  
 NH1/40 South Pestcotts Wood  
 NH1/41 Loves Wood  
 NH1/42 Abbot's Grove  
 NH1/43 Mobbsbury Park  
 NH1/44 Sishes Wood  
 NH1/45 Shackleton Spring Woodland  
 NH1/46 Sinks Spring  
 NH1/47 Hanginghill Wood  
 NH1/48 Wiltshire Spring Wood (west)  
 NH1/49 Hertford Road Wood  
 NH1/50 Almond Spring  
 NH1/51 Blacknells Spring Wood  
 NH1/52 Whitney Drive Wood

Planning permission will be granted where proposals:

- a. Would not result in the loss of any part of a Principal Open Space;
- b. Would not have an adverse impact upon any Principal Open Space within, or adjacent to, the application site; and
- c. Reasonably provide, or reasonably contribute towards the maintenance or improvement of, Principal Open Spaces and allotments.

Planning permission will be granted for small scale leisure and recreation developments within a Principal Open Space where they support its continued use and maintenance. New or replacement facilities that meet

				the general definitions of Principal Open Spaces will be afforded the same protections as the sites identified in this policy.	
088	169	Green infrastructure	Policy	<p><b>Policy NH2: Wildlife Sites</b></p> <p>The following sites, as defined on the policies map, are designated as wildlife sites:</p> <p>NH2/1 Abbot's Grove  NH2/2 Almond Spring  NH2/3 Ashtree Wood  NH2/4 Barnwell School and Rectory  NH2/5 Blacknells Spring  NH2/6 Broadwater Marsh West  NH2/7 Elder Way Flood Meadow  NH2/8 Elm Green Pastures  NH2/9 Exeter Close  NH2/10 Fishers Green Wood  NH2/11 Garston Meadow  NH2/12 Great Collens Wood  NH2/13 Hanginghill Wood  NH2/14 Kitching Green Lane  NH2/15 Loves Wood  NH2/16 Margaret's Wood &amp; Spoil Bank Wood  NH2/17 Martins Way  NH2/18 Martins Wood  NH2/19 Monks &amp; Whomerley Woods  NH2/20 Monks Wood West  NH2/21 Pestcotts Spring &amp; Wood  NH2/22 Poplars Meadow and Pond South  NH2/23 Ridlins Mire  NH2/24 Ridlins Wood  NH2/25 Shackledell Grassland (2 sites)  NH2/26 Sishes Wood  NH2/27 Six Hills Common  NH2/28 St Nicholas Churchyard  NH2/29 Stevenage Brook Marsh  NH2/30 Symonds Green  NH2/31 Valley Way Wood  NH2/32 Warren Springs  NH2/33 Wellfield Wood  NH2/34 Whitney Drive Wood  NH2/35 Whitney Wood  NH2/36 Whomerley Woods Road Verge  NH2/37 Wiltshire's Spring</p> <p>Planning permission will be granted where proposals:</p> <ol style="list-style-type: none"> <li>a. Would not result in substantive loss or deterioration of a Wildlife Site; and</li> <li>b. Reasonably contribute towards the maintenance or enhancement of Wildlife Sites in the vicinity of the application site.</li> </ol> <p>Any wildlife sites or Regionally Important Geological Site (RIGS) that are ratified by the Herts &amp; Middlesex Wildlife Trust (HMWT) following adoption of this plan will be afforded the same protections as the sites identified in this policy. Any Wildlife Sites or RIGS (or parts thereof) which are subsequently deselected by HMWT will no longer be subject to the provisions of this policy.</p>	No change.
089	171	Green infrastructure	Policy	<p><b>Policy NH3: Green Corridors</b></p> <p>The following routes, as defined on the policies map, are designated as Green Corridors:</p>	To correct a typographical error.

				<p><u>Ancient Lanes</u></p> <p>NH3/1 Aston Lane  NH3/2 The Avenue  NH3/3 Botany Bay Lane  NH3/4 Bragbury Lane  NH3/5 Broadwater Lane  NH3/6 Chells Lane  NH3/7 Dene Lane  NH3/8 Fishers Green Lane  NH3/9 Lanterns Lane  NH3/10 Meadway  NH3/11 Narrowbox Lane  NH3/12 Old Walkern Road  NH3/13 Sheafgreen Lane  NH3/14 Shephall Lane  NH3/15 Shephall Green Lane  NH3/16 Shephards Lane  NH3/17 Watton Lane  NH3/18 Weston Lane</p> <p><u>Structurally Important Routes</u></p> <p>NH3/19 Broadhall Way  NH3/20 Fairlands Way  NH3/21 Grace Way  NH3/22 Gunnels Wood Road  NH3/23 Martins Way (Grace Way to Gresley Way)  NH3/24 Monkswood Way</p> <p><u>Other Green Corridors</u></p> <p>NH3/25 Gresley Way  NH3/26 Martins Way (Hitchin Road to Grace Way)  NH3/27 Six Hills Way</p> <p>Planning permission will be granted where proposals:</p> <ol style="list-style-type: none"> <li>Would not have a <b>substantivesubstantial</b> adverse effect upon a Green Corridor;</li> <li>Retain and sensitively integrate any Green Corridor which must be crossed or incorporated into the site layout;</li> <li>Provide replacement planting, preferably using locally native species, where hedgerow removal is unavoidable; and</li> <li>Reasonably contribute towards the improvement of Green Corridors in the vicinity of the application site</li> </ol>	
090	173	Green infrastructure	Policy	<p><b>Policy NH4: Green Links</b></p> <p>The following routes, as shown on the policies map, are designated as Green Links:</p> <ol style="list-style-type: none"> <li><u>The Old Greens</u>: Meadway to Fishers Green and Symonds Green;</li> <li><u>The Avenue / Forster Country</u>: Bury Mead to St. Nicholas Church;</li> <li><u>Fairlands Valley</u>: Hampson Park via Fairlands Valley Park to (a) Roebuck and (b) Shephall Green;</li> <li><u>Chells</u>: Gresley Way to Narrow Box Lane and Nobel School;</li> <li><u>Collenswood</u>: Gresley Way via Collenswood to Fairlands Valley Park / Chells Way;</li> <li><u>Bandley Hill</u>: Gresley Way via Ridlins Park and Bandley Hill to Collenswood;</li> <li><u>Shephalbury</u>: Gresley Way via Ridlins Wood and Loves Wood to Shephalbury Park;</li> <li><u>Water meadows</u>: Broadhall Way to Hertford Road;</li> <li><u>Grace Way</u>: Along the length of Grace Way between Fairlands Way and Martins Way; and</li> </ol>	To correct a typographical error.

				<p>10. <u>Great Ashby</u>: From Wellfield Wood and St Nicholas Park through Great Ashby to the Borough boundary at Severn Way.</p> <p>Planning permission will be granted where proposals:</p> <ol style="list-style-type: none"> <li>Would not create a <del>substantive</del><b>substantial</b> physical or visual break in a Green Link;</li> <li>Would not otherwise have a material adverse effect on the recreational, structural, amenity or wildlife value of a green link;</li> <li>Reasonably provide extensions of, or connections to, existing Green Links through the provision of on-site open space; and</li> <li>Reasonably contribute towards the maintenance, improvement or extension of Green Links.</li> </ol>																		
091	174	Green infrastructure	Policy	<p><b>Policy NH5NH5a: Trees and woodland</b></p> <p><del>Proposals</del>All development proposals which <del>affect</del><b>involve works to</b>, or <del>are likely to affect</del><b>within the vicinity of</b>, existing trees, <del>will require</del> or woodland must be accompanied by an arboricultural <del>report</del><b> report</b>. <del>Existing impact assessment (AIA) at the application stage.</del></p> <p><del>trees must be protected and retained where possible, and sensitively incorporated into developments.</del></p> <p><del>Planning permission for</del>Development proposals <del>where</del><b>resulting in harm to the loss</b>health or longevity of existing individual trees <del>which are worthy of retention will be refused unless:</del></p> <ol style="list-style-type: none"> <li><del>The harm</del> is demonstrated to be unavoidable <del>will be granted where:</del>; <ol style="list-style-type: none"> <li><del>Sufficient land is reserved for appropriate replacement planting and landscaping;</del></li> <li>Replacement trees <del>or planting are provided which are;</del><b>would be planted in accordance with Table 1 below; and</b> <ol style="list-style-type: none"> <li><del>Of equal or better quality than the</del><b>Any replacement</b> trees which are lost;</li> <li><del>Sensitively incorporated into the development; and</del></li> </ol> </li> <li><del>Where would be of an appropriate size and species, and planted in an</del> appropriate, <del>locally native species of similar maturity; and</del> <b>location</b>.</li> </ol> </li> </ol> <p><del>In</del>Post-permission, conditions will be used to secure any replacement planting and safeguard any retained trees.</p> <table border="1"> <thead> <tr> <th colspan="2">Trees Felled</th> <th rowspan="2">Replacements</th> </tr> <tr> <th>Category</th> <th>Diameter at Breast Height</th> </tr> </thead> <tbody> <tr> <td>Small</td> <td>Less than or equal to 30cm</td> <td>2</td> </tr> <tr> <td>Medium</td> <td>Greater than 30cm and less than or equal to 60cm</td> <td>5</td> </tr> <tr> <td>Large</td> <td>Greater than 60cm and less than or equal to 90cm</td> <td>10</td> </tr> <tr> <td>Very Large</td> <td>Greater than 90cm</td> <td>21</td> </tr> </tbody> </table> <p><u>Table 1 – Individual tree replacement standard</u></p> <p><u>Woodland</u></p> <p><del>b.</del><b>Development proposals resulting in the case of a loss of or deterioration of existing woodland:</b></p> <p><del>It can be demonstrated that any adverse affects can will be satisfactorily mitigated;refused unless:</del></p> <ol style="list-style-type: none"> <li><del>The need for the use of the site outweighs the amenity of the woodland; or</del></li> </ol> <p><del>It can be demonstrated that</del></p> <ol style="list-style-type: none"> <li><del>There are exceptional reasons which justify the loss or deterioration;</del></li> <li><del>Replacement habitat would be provided in accordance with the statutory biodiversity metric;</del></li> <li><del>Following replacement, there would be a no net gain in the quality of any remaining loss of woodland through the enhancement of the recreational, amenity, landscape and/or nature conservation value of the remaining woodlandby area; and that there would be provision for its improved</del></li> </ol>	Trees Felled		Replacements	Category	Diameter at Breast Height	Small	Less than or equal to 30cm	2	Medium	Greater than 30cm and less than or equal to 60cm	5	Large	Greater than 60cm and less than or equal to 90cm	10	Very Large	Greater than 90cm	21	<p>The new Policy NH5a replaces the existing Policy NH5 and offers stronger protection against the loss of trees and woodlands. It also introduces clear replacement criteria for any trees which are lost (including dead trees), in alignment with the new statutory biodiversity net gain provisions, and provides for financial obligations where replacements cannot be provided on-site.</p>
Trees Felled		Replacements																				
Category	Diameter at Breast Height																					
Small	Less than or equal to 30cm	2																				
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Very Large	Greater than 90cm	21																				



				<p><u>d. Appropriate measures are proposed for the long-term management of any replacement woodland.</u></p> <p><u>Post-permission, the planting and management of any replacement woodland will be secured by conditions or legal agreement.</u></p> <p><u>Ancient and veteran trees</u></p> <p><u>Development proposals resulting in the loss or deterioration of ancient or veteran trees will be refused unless:</u></p> <p><u>a. There are wholly exceptional reasons which justify the loss or deterioration; and</u>  <u>b. A suitable compensation strategy exists.</u></p> <p><u>Post-permission, any compensation will be secured by conditions or legal agreement.</u></p> <p><u>Arboricultural offsetting</u></p> <p><u>Replacement trees or woodland must be provided on-site unless there are clear and convincing reasons for not doing so. Where it is satisfactorily demonstrated that a development proposal cannot fully provide the necessary replacement planting on-site, any shortfall must be offset by either:</u></p> <p><u>a. A cash in lieu contribution to the Council; or</u>  <u>b. An alternative off-site proposal, where this has already been identified and delivery is certain.</u></p> <p><u>The acceptability of option (b) will be subject to agreement with the Council and will be considered on a case-by-case basis.</u></p>	
092	176	Green infrastructure	Policy	<p><b><u>Policy NH5b: Tree-lined streets</u></b></p> <p><u>Development proposals involving the creation of new streets must ensure that those streets are tree-lined unless there are clear, justifiable and compelling reasons why this would be inappropriate.</u></p>	New Policy NH5b reflects recent changes to national policy regarding tree-lined streets.
093	176	Green infrastructure	Policy	<p><b>Policy NH6: General protection for open space</b></p> <p>Planning permission for development of any existing, unallocated open space (or part of any open space) will be permitted where:</p> <p>a. The loss of the open space is justified having regard to:</p> <p>i. The quality and accessibility of the open space;  ii. The existence, or otherwise, of any interventions to improve quality or access;  iii. Whether the open space is serving its function or purpose; and  iv. Whether alternate space(s) would remain available for community use; and</p> <p>b. Reasonable compensatory provision is made in the form of:</p> <p>i. Replacement provision of a similar type, size and quality;  ii. The upgrade of other, existing open space; or  iii. Exceptionally, a commuted sum to secure open space provision elsewhere.</p>	No change.
094	177	Green infrastructure	Policy	<p><b>Policy NH7: Open space standards</b></p> <p>Planning permission for residential development will be granted where:</p> <p>a. On-site open space provision is made in accordance with the standards and thresholds set out in the Council's Green Space Strategy;  b. Any such provision results in usable and coherent areas of an appropriate size; and  c. Appropriate arrangements are made to ensure the long-term maintenance of the open space.</p> <p>Where a development is phased, or a site is either divided into separate parts or otherwise regarded as part of a larger development, it will be considered as a whole and the appropriate standards will apply.</p>	No change.

				Where an applicant successfully demonstrates that (any element of) the required provision cannot reasonably be achieved on site, a commuted sum will be sought.	
095	180	Green infrastructure	Policy	<p><b>Policy NH8: North Stevenage Country Park</b></p> <p>Within that part of the Rectory Lane and St Nicholas Conservation Area which lies within the Green Belt, proposals that facilitate improved public access and / or the creation of a country park will be supported in principle where they also support the aims and purposes of the existing policy designations.</p>	No change.
096	182	Archaeology	Policy	<p><b>Policy NH9: Areas of archaeological significance</b></p> <p>The following sites, as shown on the policies map, are identified as areas of archaeological significance:</p> <p>NH9/1 Whormerley Wood  NH9/2 The Six Hills  NH9/3 Shephall Village  NH9/4 Hampson Park  NH9/5 Shephalbury  NH9/6 Martins Wood and Allotments  NH9/7 The Old Town  NH9/8 Fishers Green  NH9/9 Symonds Green  NH9/10 Broadwater Farm  NH9/11 Wychdell  NH9/12 Bragbury End  NH9/13 The Bury  NH9/14 Brick Kiln Road  NH9/15 Broomin Green Farm</p> <p>Where a development proposal affects an area of archaeological significance or has the potential to affect important archaeological remains on adjoining sites, developers will be required to submit the results of an archaeological field evaluation.</p> <p>If in situ preservation of important archaeological remains is considered preferable, development proposals will be required to demonstrate how those remains will be preserved and incorporated into the layout of that development.</p> <p>Where in situ preservation of important archaeological remains is not feasible, planning conditions or obligations will ensure that appropriate and satisfactory provision is made for the investigation and recording of archaeological remains that will be damaged or lost before development commences and for the subsequent analysis and publication of results and, where appropriate, excavation. Where appropriate the management, enhancement and public presentation of archaeological remains and their setting will be sought.</p> <p>Any area of archaeological significance that is identified following the adoption of this document will be afforded the same level of protection as those listed within this policy.</p>	No change.
097	184	Conservation	Policy	<p><b>Policy NH10: Conservation areas</b></p> <p>The conservation area boundaries are shown on the policies map.</p> <p>Development proposals, within, or affecting a conservation area should have regard to the guidance provided by the relevant Conservation Area Management Plan Supplementary Planning Document.</p>	No change.



# Local Development Scheme 2024

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# 1 Introduction

## Stevenage Borough Local Plan 2011 – 2031 Planning and Compulsory Purchase Act 2004 Section 15, Localism Act 2011 Section 111

### Local Development Scheme 2024

#### What is a Local Development Scheme?

1.1 The Local Development Scheme (LDS) is the timetable for writing the Local Development Documents, including Development Plan Documents for Stevenage. The current LDS by Stevenage Borough Council came into effect on 8 October 2020.

#### Why have you produced a new Local Development Scheme?

1.2 This document is an update of the LDS approved by the Council in October 2020. The Council has a statutory obligation to publish an up-to-date LDS.

1.3 The update is required to reflect amendments to the timetable of specific Development Plan Documents and to give details on the production of several Supplementary Planning Documents which will be developed and adopted to add guidance to policies within the Stevenage Borough Local Plan (adopted 2019). Following their adoption, the SPDs will become a 'material consideration' to help us determine planning applications.

#### Where will I find your Local Plan?

1.4 The Local Plan, can be found on our website: <https://www.stevenage.gov.uk/planning-and-building-control/planning-policy/local-plan/stevenage-borough-local-plan>

1.5 We prepared an appropriate and proportionate evidence base to support the Local Plan. Please see the Council's website <https://www.stevenage.gov.uk/planning-and-building-control/planning-policy/local-plan/evidential-studies>

1.6 The Local Plan and evidence base was assessed by an independent Planning Inspector at Examination. Details can be found here: <https://www.stevenage.gov.uk/planning-and-building-control/planning-policy/local-plan/examination-of-our-local-plan-2011-2031>

1.7 When consultations are 'live' you will be able to comment online via the Borough Council website: <https://www.stevenage.gov.uk/have-your-say/planning-policy-consultations>

## Are you preparing any documents to support the Local Plan?

1.8 The Council prepared two rounds of consultation on an Area Action Plan (AAP) for the Railway Station. As a Development Plan Document (DPD), this would have become part of the Development Plan for Stevenage, and would have been subject to statutory consultation and examination.

1.9 After reviewing Stevenage's Local Plan during the Hold Direction, the Secretary of State for Housing, Communities and Local Government (MHCLG) asked Stevenage Borough Council to prepare an Area Action Plan (AAP) for Stevenage Station Gateway Area to support Policy TC4: Station Gateway Major Opportunity Area. This is a limited area within the wider Stevenage Central area.

1.10 The production of the AAP came about as a result of discussions with MHCLG following the Holding Direction placed on the Stevenage Borough Local Plan. The Council was instructed to produce an Area Action Plan for the railway station area (within the TC3 and TC4 Major Opportunity Areas designated in the Local Plan) to detail policies for an extended and regenerated train station and surrounding development opportunities. It also acts as a catalyst for developers interested in supporting this key part of the Plan.

1.11 The latest version of the AAP, the Preferred Options Report produced January 2023, discussed key concepts and high level, strategic options and scenarios around Stevenage Railway Station, in order to enable potential future development that could take place. It did not suggest specific proposals for Stevenage Railway Station or relating to Lytton Way which would ultimately be subject to the planning application process.

1.12 In light of the need for a revised approach to updating and reviewing the Local Plan, officers considered their options to progress the AAP, in light of the need to review the Local Plan:

- Continue (as per the current Local Development Scheme but with revised timescales) to produce the final version of the AAP, consult and then submit to the Planning Inspectorate ahead of Examination in Public and anticipated adoption of the AAP, separate to the Local Plan Review.
- Combine the work already undertaken on the AAP with the emerging Local Plan Review and incorporate into one combined process up to Examination in Public and anticipated adoption of the revised Local Plan (including an updated Policy TC4 and / or new section on Opportunity Areas / Station Gateway Area).

1.13 Normal practice for the review of a Local Plan is to commence a partial review and update of a Local Plan, 5 years post adoption. It would be appropriate to incorporate the emerging Area Action Plan into this partial review. This approach would also provide opportunity for the review to bring the Local Plan up to date with wider drivers for change such as climate change, sustainable travel, health and wellbeing and digital engagement.

1.14 It was agreed with Simon Bird KC that there should be a two-stage process to reviewing the Stevenage Borough Local Plan, given the position the local authority finds itself regarding the age of the current Local Plan coming close to 5 years since adoption:

<p><b>Stage 1: Local Plan – Partial Review and Update</b> <b>Stage 2: Local Plan – Full Review</b></p>
--

1.15 The Stevenage Borough Council Executive agreed in July 2023 that officers could progress with undertaking a partial review and update of the Local Plan, which will incorporate the evidence gathered from the two rounds of consultation on the AAP. This will allow the evidence base already gathered through the two rounds of consultation to form an updated and much clearer policy direction for Policy TC4 of the Local Plan as well as potential other policies of the plan, in accordance with wider strategic updates and objectives, including the continued requirement to tackle the Climate Change agenda and promoting sustainable and active travel across the Borough.

1.16 This approach to review of the Stevenage Local Plan would be beneficial in meeting Government requirements to undertake a review by 2025, updating strategic elements.

1.17 We review the need for additional guidance continually. It is not a requirement for Supplementary Planning Documents to be included in the LDS but we are including details of a number of proposed SPDs in this updated LDS to ensure that developers are aware of what additional guidance will come into force in the short-medium term future.

### **What about the Community Infrastructure Levy (CIL)?**

1.18 We adopted a Community Infrastructure Levy Charging Schedule. This was adopted by Council decision in January 2020 and we started implementing the CIL Charging Schedule on 1 April 2020. This means that any planning permission granted on or after 1 April 2020 is liable for a CIL charge. Money collected through CIL receipts will be used to fund much needed infrastructure within the borough.

1.19 Given the length of time since the CIL was originally implemented in April 2020, there is a need to undertake a review of CIL charging rates and land uses that command a CIL charge, to accord with changes in price indexation as well as changing development viability and practice.

1.20 It is not a requirement to include any timetable for implementing CIL in the LDS. However, the adoption of the CIL CS it is shown for completeness.

### **Will the timetable change again?**

1.21 Timetables associated with Development Plan Documents and Local Development Documents are subject to change. However, as with any planning document requiring consultation and submission to the Planning Inspectorate for Examination, progress is dependent on the level of public consultation and the availability of Inspectors to run an independent public Examination. We will do our best to comply with the timetable but this is not always within our control.

### **What if I have other questions?**

1.22 If you have questions about the contents of this Stevenage LDS or about the Local Plan, please address them to: Planning Policy Team Stevenage Borough Council SG1 1HN or e-mail [Planning.Policy\\_SBC@stevenage.gov.uk](mailto:Planning.Policy_SBC@stevenage.gov.uk)

## 2 Stevenage Document Profiles

### Stevenage Borough Local Plan (including Policies Map and Stevenage Station Gateway Area Action Plan) Partial Review and Update

<b>What is the subject of the document?</b>	Sets out the vision, objectives, strategy, planning policies and proposals for the spatial development of Stevenage to 2031. Revised to account for key drivers of change since Local Plan adopted in May 2019 and incorporation of Stevenage Station Gateway Area Action Plan – two rounds of consultation.
<b>What geographical area does it cover?</b>	Stevenage Borough
<b>Is it a Development Plan Document (DPD)?</b>	Yes
<b>Key dates</b>	
<i>Commencement of Review</i>	From September / October 2023
<i>Preparation (Regulation 18) Consultation</i>	June / July 2024
<i>Publication (Regulation 19) Consultation</i>	November / December 2024
<i>Submission to Government</i>	April / May 2025
<i>Examination Hearing Sessions</i>	June / July 2025
<i>Receipt of Inspector's Report</i>	August / September 2025
<i>Adoption</i>	November / December 2025
<b>Monitoring and review</b>	Monitoring will be undertaken through Stevenage Borough Council's Annual Monitoring Reports. The Local Plan will be monitored and any timeline for a review will be published through an update to the LDS or the Council's AMR when appropriate.



## Stevenage Community Infrastructure Levy (CIL) Charging Schedule

<b>What is the subject of the document?</b>	Sets out the CIL charge(s) that will apply to new development in Stevenage, including any differential rates to be applied. Review to bring in line with chargeable land uses and price index changes.
<b>What geographical area does it cover?</b>	Stevenage Borough
<b>Is it a Development Plan Document (DPD)?</b>	No
<b>Key dates</b>	
<i>Preliminary Draft Charging Schedule Consultation</i>	October / November 2023
<i>Draft Charging Schedule Consultation</i>	January / February 2025
<i>Submission to Government</i>	April / May 2025
<i>Examination</i>	June / July 2025
<i>Receipt of Inspector's Report</i>	August / September 2025
<i>Adoption</i>	November / December 2025
<i>Implementation</i>	December 2025
<b>Monitoring and review</b>	The CIL CS will be continually monitored in line with changes to relevant legislation and local circumstances.

## Stevenage Statement of Community Involvement

<b>What is the subject of the document?</b>	Sets out standards and approaches (including the procedures, processes and timings) that will be used to involve stakeholders and residents with an interest in planning in the production of the Local Plan and development management decisions. A Statement of Community Involvement is not considered a Development Plan Document and is therefore not subject to examination.
<b>What geographical area does it cover?</b>	Stevenage Borough
<b>Is it a Development Plan Document (DPD)?</b>	No
<b>Key dates</b>	
<i>Commence work</i>	April 2024
<i>Public Consultation</i>	June / July 2024 (with Local Plan Review – Partial Review and Update)
<i>Adoption</i>	August 2024
<b>Monitoring and review</b>	Monitored by Stevenage Borough Council every two years. Next review commences Spring 2026.

## Supplementary Planning Documents

### *Parking Provision and Sustainable Transport SPD*

<b>What is the subject of the document?</b>	<p>The adopted SPD sets requirements for vehicular and cycling parking spaces as part of new developments. It also sets requirements for disabled parking, Electric Vehicle charging points, as well as details and considerations for the implementation of schemes included in the SBC Transport Strategy. The updated document will not be subject to examination.</p> <p>Revisions and improvements to be made to adopted SPD to account for changes in practice and key drivers of change since SPD adoption.</p>
<b>What geographical area does it cover?</b>	Stevenage Borough
<b>Is it a Development Plan Document (DPD)?</b>	No
<b>Key dates</b>	
<i>Commence work</i>	April 2024
<i>Public Consultation</i>	September / October 2024
<i>Adoption</i>	January 2025
<b>Monitoring and review</b>	Monitored by Stevenage Borough Council every five years.

**The Impact of Development on Biodiversity SPD**

<b>What is the subject of the document?</b>	<p>The adopted SPD sets out the procedures for assessing, demonstrating, providing and, if required, funding a 10% net gain in biodiversity as part of new developments. This requirement was announced in the Environment Bill 2019 and has become a legal requirement of development in 2024.</p> <p>Revisions and improvements to be made to adopted SPD to account for changes in legislation and practice since SPD adoption.</p>
<b>What geographical area does it cover?</b>	Stevenage Borough
<b>Is it a Development Plan Document (DPD)?</b>	No
<b>Key dates</b>	
<i>Commence work</i>	April 2024
<i>Public Consultation</i>	September / October 2024
<i>Adoption</i>	January 2025
<b>Monitoring and review</b>	Monitored by Stevenage Borough Council every five years.

## Developer Contributions SPD

<b>What is the subject of the document?</b>	The SPD sets out all potential contributions that developers may be expected to pay as part of Section 106 legal agreements if developing land in Stevenage.  Revisions and improvements to be made to adopted SPD to account for changes in practice and working protocols since SPD adoption.
<b>What geographical area does it cover?</b>	Stevenage Borough
<b>Is it a Development Plan Document (DPD)?</b>	No
<b>Key dates</b>	
<i>Commence work</i>	April 2024
<i>Public Consultation</i>	September / October 2024
<i>Adoption</i>	January 2025
<b>Monitoring and review</b>	Monitored by Stevenage Borough Council every five years.

## Design Guidance SPD

<b>What is the subject of the document?</b>	<p>The SPD builds on the National Design Guide to demonstrate how local context should be embedded into future development as well as promoting the inclusion of principles to reduce climate change and to promote the health and well-being of residents.</p> <p>Revisions and improvements to be made to adopted SPD to account for changes in development practice and key drivers of change since SPD adoption.</p>
<b>What geographical area does it cover?</b>	Stevenage Borough
<b>Is it a Development Plan Document (DPD)?</b>	No
<b>Key dates</b>	
<i>Commence work</i>	April 2024
<i>Public Consultation</i>	September / October 2024
<i>Adoption</i>	January 2025
<b>Monitoring and review</b>	Monitored by Stevenage Borough Council every five years.

## Stevenage Borough Local Plan Full Review

<b>What is the subject of the document?</b>	Sets out the vision, objectives, strategy, planning policies and proposals for the spatial development of Stevenage beyond 2031.
<b>What geographical area does it cover?</b>	Stevenage Borough
<b>Is it a Development Plan Document (DPD)?</b>	Yes
<b>Key dates</b>	
<i>Commencement of Review</i>	From November 2025
<i>Preparation (Regulation 18) Consultation</i>	November 2026 / January 2027
<i>Publication (Regulation 19) Consultation</i>	June / August 2027
<i>Submission to Government</i>	December 2027 / February 2028
<i>Examination Hearing Sessions</i>	March / May 2028
<i>Receipt of Inspector's Report</i>	June / July 2028
<i>Adoption</i>	September / November 2028
<b>Monitoring and review</b>	Monitoring will be undertaken through Stevenage Borough Council's Annual Monitoring Reports. The Local Plan will be monitored and any timeline for a review will be published through an update to the LDS or the Council's AMR when appropriate.



# 3 Local Plan and Community Infrastructure Levy Timetable

## Local Development Scheme Gantt Chart

Draft Stevenage Local Development Scheme  
May 2024

Local Plan Document	2022												2023												2024												2025												
	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	
North East Central Hertfordshire Joint Spatial Plan*																																																	
Stevenage Borough Local Plan Review (Partial Review and Update)																																																	
Policies Map																																																	
Stevenage Station Gateway Area Action Plan**																																																	
Stevenage CIL Charging Schedule																																																	
Statement of Community Involvement																																																	
The Impact of Development on Biodiversity SPD (2021)																																																	
Parking & Sustainable Transport SPD (2020)																																																	
Developer Contributions SPD (2021)																																																	
Design Guidance SPD (2023)																																																	
Other SPDs (as identified and required)																																																	
Stevenage Borough Local Plan Review (Full Review)***																																																	

	2026												2027												2028											
	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D
North East Central Hertfordshire Joint Spatial Plan*																																				
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Other SPDs (as identified and required)																																				
Stevenage Borough Local Plan Review (Full Review)***																																				

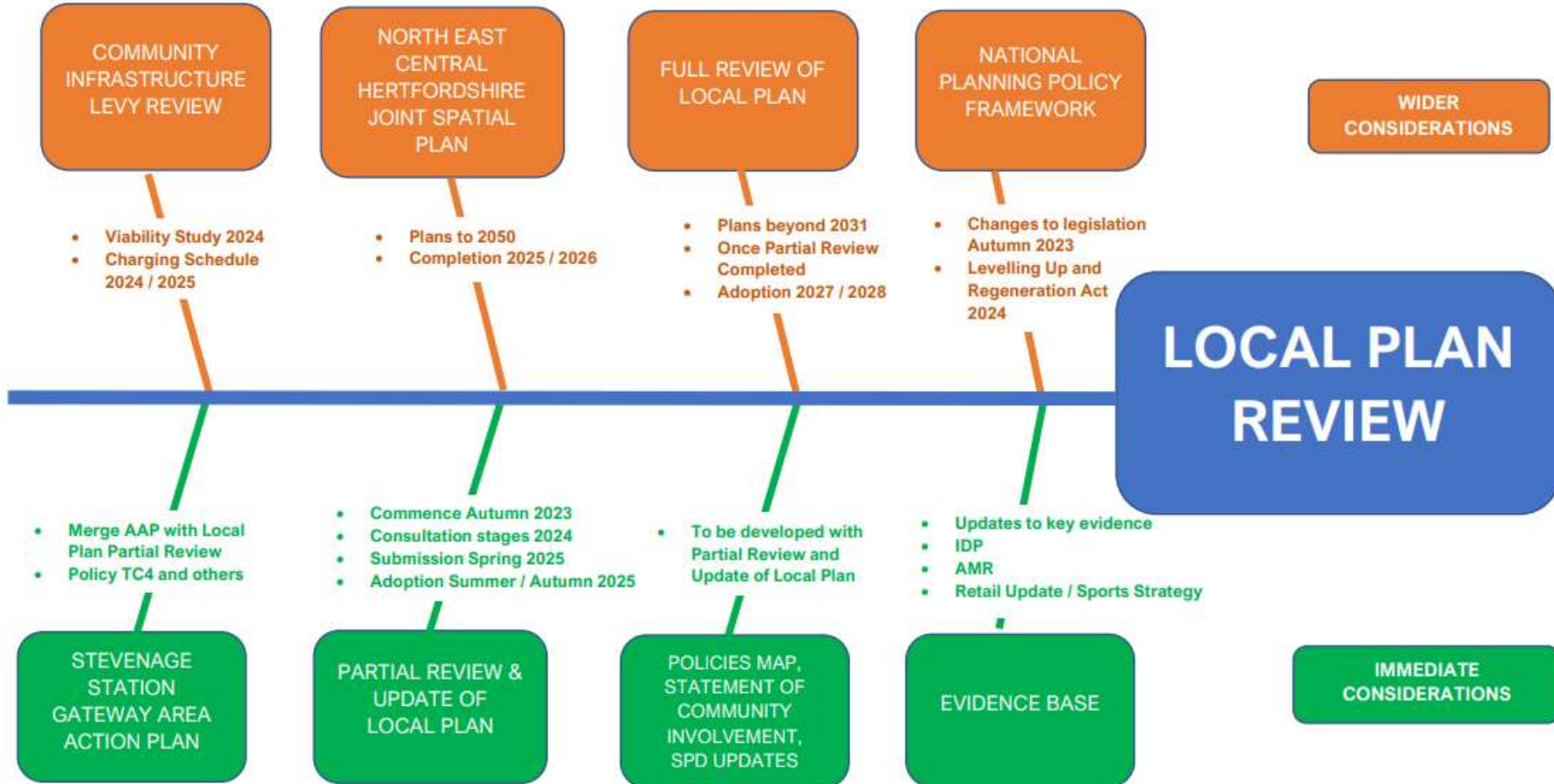
NOTES:

- \* North East Hertfordshire Joint Spatial Plan is outside of the scope of the Stevenage Local Development Scheme; however progression with this Plan will have a large bearing of the Local Plan Review. Progress subject to change.
  - \*\* The Stevenage Station Gateway Area Action Plan has gone through Regulation 18 and Regulation 19 consultation. Evidence gathered during these two stages of consultation will be incorporated into the Local Plan Review (Partial Review and Update of the Plan).
  - \*\*\* A Full Review of the Local Plan will only commence upon Adoption of the Local Plan Review (Partial Review and Update) and will seek to reflect the North East Central Hertfordshire Spatial Plan, as well as look at a longer term Plan Period, beyond 2031.
- Dotted line between June and July 2025 indicates likely change to planning policy system under the revised National Planning Policy Framework and Levelling Up and Regeneration Bill 2023 / 2024.

Key Planning Documents & Preparation Stages	
Resolution to Prepare	
Document / Evidence in Preparation	
Preparation Consultation (Regulation 18)	
Publication Consultation (Regulation 19)	
Submission to Government (Regulation 22)	
Independent Examination (Regulation 22 & 23)	
Inspector's Report (Regulation 25)	
Adoption (Regulation 26)	
Supplementary Planning Documents	
Resolution to Prepare	
Document / Evidence in Preparation	
Public Consultation (Regulation 12)	
Adoption (Regulation 14)	
Community Infrastructure Levy	
Resolution to Prepare	
Document / Evidence in Preparation	
Preliminary Draft Charging Schedule (Regulation 15)	
Draft Charging Schedule (Regulation 16)	
Submission for Examination (Regulation 19)	
Independent Examination (Regulation 20 & 21)	
Publication of Recommendations (Regulation 23)	
Approval and Publication (Regulation 25)	
Statement of Community Involvement	
Document / Evidence in Preparation	
Public Consultation (Regulation 12)	
Adoption (Regulation 14)	

All timescales are indicative at this stage and subject to change.









# Statement of Community Involvement 2024

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## 1 Introduction

### What is the Statement of Community Involvement?

**1** This Statement of Community Involvement (SCI) is a statutory document and is a requirement under The Planning and Compulsory Act 2004<sup>1</sup>. It sets out how Stevenage Borough Council will involve the community and other stakeholders in the preparation, alteration and review of local planning policy and decisions on planning applications. The council recognises the importance of community engagement in the planning process and to make the best-informed decisions we need to hear from those in the communities who will feel the impact of development.

**2** The SCI states our approach to engaging with anyone who may have an interest in development that is happening around them. This new SCI will improve the way we engage with our communities in the planning process. The council's last SCI was adopted in 2018 and this provides an update to that document. Regularly reviewing the SCI allows for its effectiveness to be monitored and for amendments to be made to incorporate any policy changes, and to increase levels of public involvement, where possible.

**3** Whilst some requirements for consultation and engagement are set out in national legislation, the Council is committed to going beyond these statutory requirements and aims to get as many people involved in the plan preparation process as possible. The SCI aims to frontload this process by ensuring that the community is involved at an early stage. This document sets out:

- Why consultation is important
- What will be consulted on
- Who will be consulted
- When consultation and engagement will take place
- How your views will be considered

The SCI should help to ensure that all consultation activities are carefully planned to enable a useful and effective outcome, which can be fed directly into the planning process, offer everybody the opportunity to get involved, and ensure that resources are used efficiently. It also allows for monitoring to take place on the effectiveness of consultation activities and for new ideas and approaches to be added, where required.

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<sup>1</sup> Planning and Compulsory Purchase Act 2004 (legislation.gov.uk) s18

If further information is required, please contact the Planning Policy Team:

Email: Planning.Policy\_SBC@stevenage.gov.uk

Address: The Planning Policy Team,  
Planning & Regulation, Stevenage Borough Council,  
Daneshill House, Danestrete, Stevenage, Herts SG1 1HN

Phone: 01438 242242

Customer Service Team Webpage: [www.stevenage.gov.uk/contact-us](http://www.stevenage.gov.uk/contact-us)

### What is Town Planning and why should we get involved?

**4** Planning helps to shape the places people live, work and relax, by guiding development to appropriate locations, protecting important assets, ensuring development is of a high quality and ensuring that adequate infrastructure is available to meet its needs. Planning affects everyone in some way, so it is important that communities understand the process fully and are given the opportunity to get involved. Town Planners have to balance how they will meet social, economic and environmental objectives.

**5** A key objective of the town and country planning system, is to strengthen community and stakeholder involvement in the planning and development process. By involving the whole community, a locally-based strategy can be developed that seeks to meet the aspirations and expectations of the widest possible range of residents, employees, communities and organisations.

**6** Getting involved in the planning system at an early stage is essential to shaping the decisions which are made. There are three key functions of town planning that you can be involved in, which are discussed in greater detail throughout this document:

- **Determining planning applications** (Development Management) - decisions on whether or not a proposed development should receive planning permission, based on adopted planning policies and other considerations. Anyone can view and make comments on a planning application.
- **Plan making** (Planning Policy) - which sets out policies to guide development and planning decisions over time; This includes the Local Plan and Supplementary Planning Documents (SPDs), such as the Design Guide and Parking Standards SPD, as well as the Community Infrastructure Levy (CIL). Decisions on planning applications are made in line with local planning documents, so getting involved in the production of these is essential.
- **Neighbourhood planning** - this is a way for local communities to take the lead on preparing planning policies for their areas. Once produced, a neighbourhood plan would sit alongside the Local Plan and would also need to be considered when assessing planning applications.

**7** Not all forms of development require planning permission from the council as some types of development, such as small extensions to the rear of some residential properties, or some changes of use, are covered by ‘permitted development rights’<sup>2</sup>. For development proposals in Stevenage that do require planning permission, the council is responsible for consulting with the community and deciding whether the development should go ahead based on the policies in the development plan.

### How our approach to community involvement has developed

**8** Stevenage’s previous SCI was published in 2018, but since then we are working on a new Local Plan, and the way we interact with stakeholders and communities has changed. New technologies have emerged, such as online engagement tools and social media channels, which can help us reach out to more people.

**9** Face to face meetings will not be replaced, but the Covid-19 pandemic has enabled new digital ways of involving people in the planning process, which we want to build on for future engagement with our communities, in addition to traditional consultation methods.

### The corporate policy context

**10** As a Co-operative Council, Stevenage Borough Council is committed to ensuring local people are at the heart of the decisions we make as an authority. This means avoiding top-down approaches and enabling and encouraging local people to get involved and have their say through proactive and innovative consultation methods and close working relationships.

**11** The Council is currently reviewing its corporate strategies relating to consultation and engagement. However, the key objectives are clear:

- Ensure a proactive approach to consultation and engagement
- Take advantage of new technologies and ideas to improve consultation effectiveness and to broaden the opportunities for people to get involved
- Ensure all members of the community have the opportunity to get involved, fulfilling our duties under the Equality Act 2010
- Ensure appropriate consultation timescales are used
- Provide feedback about how we have used the comments made and any next steps
- Ensure greater co-ordination between council services
- Ensure the Council will fulfill our duty under the Data Protection Act 2018 and General Data Protection Regulations (GDPR).

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<sup>2</sup> As set out in [The Town and Country Planning \(General Permitted Development\) \(England\) Order 2015](#)

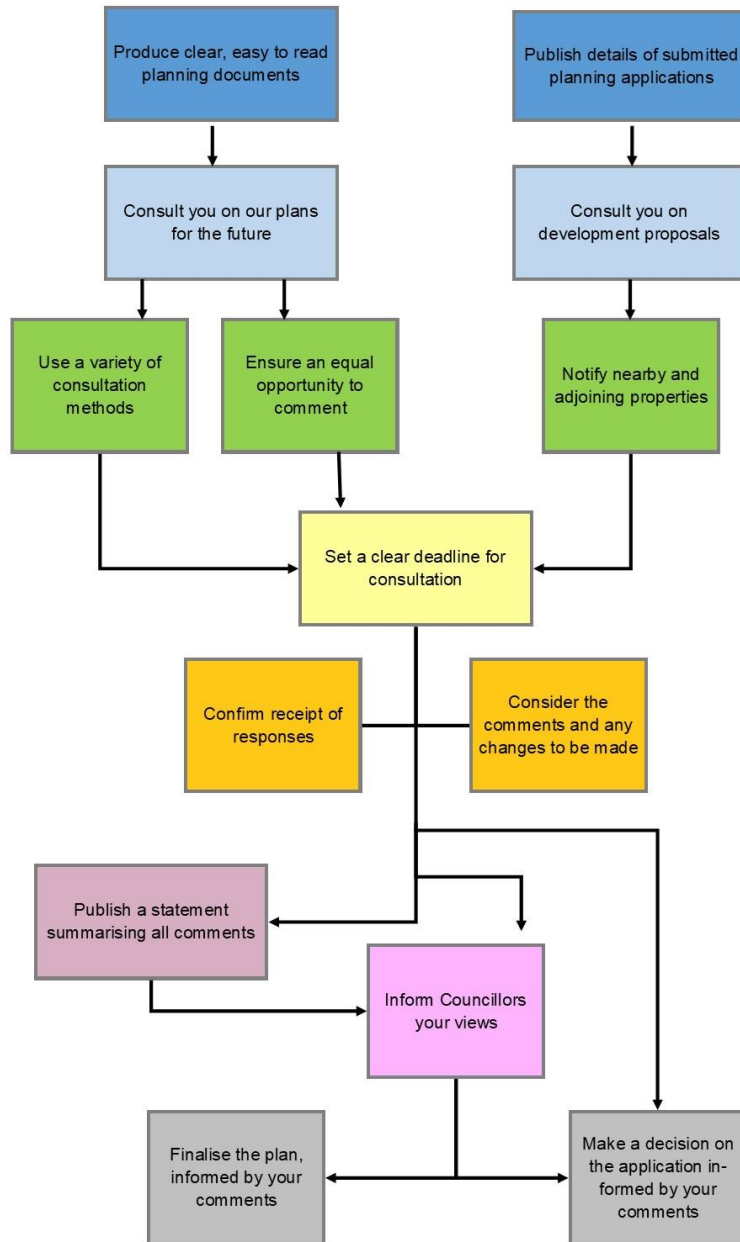
**12** These objectives not only apply to local residents, but also to local businesses, retailers, organisations, and to those people who work or choose to spend time in the Borough. It is important that we reach out to all members of the community in order to achieve the true community-led approach we are seeking.

**13** This SCI seeks to ensure these objectives are embedded within the planning process and that consultation is undertaken effectively throughout the process. We will work with other departments to ensure that a consistent approach is taken to consultation. Where, appropriate, we may also link our public consultation with events and activities organised by other council departments and vice versa.



## 2 Summary of consultation activities

A simple process map to show the steps of our consultation process:



## 3 Planning Policy

### What is planning policy?

**14** Planning policy shapes the long-term vision for development in Stevenage. It sets out plans and policies against which planning applications are determined and helps give the local context for making decisions. Planning policy is set out at national, regional, local and neighbourhood levels. These different levels of the plan are designed to work together to achieve the goals of the plan while also taking into account the unique characteristics of a local area.

<b>National policy</b>	The National Planning Policy Framework (NPPF) sets out the government’s planning policies and how they expect them to be applied.
<b>Regional Policy</b>	The Minerals and Waste Plan is prepared by Hertfordshire County Council and sets out the vision, objectives and overall spatial strategy for minerals and waste planning in Hertfordshire.
<b>Local policy</b>	Stevenage’s local plan sets out the framework for long term growth in the Borough. The local plan guides planning decisions in the area. Supplementary Planning Documents provide additional detail on the policies in the local plan.
<b>Neighbourhood policy</b>	Neighbourhood Plans are produced by neighbourhood forums and community councils and address policy issues at a neighbourhood level.

**15** Local Planning Authorities are required to produce local development documents, which set out the spatial strategy for the Borough and provide the basis on which planning applications are determined. There are two types of local development documents:

- **Development Plan Documents (DPDs) - The Local Plan.** This sets out policies to control land use, including the allocation of sites for particular types of development. It covers the whole of the Borough.
- **Supplementary Planning Documents (SPDs)** - these provide further details on policies within the Development Plan Documents (the Local Plan).

**16** The Town and Country Planning (Local Planning) (England) Regulations 2012 sets out the legal requirements for consultation and engagement during the preparation of local development documents. The Localism Act 2011 sets out an additional requirement for local authorities and other prescribed bodies to actively engage on cross-boundary/strategic matters, known as the Duty to Co-operate.

**17** The following chapters explain these requirements in more detail, but also set out additional consultation we will aim to undertake in order to ensure more meaningful engagement is achieved. The Duty to Co-operate should be ongoing through all stages of the plan-making process, as such it is not referenced specifically in the text below.

## The Local Plan - key stages of preparation

Stage	Details
1. Evidence gathering/scoping	<p>Evidence will be gathered/produced to identify the key issues the plan needs to deal with. An up-to-date and comprehensive evidence base is required to justify policies within the plan.</p> <p>Early consultation may be undertaken to ensure the correct issues have been identified. This is not a statutory requirement.</p>
2. Public participation - preparation stage (Regulation 18)	<p>The draft plan will be prepared using the evidence gathered at Stage 1 and the results of any initial consultation undertaken. It will set out the main issues to be covered within the plan and the options for meeting the needs and requirements of the Borough. An accompanying Sustainability Appraisal (SA), which assesses the plan's social, economic and environmental impacts, will also be consulted upon. The initial draft of the Local Plan will be published for formal, statutory consultation (see para 17 below).</p>
3. Consideration of responses	<p>Comments received in response to the consultation will be considered by the Council. Once processed, all comments will be made publicly available.</p> <p>The Local Plan will be revised, where necessary, to take into account comments received and any objections raised at this stage, to create a final draft of the plan for further consultation.</p>
4. Public participation - publication stage (Regulation 19)	<p>Formal, statutory consultation (see para 17 below) on the final draft of the Local Plan and its accompanying Sustainability Appraisal (SA).</p>
5. Submission to Secretary of State (Regulation 22)	<p>The Local Plan is formally submitted to the Secretary of State, along with the responses made at Stage 4 (above). It is accompanied by other 'submission documents' including the Sustainability Appraisal, Policies Map, and a statement summarising all consultation undertaken when producing the plan.</p>
6. Examination of the plan by Independent Planning Inspector (Regulation 24)	<p>Following submission, an independent inspector is appointed by the Planning Inspectorate, who will be responsible for assessing the submitted plan and determining whether it is acceptable (or 'sound'). The Inspector will consider the consultation responses received. Generally this stage will involve a Public Examination, where people who have made comments on the plan previously are invited to discuss their concerns around the table, in front of the Inspector, or to submit further statements. The Planning Inspector is in charge of these sessions and will determine what is discussed. These sessions are public, so anyone can come and observe.</p> <p>The Planning Inspector is likely to recommend a number of changes to the plan (known as Main Modifications), to make the plan sound.</p>
7. Consultation on Main Modifications	<p>Consultation is required on any Main Modifications recommended. The scope of this consultation will need to be agreed by the Inspector, but will include the minimum statutory requirements in para 17 below.</p>

Stage	Details
8. Adoption	The Inspector will consider any responses made to the consultation and then issue a report to the Council containing his/her recommendations relating to the plan. The Council will then decide whether to adopt the plan, with those recommendations, or not.

## Supplementary Planning Documents (SPDs) - key stages of preparation

Stage	Details
1. Evidence gathering/scoping	<p>Evidence will be gathered/produced to identify the key issues the SPD needs to deal with.</p> <p>Early consultation may be undertaken to ensure the correct issues have been identified. This is not a statutory requirement.</p>
2. Public participation (Regulation 12)	The draft SPD will be prepared using the evidence gathered at Stage 1 and the results of any initial consultation undertaken. This will be published for formal, statutory consultation (see para 17 below). Sustainability Appraisal (SA) is not required for SPDs.
3. Consideration of responses	<p>Comments received in response to the consultation will be considered by the Council. Once processed, all comments will be made publicly available.</p> <p>The SPD will be revised, where necessary, to take into account comments received.</p>
4. Adoption of the SPD (Regulation 14)	Adoption of the SPD by the Borough Council

## Community Infrastructure Levy

**18** The Community Infrastructure Levy (CIL) is a planning charge introduced by the Planning Act 2008, as a tool for local authorities in England and Wales to help deliver infrastructure to support the development of their area. It allows local authorities to raise funds from developers undertaking new building projects. The money can be used to fund a wide range of infrastructure that is needed as a result of development taking place.

**19** Key stages in the preparation of CIL:

Stage	Details
1. Evidence gathering/scoping	Evidence will be gathered/produced.
2. Public participation - Preliminary Draft Charging Schedule (Regulation 15)	The Preliminary Draft Charging Schedule will be prepared using the evidence gathered at Stage 1. This will be published for formal, statutory consultation (see para 17 below).
3. Consideration of responses	Comments received in response to the consultation will be considered by the Council. Once processed, all comments will be made publicly available.
4. Public participation - Draft Charging Schedule (Regulation 17)	The Draft Charging Schedule will be finalised, taking into account the comments received. This will be published for formal, statutory consultation (see para 17 below).
5. Submission to independent examiner (Regulation 19)	The Charging Schedule is submitted to an independent examiner, along with the consultation responses received at Stage 4 and other statutory submission documents.
6. Examination (Regulation 21)	Following submission, an independent examiner is appointed to assess the Charging Schedule and determine whether it is acceptable. The Inspector will consider the consultation responses received. Generally this stage will involve hearing sessions. Anyone who has responded to the consultation at Stage 4 has a right to be heard by the examiner. If the Council makes changes to the Charging Schedule following Stage 4, other people can also request to be heard. The examiner is in charge of these sessions and will determine what is discussed. These sessions are public, so anyone can come and observe.
7. Adoption (Regulation 25)	The examiner will issue a report to the Council setting out his/her recommendations. The Council will then decide whether to adopt the Charging Schedule.

## Statutory consultation requirements

**20** For local development documents, the following statutory consultation requirements must be met;

Local Plan	SPDs and CIL
Minimum of 6 weeks	Minimum of 4 weeks
Make consultation documents available on our website, Make consultation documents available on our website, in libraries and in the council offices	Make consultation documents available on our website, Make consultation documents available on our website, in libraries and in the council offices
Send notifications to consultation bodies and those on our consultation database	Send notifications to consultation bodies and those on our consultation database

**21** We will seek to ensure a wide range of responses are achieved by going above and beyond the minimum requirements and using a variety of consultation methods at all stages of the process. These methods are discussed in more detail in para 22 - 23 of this statement.

## Who we will consult

**22** National planning legislation requires local authorities to meet a minimum level of community involvement and specify a number of organisations which must be consulted if the Council considers that they will be affected, known as statutory consultees and general consultation bodies.

**23** In addition to meeting its statutory obligations, the Council is committed to ensuring that local groups, organisations and individuals are provided with the best possible opportunity to become involved in the preparation of local development documents. The consultation methods in para 25 - 27 set out the ways in which we seek to do this.

## 24

We also currently have a database of interested parties who have expressed an interest in planning policy consultations. If you would like to be added to our database to hear of future consultations, please sign up by email to: **PlanningPolicy\_SBC@stevenage.gov.uk**

When enrolling on the planning consultation database please note that Stevenage will capture and store some personal details. We will use this information to ensure that you are consulted on planning policy issues across the borough. These details will be kept by Stevenage Borough Council and will only be used for the purpose set out above. Your personal details will remain with us until you wish to no longer be consulted.

## Consultation methods

**25** Using a variety of different consultation methods and techniques can help to ensure our consultations are understood and are easy to get involved in for as many people as possible, from an early stage. With technologies improving, and changing the way many people communicate, we seek to ensure our methods are up-to-date and make use of all of the opportunities available to us, whilst still ensuring our consultations are available to those who are not familiar with new technologies.

**26** Since the 2018 SCI, the way we interact with communities has changed. New technologies have emerged, such as online engagement tools and social media channels, which can help us reach out to more people. During and after the Covid-19 pandemic we implemented new digital ways of involving people in the planning process, which we want to build on for future engagement with our communities, in addition to traditional consultation methods.

**27** We will take a flexible approach to consultation, depending on the consultation activity being undertaken. We may choose to use some, or all, of the methods below, as well as looking for alternatives, where they might be appropriate:

Email Alerts from Consultation database	Emails and reminders are sent to people who have registered an interest in hearing about planning consultations and statutory consultations. Contact details are provided to offer a direct link to the Planning Policy Team.
Council Website	We will publicise, update and provide dedicated consultation pages to allow easy access to documentation and supporting information / evidence.
Social Media	We will publicise consultations and any planned events on social media platforms Facebook, Twitter and Instagram.
Local Media	We may promote consultations using local newspapers, online media and newsletters in both hard and digital formats.
Accessibility of documents	As well as using online platforms, hard copies of consultation documents will be available to view at Council offices and local libraries.
Community events and presentations	We may give presentations and attend community events to promote our consultation activity within the community for example attending Stevenage Day.
Council Meetings	We have a number of existing public meetings and committees that happen on a regular basis. For example, Full Council, Council Sub committees, Scrutiny committees. Where appropriate we may take our consultation activities and emerging plans to these meetings to raise awareness or seek feedback or approval
Focus groups and workshops	Where appropriate we may invite stakeholders and partners to discuss a specific topic or consultation.
Using our networks	Consultations are shared among wider council departments who can promote it further among their contacts.
Online consultation tools	We will explore using new online consultation tools where we see necessary to help widen the reach of our online activity.



## Equalities, Diversity and Data Protection

**28** The Equality Act (2010) defines nine 'protected characteristics': age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation. We will aim to ensure that these characteristics do not affect people's ability to respond to our consultations and to have their voice heard.

**29** The Council recognises that some groups are harder to engage with than others. In more specific terms, these hard-to-reach groups include: people whose first language is not English, people with disabilities, children and young people, older people, ethnic minorities, asylum seekers, gypsies and travellers, religious groups, the homeless, substance abusers and people who have experienced domestic violence (this list is not intended to be exhaustive). Such groups may not be engaged by, or may be unable or generally unwilling to engage in, traditional consultation methods.

**30** We will consider the barriers faced by these groups and try to overcome these by using alternative methods of consultation, or by asking the affected groups / individuals how they would like to be involved. We will use the expertise and networks of communication already established throughout different areas of the Council to engage such groups. Where appropriate, the Planning Policy team will hold meetings and host presentations with such groups at a mutually convenient time and venue.

**31** The Council will comply with the General Data Protection Regulation (GDPR) and UK Data Protection Act 2018 with regard to the rights of individuals and personal information held on our systems. A data protection guide and how we protect your data can be found on our website at: [www.stevenage.gov.uk/about-the-council/access-to-information/data-protection-act](http://www.stevenage.gov.uk/about-the-council/access-to-information/data-protection-act) .

### Enabling people with disabilities to access planning documents

**32** We aim to ensure that the Stevenage Borough Council website is accessible and usable to as many people as possible. It has been designed to conform with Level AA of the [W3C's Web Content Accessibility Guidelines](#), the minimum standard required by the UK Government. Our full accessibility measures are listed on our website at: [www.stevenage.gov.uk/accessibility](http://www.stevenage.gov.uk/accessibility) . To assist users, the following features can be used: contrast and text size manipulation, navigation through the use of just a keyboard and enable screen readers on most pages on the site.

### How we will use the comments we receive

**33** Following any consultation or engagement stage, we will analyse and take into consideration any submitted comments or representations. We can only consider comments that are relevant to the scope of the consultation document. Comments not directly related to the consultation will be directed to the relevant council department, and will be followed up as appropriate.

**34** Comments received during public consultation will always be made public. The Council will however, redact certain information such as residents' addresses and signatures consistent with our obligations under the Data Protection Act 2018 (and any subsequent amendments).



**35** Consultations received outside of the specified consultation dates will not normally be taken into account. When consultees are struggling to meet the consultation deadline, they should contact the planning policy team to see whether a late submission will be accepted.

**36** A Statement of Consultation will be produced which contains an overview of the consultation activities undertaken, a summary of the responses received and how we have taken these into account when producing the final version of the document. A copy of the statement will be placed on the Council's website and will be made available to view at our Councils' offices / libraries. The responses will also be reported to the Council's Executive, along with recommendations for future action.

## 4 Neighbourhood Planning

**37** Neighbourhood planning gives communities the power to shape the development and growth of their local area. It provides the opportunity for local people/businesses to choose where they want new homes, jobs and facilities to be located, what development should look like and what infrastructure is required, and grant planning permission for the new buildings they want to see go ahead.

**38** A neighbourhood plan must be in general conformity with the strategic policies of the Council's development plan. Once approved, the neighbourhood plan will have the same legal status as the Council's own plan. Policies and guidance set out in a neighbourhood plan will be used by local authorities when considering planning applications within that area.

**39** There are specific processes that need to be followed, as briefly set out below. Please do not let the process put you off, if you need help understanding anything, we can offer support and guidance. There are lots of other sources of advice and support too. Further information can be found on the planning policy webpage:  
[www.stevenage.gov.uk/planning-and-building-control/planning-policy](http://www.stevenage.gov.uk/planning-and-building-control/planning-policy)

Stage	Details
1. Creation of Neighbourhood Forum (Regulation 8)	A group or organisation must apply to the local planning authority to be designated as a neighbourhood forum (a forum application). This group must include a minimum of 21 individuals who live or work in the area, or are elected members. They must submit this to the Council for approval.
2. Public participation (Regulation 9)	The Council are required to publicise the application and carry out public consultation for a minimum of 6 weeks. The Council will publish the outcome of the application on its website and notify relevant stakeholders.
3. Pre-submission consultation (Regulation 14)	A draft neighbourhood plan is prepared by the neighbourhood forum group. The group must carry out public consultation on the draft plan for a minimum of 6 weeks. A copy of the draft plan must also be sent to the Council.
4. Submission to Council (Regulation 15)	The forum takes into account the consultation responses received before preparing a final version of the plan, along with a consultation statement setting out how the responses have been dealt with. This is then submitted to the Council.
5. Publication consultation (Regulation 16)	The Council must carry out public consultation for a minimum of 6 weeks.
6. Submission to examiner (Regulation 17)	The Council appoints an independent examiner to examine the plan. The plan is submitted to the examiner for consideration, along with the responses of the consultation (at Stage 5).
7. Independent examination (Regulation 18)	The examination is likely to be carried out through written representations, but a hearing sessions(s) can be held if required. A written report will be issued by the examiner. The report will conclude that either the draft neighbourhood plan should proceed to a referendum (with or without modifications) or that the draft neighbourhood plan should be refused. The Council will publicise the report.  The Council must also be satisfied that the plan meets the legal requirements.

Stage	Details
8. Referendum	A referendum is then held, in the same way in which a local election would be. The Council is required to publicise the referendum.
9. Adoption	If a majority vote is gained for the plan (over 50% of those voting, the Council will adopt the plan.

**39** If you are interested in being involved in preparing a neighbourhood plan, we would suggest talking to your local Ward Councillor in the first instance.

## 5 Planning Applications

**40** Planning applications for development can shape the character of the borough and the areas where people live, work and spend their leisure time. In 2022/23, the Council determined over 400 planning applications ranging from household extensions, listed building applications, to major new housing estates and business premises.

**41** Opportunities exist for informing and consulting the community on development proposals and planning applications at both application stage and after a decision has been made.

### Pre-application discussions

**42** National planning policy supports efficient and effective early community engagement and has the potential to improve the effectiveness and efficiency of the planning system. Engaging residents, councillors and other local stakeholders (e.g Hertfordshire County Council) at the earliest possible stage in the schemes' development process, provides an opportunity for them to shape their place and allow developers the benefit of local knowledge.

**43** Pre-application engagement can:

- identify opportunities for scheme improvements at a stage when a proposal can still be modified, resulting in a higher quality development;
- significantly increase the likelihood of gaining a positive recommendation by our planning officers;
- help to communicate the vision and objectives for the area;
- develop a shared understanding of constraints, opportunities and context;
- agree information requirements and identify schemes which are unlikely to be supported;
- establish timescales and explain administrative processes; and
- reduce delays through early engagement of key parties.

**44** Costs for pre application are available on our website:

[www.stevenage.gov.uk/planning-and-building-control/planning/development-management](http://www.stevenage.gov.uk/planning-and-building-control/planning/development-management)

### Application stage

**45** Once an application has been lodged with the council, it will be registered and checked to ensure that it contains all the information necessary to be determined, a process known as 'validation'. Once validated, it will be included on the weekly list of received applications and made public. The public register, which includes all active planning applications, is available to view on the Council's website. Copies of applications can also be viewed at the Council's offices

**46** The council is required to publicise planning applications in accordance with The Town and Country Planning (Development Management Procedure) (England) Order 2015, as follows:

- The properties directly adjoining the application site will be notified of an application by letter from the council and/or a notice will be posted on, or close to, the application site. These communications will contain details of the planning application proposal and information on where plans (and any supporting information) can be viewed. They will also explain how to make comments about the application.
- For certain types of application, such as applications for major development, an advertisement will be placed in the local newspaper.
- For certain types of planning applications, the council is also required to consult specific organisations and groups. A list of the statutory consultees, and details of the regulation requirements, is set out in Appendix B.
- Occasionally, for larger proposals, the Council may decide to issue a press release to communicate proposals more widely. The need for this will be determined on a case-by-case basis.

**47** Applicants are also encouraged to engage in their own pre-application consultations with neighbours and/or the wider community prior to submitting a planning application. Further information on how to go about such community consultations can be sought from the Council's Development Management team.

**48** From time to time, planning applications are revised after they have been submitted. Often this is in response to concerns raised by council officers or matters raised in objections. In these cases, where considered necessary, the council will re-consult those people originally notified of the application in order for them to be given an opportunity to comment on the amended design.

**49** All applications for major development and applications made by the Council itself are determined by councillors via the Planning and Development Committee. The Planning and Development Committee also determine applications where an application has received more than a threshold number of objections (the thresholds are set out in the Council's constitution). In these cases, the council's Development Management officers will prepare a report for the Committee that outlines the proposal and the main issues for consideration, with a recommendation as to whether approval should be given.

**50** Decisions on most minor and householder applications are made by the Assistant Director for Planning and Regulation, under powers delegated by the Planning and Development Committee. However, any councillor may request, under the 'call-in' procedure, that a particular application is decided by the Planning and Development Committee, if they consider there to be sound reasons for doing so. Councillors have 28 days from the date of receipt of an application to request that it be considered by the Planning and Development Committee and the councillor is required to set out their reasons for doing so.

**51** The Secretary of State also has the power to call-in planning applications. If this happens, the council will provide copies of all correspondence to the Secretary of State. Objectors will be notified of the call-in and given the chance to comment directly to the Secretary of State.

### How we will use the comments we receive

**52** All written comments received by the council will be acknowledged in writing. At the end of the consultation period all responses will be considered. Officers will not usually respond directly to any questions raised by members of the public.

**53** The Council is required by law to determine planning applications in accordance with the development plan, unless material considerations indicate otherwise. This means that comments may not always be reflected in changes being made to an application or the ultimate decision. However, the Assistant Director for Planning and Regulation and/or The Planning and Development Committee will always take into account all comments before making a decision on an application.

**54** If the application is to be determined by the Planning and Development Committee, anyone who made comments on the application will be notified in writing of the date, time and venue of the meeting where it will be determined. Any person who lodged an objection to a planning application may apply to speak against the proposal at the Committee meeting. If any objector elects to speak to the Committee, then a similar right will be granted to the applicant, his or her agent, and members of the public who support the application. Each side may address the Committee for a maximum of 3 minutes and if more than one person from either side wishes to speak, then a representative should be nominated to express their combined views. In exceptional circumstances and upon request, the Chairman of the Planning and Development Committee may allow more than one representative from each side or other interested parties to speak.

## Post-application stage

**55** After a decision has been made on an application, the Council will place notice of the decision and the officer's report on the public register, which can be viewed on the Council's website. Decisions also appear on the weekly list of decisions. If the application was determined at Planning and Development Committee, a list of decisions taken at the meeting and the minutes of the meeting will also be placed on the Council's website.

**56** Where an applicant is unhappy with the council's decision, they have the right to appeal. Applicants must lodge an appeal with the Planning Inspectorate who will determine its validity before initiating proceedings and setting a start date. Where an appeal is accepted, the council will notify all relevant statutory consultees and those who submitted comments of the appeal and how to make representations (where applicable) and then again once the Inspectorate has made a decision. Further information on appeal procedures can be viewed at [www.gov.uk/appeal-planning-inspectorate](http://www.gov.uk/appeal-planning-inspectorate).

## Planning Aid

**57** Planning Aid England (PAE) provides planning advice and support to help individuals and communities engage with the planning system and get involved in planning their local area. PAE is built on the principle that that everyone should have access to the planning system, regardless of their ability to pay. The services are delivered by a range of volunteer members of the Royal Town Planning Institute (RTPI). PAE is separate from both central and local government and provides completely independent and impartial planning advice.

**58** Planning Aid England can be contacted via their website at:  
[www.planningaid.co.uk/hc/en-us](http://www.planningaid.co.uk/hc/en-us)

## Complaints procedure

### Customer complaints

**59** If you are not happy with the service you have received from the council, you should contact the Planning Team in the first instance. However, if you are dissatisfied with the response, you can make a formal complaint through the Council's Complaint Procedure. There are 2 stages to the complaint procedure. These are:

#### Stage 1

We will:

- Try to resolve the issue the first time you contact us.
- Send you an acknowledgement with a target response date within 5 working days.
- Respond to your complaint in full within 10 working days. If we need more time to investigate, we'll contact you to let you know.
- If we've made a mistake, then we'll apologise, explain what happened and let you know what we are doing to put things right.

## Stage 2

- If you are not satisfied with our response at Stage 1, you can escalate it to Stage 2 by getting in contact within 15 working days.
- You will need to tell us why you remain dissatisfied and the outcome you are looking for.
- We'll send you acknowledgement with a target response date within 5 working days.
- Your complaint will be reviewed by a senior manager.
- You will receive a full written response within 20 working days. If we need more time to investigate, we'll contact you to let you know.
- If you're not happy with the Stage 2 response you can take your complaint to one of the Ombudsman services. We will advise you who to contact and how to do this.

**60** You can also read our [complaints policy](http://www.stevenage.gov.uk/have-your-say/compliments-and-complaints/complaints-policy) at [www.stevenage.gov.uk/have-your-say/compliments-and-complaints/complaints-policy](http://www.stevenage.gov.uk/have-your-say/compliments-and-complaints/complaints-policy)

**61** The Ombudsmen Services investigate complaints of injustice arising from misadministration by Local Government and certain other bodies. The Ombudsmen can investigate complaints about how the council has done something. But they cannot question what a council has done simply because someone does not agree with it. For further information, please visit our website: [www.stevenage.gov.uk/have-your-say/compliments-and-complaints](http://www.stevenage.gov.uk/have-your-say/compliments-and-complaints) .

**62** It is important to note that the Ombudsman does not deal with planning issues and decisions, only the process that the council has been through in dealing with a complaint. An Inspector's decision on a planning application can only be challenged through the High Court via a 'judicial review', which must be lodged within 6 weeks of a decision being made. This would challenge the way in which a decision was made and whether it was lawful, not the decision itself.

**63** Taking a case to judicial review is an expensive process and, if you are unsuccessful costs could well be awarded against you, so you are strongly recommended to seek legal advice if you are considering this course of action. If the High Court upholds the challenge, a different Inspector will reconsider the appeal avoiding the mistake, but it is possible the outcome will be the same. For further information on this process, please visit the Planning Aid website [www.planningaid.co.uk/hc/en-us](http://www.planningaid.co.uk/hc/en-us) .



## Appendix A - Key Contacts and Information Sources:

### Key contact details

#### Email alerts:

- Sign up to our Planning Policy Consultation database. This database receives notifications on new planning policy document consultations. Please email [Planning.Policy\\_SBC@Stevenage.gov.uk](mailto:Planning.Policy_SBC@Stevenage.gov.uk) to be placed on the consultation list.

#### Webpages:

- Latest information on Stevenage's planning policy framework: [www.stevenage.gov.uk/planning-and-building-control/planning-policy](http://www.stevenage.gov.uk/planning-and-building-control/planning-policy)
  - Current Planning Policy consultations: Current and recent consultations [www.stevenage.gov.uk/have-your-say/planning-policy-consultations](http://www.stevenage.gov.uk/have-your-say/planning-policy-consultations)
  - Planning application advice: [www.stevenage.gov.uk/planning-and-building-control/planning/development-management](http://www.stevenage.gov.uk/planning-and-building-control/planning/development-management)
  - Current planning and other related applications: Search and comment on planning applications - [www.stevenage.gov.uk/planning-and-building-control/planning/development-management/find-a-planning-application](http://www.stevenage.gov.uk/planning-and-building-control/planning/development-management/find-a-planning-application)
- Planning Enforcement: [www.stevenage.gov.uk/planning-and-building-control/planning/planning-enforcement](http://www.stevenage.gov.uk/planning-and-building-control/planning/planning-enforcement)

#### Contact by email:

- Planning Policy can be contacted at [Planning.Policy\\_SBC@stevenage.gov.uk](mailto:Planning.Policy_SBC@stevenage.gov.uk)
- Planning Applications can be contacted at [Planning@stevenage.gov.uk](mailto:Planning@stevenage.gov.uk)
- Community Infrastructure Levy / S106 team can be contacted at [cil@stevenage.gov.uk](mailto:cil@stevenage.gov.uk)
- 

### Stevenage Borough Council Customer Service Centre

Alternatively, please contact the Council's Customer Service Centre on 01438 242242 and your request will be logged and passed over to the Planning Department for one of our Technical Support Team or Planning Officers to contact you about your planning query.

## Appendix B: Stakeholders to be involved in the development of local planning policy

Please note that these lists refer to successor bodies where re-organisation occurs.

### Statutory Consultees

The specific consultation bodies which the Regulations<sup>3</sup> require the Council to consult are:

- Community and Parish Councils (Including Aston Parish Meeting, Datchworth Parish Council, Graveley Parish Council, Great Ashby Community Council, Knebworth Parish Council, Langley Parish Council, St Ippolyts Parish Council, Walkern Parish Council, Weston Parish Council and Wymondley Parish Council)
- East Hertfordshire District Council
- Hertfordshire Constabulary
- Hertfordshire County Council
- Marine Management Organisation\*
- Natural England
- NHS Hertfordshire and West Essex Integrated Care Board (ICB)
- North Hertfordshire District Council
- Relevant communications companies
- Relevant electricity and gas companies
- Relevant sewerage and water undertakers
- The Coal Authority\*
- The Environment Agency
- The Highways Agency
- Network Rail Infrastructure Limited (company number 2904587)
- The Historic Buildings and Monuments Commission for England (Historic England)
- Homes England and the Regulator of Social Housing
- The Secretary of State for Transport

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<sup>3</sup> The Town and Country Planning (Local Planning) (England) Regulations 2012

\*Unlikely to be relevant for Stevenage Borough Council.

## **General Consultation Bodies**

The Regulations also require the Council to consult general consultation bodies, where appropriate. For Stevenage, these include:

- Campaign to Protect Rural England
- Community/resident groups
- Developers, house builders, the development industry and their agents
- Local business groups (including local business forums)
- Local community action groups
- Local community transport groups
- Local disability groups
- Local education trusts and associations
- Local environmental groups (e.g. Hertfordshire Biological Record Centre, Hertfordshire and Middlesex Wildlife Trust)
- Local health associations
- Local housing groups and associations
- Local history and conservation groups (e.g. Friends of Forster Country)
- Local leisure and sport groups
- Local racial, ethnic or national groups
- Local registered social landlords
- Local religious groups
- Local resident associations
- Local retail associations
- Neighbourhood Watch groups
- Older persons groups

- Voluntary organisations
- Youth groups, schools and colleges

## Appendix C: Stakeholders to be involved in Development Management

Stakeholders to be consulted according to The Town and Country Planning (Development Management Procedure) (England) Order 2015

Statutory consultee	Type of development
<a href="#">Canal and River Trust</a>	<a href="#">Schedule 4(za) Development Management Procedure Order</a>
<a href="#">Coal Authority</a>	<a href="#">Article 26 and Schedule 4(o) Development Management Procedure Order</a>
Control of major-accident hazards competent authority (COMAH)	<a href="#">Schedule 4(zb) Development Management Procedure Order</a>
County Planning Authorities	<a href="#">Paragraph 7 of Schedule 1 to the Town and Country Planning Act 1990, Article 21 Development Management Procedure Order and Schedule 4(b)(c) Development Management Procedure Order</a>
<a href="#">Crown Estates Commissioners</a>	<a href="#">Article 26 Development Management Procedure Order</a>

[Department for Business, Energy and Industrial Strategy](#)

[Article 26 Development Management Procedure Order](#)

Designated Neighbourhood Forum

[Paragraph 8A inserted into Schedule 1 of the Town and Country Planning Act 1990](#) and [Article 25A and paragraph \(d\) of Schedule 4 of the Development Management Procedure Order 2015](#)

[Environment Agency](#)

[Schedule 4\(p\)\(t\)\(u\) \(v\)\(zc\)\(zd\) Development Management Procedure Order](#)

[Forestry Commission](#)

[Paragraph 4 of Schedule 5 of Town and Country Planning Act 1990](#)

[The Gardens Trust](#)

[Schedule 4\(s\) Development Management Procedure Order](#) and see also [guidance on conserving and enhancing the historic environment](#)

[Health and Safety Executive](#)

[Schedule 4\(e\) and \(in relation to applications for planning permission made on or after 1 August 2020 \(zg\) Development Management Procedure Order](#), see also [guidance on hazardous substances](#) and advice for [local planning authorities on consulting Health and Safety Executive on planning applications](#); and [paragraph 113 of guidance on minerals](#)

[\[Relevant\]Highways Authority \(including Highways England\)](#)

[Schedule 4\(g\)\(h\)\(i\) Development Management Procedure Order](#)

[Historic England](#)

[Schedule 4\(g\)\(r\)\(s\) Development Management Procedure Order](#) and see also [guidance on conserving and enhancing the historic environment](#)

Lead local flood authority

[Schedule 4\(ze\) Development Management Procedure Order](#)

Local Planning Authorities

[Schedule 4\(b\)\(c\), Article 19 and Article 24 Development Management Procedure Order, Paragraph 4\(2\) Schedule 1 and Paragraph 7 of Schedule 1 of the Town and Country Planning Act 1990 and Paragraph 3\(b\) of Schedule 4 to the Planning \(Listed Buildings and Conservation Areas\) Act 1990](#)

National Parks Authorities

[Schedule 4\(a\) Development Management Procedure Order](#)

[Natural England](#)

[Schedule 4\(w\)\(y\)\(zb\) Development Management Procedure Order](#) and [Paragraph 4 of Schedule 5 of the Town and Country Planning Act 1990](#)

[Office for Nuclear Regulation](#)

[Schedule 4\(f\) Development Management Procedure Order](#) and see also [deciding planning applications around hazardous installations guidance](#)

Oil and Gas Authority

[Article 26 Development Management Procedure Order](#)

Parish Councils

[Article 25 Development Management Procedure Order](#) and [Schedule 4\(d\) Development Management Procedure Order](#)

Rail Infrastructure  
Managers

[Article 16 Development Management Procedure Order](#)

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Rail Network Operators

[Schedule 4\(j\) Development Management Procedure Order](#) and see  
also [guidance on transport](#)

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[Sport England](#)

[Schedule 4\(z\) Development Management Procedure Order](#) and see  
also [guidance on open space, sports and recreation facilities](#)

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[Theatres Trust](#)

[Schedule 4\(x\) Development Management Procedure Order](#)

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Toll Road Concessionaries

[Schedule 4\(m\) Development Management Procedure Order](#)

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Water and sewerage  
undertakers

[Schedule 4\(zf\) Development Management Procedure Order](#)

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## Appendix D – Statutory publicity requirements for applications for planning permission and listed building consent

Type of development	Site notice	Site notice or neighbour notification letter	Newspaper advertisement	Website
Applications for major development as defined in Article 2 of the Development Management Procedure Order (which are not covered in any other entry) (including an application for public service infrastructure development made on or after 1 August 2021)	-	X	X	X
Applications subject to Environmental Impact Assessment which are accompanied by an environmental statement	X	-	X	X
Applications which do not accord with the development plan in force in the area (including an application for public service infrastructure development made on or after 1 August 2021)	X	-	X	X
Applications which would affect a right of way to which Part 3 of the Wildlife and Countryside Act 1981 applies (including an application for public service infrastructure development made on or after 1 August 2021)	X	-	X	X

Applications for planning permission not covered in the entries above eg non-major development	-	X	-	X
Applications for listed building consent where works to the exterior of the building are proposed	X	-	X	X
Applications to vary or discharge conditions attached to a listed building consent or involving exterior works to a listed building.	X	-	X	X
Applications for development which would affect the setting of a listed building, or affect the character or appearance of a conservation area.	X	-	X	X
<p>Note: the <a href="#">Environment Impact Assessment guidance</a> sets out further publicity and consultation requirements for applicants where this is relevant.</p>				

However, the statutory consultees which need to be consulted vary depending on the type of application submitted, and the specific site circumstances. Therefore, the detailed table within Schedule 4 of The Town and Country Planning (Development Management Procedure) (England) Order 2015 should be referred to for more detailed information.





COMMUNITY  
INFRASTRUCTURE  
LEVY REVIEW

- Viability Study 2024
- Charging Schedule 2024 / 2025

NORTH EAST  
CENTRAL  
HERTFORDSHIRE  
JOINT SPATIAL  
PLAN

- Plans to 2050
- Completion 2025 / 2026

FULL REVIEW OF  
LOCAL PLAN

- Plans beyond 2031
- Once Partial Review Completed
- Adoption 2027 / 2028

NATIONAL  
PLANNING POLICY  
FRAMEWORK

- Changes to legislation Autumn 2023
- Levelling Up and Regeneration Act 2024

WIDER  
CONSIDERATIONS

LOCAL PLAN  
REVIEW

Page 393

- Merge AAP with Local Plan Partial Review
- Policy TC4 and others

STEVENAGE  
STATION  
GATEWAY AREA  
ACTION PLAN

- Commence Autumn 2023
- Consultation stages 2024
- Submission Spring 2025
- Adoption Summer / Autumn 2025

PARTIAL REVIEW &  
UPDATE OF  
LOCAL PLAN

- To be developed with Partial Review and Update of Local Plan

POLICIES MAP,  
STATEMENT OF  
COMMUNITY  
INVOLVEMENT,  
SPD UPDATES

- Updates to key evidence
- IDP
- AMR
- Retail Update / Sports Strategy

EVIDENCE BASE

IMMEDIATE  
CONSIDERATIONS

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**Meeting** Cabinet  
**Portfolio Area** All  
**Date** 5 June 2024



## CORPORATE PERFORMANCE QUARTER FOUR 2023/24

### KEY DECISION

**Authors** Chloe Pullen  
Sally Norman  
Suzanne Brightwell

**Contributor** Strategic Leadership Team

**Lead Officers** Matt Partridge | 2456  
Richard Protheroe | 2938

**Contact Officer** Richard Protheroe | 2938

### 1 PURPOSE

- 1.1 To highlight the Council's performance across key priorities and projects for Quarter 4 2023/24 and provide an update on progress against the suite of Community Measures, Cost-of-Living support for residents and current strategic risks.
- 1.2 For Members information, a presentation will be provided at the Cabinet meeting which will cover updates in relation to delivery against Corporate Plan Priorities and the key themes emerging from the Quarter 4 performance data.

### 2 RECOMMENDATIONS

- 2.1 That the service performance against 34 corporate performance measures and delivery of key milestones in Quarter 4 2023/24 through the Future Town Future Council Programme (Appendix A) be noted.

- 2.2 That the performance challenges in relation to voids (section 4.4.3) be noted, and the planned measures to improve performance be endorsed.
- 2.3 That delegated authority for approval of all new and existing Housing policies in response to the RSH Consumer Standards and following consultation with the appropriate Portfolio Holder (section 4.6.1) be given to an Officer (Strategic Director).
- 2.4 That the Council’s performance as demonstrated through the 12 Community Measures (Appendix B) be noted.
- 2.5 That the strategic risk updates (section 4.8) be noted.

**3 BACKGROUND**

- 3.1 In July 2023, the Executive agreed to the continuation of the strategic priorities of the Future Town Future Council (FTFC) Corporate Plan for another year. The corporate performance suite was also updated to reflect existing and future programmes of work, resident priorities and new regulatory and legislative housing requirements.
- 3.2 The Council’s approach to performance management demonstrates a clear link between service delivery and the strategic objectives in the FTFC Corporate Plan. By aligning performance measures and milestones under the 5 strategic priorities a ‘golden thread’ linking what the Council delivers, to the fulfilment of its strategic outcomes can be clearly seen. By taking this approach, the Council can simplify and streamline how performance monitoring and progress is communicated to Members and residents.
- 3.3 In addition, to ensure that the Council’s continued planned significant investment (£24.6 million) in its social housing stock in 2023/24 is reflected, in July 2023 the Executive agreed to amend the FTFC priority of ‘More Social and Affordable Housing’ to include a focus on the provision of good quality homes. Therefore, the strategic priority of ‘More Social and Affordable Housing’ was amended to include ‘Good Quality’ (see Figure 1).

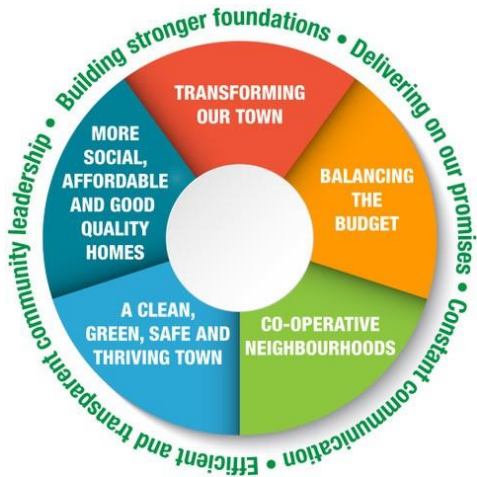


Fig 1.

- 3.4 The Council is committed to the delivery of its priorities and its local services, to the benefit of local residents and businesses. This is challenging in a very competitive, employee-driven market and there is a risk that not being able to retain, attract and recruit the right people and skills at all levels could continue



to impact on the Council's capacity to deliver all of its priorities as well as provide core services and implement new government legislation. The Council is continually reviewing its recruitment and retention approaches to strive to ensure it maintains the right capacity, skills, values and experience amongst staff at all levels.

- 3.5 The Corporate Performance Suite for 2023/24 contains 34 measures which are aligned with the 5 FTFC strategic priorities. The 34 measures are complemented by 64 statutory and local measures which are managed internally and overseen by the Strategic Leadership Team.
- 3.6 There are 16 baseline measures within the corporate performance suite. The majority of these reflect the increased regulation and focus on housing compliance in 2023/24. Baseline measures provide a starting point from which to assess and compare performance in future. The remaining 18 measures are relevant to the Council's focus on what matters to residents and progress against the FTFC objectives.
- 3.7 Within the suite of measures, there are 12 'Community Measures', which focus specifically on 4 themes: climate change; anti-social behaviour; provision and maintenance of homes; and delivery of good local services. These themes have been identified in response to analysis of resident engagement and tenants' surveys between 2021 and 2023 and seek to highlight what really matters to residents. The survey findings are presented alongside the Quarter 4 activities in Appendix B.
- 3.8 It is important that where methodology for gathering data is changed the rationale for changing approach is set out. The 'RP01a: Percentage of homes maintained as decent against national minimum Decent Homes standard' has been revised to reflect the Council's change in how the Boiler component data of the decent homes assessment is sourced. Boiler assessment is an important part of the Decent Homes criteria. The previous assessment was based on the age of the boiler and an assessment of condition through the stock conditions survey. The new methodology takes account of the annual 3-star gas servicing contract which is now well established. Using this more recent service and inspection data is a much more reliable method and ensures that where a boiler is deemed in poor condition and in need of replacement this will be actioned immediately, ahead of the replacement through the planned programme.
- 3.9 Members will be aware that the new Making Stevenage Even Better (MSEB) Corporate Plan was approved for implementation at Council on the 21 February 2024 (see Figure 2). Reporting against the 5 strategic priorities and 3 cross-cutting themes will commence from quarter one 2024/25 and a finalised suite of Key Performance Indicators and Milestones will be presented to the Cabinet for agreement in July 2024.

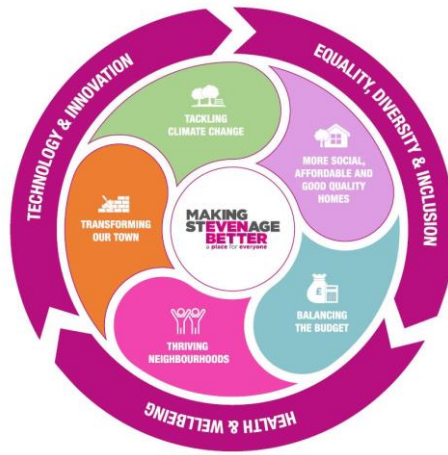


Fig 2.

## 4 REASONS FOR RECOMMENDED ACTIONS AND OTHER OPTIONS

### 4.1 QUARTER FOUR CORPORATE PERFORMANCE

- 4.1.1 As outlined in section 3, the corporate performance suite has been aligned with the five FTFC priorities set out in Figure 1. In addition, during 2023/24 progress against performance measures has been presented alongside key programme milestones. By taking this mixed-method approach, the Council is able to present a holistic overview of its performance activity. This helps demonstrate to residents that the Council is on track to deliver key projects, programmes and service improvements associated with FTFC, as well as highlighting performance against key service delivery targets.
- 4.1.2 Key highlights from the FTFC programmes are summarised in section 4.2. For further information on the aims and objectives of the FTFC programme in 2023/24 please refer to FTFC Plan on a Page, which was presented to the Executive in July 2023 as Appendix B of the Quarter Four Corporate Performance report: [Future Town Future Council Summary \(stevenage.gov.uk\)](https://www.stevenage.gov.uk).
- 4.1.3 The total number of measures by Red, Amber & Green (RAG) rating is shown in Figure 3 below. For the purposes of this report only commentary for Red Status measures is provided. The full set of current corporate performance measures results and FTFC milestones are attached at Appendix A.

FTFC Programme	Baseline measure for 2023-24	Meeting or exceeding target	Amber Status (Within manageable tolerance)	Red Status (Urgent improvement action required)	Unavailable Data	Milestones Reported Qtr. 4
More Social Affordable and Good Quality Homes (19 measures)	8	8	0	3	0	6

Transforming Our Town (0 measures)	The primary focus of this strategic priority is FTFC programme delivery. Performance is monitored through delivery of project milestones. Please see section 4.2.					10
Co-operative Neighbourhoods (2 measures)	2	-	-	-	0	11
A Clean, Green, Safe and Thriving Town (7 measures)	5	1	0	0	1	18
Balancing the Budget (6 measures)	1	3	2	0	0	13
<b>TOTAL (34)</b>	<b>16</b>	<b>12</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>58</b>

Fig 3.

4.1.4 At the time of writing this report, only one indicator (household waste) cannot be reported in Quarter 4. This is because this measure is calculated via an external source and can only be reported once the outturn figures are received. The data for Quarter 3 is now available and exceeded target. Further information on the Quarter 4 activities concerning household waste are summarised in Appendix B.

## 4.2 FTFC PERFORMANCE HIGHLIGHTS

4.2.1 All programmes have made progress on the projects agreed at the Executive in July 2023, with Quarter 4 highlights including:

- 12 homes were delivered through the Local Authority Housing Fund (LAHF). This funding supported the council to obtain housing for those who are unable to find settled accommodation
- Phase 1 of the Kenilworth Close scheme was completed which delivered 88 homes
- A regeneration community engagement programme was successfully delivered with community group visits, tours with local schools and national press coverage
- Enabling works on SG1 Plot A (Swingate House) began in February
- A co-operative neighbourhood spending package has been agreed, with £25,000 being allocated to five priority neighbourhood centres and the remaining wards allocated £3,000. Cleansing arrangements are now in place with Stevenage Direct Services receiving funds for graffiti removal across the town
- The pilot year of the Community Climate Change Fund has been completed with a total of 8 projects being approved
- A supplier has been awarded the contract for Cycle Hire within Stevenage. Work is now ongoing to set the scheme up for launch in Summer 2024.
- The launch of the Survivors Against Domestic Abuse (SADA) charity has been promoted at partnership events. During the year the charity has raised £49,000

- Ongoing support has been provided to the voluntary sector through work with the Herts Sports and Physical Activity Partnership. 8 different organisations have received £19,737 of funding for physical activity. This funding has also supported 8 schools in obtaining Opening Schools Funds totalling £159,955, with this being used for equipment and programmes
- Development of online services has continued with Commercial Waste and Tipping being launched, a booking system for business vendors involved in Stevenage Day and further enhancements to existing services in response to customer feedback.

4.2.2 A summary of the Council's 2023/24 FTFC achievements and the significant programme of work undertaken across all services will be presented to the Cabinet in July 2024 linked to the Council's Annual Report 2023/24. The July report will be accompanied by an overview of the Council's priorities for 2024/25, and the KPIs and Milestones that will be used to monitor performance, as agreed between Assistant Directors and Portfolio Holders in June 2024.

4.2.3 Further details on the projects included in the FTFC programmes and corporate highlights can be found in Appendix A.

### 4.3 COMMUNITY MEASURE HIGHLIGHTS

4.3.1 As mentioned in section 3.7, in July 2023 the Executive agreed to a focus on resident priorities as expressed through 12 'Community Measures', specifically: anti-social behaviour; climate change; provision and maintenance of homes; and delivery of good local services.

4.3.2 The 'Key Facts' section of Appendix B is updated each quarter to provide Members and residents with activity highlights across the 4 themes. These short statements seek to inform discussion and help increase understanding of the Council's efforts in response to what residents have told us matters to them. This information is published via engaging social media campaigns and promotion through the Council website and the Chronicle magazine.

4.3.3 Community Measure performance highlights for Quarter 4 include:

#### **Anti-Social Behaviour**

- 95% of ASB cases resulted in successful resolution this is a significant increase from Quarter 3 (77%).

#### **Provision and Maintenance of Homes**

- 495 new homes provided since 2014. The programme is predicted to deliver a total of 2,237 new council homes over the next 30 years
- 94% of Council homes have fulfilled the national Decent Homes standard. This surpasses the target for 2023/24 (83.47%) and is an improvement on 2022/23 performance (78.74%)
- The Council's proactive approach to building new homes is underpinned by its ability to turnaround planning applications within statutory targets. In Quarter 4 the Council continues to demonstrate good performance in this area:
  - 100% of major planning applications determined within 13 weeks
  - 100% of minor applications determined within 8 weeks
  - 100% of other applications determined within 8 weeks.

## Good Local Services

- Under its new leisure contract management arrangement with Everyone Active, the Council is keen to see young people participating in outreach programmes. In Quarter 4, 20,094 children used Everyone Active facilities and participated in programmes. Everyone Active delivered a range of projects and activities aimed at under 16 year olds in Quarter 4. These include:
  - 4,750 school swimming
  - 4,406 swimming lessons
  - 4,358 casual swim sessions
  - 1,499 theatre activity
  - 70 golf driving range
- In Quarter 4, 91% of respondents indicated they were satisfied with the Customer Service Centre via a GovMetric Survey.

## 4.4 PERFORMANCE MEASURES – AREAS FOR IMPROVEMENT

4.4.1 As highlighted in Figure 4, three measures did not meet target in Quarter 4. The table below outlines the actual performance and the target that was set for the performance measure. The paragraphs that follow set out the reasons why performance has been below expectation in Quarter 4 and the activities in place to address this.

<b>MEASURE NAME</b>	<b>BUSINESS UNIT</b>	<b>Actual - Quarter 1 2023/24 YTD</b>	<b>Actual - Quarter 2 2023/24 YTD</b>	<b>Actual – Quarter 3 2023/24 YTD</b>	<b>Actual - Quarter 4 2023/24 YTD</b>	<b>Target - Quarter 4 2023/24 YTD</b>
<b>More Social, Affordable and Good Quality Homes</b>						
<b>HDD1f: Number of private homes provided</b>	Housing Development	0	33	35	35	50
<b>RV3: Number of Voids returned by Contractor</b>	Building Safety & Housing Property Services	105	120	77	135	173
<b>RSH BS04: Percentage of Homes for which Legionella Risk Assessments have been carried out</b>	Building Safety & Housing Property Services	100%	100%	100%	96.65%	100%

Fig.4

#### **HDD1f: Number of private homes provided**

- 4.4.2 The scheme at Courtlands was delayed as a result of prolonged adverse weather and the diversion of electricity cables. The scheme is now anticipated to handover in Quarter 2 2024/25.

#### **RV3: Number of Voids returned by Contractor**

- 4.4.3 In Quarter 4, 135 void properties were returned by the Contractor. The 135 returned voids is an increase compared with 77 voids returned in Quarter 3, this increase is an outcome of the decision in Quarter 3 to move from a single main contractor to multiple Contractors.
- 4.4.4 A review of the Council's Voids Service has also been completed and a business case for the future delivery model will be presented to the Cabinet for approval later in 2024/25. Delivering planned improvements should result in improved customer satisfaction, improved housing quality, better value for money and reduced turnaround times and a reduction in rent loss due to empty homes. These improvements include the implementation of a new contractor supply chain. The procurement of new contractors has commenced, and the outcome is expected to be reported to the Cabinet in July 2024 to enable contracts to be awarded during Quarter 2.
- 4.4.5 To support this, internally the team have reviewed the way it manages the delivery of voids to ensure that there is full accountability and ownership by the teams/individuals involved in the end-to-end process going forward – this has also included some additional staffing resource. This improvement plan is part of the Corporate Transformation Programme; and on-going work will be overseen by the Transformation Portfolio Board.
- 4.4.6 In July 2024, the Council will introduce pre-termination visits to all properties, so that if there are significant property condition issues or repairs required due to tenant damage or unauthorised alterations these can be addressed prior to the property being vacated. These visits will also be an opportunity to discuss with tenants the condition in which they should leave their property when moving out, with the aim of reducing void costs and turnaround times. The Council will also explore how it can strengthen its ability to recharge costs to tenants where the tenant has not fulfilled the obligations of the tenancy agreement and requiring the tenant to repay the rechargeable costs or set up a payment arrangement prior to the tenancy ending.

#### **RSH BS04: Percentage of Homes for which Legionella Risk Assessments have been carried out**

- 4.4.7 Following a review of the Tenancy Satisfaction Measures (TSM) Technical Guidance published by the Regulator of Social Housing (RSH), the compliance team has widened its work programme to report on all properties where Water Safety Checks are required, rather than just Independent Living Schemes. Further to this 6 inspections were slightly delayed due to resourcing issues therefore performance dipped to 96.65%, at the end of Quarter 4. All six blocks were subsequently inspected and performance stood at 100% at the end of May 2024.

### **4.5 COST OF LIVING**

- 4.5.1 Following approval of the Cost of Living (CoL) Action Plan in October 2022, a number of activities were mainstreamed into service delivery across the Council

and with partners. This recognises there is a significant amount of “business as usual” activity for the Council that is specifically targeted at supporting people facing financial, housing and other difficulties.

- 4.5.2 In Quarter 4, the Council worked with the Crossroads and Shephall Community Centres to establish 2 new Community Cafes. This brings the total to 6 Community Cafes across the borough. The cafes can provide visitors with a warm drink and space to talk. Staff are able provide advice on available support, such as access to the Household Support Fund, Discretionary Housing Payments and Council Tax Support Scheme, or information on partners who can provide benefit advice. The cafés are advertised at the Community Centres, via Neighbourhood Notices Boards, online through the Council’s website and through the E-Newsletters which are sent out to residents.
- 4.5.3 A vital component of CoL activities has been the work with partners to reach a broad range of residents in as many compelling ways as possible. The Council’s work with Stevenage Football Foundation on the Community Kitchen Course was well received when first launched and meant that in Quarter 4 another 5 week course was set-up at the Thomas Alleyne Academy. This course is designed for families with children between 5 and 12 to learn quick and nutritious meals, that are inexpensive to make. The team also use it as an opportunity to talk to residents about the health activities in the borough, as well as an opportunity to sign-post to partners who can provide benefit advice and support.
- 4.5.4 In Quarter 4, the Council has also continued to provide funding to Holy Trinity, St Hugh and St John Churches and the Salvation Army for their warm space cafés and craft clubs. Dedicated pages covering the Stevenage Warm Spaces Network (launched in November 2022) are regularly updated and information is also promoted via community noticeboards, direct mail, the Chronicle magazine and through Community Associations, recognising that not all residents have digital means to access information.

#### **4.6 REGULATOR OF SOCIAL HOUSING (RSH) & HOUSING OMBUDSMAN SERVICE (HOS)**

- 4.6.1 Following the Grenfell Fire tragedy in 2017, the Government introduced a range of legislative measures through the Social Housing Regulation Act (2023), the Building Safety Act (2022) and the Fire Safety Act (2022). The purpose of the legislation was to ensure that engagement with tenants and safety of council homes is prioritised by landlords. In addition, in April 2024 the four Regulator of Social Housing (RSH) Consumer Standards were updated to give more focus on the voice of tenants and the quality of homes, and strengthening the RSH role to hold Registered Providers (RPs) to account. The revision of standards has meant that a number of the council’s housing policies are in the process of being reviewed to ensure that they reflect the new requirements. Given the volume of polices that may require approval over the next 12 months, it is recommended that delegated authority for sign-off is given to an Officer (Strategic Director), following consultation with the appropriate Portfolio Holder.
- 4.6.2 To help inform the RSH understanding of compliance, in April 2023 all RPs with over 1000 social housing properties were required to start collecting 22 Tenant Satisfaction Measures (TSM) for annual reporting purposes. The central aims of the TSMs are to provide tenants with greater transparency about RP performance and inform the regulator about RP compliance with consumer standards. The TSM data will be summarised in a Housing Annual Report for tenants which will be presented to the Cabinet in July. This will be accompanied

by a tenant friendly Housing Strategy which will update tenants on the council's priorities for its housing improvement programme in 2024/25.

4.6.3 In addition to increased focus on engagement with tenants and safety of council homes, in 2024 the Housing Ombudsman Service (HOS) published a revised Complaints Handling Code. A requirement of the HOS is that RPs will publish an Annual Complaints Performance and Service Improvement Report, which must include:

a) an annual self-assessment against the HOS Code to ensure the RPs Complaint handling policy remains in line with requirements.

b) a qualitative and quantitative analysis of the RP's complaint handling performance. This must also include a summary of the types of complaints it has refused to accept;

c) any findings of non-compliance by the HOS;

d) the service improvements made as a result of the learning from complaints;

e) any annual report about the RP's performance from the HOS; and

f) any other relevant reports or publications produced by the HOS in relation to the work of the RP.

4.6.4 The Annual Complaints Performance and Service Improvement Report was considered by the Executive Housing Working Group during May 2024 and will be presented to the Cabinet alongside the Housing Annual Report and Housing Strategy in July 2024.

## **4.7 OFFICE FOR LOCAL GOVERNMENT (OFLOG)**

4.7.1 In July 2023, a new performance body, the Office for Local Government (OfLoG) was launched by the Government with the stated aim to increase understanding of local government performance; support improvements, highlight excellence and identify risks of failure. Alongside this a consultation on draft Best Value Duty (BV) guidance was launched, which has been followed by final publication in May 2024. The statutory BV Duty is set out under section 26 of the Local Government Act (1999) and requires local authorities to "make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness".

4.7.2 In response to the updated BV Guidance, the Council undertook a voluntary self-assessment against the 7 BV principle requirements. This exercise indicated that the Council is able to successfully demonstrate that it fulfils the characteristics of a well-functioning authority, and that continuous improvement is a key component in the exercise of its functions. To enhance its approach, the Council decided to identify actions that would help build upon its existing approach to BV and as an outcome 12 'even better if we' enhancement actions have been added to the Annual Governance Statement for 2024/25.

4.7.3 A key component of the BV Guidance is the use of OfLoG metrics to help inform understanding of BV compliance and provide insight into Councils that might be at risk. The metrics cover adult social care; adult skills; waste and finance; roads; business and economic growth; waste management; corporate & finance; and planning. Of these, 18 metrics are applicable to the Council. Subject to Cabinet approval in July 2024, the intention is that all 18 OfLoG



metrics will be included in the Council's corporate performance suite for 2024/25, this will be alongside existing regulatory and locally agreed Key Performance Indicators.

## **4.8 STRATEGIC RISK**

- 4.8.1 The strategic risks were considered by Corporate Risk Group on 29 April 2024, and agreed by the Senior Leadership Team on 14 May 2024 and will be considered by the Audit Committee at its meeting on 4 June 2024.
- 4.8.2 The Audit Committee receives a detailed Strategic Risk Report each quarter. The report to Audit Committee considers the actions which have been identified to mitigate each of the identified risks and the progress of those actions. Changes to the way risk is managed at the Council are also highlighted and considered by the Audit Committee. Where the Committee raises specific concerns about the risks or the process for managing them, these are highlighted to Cabinet within this quarterly report.

## **HIGHLIGHTED RISKS**

- 4.8.3 There were no changes to any risk scores this quarter. Work continues to progress the actions to mitigate high and very high risks. For further information on the mitigations in place please contact the Corporate Policy & Business Support Team at [policy@stevenage.gov.uk](mailto:policy@stevenage.gov.uk).

## **5 IMPLICATIONS**

### **5.1 FINANCIAL IMPLICATIONS**

- 5.1.1 There are no direct financial implications from the recommendations contained in this report. However, officers responsible for delivering the priorities over the coming year and implementing any improvement activity set out within this report will need to identify and consider any resulting financial implications. Any financial impact of the under/over achievement of Corporate Performance Indicators will be reported as part of the Quarterly Monitoring report.

### **5.2 LEGAL IMPLICATIONS**

- 5.2.1 There are no direct legal implications from the recommendations contained in this report. However, officers responsible for delivering the priorities over the coming year and implementing any improvement activity set out within this report will need to identify and consider any resulting legal implications.

### **5.3 EQUALITIES AND DIVERSITY IMPLICATIONS**

- 5.3.1 There are no direct equality, diversity and inclusion implications arising from this report. Where required, Equality Impact Assessments will be completed for programmes, projects, service changes and improvement activity identified.

### **5.4 RISK IMPLICATIONS**

- 5.4.1 There are no direct significant risks to the Council in agreeing the recommendation(s). However, officers responsible for implementing any

improvement activity set out within this report will need to consider any risk implications that arise.

- 5.4.2 The Council has an embedded approach to risk management that mitigates any adverse effect on delivery of the Council's objectives and internal control processes and provides good governance assurance.

## **5.5 CLIMATE CHANGE IMPLICATIONS**

- 5.5.1 The Council declared a climate change emergency in June 2019 with a resolution to work towards a target of achieving net zero emissions by 2030. There are no direct climate change implications arising from this report, except for those activities that seek to have a positive impact in this area, and the officers responsible for delivering the improvements will need to identify and address any climate change considerations in the implementation of activities.

## **5.6 OTHER CORPORATE IMPLICATIONS**

- 5.6.1 Implementing the priorities and improvement activity outlined in this report may impact on the development of future policy or procedure, which will be monitored through the formal policy/procedure sign-off process via the Senior Leadership Team (SLT).

## **6 BACKGROUND DOCUMENTS**

- Strategic Risk Register (Part II Audit Committee Report)
- Annual Governance Statement 2024/25
- [FTFC Plan on a Page](#)

## **7 APPENDICES**

- Appendix A: Compendium of Performance Results Quarter Four 2023/24
- Appendix B: Community Measures Q4 2023-24

# Corporate Performance Report 2023/24

## Quarter 4 (January, February, March)



### Key to Performance Status Symbols

- Red - Focus of Improvement
- Amber - Initial Improvement Activity Identified
- Green - Achieving Target
- Pink - Baseline Measure

### Key to Milestone Status Symbols

- ▲ - Will slip more than 1 quarter
- - Slipped but to be completed within next quarter
- ★ - On track
- ✔ - Completed

More Social, Affordable and Good Quality Homes							
	Actual - Quarter 4 2022/23 YTD	Actual - Quarter 1 2023/24 YTD	Actual - Quarter 2 2023/24 YTD	Actual - Quarter 3 2023/24 YTD	Actual - Quarter 4 2023/24 YTD	Target Quarter 4 2023/4 YTD	Comments
Page 407 BV213: Homelessness preventions	242.00	27.00	97.00	156.00	206.00	200.00	31/03/2024 The lack of availability of affordable private rented accommodation and financial difficulties faced by residents continues to place a high demand on the service. Now the service is fully staffed, we are introducing a triage service to allow Housing Options Caseworkers to focus on in[1]depth casework and to ensure timely signposting or provision of information so early advice and guidance can be provided efficiently and quickly to our most vulnerable customers. In addition, and to ensure we can build on staffs existing knowledge and skills, additional training is to be provided on how we can offer more support to residents to help prevent homelessness.
HDD1d: Number of affordable homes delivered (gross) by the Council (since 2014)	336.00	339.00	394.00	401.00	495.00	485.00	31/03/2024 In Quarter 4 88 homes were delivered at the Kenilworth Close development, the remaining 6 were delivered through the completion of property purchases under the Local Authority Housing Fund.
HDD1e: Number of affordable homes delivered by the Council (current quarter)	1.00	3.00	55.00	5.00	94.00	88.00	
HDD1f: Number of private homes provided		0.00	33.00	35.00	35.00	50.00	31/03/2024 The scheme at Courtlands was delayed as a result of prolonged adverse weather, and the diversion of electricity cables. The scheme is now anticipated to handover in Q2 24/25.

## More Social, Affordable and Good Quality Homes









	More Social, Affordable and Good Quality Homes						Comments
	Actual - Quarter 4 2022/23 YTD	Actual - Quarter 1 2023/24 YTD	Actual - Quarter 2 2023/24 YTD	Actual - Quarter 3 2023/24 YTD	Actual - Quarter 4 2023/24 YTD	Target Quarter 4 2023/4 YTD	
Let1: Number of days to let a General Needs property from ready to let		24.00	22.00	29.00	18.00		31/03/2024 Letting properties within the turnaround target continues to be challenging and 124 properties were let this quarter. To help improve performance the Lettings and Voids Team's will continue to work together to review existing processes and ensure that an efficient approach to timely turnaround of voids is embedded across the service. Applicants refusing properties has also led to extended void periods. Of 46 properties let in March, 12 were declined with 5 accepted on the 3rd occasion. To aid understanding, further analysis of the reasons for refusals will be completed in Qtr 1 to help identify the key challenges of hard to let properties. Following the successful implementation of the Council's Under Occupation Policy, the Downsizing Officer was able to successfully assist 6 households to move to more suitable properties, freeing up larger properties for other applicants/tenants.
Let2: Number of days to let an Independent Living property from ready to let		56.50	147.00	100.00	83.00		31/03/2024 From our peak number of 147 days in Q2, we have continued to follow a positive trend downwards to achieve 83 days for Q4. There is greater improvement to be made with mapping our key to key process including making our adverts clearer to reduce refusals and understanding why some of our properties may be deemed hard to let as well as reviewing which properties are advertised as flexi-care.
RP01a: Percentage of homes maintained as decent against national minimum DH standard	78.74%	82.44%	84.39%	84.77%	94.00%	83.47%	
RSH BS01: Percentage of dwellings with a valid gas certificate	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	
RSH BS02: Percentage of dwellings with a valid Fire Risk Assessment	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	
RSH BS03: Percentage of properties that require an annual asbestos inspection / survey	n/r	100.00%	100.00%	100.00%	100.00%	100.00%	
RSH BS04: Percentage of sites with valid legionella inspections certificate	100.00%	100.00%	100.00%	100.00%	96.65%	100.00%	31/03/2024 SBC are now reporting on all properties where Water Safety Checks are required. Previously we only reported the Independent Living accommodation blocks. We are currently operating at 96.65% compliant. There were six blocks of flats which had not had risk assessments completed on them, these have since been booked in and will be completed by the end of May 2024.



## More Social, Affordable and Good Quality Homes

	Actual - Quarter 4 2022/23 YTD	Actual - Quarter 1 2023/24 YTD	Actual - Quarter 2 2023/24 YTD	Actual - Quarter 3 2023/24 YTD	Actual - Quarter 4 2023/24 YTD	Target Quarter 4 2023/4 YTD	Comments
RSH BS05: Percentage of domestic passenger lifts with an in date LOLER inspection	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	
RSH CH01 (part 2): Number of stage two complaints made by tenants		25	48	67	88		31/03/2024 CUMULATIVE MEASURE
RSH CH01 (part1): Number of stage one complaints made by tenants		265	473	655	818		31/03/2024 CUMULATIVE MEASURE Volumes of stage 1 council housing (HRA) complaints similar in Q4 to Q3. At a more detailed level there has been some change with the number of Repairs complaints decreasing by a quarter compared to Q3, whereas for Investment they rose by nearly half. Overall this meant 43% of the council housing complaints were about Investment services this quarter.
RSH CH02 (part1): Number of stage one complaints made by tenants and responded to within CH timescal		173	323	483	631		31/03/2024 CUMULATIVE MEASURE Excellent timely completion of Council Housing complaints this quarter with 95% responded to on time. This has been supported by fortnightly complaints clinics supported by the Portfolio holder and the Strategic Director, to assist with resolving complex cases and ensuring learning from complaints
RSH CH02 (part2): Number of stage two complaints made by tenants and responded to within the CH time		12	29	42	61		31/03/2024 CUMULATIVE MEASURE This quarter has seen much improved timeliness in the response to Stage 2 complaints about Council Housing services. This has been supported by fortnightly complaints clinics supported by the Portfolio holder and the Strategic Director, to assist with resolving complex cases and ensuring learning from complaints
RSH Rep1: Percentage of emergency responsive repairs completed within target timescale		88.06%	87.28%	84.46%	87.75%		31/03/2024 In Quarter 4, 387 of 441 emergency jobs were completed in target timescales. The 12.25% not completed in target was an outcome of jobs not being closed properly in the system, and work is underway with staff to make sure that the process for closing jobs is understood.
RSH Rep2: Percentage of non-emergency (Routine and Urgent) responsive repairs completed within targe		82.79%	85.63%	91.02%	91.98%		31/03/2024 In Quarter 4, 3593 out of 3906 non-emergency responsive repairs were completed within target. Work is underway within the service to investigate why 9.02% of emergency jobs were not completed within timescale and if this is linked to jobs not being closed properly within the system.
RV3: Number of Voids returned by Contractor		105	120	77	135	173	31/03/2024 For details of performance and improvement activities, please see section 4.4.3 of the Qtr4 Corporate Performance Report.

	Performance	Comments
 Brent Court Garages - Appointment		31 Mar 2024 Contract drafts are completed and scheduled to be signed shortly following final review by solicitors.
 Brent Court Garages - Start on site		31 Mar 2024 Planning with parks has taken place to allow enabling works in Town Centre gardens to take place.
 Cartref - Contractor Procurement		31 Mar 2024 Work has completed to appoint an Employers Agent and draft documents for contractor are being drafted.
 Courtlands - Handover		31 Mar 2024 Adverse weather has delayed progress at site, but scheme expected to handover initial units in Q2.
 Ellis Avenue - Consultation and Planning Application		31 Mar 2024 Planning application was submitted in January 2024.
 Local Authority Housing Fund Scheme - Delivery of 6-12 new homes under funding offer from DHLUC		31 Mar 2024 All properties have now completed.









## Transforming Our Town




	Performance	Comments
<input checked="" type="checkbox"/> Arts & Heritage Trail - Procurement		31 Mar 2024 The procurement route for this element of the connectivity project is being explored.
<input checked="" type="checkbox"/> Marshgate Biotech - Public Realm complete		31 Mar 2024 The public realm and car park achieved practical completion within this quarter providing 44 car parking spaces.
<input checked="" type="checkbox"/> Plan for future Regeneration funding submissions agreed		31 Mar 2024 The regeneration team are engaging with funding parties such as Homes England and Arts Council on potential funding opportunities.
<input checked="" type="checkbox"/> Public realm - on site		31 Mar 2024 The results from the survey issued to the indoor market traders have been incorporated into the designs for the Market Square scheme. A stage one road safety audit was instructed within this quarter and the team are working through the results prior to beginning further consultation to enable a start on site.
<input checked="" type="checkbox"/> Regeneration Community Engagement		31 Mar 2024 The regeneration community engagement programme was carried out successfully in 23/24, including community group visits, guided tours with schools, local and national press coverage and early-stage consultation exercises for the Museum and Sports & Leisure Hub projects.
<input checked="" type="checkbox"/> SG1 – Plot A (Swingate house) - construction begins onsite		31 Mar 2024 Enabling works begun on site in February 2024 and are progressing well.
<input checked="" type="checkbox"/> SG1 - The Hub RIBA Stage 2 design complete		31 Mar 2024 The draft RIBA 2 early design continued in this quarter, it is currently being reviewed by the internal and external project team.
<input checked="" type="checkbox"/> Sport & Leisure Hub Design - Design begins		31 Mar 2024 Further feasibility work with Morgan Sindall and partners has been undertaken. Detailed design work is due to commence in early 24/25.

	Performance	Comments
<input checked="" type="checkbox"/> Sport & Leisure Hub Design - Executive		31 Mar 2024 Executive approval to begin design was achieved in October 2023.
<input checked="" type="checkbox"/> Sport & Leisure Hub Design - RIBA Stage 2 design complete		31 Mar 2024 Due to further feasibility work being required for this complex project the detailed design is yet to begin, this is now anticipated for Q1 24/25.

	Co-operative Neighbourhoods						Comments
	Actual - Quarter 4 2022/23 ytd	Actual - Quarter 1 2023/24 YTD	Actual - Quarter 2 2023/24 YTD	Actual - Quarter 3 2023/24 YTD	Actual - Quarter 4 2023-24 (YTD)	Target - Quarter 4 2023/24 YTD	
CN Number of people engaged in Co-operative Neighbourhood 'Community & Place' initiatives		1,700	3,400	5,100		7,300	31/03/2024 CUMULATIVE MEASURE An additional 500 responses have been captured this year through both physical and digital mediums. The Council are in a good position to meet the target of 4000 highlighted in the UKSPF Local Investment Plan. This year the team tested internal advertising channels to compare the response rate to the external exercise undertaken last year. In 2024/25 we will look at a third iteration of this work, which will be external paid advertising, but internal survey and analysis which should give us a good indication of the best future avenues for extending reach.
CWLS1: Everyone Active - Number of children (under 16) participating in facilities and outreach prog		22,139	19,804	15,141		20,094	31/03/2024 In quarter 4 under 16s usage increased from quarters 2 & 3 to a total of 20,094. Key increases came from: School Swimming: 4750 Swim Casual: 4358 Swim Lessons: 4406 Theatre Activity: 1499 Golf Driving Range: 70 (from 0). The increase was due to in additional school swimmers, casual and swim lesson numbers at the swimming centre. The Arts & leisure stays fairly consistent throughout the year, whereas the Gordon Craig Theatre sees large variations depending on dance school hires, March 2024 saw a large participation level bringing the figure up for the final quarter. The introduction of a junior programme at the Golf centre have seen a good return and a big increase on centre numbers. Ridlins will always be quieter in the second half of the year due to no major events or school bookings in these terms.
CWLS2: Everyone Active - Number of BAME adults (unique users) participating in facilities and outre							31/03/2024 In an effort to improve insight into unique visitor numbers and footfall, the Council are in talks with Everyone Active to ensure that an accurate picture of data can be presented. A review of available data will help provide a meaningful insight into participation in outreach and leisure activities and this will inform the Council's approach to performance monitoring in 2024/25.




















	Performance	Comments
<input checked="" type="checkbox"/> Centralised Forward Planning - Review		31 Mar 2024 All member meetings and ward member walkabouts have now been completed for the 23/24 year, with issues raised being actioned. Planning for the 24/25 member meeting and walkabouts is now taking place. These will be programmed in member diaries after the election period.
<input checked="" type="checkbox"/> CN Engagement Cycle - Delivery of face to face engagement events		31 Mar 2024 All engagement activities have now taken place for the 23/24 year with the Council utilising paid internal social media communications channels to expand our reach. Customer feedback is now being collated and analysed ready to be built on for the 24/25 year. Additionally, within the 24/25 we will be looking to external methods of paid marketing to test response rate against internal marketing, to establish best value for money. This will be utilising the remainder of the PropTech funding used to undertake previous engagement.
<input checked="" type="checkbox"/> Consultation & Engagement Topic - GovDelivery topic creation		31 Mar 2024 Creation of a separate engagement topic has been delayed. This will now take place during the pre-election period ready to go live after the elections. Despite this delay digital engagement has still taken place using current GovDelivery channels.
<input checked="" type="checkbox"/> Consultation & Engagement Topic - Utilise reach		31 Mar 2024 Engagement reach continues to build now standing at 6,200, with an increasing interest of +120 each month. The Council are also exploring the creation of new topic with other departments, with the Stevenage Museum already live.
<input checked="" type="checkbox"/> Co-operative Neighbourhoods Plans - Agreement with Members		31 Mar 2024 Following discussion with Members a spending package has been agreed. This include provision for five priority neighbourhood centres which will be used as a pilot for neighbourhood plans. This Is tied into the Portfolio holders ongoing plan to reimagine the delivery mechanism for Co-operative Neighbourhoods bringing it more in line with Police Priority meetings.
<input checked="" type="checkbox"/> Co-operative Neighbourhoods Plans - First draft		31 Mar 2024 As with the above update - following discussion with Members, five priority neighbourhood centres will be used as a pilot for neighbourhood plans. This Is tied into the Portfolio holders ongoing plan to reimagine the delivery mechanism for Co-operative Neighbourhoods bringing it more in line with Police Priority meetings.
<input checked="" type="checkbox"/> Corporate Plan 2024-29		31 Mar 2024 The Corporate Plan - Making Stevenage Even Better (2024-27) was unanimously endorsed at Full Council in February 2024. The Key Performance Indicators and Milestones for 2024/25 will be presented to the Executive for approval in July 2024.
<input checked="" type="checkbox"/> Neighbourhood Newsletters		31 Mar 2024 The final instalment of newsletters have been delivered with a slight change to how information is presented. There is now an 'Out and about' section which focuses on more general day-to-day projects taking place and a 'Building Communities' section showcasing longer term community projects our team is working on. We now have approximately 6,200 signed up the platform. The next issue is due in June 2024, following the local elections.

	Performance	Comments
<input checked="" type="checkbox"/> Project Delivery - Tranche 2 £26,000		31 Mar 2024 Following discussion with Members a spending package has been agreed. £25,000 has been allocated to five priority neighbourhood centres with remaining wards allocated £3,000 to spend. Cleansing elements of the programme are now in place with Stevenage Direct Services receiving funds for shopping precinct cleaning as well as graffiti removal across the town. The Community Payback Service have also been involved within the cleansing phase to upkeep high footfall walkways within the town.
<input checked="" type="checkbox"/> PropTech Digital Engagement - Analysis of 23/24 engagement activities		
<input checked="" type="checkbox"/> PropTech Digital Engagement - Delivery of 23/24 engagement activities		31 Mar 2024 Work has currently paused for engagement activities due to the pre-election period starting. However, before this point we were gaining valuable feedback from residents about their communities using our council's social media platforms. Once the pre-election period has ended, we will resume the resident engagement cycle.

## A Clean, Green, Safe & Thriving Town

	Actual - Quarter 4 2022/23 YTD	Actual - Quarter 1 2023/24 YTD	Actual - Quarter 2 2023/24 YTD	Actual - Quarter 3 2023/24 YTD	Actual - Quarter 4 2023/23 YTD	Target - Quarter 4 2023/24 YTD	Comments
ASB6: Percentage of ASB cases resulting in successful resolution		16.00%	26.00%	77.00%	95.00%		31/03/2024 In Quarter 4, 95% of ASB cases resulted in successful resolution this is a increase from Quarter 3 (77%). Please see Appendix D of the Qtr 4 Corporate Performance Report for more details of improvement activites in this area.
CC1: Percentage of homes that have an Energy Performance Certificate (EPC) rating of Band C or above		55.00%	55.00%	57.00%	58.00%		31/03/2024 In Quarter 4, 58% of Housing Stock had an Energy Performance Certificate (EPC) rating of C or above. Please see Appendix D of the Qtr 4 Corporate Performance Report for details of improvement activities in this area.
CS2: Number of fly-tipping cases reported in Stevenage		82.00	220.00	243.00	259.00		31/03/2024 CUMULATIVE MEASURE - 16 cases of fly tipping were reported to Enforcement Officers in Quarter 4, this is a reduction of 30% since Qtr 3. Please see Appendix D of the Qtr 4 Corporate Performance Report for details of improvement activities in this area.
ES1: Percentage of residential bins collected		99.45%	99.65%	99.67%	99.67%	99.00%	
NI19: Percentage of household waste sent for reuse, recycling and composting	32.00%	42.00%	42.70%	36.90%		35.00%	31/03/2024 This measure is reported in arrears from an external source. The figure for Q4 will not be available until the end of June 2024.
RSH NM01(part1): ASB cases associated with the Council's landlord function	34.00	22.00	54.00	70.00	108.00		31/03/2024 CUMULATIVE MEASURE
RSH NM01(part2) ASB hate incidents associated with the Council's landlord function		0.00	0.00	1.00	1.00		31/03/2024 CUMULATIVE MEASURE

	Performance	Comments
<input checked="" type="checkbox"/> Active Travel Fund consultation with the Department for Transport		31 Mar 2024 Continue to support Hertfordshire County Council with Active Travel initiatives. The completion of the North Road cycle lane in February 2024 has enabled a positive approach to active travel.
<input checked="" type="checkbox"/> Biodiversity Action Plan - develop new plan		31 Mar 2024 Draft document received. Officers and Herts & Middlesex Wildlife Trust delivered a pre-scrutiny presentation to Environment and Economy Select Committee in February 2024. Report to be taken to Executive Committee in July 2024 for approval.
<input checked="" type="checkbox"/> Bus Service Improvement Plan		31 Mar 2024 Council officers have assisted Hertfordshire County Council with a consultation held in March 2024 on a Bus Service Improvement Plan. This consultation focused on the Lister Hospital and connectivity to and from the area. The results from the consultation will be issued later in the year.
<input checked="" type="checkbox"/> Community Climate Change Fund		31 Mar 2024 Pilot year of Community Climate Change Fund has been completed with a total of 8 projects approved and/or commencing.
<input checked="" type="checkbox"/> Complete and agree on final dementia action plan with partners		
<input checked="" type="checkbox"/> Cycle Hire Scheme		31 Mar 2024 A supplier has been awarded the contract for Cycle Hire in the Borough. Work is now ongoing to set the scheme up for launch late Summer 2024.
<input checked="" type="checkbox"/> Deliver 2 communication campaigns focussed on mental health & suicide prevention		31 Mar 2024 In partnership with the Stevenage Schools Parliament we delivered a 'Feel Good Week' Campaign that promotes the 5 Ways to Wellbeing that shows young people how each of these 5 ways can help contribute to a healthy lifestyle. This was disseminated to all schools and made available via the Council's YouTube page. Combined all the videos have received a total of 1570 views.
<input checked="" type="checkbox"/> Delivery of Place Based Health Inequalities Project with Healthy Hubs, Stevenage North & South PCNs.		31 Mar 2024 Our Place Based Health Inequalities programme is still ongoing with sign ups to our Inclusive Minds programme being poor. This delivery is being rescheduled for May 2024. Our Youth Forum is scheduled to take place on the 20th May with all Stevenage Schools able to send up 4 students.
<input checked="" type="checkbox"/> Development of a Heritage Trail for all (pedestrians/cyclists/disabled users)		31 Mar 2024 The Towns Fund project focuses on cycling and pedestrian connectivity. The heritage trail is still being coordinated with the help of local groups and businesses. Work is ongoing.

	Performance	Comments
<input checked="" type="checkbox"/> Electric Vehicle Charging / Service Station		31 Mar 2024 Gridserve EV Charging Service Station approved December 2021 and is now under construction for completion in late Autumn 2024.
<input checked="" type="checkbox"/> EV Charging Facilities in Neighbourhood Centre Car Parks		31 Mar 2024 Electrical Vehicle chargers installed in 7 neighbourhood centre car parks including Bedwell, Glebe, Oaks Cross, the Hyde, St Nicholas, Archer Road and Filey Close. In total, 18 chargers installed.
<input checked="" type="checkbox"/> Local Cycling and Walking Infrastructure Plans		31 Mar 2024 Route 1 has been significantly improved. The completion of works on North Road (February 2024) has improved the connectivity in this area. Further sections are set for improvement and Route 1. Northern end of Route 2 can be completed with next tranche of EATF funds. West Stevenage approved December 2021; this site has agreed in principle to deliver much of Route 5 with East Stevenage (now under construction) to deliver most of Route 6.
<input checked="" type="checkbox"/> Provide ongoing support to VCSEs to apply for physical activity grants		31 Mar 2024 Working with the Herts Sports & Physical Activity Partnership we have supported 8 different organisations gain a total of £19,737 funding for physical activity. We have also supported eight schools in obtaining Opening Schools Fund which totals: £159,955. This funding went towards equipment and programmes.
<input checked="" type="checkbox"/> Repair Café launch		
<input checked="" type="checkbox"/> Review and update Healthy Stevenage Strategy and Action plan		31 Mar 2024 The review of the strategy is underway with initial meetings with Hertfordshire County Council Public Health and Integrated Care Board to encourage a shared strategy. Draft themes have been created to share at the April Healthy Stevenage Partnership meeting.
<input checked="" type="checkbox"/> Sustainable Travel Town Implementation Plan		31 Mar 2024 Working Group with HCC officers to Develop STT Implementation Plan. Behaviour change is the key element and surveys to residents and workers in Stevenage was completed in February 2024. This work will help the Cycle Hire scheme and other initiatives to encourage walking and cycling. Work is ongoing to compile a list of events to encourage active travel in the next 6 months. More events to promote active travel in the Summer 2024 are being discussed.
<input checked="" type="checkbox"/> Walks for Wellbeing		31 Mar 2024 We have successfully integrated into the Countywide health walks scheme led by HCC. Alongside the current walks at Fairlands a new Health Walk has been set up in Bedwell and currently recruiting volunteers. Six new walk leaders have been trained with additional training scheduled for April. A new walk in Roebuck is being explored to continue expanding walking. The Walking Festival has been planned for May 4th to 12th with 27 walk scheduled.

Young People's Healthy Hub (YPHH) - 48 hours spent on outreach and pop-up events









31 Mar 2024

The YPHH has continued to deliver it's weekly drop in at the Healthy Hub within the Leisure Centre. We have attend Nobel school to share advice and support available. We have two TAP into Coding Courses scheduled for April/May 2024, which offers Young People opportunity to learn a new skill and gain advice/support on wellbeing. Baseline and end of programme wellbeing measures will be taken to measure impact.

## Balancing the Budget

	Balancing the Budget						Comments
	Actual - Quarter 4 2022/23 YTD	Actual - Quarter 1 2023/24 YTD	Actual - Quarter 2 2023/24 YTD	Actual - Quarter 3 2023/24 YTD	Actual - Quarter 4 2023/24 YTD	Target - Quarter 4 2023/24 YTD	
Comptrol: % of council service customer complaints responded to within deadline	94.00%	85.50%	81.10%	91.90%	87.60%	75.00%	31/03/2024 In order to improve performance in this area the team have undertaken analysis to identify the teams which do not respond within timescale. Work is underway with the 2 teams identified to address challenges and improve performance in this area.
CSC Sat: Customer satisfaction with CSC customer service	84.60	88.00	88.20	91.60	91.00	90.00	
Dig2: Number of online payments		28,973.00	58,347.00	87,259.00	115,124.00		31/03/2024 CUMULATIVE MEASURE
Finance BV10: Percentage of non-domestic rates due for the financial year received by the authority	98.75%	39.70%	64.11%	91.07%	98.99%	98.75%	
Finance BV66a: Rent collection rate	97.15	92.40	95.14	95.96	97.46	98.00	

	Balancing the Budget						Comments
	Actual - Quarter 4 2022/23 YTD	Actual - Quarter 1 2023/24 YTD	Actual - Quarter 2 2023/24 YTD	Actual - Quarter 3 2023/24 YTD	Actual - Quarter 4 2023/24 YTD	Target - Quarter 4 2023/24 YTD	
Finance BV9: Percentage of council tax collected	94.00%	32.80%	59.00%	85.30%	94.30%	95.80%	

	Performance	Comments
<input checked="" type="checkbox"/> 2024/25 GF and HRA Budget Setting Report		31 Mar 2024 The General Fund and HRA Budgets were approved at Full Council in February 2024.
<input checked="" type="checkbox"/> Asbestos Garages		31 Mar 2024 40% of affected license holders have now terminated their licenses and have received payments and this work continues. Asbestos surveys continue to be carried out in house. Garage Repairs continue to be supported by the Building Surveyors within Estates.
<input checked="" type="checkbox"/> Careline and Community Support offer		31 Mar 2024 Care Connect 24/7 (the new brand replacing Careline) was launched in early March. Existing customers have been notified and the marketing plan is underway.
<input checked="" type="checkbox"/> Debt and Income Stream - Review		31 Mar 2024 Work is progressing with a full review of all debts outstanding and currently consulting on a new debt recovery process
<input checked="" type="checkbox"/> Enhanced online services for customers (Cemeteries etc)		31 Mar 2024 Development of online services continues, with Commercial Waste Tipping launched in this quarter and booking services for business vendors involved in Stevenage Day and further enhancements to existing services including Allotments, Garages and Bulky Waste in response to customer feedback. In addition there has been focus on raising awareness and encouraging customers to take up the online services with the introduction of new telephony solutions which signpost customers via text message to the appropriate service enabling them to resolve their query or log their request online.
<input checked="" type="checkbox"/> Garage Voids		31 Mar 2024 Garage Services finished 2023/24 with a residential garages void rate of 11.07%, ahead of the target of 11.50%.



	Performance	Comments
<input checked="" type="checkbox"/> Grantfinder		31 Mar 2024 Officers have provided all the relevant data for the dashboard, which was launched on 1st April. The grants working group will be meeting in mid April and Members will see the finished product in the June meeting of the Commercial and Investment Working Group.
<input checked="" type="checkbox"/> HRA Business Plan		
<input checked="" type="checkbox"/> Insourcing review 23/24		31 Mar 2024 Work continues on insourcing, as per the Roadmap for 2023-26. In March, Members of the Commercial and Investment Working Group reviewed a Stevenage First policy, to be launched in April 2024, fully aligned with the Council's objectives around insourcing.
<input checked="" type="checkbox"/> MTFS 2024-25 onwards		31 Mar 2024 The Medium Term Financial Strategy (MTFS) modelling was updated to reflect the 2024/25 GF/HRA Budget Report approved at Full Council in February 2024.
<input checked="" type="checkbox"/> SDS Commercial services		31 Mar 2024 Third party tipping went live in January 2024 and a review of the allotments service was brought to the March meeting of the Commercial and Investment Working Group.
<input checked="" type="checkbox"/> Trade Waste Function/Offer		31 Mar 2024 The Council grew their share of the trade waste market in Q4, with increased gains and no losses. An options appraisal on the skips function was brought to the March meeting of the Commercial and Investment Working Group.
<input checked="" type="checkbox"/> Void Clearance - Feasibility		31 Mar 2024 Following the recommendation of the December Commercial and Investment Working Group, no further action is required at this moment in time.

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## **APPENDIX B: COMMUNITY MEASURES**

1. In July 2023, the Executive agreed to a focus on resident priorities as expressed through 12 ‘Community Measures’, specifically: climate change; anti-social behaviour; provision and maintenance of homes; and delivery of good local services. These themes were informed by the analysis of the Novoville/Proptech (2022/23), Resident Survey (2021) and Tenants Survey (2021) data, which indicated what mattered to residents the most.

2. The ‘Key Facts’ section will be updated each quarter to provide Members and Residents with a clear oversight of activities across the themes that matter to them most.

<b>ANTI-SOCIAL BEHAVIOUR</b>			
<b>Business Unit</b>	<b>Service Area</b>	<b>Measure</b>	<b>Quarter 4 Performance Key Facts</b>
Housing & Neighbourhoods	Community Safety	ASB cases overall and ASB associated with the Council’s landlord function	<p>In 2023/24 there were 108 cases associated with the landlord. There was one case that was in relation to Hate Crime</p> <p>To help tackle ASB, there is work underway through the SoSafe Partnership to build upon the success of the joint ‘Build a Better Bedwell’ police initiative. This includes the recruitment of 2 wardens, extra CCTV and design out crime initiatives. The council are also introducing a range of new measures to tackle graffiti in Stevenage, working in partnership with Police to carry out regular patrols and also Junction 7 Creatives to launch a new arts project. The arts project will commission artists to create a series of ‘mini murals’ on Openreach fibreoptic cabinets around Stevenage to brighten up the town and offer a more positive alternative to tagging. Work has already begun on the first cabinets, with artist Caroline Nelson creating beautiful designs on the theme of connection. The project is being called ‘Only Connect’, because the Openreach cabinets are filled with cables that help us all stay connected. It borrows the title of a famous sculpture by Angela Godfrey in St Nicholas, which itself draws on a line from ‘Howards End’ by E.M. Forster.</p>

Housing & Neighbourhoods	Community Safety	Percentage of ASB cases resulting in successful resolution	<p><b>In Quarter 4, 95% of ASB cases resulted in successful resolution this is a significant increase from Quarter 3 (77%).</b> This was an outcome of an internal review of enforcement processes and how performance is recorded and reported. The team worked with officers to clarify what represents successful enforcement activity. This means that in addition to formal resolution, the team also record as 'successful resolution' all cases where there is a change in behaviour by the perpetrator i.e. resolution through prevention. An example of prevention may be a conversation with a tenant prior to Notice being issued for breach of tenancy. This preventative approach is a key part of the Council's response to tackling ASB.</p> <p>As a baseline measure this figure will be used as a starting point from which to monitor progress and compare outcomes with stock holding authorities of a similar size.</p>
Housing & Neighbourhoods	Community Safety	Number of fly-tipping cases reported in Stevenage	<p><b>16 cases of fly tipping were reported to Enforcement Officers in Quarter 4,</b> this is a reduction of 30% since Qtr 3.</p> <p>To ensure that the council continue to build upon this record, the council works closely with the Hertfordshire Fly Tipping Group (FTG), which is a multi-agency taskforce including the boroughs, districts and county council as well as Hertfordshire Constabulary, Office of the Police and Crime Commissioner, Herts Fire &amp; Rescue, the Environment Agency and the National Farmers Union. The FTG's work programme is delivering improvements in enforcement capability across Hertfordshire as well as the rollout of new technology to identify and prosecute fly tippers. The FTG is behind the award-winning #SCRAPflytipping campaign, which is used across the county to educate residents and businesses.</p> <p>In addition, Members work closely with communities to help tidy-up areas, and in Qtr 4 a clean-up project was undertaken as part of the Community Payback Service along the walkway by Wellfield Wood in St Nicholas. This effort was part of our neighbourhood centre walkways cleansing programme around the town. Activities to deter fly-tipping range from installing mobile CCTV cameras at</p>

			known fly-tipping hotspots, and putting up signage that warns potential offenders of the fines related to fly-tipping around town. The Council continues to work with partners to enforce against perpetrators, and in 2022/23 there were 196 cases where the perpetrator was identified and removed the waste themselves.
<b>CLIMATE CHANGE</b>			
Housing & Investment	Investing in Homes/Climate Change	Percentage of Housing stock with an EPC measure rating above C	<p>In 2022/23, 21.4% of residents indicated that climate change investments were a priority.</p> <p><b>In Quarter 4, 58% of Housing Stock had an Energy Performance Certificate (EPC) rating of C or above.</b></p> <p>Key priorities within the Council's Climate Change Strategy action plan is the planning policy for zero carbon homes, exploring opportunities for renewable technologies across council buildings, and provision of energy efficient housing (including retrofitting of current council housing stock). Delivery of the EPC rating C programme will cost on average £5,000 per property to fund and the Council has been successful in obtaining £5.4 million grant finding to help meet these costs.</p> <p>Ongoing fulfilment of climate change ambitions is reliant on grant or central government funding, and it is unclear what the impact of the Government's decision to revise its position on climate change will be on the Council's ability to finance future work. However, the Council continues to explore other options (such as its work with SAVA (Software Development Company) to help explore additional stock improvements to improve the fabric of housing assets.</p>
Stevenage Direct Services	Environmental Services	Percentage of Household	In Quarter 3 (this measure is via an external source and can only be provided in arrears) <b>36.9% of household waste was sent to for reuse and recycling.</b> It is marginally higher than the figure reported in the same period in 2022/23 (36.6%).

		Waste sent for reuse, recycling and composting	<p>The council is frequently asked what happens to recycling once its crews have collected it, along with where it goes and why it is collected separately.</p> <p>Collecting recycling separately allows the council to independently source recycling reprocessors for each material. This means we can get the best value for the recycling produced and generate an income, which helps offset the costs of running the service. We aim to keep as much of the recycling as possible within the UK for reprocessing.</p> <p>To help spread the message about recycling and reduce the amount of refuse across the town, in Qtr 4 the council put together a video which shows residents how recycling is collected from the kerbside and sorted in the recycling vehicle, and what happens at the depot. This communication went out to all residents signed up to the Neighbour eNewsletter and through social media.</p> <p>In addition, around 65% of our fleet-related emissions come from our refuse and recycling collection vehicles. To help reduce emissions in 2023/24 solar panels were installed on the vehicles to boost the energy supplement used to lift the bins. The council anticipates that in addition to solar panels, the switch to HVO (Hydro Vegetable Oil) fuel consumption for fleet vehicles in 2024/25 will see a reduction of CO2 emissions of 61% by 2025, compared to the 2018 baseline.</p>
<b>PROVISION AND MAINTENANCE OF HOMES</b>			
Housing Development	Housing Development	Number of homes delivered (gross) by the Council (since 2014)	<p>The Council has continued the delivery of its ambitious new council housing development programme with 495 new homes provided since 2014. The programme is predicted to deliver a total of 2,237 new council homes over the next 30 years.</p> <p>Timely turnaround of housing applications helps the Council meet this target and fulfil housing need. The Council continues to demonstrate good performance in this area.</p>

			<p><b>100% of major planning applications determined within 13 weeks</b></p> <p><b>100% of minor applications determined within 8 weeks</b></p> <p><b>100% of other applications determined within 8 weeks</b></p>
Housing Development	Housing Development	Number of affordable homes delivered by the Council (current quarter)	<b>94 new homes</b> were delivered by the Council in Quarter 4. The scheme at Kenilworth Close delivered 88 homes, and the remaining 6 were delivered through the completion of property purchases under the Local Authority Housing Fund.
Housing & Investment	Investment	Percentage of homes maintained as decent against national minimum Decent Homes standard	<p><b>In Quarter 4, 94% of Council homes have fulfilled the national Decent Homes standard.</b> This is an increase on the target for Quarter 4 (83.47%) and represents the Council's commitment to improving the quality of homes for its tenants.</p> <p>The Council also welcomes the Regulator of Social Housing forthcoming review of the Decent Homes standard, which is due to be shared for consultation in the coming months.</p>
<b>GOOD LOCAL SERVICES</b>			
Housing & Neighbourhoods	Culture, Wellbeing & Leisure Services	Everyone Active - Number of children (under 16)	<p>Under its new leisure arrangement with Everyone Active, the Council are keen to see young people participating in outreach programmes. <b>In Quarter 4 the footfall for under 16's using Everyone Active facilities and programmes was 20,094.</b></p> <p>Footfall included:</p>

		participating in facilities and outreach programmes once per week	<ul style="list-style-type: none"> <li>- 4,750 school swimming</li> <li>- 4,406 swimming lessons</li> <li>- 4,358 casual swim sessions</li> <li>- 1,499 theatre activity</li> <li>- 70 golf driving range</li> </ul> <p>The Council also worked with partners to promote Health Action Day, and this provided an opportunity for health professionals, charities, and voluntary groups to promote the comprehensive services available in Stevenage. The event was in partnership with Connected Communities; Herts and West Essex Integrated Care Board, Stevenage World Forum, Community Development Action Herts and Hertfordshire County Council (HCC) to improve the health and wellbeing of the diverse communities in Stevenage.</p> <p>Through the event the Young People's Healthy Hub were able to promote the Inclusive Minds project which consists of 6 sessions around 6 themes including social media and its impact on mental health and body image. The sessions were aimed to be thought provoking while empowering young people to have the voices heard on each topic &amp; take action toward self-discovery and self-improvement.</p>
Digital & Transformation	Customer Service Centre	Percentage of council service customer complaints responded to within deadline	<p>Complaints response is a good indicator of how well the Council is able to listen and respond to residents. <b>In Quarter 4, 87.6% of complaints were responded to within deadline.</b></p> <p>Further work is ongoing within the Council to review its approach to corporate complaint handling, with a number of workshops currently taking place to ensure that the Local Government and Social Care Ombudsman and Housing Ombudsman requirements of the revised Complaint Handling Code are embedded.</p>
Digital & Transformation	Customer Service Centre	Customer satisfaction with	<b>In Quarter 4, 91% of respondents indicated they were satisfied with CSC</b> via a GovMetric Survey.



		Customer Service Centre (CSC)	The recent move of the CSC to the ground floor of Daneshill House is anticipated to help improve customer satisfactions by providing a 'one front door' approach, ensuring residents who are seeking advice or support are signposted efficiently and effectively.
Stevenage Direct Services	Environmental Services	Percentage of residential bins collected	<p>In 2022/23, 21.4% of residents indicated that access to Services (e.g., council house maintenance, customer services, waste collection etc.) was important to them.</p> <p>The Council continue to deliver an effective waste collection service, and in Quarter 4, <b>99.67% of bins were collected</b>, this is an improvement on Quarter 1 where 99.65% of bins were collected.</p>

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